



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
Robert Briseno
Gary Salvadori
Ron Bowen
Sheryl Pannell Lea
Adjoa McDonald

General Manager
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. *Due to the current closure of the district office, documents will be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

AGENDA
June 24, 2021
6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings

(The Zoom platform is ADA compliant)

The public may attend and make a public comment by visiting:

<https://zoom.us/j/622641170>

You may also call in at +1 669 900 9128 US - Meeting ID: 622 641 170

At the beginning of the remote meeting the Board Clerk will ask if anyone wishes to comment on either a specific agenda item or an item not on the agenda but within the jurisdiction of the board. If you need assistance or have questions, please call Kimberly Pierson at 707-648-4604.

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

7) **Presentation:**

A) Introducing Betty DalPorto, Accounting Specialist (Harman)

B) Overview of the CalPERS Program – Josh Robinson

8) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-June 10, 2021

B) Accept the Board Retreat Minutes-June 5, 2021

C) Accept the Programs and Publicity Committee Minutes – June 7, 2021

9) Financials:

Presentation of the 2021-2022 Budget (Harman)

10) Public Hearing:

To hear public comment regarding adoption of the Annual Operating Budget for 2021-2022 Fiscal Year

11) New Business:

A) Resolution 2021-03 of the Board of Directors of the Greater Vallejo Recreation District to Adopt the Annual Operating Budget for Fiscal Year 2021-2022 (Harman)

B) Approve Memorandum of Understanding between Greater Vallejo Recreation District and IBEW Local 1245 for 2021-2023. (Lanusse-Halcro)

12) Staff Reports-Informational Only:

A) Maintenance Superintendent

B) Finance Director

C) Human Resources

D) Recreation Department

E) General Manager

13) Executive Session: Will be held via Zoom breakout room

A) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6

B) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): Service Employees International Union Local 1021, (SEIU) negotiations; pursuant to Government Code section 54957.6

C) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: Legal Counsel - Pursuant to Government Code Section 54957(b)(1).

14)Report out of Executive Session:

15)Administrative Items:

16)Announcements and Comments from Board Members:

17)Meeting Adjourn:

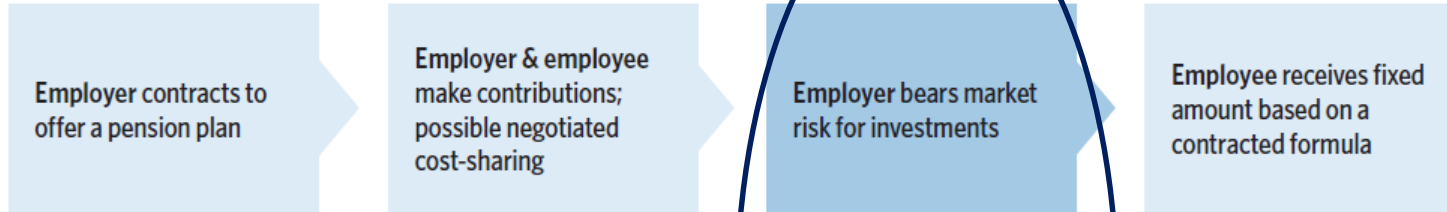
Next meeting: July 8, 2021

CalPERS Pension Update Greater Vallejo Recreation District

Joshua Robinson, CalPERS Stakeholder Relations
June 24, 2021

Pensions – ‘defined benefit’ plan for retirement

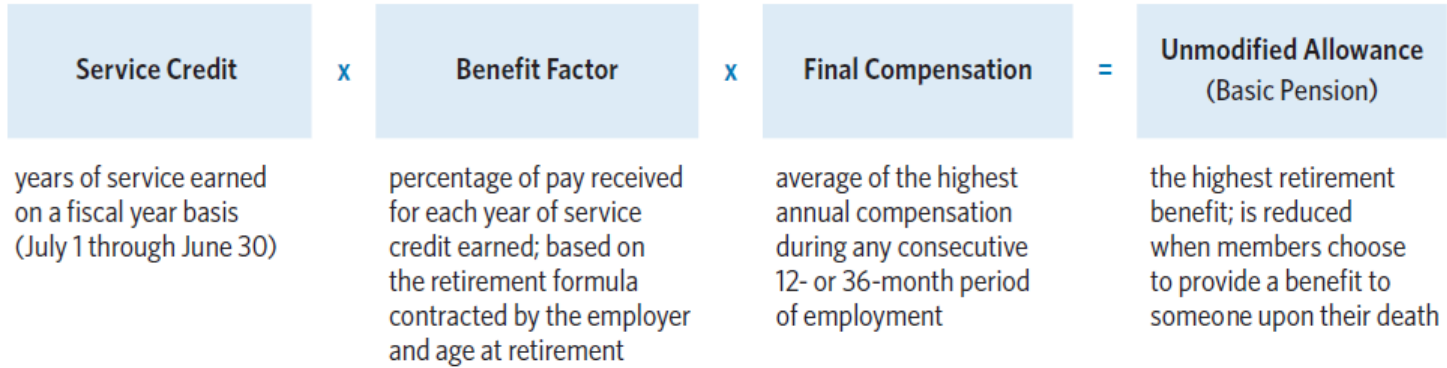
Defined Benefit (DB) plan



Defined Contribution (DC) plan



How are pension amounts calculated for employees?

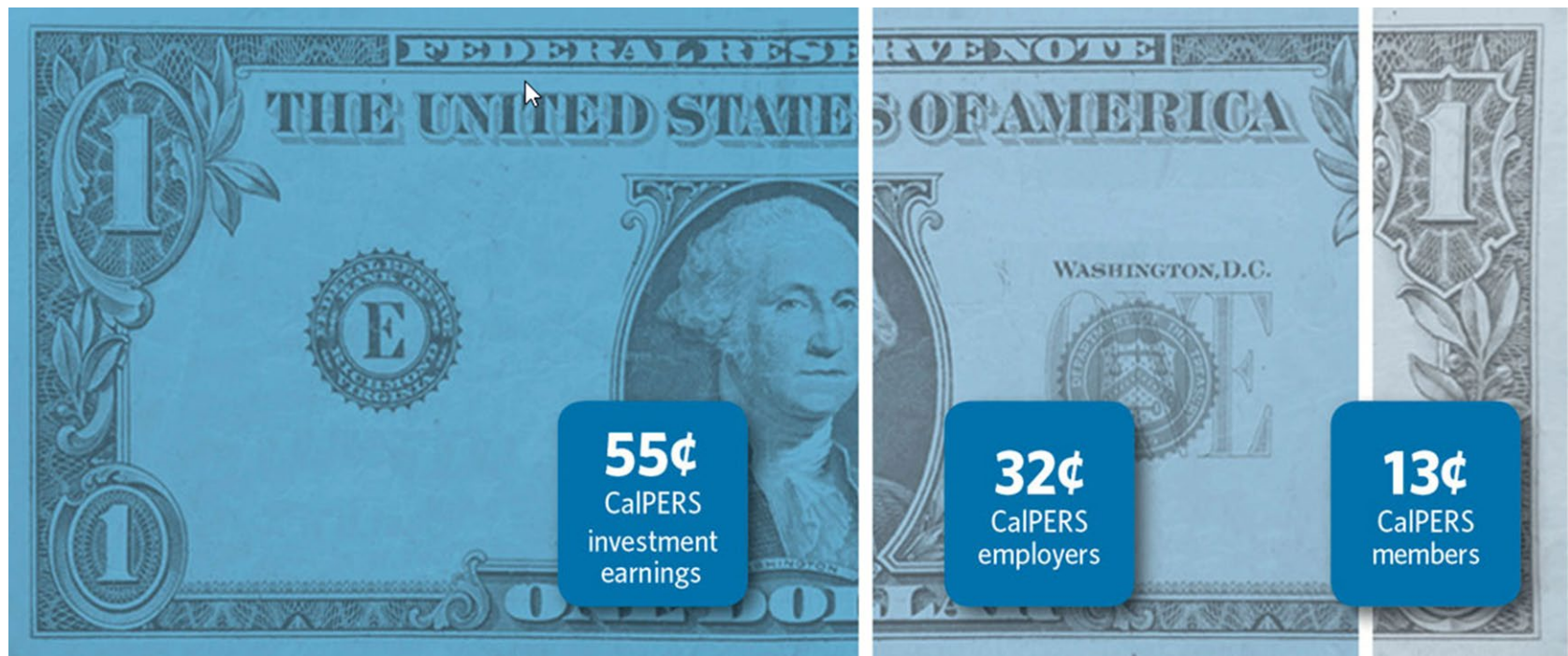


Example:



"what's your formula?"

How CalPERS Pensions Are Funded





\$392.5 billion

net assets under
management

70.6%

overall funded status (est.)

4.7%

investment returns

as of fiscal year ending
6/30/20

Total Net Investment Return *(as of fiscal year ending 6/30/20)*

30 year	8.0%
20 year	5.5%
10 year	8.5%
5 year	6.3%
1 year	4.7%

Lower Discount Rate

Lowered the discount rate from 7.5% to 7% over three years
(assumed rate of return)

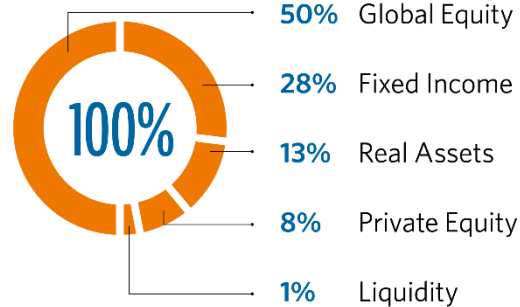
7.5%



7%

New Asset Allocation

Adopted new strategic asset allocation effective July 1, 2018



Shorter Amortization

Shortened the amortization period for employers to pay their unfunded liability

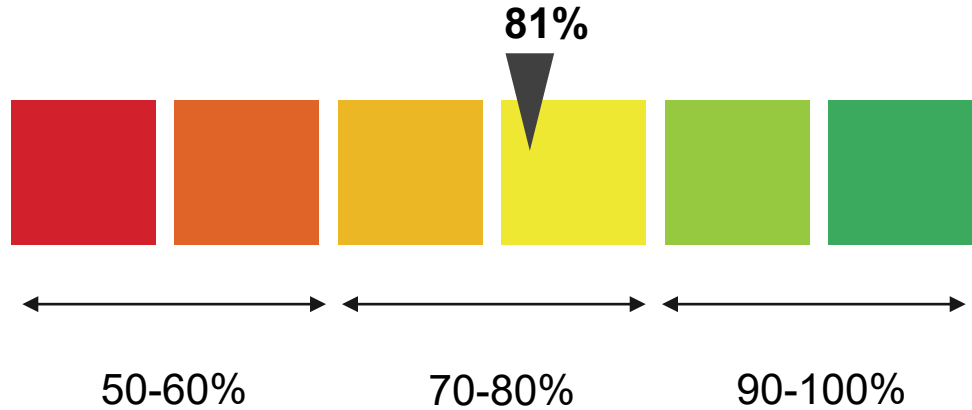
30 yrs. → 20 yrs.

=

significant long-term savings



Funded status goal:
100%

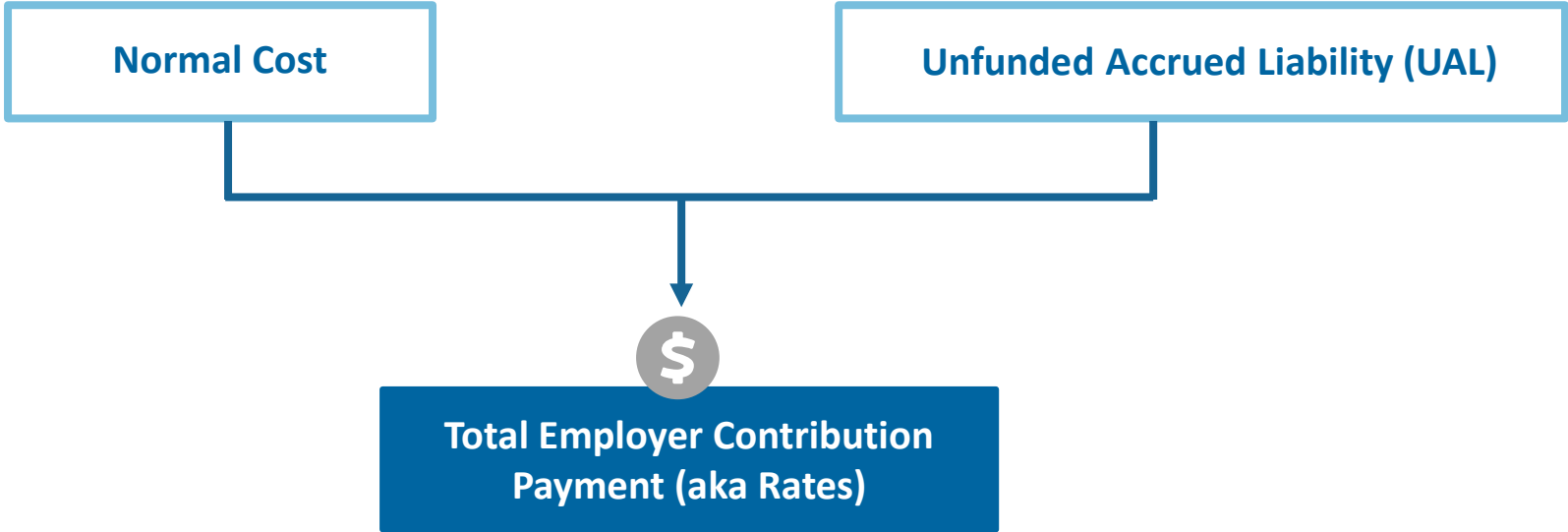


Estimate for 2021

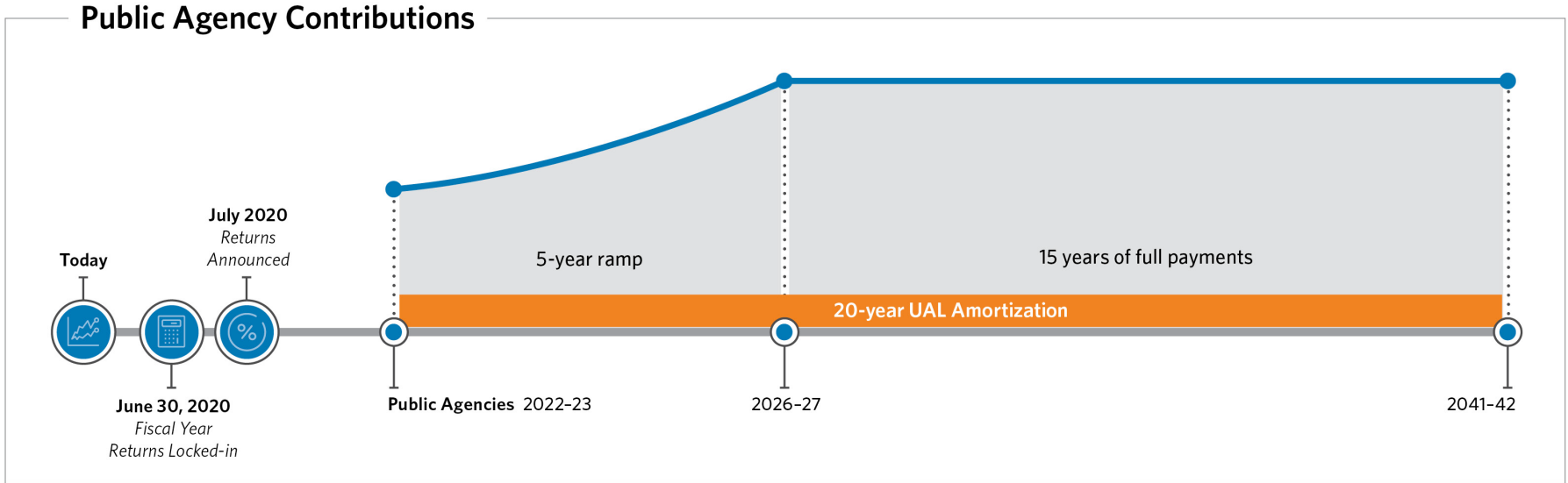
Structural Advantages in the Markets

If used wisely, our structural advantages can be employed in the execution of our investment strategy, mitigating risks and increasing expected returns

Long-term Horizon	<ul style="list-style-type: none">• CalPERS is a long-term investor, and this is a true advantage if we can think and act like one• In history, every economic crisis has fully recovered• If we can avoid panic, we can ride out the inevitable draw-downs
Liquidity Management Framework	<ul style="list-style-type: none">• Centralized leverage and liquidity management• Comprehensive analysis of sources and uses of cash, ensuring sufficient liquidity to meet cash-flow demands
Access to Private Markets	<ul style="list-style-type: none">• Scale• Expertise• Relationships
Total Fund Portfolio Management	<ul style="list-style-type: none">• Robust governance framework, focused on the Total Fund, supports our ability and will to weather the market drawdowns and participate in the market recovery consistent with a positive assumed rate of return



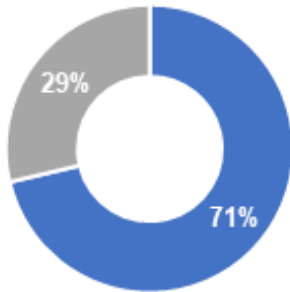
Fiscal Year Investment Returns (+/-7) are Phased In Over 5 Years



Greater Vallejo Recreation District:
Pension Plans

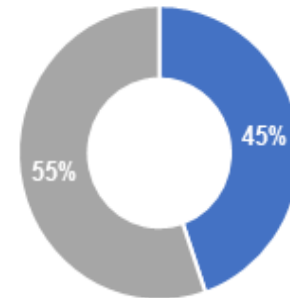
Accrued Liability 7%

■ Market Value of Assets ■ Unfunded Accrued Liability



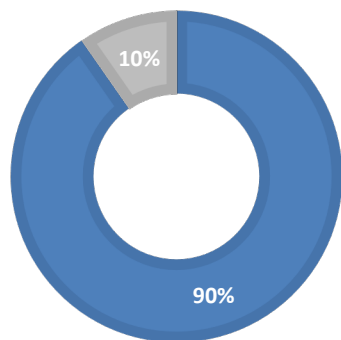
Termination Liability 3.25%

■ Market Value of Assets ■ Unfunded Accrued Liability



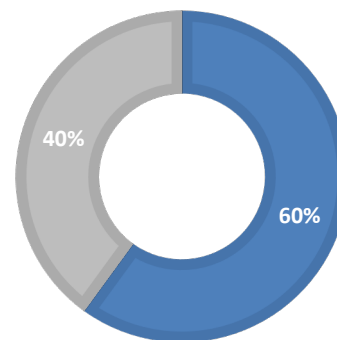
ACCRUED LIABILITY

■ Employer Contribution ■ Unfunded Accrued Liability



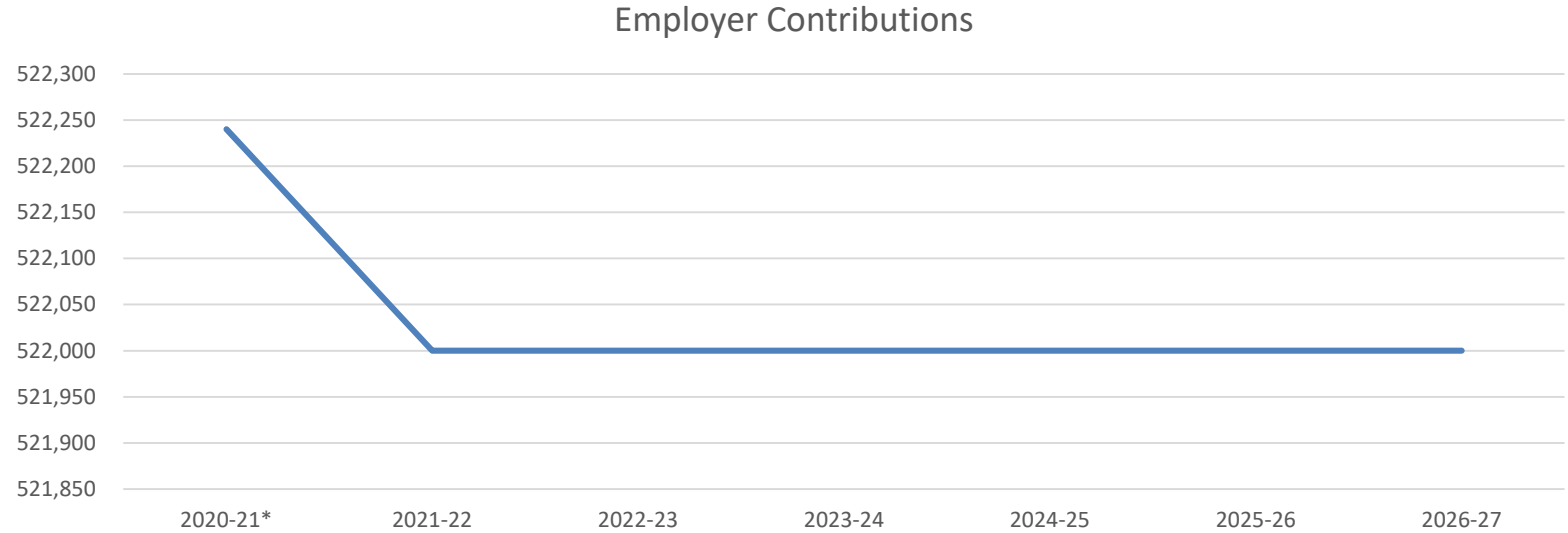
TERMINATION LIABILITY 3.5%

■ Employer Contribution ■ Unfunded Accrued Liability

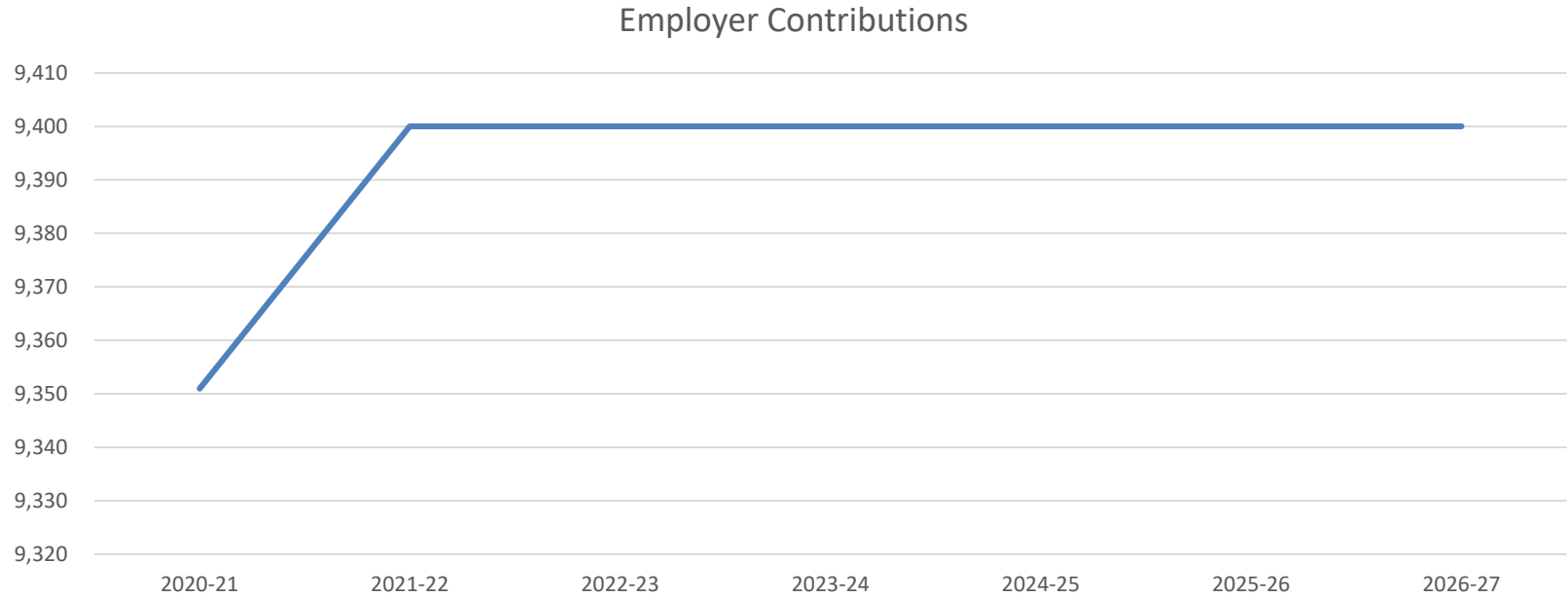


- Lower expectations of future investment return
 - Discount rate lowering to 7% as of 6/30/2018
 - Full contribution impact phased in over 7 years (phase-in + smoothed increases)
- Phase-in of losses due to investment return in fiscal years ending 6/30/2015 and 6/30/2016 (+2.4% and +0.6% returns respectively)
- Increased life expectancy over original estimates in 1990s
- Salary increases

Classic Misc. Plan Projected Employer Contributions (Normal Cost + UAL Payment)

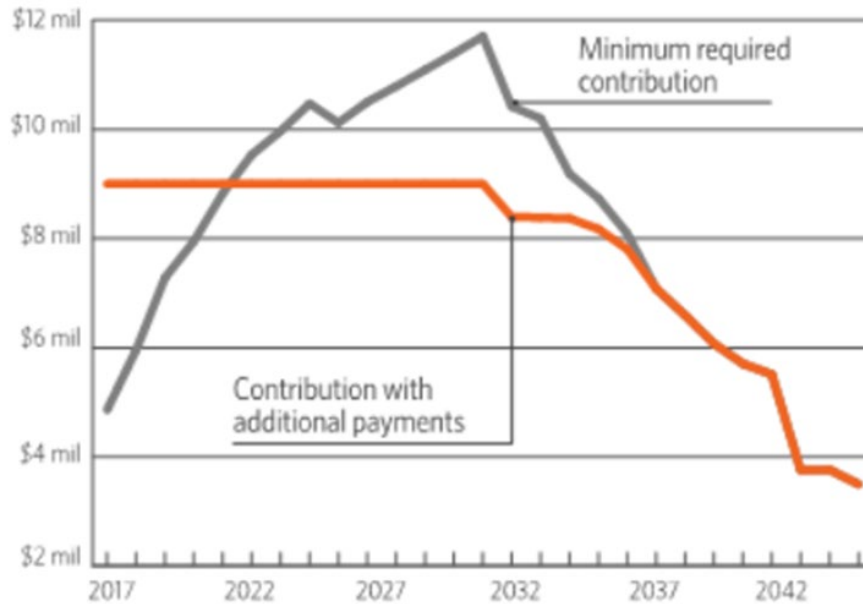


PEPRA Misc. Plan Projected Employer Contributions (Normal Cost + UAL Payment)



Strategies to Address Unfunded Liabilities

Key Concept of Pre-Funding Unfunded Liabilities



Options for Accelerating the Funding of Plans

Additional Discretionary Payments

Ad Hoc Payments
or Planned Schedule

Fresh Start

Consolidate and
Pay Down Bases

115 Trust/California Employers' Pension Prefunding Trust

Set money aside for future
payment flexibility

Risks and Future Decisions Impacting the System and City

Risks to the System

Investment risk

Employer affordability

Climate risk

Political pressure to divest

Media noise

Big Decisions Coming in 2021

2021

February

- Educational sessions:
 - ALM concepts and framework
 - ALM timeline

June

- **Capital Market Assumptions**
- Economic Assumptions

July*

- Educational sessions:
 - ALM process & framework
 - Investment funds risk assessment
 - Gauging the funds' ability to tolerate market risk

September

- **Discussion of candidate portfolios with proposed discount rates**

November

- **Experience study results**
- Discussion of candidate portfolios with discount rates
- **Final approval of discount rate**
- **Final approval of strategic asset allocation**

2022

July*

- Effective date for strategic asset allocation

** Board offsite*

Learn more: [ALM Webpage on calpers.ca.gov](https://calpers.ca.gov/ALM-Webpage)

Questions?

Thank you

**Joshua Robinson | CalPERS Strategic Stakeholder
Outreach Manager**
Joshua.Robinson@calpers.ca.gov



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Greater Vallejo Recreation District Board of Directors

MINUTES
June 10, 2021
6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings
(The Zoom platform is ADA compliant)

1) **Call to Order**

Chairperson Briseno called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., June 10, 2021.

2) **Pledge of Allegiance**

3) **Roll Call**

Present: Chairperson Briseno, Vice-Chairperson Gary Salvadori, Director; Sheryl Pannell Lea

Staff: General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Maintenance Superintendent, Salvador Nuno; Human Resources Manager, Casey Halcro; Interim Recreation Superintendent Antony Ryans and Board Clerk, Kimberly Pierson

Excused: Director McDonald and Director Bowen

4) **Approval of Agenda**

Director Salvadori offered the motion, seconded by Director Lea to approve the agenda. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

5) **Presentation:**

General Manager's Annual Summary of Results

General Manager Lanusse provided an overview of accomplishments from Fiscal Year 2020-2021.

6) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

7) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-May 27, 2021

B) Accept the Facility and Development Committee Minutes-May 20, 2021

Director Salvadori offered the motion seconded by Director Lea to approve the Consent Calendar. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

8) Financials:

A) Approve Financial Statement as of 5/31/2021 (Harman)

Director Lea offered the motion, seconded by Director Salvadori to approve the Financial Statement as of 5/31/2021. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

B) Approve Payment of Bills 5/1/2021 through 5/31/2021 (Harman)

Finance Director Harman provided details on a few of the larger payments: Director Savadori offered the motion, seconded by Director Lea to approve the Payment of Bills 5/1/2021 through 5/31/2021. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

9) New Business:

A) Approve Annual General Manager Evaluation Timeline. (Halcro)

Director Savadori offered the motion, seconded by Director Lea to approve the Annual General Manager Evaluation Timeline. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

10) Staff Reports-Informational Only:

A) Maintenance Superintendent

- Provided an update on upgrades at Madren Field.
- Informed the Board about a Vallejo Police Department sponsored event at Setterquist Park
- Informed the Board of proposed upgrades to the Highlands Park bocce ball courts
- Provided an update on the status of recruitment for the Parks Supervisor and Landscape Supervisor positions.

- Provided an update on the work being done at the Foley Cultural Center.

B) Finance Director

- Provided an update the increase in cash receipts and invoices coming through the finance department.

C) Human Resources

- Provided an update on the upcoming transition to a new Human Resources Information System (HRIS)
- Provided an update on current recruitment for open Full-Time positions.
- Informed the board that Human Resources and the General Manager continue to work on policy updates.

D) Recreation Department

- Provided an update on Full Time Staffing levels.
- Provided an update on the Summer Activity Guide-now available online.

E) General Manager

- Provided an update comments received on the 2021-2022 preliminary budget.
- Provided an update on lease negotiations with the School District for the Franklin Middle School property
- Mentioned planned staff trust building training.
- Announced a June 22nd Executive Staff and Board Member mixer

11) Executive Session: At 7:28p.m. Chairperson Briseno convened to executive session held via Zoom breakout room.

A) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): Service Employees International Union Local 1021, (SEIU) negotiations; pursuant to Government Code section 54957.6

B) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6

C) Conference With Legal Counsel- Pending Litigation: *Alward vs. City of Vallejo and Greater Vallejo Recreation District*, Solano County Superior Court Case No. FCS052971; pursuant to paragraph (d)(1) of Government Code section 54956.9

At 7:52p.m. Chairperson Briseno convened to regular session and reported the following:

Item A-Information given. Direction provided by the Board of Directors.

Item B- Information given to the Board.

Legal Counsel, Gary Heppell reported on Item C-Legal Counsel presented a tentative settlement to the board in which GVRD has agreed to pay \$15,000 for a complete settlement and dismissal on behalf of GVRD and the City of Vallejo. The settlement was approved by unanimous vote.

12) Administrative Items:

A) Board of Director's Committee Selection Form for 2021-2022

The Board Clerk announced forms are due back on June 18th. New committee members will be announced at the first meeting in July. It was recommended to start the new committees in August. Directors Lea, Salvadori and Briseno agreed.

B) Board of Directors-Executive Staff Mingle

June 22, 2021: 5:30pm-7:30pm-Children's Wonderland

13) Announcements and Comments from Board Members:

Director Salvadori wanted to compliment the board members and the General manager on the board retreat that was held last weekend. He thought the information that was passed along was salient and helpful.

14) Meeting Adjourn:

Director Lea offered the motion, seconded by Director Salvadori to adjourn the meeting at 7:58 p.m. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

Ron Bowen, Board Secretary

Date



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Board of Director Retreat

Minutes

June 5, 2021

Dan Foley Cultural Center – 1461 N. Camino Alto

10:00a.m.

1) **Call to Order**

Chairperson Briseno called a board retreat, of the Board of Directors of the Greater Vallejo Recreation District, to order at 10:15 a.m., June 5, 2021.

2) **Pledge of Allegiance**

3) **Roll Call**

Present: Chairperson Robert Briseno, Vice-Chairperson Gary Salvadori, Directors; Ron Bowen and Adjoa McDonald

Staff: General Manager, Gabe Lanusse; and Board Clerk, Kimberly Pierson (left meeting at 12:00pm)

Excused: Director Sheryl Pannell Lea,

4) **Public Comment:**

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None

5) **Introductions:**

Director McDonald provided a short introduction.

6) **Current Organizational Chart:**

Discussion on current organizational chart. Review of positions covered by bargaining units.

7) **Parliamentary Procedures:**

Review of parliamentary procedures. Discussions on how to add items to an upcoming agenda and committee meetings. Policy & RR 5010 were referenced.

8) **Review of Policies:**

Series 1000-1090

Series 4000-4095

Series 5000-5060

Discussion on policies from the General, Board of Directors and Board Meeting series.

9) **Questions:**

10) **Meeting Adjourn:**

Director Salvadori offered the motion, seconded by Director Bowen to adjourn the meeting 1:25pm. Motion passed.

Ron Bowen, Board Secretary

Date



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and programs.* Website: www.gvrd.org

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Programs and Publicity Committee Minutes Monday, June 7, 2021

Due to Solano County and the State of California's shelter in place orders our Committee Meeting was held remotely via Zoom Meetings

In attendance: Director Lea, Director Salvadori, Interim Recreation Superintendent, Antony Ryans, Interim Recreation Supervisor, Crystal Stephan, Recreation Supervisor, Sandy Tawaratsumida, General Manager, Gabriel Lanusse, Expanded Learning Coordinator, Carol Lewis, Presenter Vallejo Project, David Scholten, Board Member, Adjoa McDonald

Meeting began at: 1:30 pm

1. Vallejo Project Proposal

- a. Presentation by David Scholten. Proposing to use SVCC/NVCC fee at no cost for programming.

2. Programs Opening Guidance

- a. Advised to operate at limited capacity and guidance of CDPH after 6/15.

3. Scholarship Program-

- a. The application and process under review.
- b. Revisions to application will be made and implemented changes will occur at the end of the month.

4. Activity Guide-Update

- a. Summer Guide is completed and available electronically only.
- b. E-blast with link to the Guide went out at the beginning of June.

5. Community Center Update

- a. Centers will open for contractual classes only, beginning July 1st.
- b. Interviews held for Center Monitors at the beginning of June.

6. Aquatic Programs

- a. Davey Jones camps filled at capacity the first two weeks of the summer.

7. Sports Programs

- a. Offering a variety of contractual summer camps.
- b. Additional contract classes being signed for summer 2021.

8. Sports Leases

- a. Vallejo admirals back out of season, agreement postponed.
- b. Looking into Sport Lease Agreements with Sports Coord/Sup.

9. Community Programs/CW

- a. Movie Under the Stars is returning to CW park beginning, Sat. June 19th.
The first screening of the season is, Akeelah and the Bee.
- b. CW has birthday parties the entire month of June.

10. Youth Programs/Teens/Camps

- a. Summer camps will begin on 6/21. Camps are filled for the first two weeks.
- b. Camps will offer in-camp field trips each week of camp.

11. VCUSD Grant Funded Programs: ExLP and FRESH @ ExLP

- a. ExLP is operating virtual programming at 13 VCUSD school sites. Staff at those sites have been reduced significantly, which will adversely have an effect on the ExLP program budget.
- b. FRESH at ExLP is being conducted virtually by our theatre staff. Our staff is working with 2 school sites and will record their performance in the next few weeks. A virtual watch party will be held for students and families in June.

12. Senior Programs

- a. Promote Pickleball more.
- b. Generate new program ideas for the active aging population.

13. Registration Software (eTrak) Status

- a. Will transition back to PEAK in August. Slow rollout.
- b. Recreation Expo

Adjourned at: 2:30pm



Agenda 11-A

BOARD COMMUNICATION

Date: June 24, 2021

TO: Board Chairperson and Directors

FROM: Penny Harman, Finance Director

SUBJECT: Resolution 2021-03 of the Board of Directors of the Greater Vallejo Recreation District to Adopt the Annual Operating Budget for Fiscal Year 2021-2022

BACKGROUND AND DISCUSSION

The Greater Vallejo Recreation District Board of Directors was presented with a budget schedule for the Fiscal Year 2021-2022. The draft budget was submitted to the Board for review and discussion. The Board provided feedback, and staff incorporated the requests into these documents. The Board will hold a public hearing on Thursday, June 24, 2021 to discuss the funding sources and appropriations prior to adopting the final budget.

The budget appropriation in General Operating Fund is \$10,720,475 and Measure K Capital Improvement is \$2,102,787 for the total amount of \$12,823,265. It represents a balanced budget. The total full-time equivalent positions is 38 and 165 part-time positions.

RECOMMENDATION

Accept the Final Budget for Fiscal Year 2021-2022. This budget includes the recommendations from the Board Meetings together with Budget and Finance Committee Meetings held previously.

PROPOSED ACTION

Adopt the Annual Operating Budget for Fiscal Year 2021-2022.

DOCUMENTS AVAILABLE FOR REVIEW

- a. Proposed Final Budget

Dear Honorable GVRD Directors and District Residents,

I submit for your consideration the Fiscal Year 2021-2022 (FY21-22) Budget for the Greater Vallejo Recreation District (GVRD). It is painfully apparent that the GVRD has been significantly impacted by the COVID-19 Pandemic amongst other major issues facing our communities. There has been a great disruption regarding “normal”, and there has been a great focus this past year on how we provide Parks and Recreation. The GVRD continues its commitment to providing quality parks and public spaces for recreation to the community and residents we serve. The positive effect that parks, outdoors and community connections have on our wellbeing have been brought front and center during the past year. This health crisis has shown our strengths, and weaknesses in what is expected of us. It is a priority that everyone should be able to enjoy the parks that the District provides to the community. Our outreach regarding the ten year master plan, soon to be completed, emphasizes what the community desires.

I’m pleased to say the proposed budget reflects the Board’s commitment to fiscal stability, reserves, and making improvements. The FY21-22 budget is comprised of decreased revenues as a result of the COVID-19 Pandemic. Due to the shelter-in-place order, all events, classes and programs were cancelled, facility rentals were closed and refunded. Due to a lack of programs, we lost over 100 hourly employees. The “Pay for Service” model that recreation follows showed a significant drop in revenues of over \$2 million. This was devastating for the District. As health directives changed by the State, County, and Cal OSHA, staff remained agile to try and create essential programs to offer to the community while also meeting health guidelines. However, program revenue will be a fraction of Pre-COVID years. While in previous years Recreation has benefitted from a strong local economy that has provided almost \$3 million in constant revenues that supported programs and services, the COVID economic impact showed revenues of about \$450,000.

The FY21-22 budget serves as a blueprint for the GVRD for the next year. This document serves as a summary and comprehensive guide of the District’s operating programs and how they are prioritized. It has been constructed on conservative financial principles that reflect the commitment to maintaining necessary services and operations of the District. It has also been under the

direction that fees remain where they are, as families who already have been hit financially hard, should not have to pay even more for programs until the economy improves. This document is a result of ongoing evaluations of every nuance of the GVRD.

In regards to staffing costs, the budget does not include negotiations with the Unions and unrepresented employees. This would be considered surface bargaining if we included a presumed increase. Therefore, the budget will return to be amended when contracts are finalized.

The District's General Fund is comprised of several revenue sources totaling \$12.823 million which support the \$12.823 million in expenditures. The main source of support is property tax revenue, which alone totals \$5.381 million and represents an increase based on the incredible upswing in home purchasing in Vallejo, while other sources are Measure K and charges for services.

A blueprint is just that – a guide. As new information is issued and programs return, we will remain flexible to bring any new information to the Board, and the community we serve.

I want to reiterate how proud I am of the District staff who have remained committed to our community to meet these obstacles daily. They continue to prioritize the goals and mission of the District to ensure that decisions made now for the short-term can withstand a long duration. They've had to make hard decisions.

The GVRD will need to continue being fiscally responsible stewards of the public's finances in order to plan for subsequent years. We have important choices to make to ensure a sustainable future. FY21-22 looks to be a year of improvements, to accomplish the goals set by the Board of Directors, and to work with our community to re-imagine our Parks and reconnect with our community. I am proud of the work that has been achieved by the many people who work with me and support me. Therefore, I submit the budget which will help the District prepare for the future. This budget was prepared in cooperation with the Board of Directors, GVRD Executive Team and staff. GVRD has existed for 76 years, and while making improvements and being responsible, it will continue to the next century.

Budget Summary

Final

Department	2020-2021 Final Budget			2020-2021 Estimated Actual				2021-2022 Preliminary Budget			
	Revenues	Expenses	Variance	Revenues	Total	Measure K	Variance	Revenues	Expenses	Measure K	Variance
General Administration											
001 General Support & Admin	5,247,922	1,325,843	3,922,079	5,827,867	1,581,831	17,618	4,246,036	5,827,867	1,496,302	99,000	4,331,565
007 Human Resources	0	340,394	(340,394)	0	321,764	0	(321,764)	0	416,193	0	(416,193)
100 Finance	0	307,793	(307,793)	0	375,763	0	(375,763)	0	407,860	2,000	(407,860)
001 General Fund Contributio	0	0	0	0	0	0	0	0	0	0	0
Total Admin Services	5,247,922	1,974,030	3,273,892	5,827,867	2,279,358	17,618	3,548,509	5,827,867	2,320,355	101,000	3,507,512
001 Measure K	2,066,404	0	2,066,404	2,102,787	0	(2,058,790)	2,102,787	2,102,787	0	(2,337,040)	2,102,787
001 Measure K Carryover	275,000	275,000	0	275,000	0	(275,000)	275,000	0	0	0	0
001 Total Measure K	2,341,404	275,000	2,066,404	2,377,787	0	(2,333,790)	2,377,787	2,102,787	0	(2,337,040)	2,102,787
Parks Maintenance											
200 Park Maintenance & Dev	0	168,116	(168,116)	0	166,134	0	(166,134)	0	172,332	0	(172,332)
300 Facilities	200,000	1,708,902	(1,508,902)	14,759	1,551,331	947,793	(1,536,572)	0	1,375,152	843,520	(1,375,152)
301 Visitor Services	119,900	114,234	5,666	164,243	113,895	0	50,348	203,400	153,464	0	49,936
310 Landscaping & Grounds	0	1,761,977	(1,761,977)	0	1,913,521	698,061	(1,913,521)	0	2,117,543	685,852	(2,117,543)
Total Parks	319,900	3,753,229	(3,433,329)	179,002	3,744,881	1,645,854	(3,565,879)	203,400	3,818,491	1,529,372	(3,615,091)
Recreation:											
010 Recreation Admin	15,000	357,518	(342,518)	350	451,334	13,350	(450,984)	0	431,168	13,350	(431,168)
415 Children's Wonderland	61,590	136,759	(75,169)	0	37,387	6,044	(37,387)	41,605	113,640	83,537	(72,035)
430 Break Camps	100,388	195,877	(95,489)	9,045	122,880	0	(113,835)	45,098	140,323	0	(95,225)
450 Vallejo Community Cente	53,595	193,606	(140,011)	296	112,272	12,300	(111,976)	55,104	193,314	13,762	(138,210)
451 Foley Cultural Center	176,438	306,995	(130,557)	26,135	178,440	48,850	(152,305)	178,794	282,550	61,840	(103,756)
460 Sports	87,338	167,281	(79,943)	37,071	124,270	26,896	(87,199)	72,407	182,819	64,197	(110,412)
465 Community Programs	21,558	84,150	(62,592)	4,030	16,217	5,567	(12,187)	19,925	123,833	43,926	(103,908)
480 Expanded Learning Prog	525,520	550,630	(25,110)	203,358	283,417	0	(80,059)	317,630	564,409	0	(246,779)
481 After School Programs	358,519	540,769	(182,250)	45,262	271,942	0	(226,680)	315,140	418,816	0	(103,676)
486 Teen Services	4,213	7,237	(3,024)	(20)	636	95	(656)	5,825	15,800	4,718	(9,975)
490 REACH	3,000	6,383	(3,383)	0	788	95	(788)	3,148	8,374	2,784	(5,226)
720 North Vallejo C.C.	22,463	134,779	(112,316)	(414)	98,986	7,900	(99,400)	24,878	107,754	10,200	(82,876)
721 South Vallejo C.C.	38,599	177,974	(139,375)	(566)	114,518	18,000	(115,084)	40,772	186,258	20,640	(145,486)
730 Cunningham Pool	184,551	601,729	(417,178)	168,794	573,786	307,063	(404,992)	417,485	879,994	387,714	(462,509)
Total Recreation	1,652,772	3,461,687	(1,808,915)	493,341	2,386,031	446,160	(1,893,532)	1,537,811	3,649,052	706,668	(2,111,241)
906 Capital Improvements	1,520,000	1,520,000	0	1,245,000	1,536,044	275,000	(291,044)	3,151,400	2,910,000	0	241,400
935 Contingency Reserve	0	98,052	(98,052)	0	0	0	0	0	75,367	0	(75,367)
001 Retiree Benefit-OPEB	0	0	0	0	200,000	0	(200,000)	0	50,000	0	(50,000)
Total Others	1,520,000	1,618,052	(98,052)	1,245,000	1,736,044	275,000	(491,044)	3,151,400	3,035,367	0	116,033
TOTAL BUDGET	11,081,998	11,081,998	0	10,122,997	10,146,314	0	(24,159)	12,823,265	12,823,265	0	0

Note: "Measure K Expenses" columns in gray are for information and are not directly included in the Variance calculations. These amounts are included as expenses for the individual programs/departments.

Greater Vallejo Recreation District
Worksheet
001 - General Support & Admin
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
0014110014001	Property Taxes	4,993,218	2,680,480	5,360,960	5,360,960
0014120014001	Supplemental Taxes	56,166	3,184	3,184	3,184
0014130014001	H.O.'s Exemption Fund	10,210	16,881	16,881	16,881
0014180014109	Measure K	2,066,404	1,051,394	2,102,787	2,102,787
0014220014101	City of Vallejo	0	0	0	0
0014900014801	Donations	0	0	0	0
0014910014801	Interest	68,000	24,451	30,000	30,000
0014911014801	Interest Umpqua Retiree Benefits	0	365	323	323
0014912014801	Interest Umpqua Bank Reserve	0	542	479	479
0014930014801	McIntyre Rent	0	0	0	0
0014931014801	United Way Rent	0	0	0	0
0014932014801	Head Start - Setterquist	12,000	10,000	12,000	12,000
0014933014801	Head Start - Washington	10,800	9,000	10,800	10,800
0014934014801	Vallejo Parent Nursery Reimb.	0	2,331	2,331	2,331
0014935014801	Glen Cove Rent	0	0	0	0
0014937014801	Camp Fire Rent	1,728	1,520	1,728	1,728
0014940014801	Vallejo Parent Nursery Rent	4,800	4,000	4,800	4,800
0014941014801	Colusa Building Rent	66,000	57,750	66,000	66,000
0014941014801	CA State Rent	0	0	0	0
0014980014801	Administrative Fee	0	0	0	0
0014984014801	Insurance Dividends	0	0	0	0
0014985014801	Misc. Revenue	25,000	321,500	318,381	318,381
	Total Revenues	7,314,326	4,183,396	7,930,654	7,930,654
0015000015001	Full Time Salaries	279,113	223,734	279,112	335,747
0015010015001	Part Time Wages	0	0	0	0
0015020015001	Payroll Taxes - Employer	4,047	2,667	3,388	4,868
0015025015001	State Unemployment	30,000	179,023	209,023	60,000
0015030015001	Worker's Comp.	10,613	13,277	10,578	11,447
0015060015001	P.E.R.S. - ER	69,941	62,521	66,401	89,323
0015061015001	PERS Survivor Benefit	75	63	72	96
0015070015001	Medical Insurance - Employee	43,357	39,556	46,134	64,361
0015075015001	Dental Insurance	7,516	4,417	5,301	7,124
0015077015001	Vision Insurance	724	429	515	694
0015080015001	Life Insurance	556	481	693	742
0015100015101	Alarm	0	308	308	0
0015110015101	Cellular Phones/Pagers	2,000	941	1,251	2,000
0015140015101	P.G. & E.	0	0	0	0
0015140015109	P.G. & E.	35,000	14,205	17,618	24,000
0015160015101	Sewers Services	5,700	0	5,700	6,300
0015170015101	Telephone	6,500	2,253	2,721	3,200
0015208015201	Consultant Fees	50,000	17,675	42,000	50,000
0015214015201	Legal	55,000	60,453	78,000	55,000
0015216015201	Printing	2,000	173	320	2,000
0015218015201	Promotions & Advertising	500	774	450	500
0015225015201	Interest Expense	0	0	0	0
0015230015201	County Tax Fee Collection	70,000	0	81,000	81,000
0015232015201	County Election Fee Tax Measure	0	0	0	0
0015234015201	Manual Refunds	0	0	0	0

0015244015201	Computer Services	48,000	32,354	40,000	47,000
0015246015201	Internet Services	6,000	1,308	1,960	2,100
0015250015201	Equipment Repairs	900	0	460	900
0015254015201	Janitorial - United Way	0	0	0	0
0015258015201	Office Equipment Repairs	0	0	0	0
0015281015201	Leased Equipment	5,000	2,258	2,652	4,000
0015282015201	Maintenance Contracts	7,000	524	480	5,000
0015285015201	Bank Charges	10,000	3,551	5,500	10,000
0015386015209	Scholarships	50,000	0	0	50,000
0015414015301	Buildings & Grounds - UW	0	0	0	0
0015415015301	Buildings & Grounds - Solano Cty	0	0	0	0
0015416015301	Computer Supplies	5,500	942	1,200	5,500
0015424015301	Equipment Replacement	5,000	798	1,350	5,000
0015440015301	Office Supplies	8,000	809	700	8,000
0015454015301	Postage	3,000	1,265	1,500	3,000
0015490015301	N.O.C.	0	96	0	0
0015505015401	Auto Allowance	0	0	0	0
0015510015401	Credit Card Fees	25,000	7,817	8,000	25,000
0015520015401	Board Conference/Travel	2,500	0	0	2,500
0015522015401	Board Expenses	1,000	0	300	1,000
0015530015401	Board Meeting Fees	22,000	13,843	14,000	22,000
0015531015401	Board Payroll Taxes	2,500	1,094	1,274	2,500
0015532015401	Board Workers Comp	1,800	0	0	1,800
0015550015401	Insurance	250,000	315,929	350,000	300,000
0015560015401	Membership Dues/License Fees	9,500	11,993	12,000	12,000
0015600015401	Mileage	100	0	0	0
0015605015401	Staff Conf. & Travel	3,500	658	820	3,500
0015610015401	Personnel Training	4,000	2,592	2,000	4,000
0015620015401	Safety Committee/COVID	15,000	48,361	60,000	15,000
0015640015401	Subscriptions & Publications	100	350	120	300
0015650015401	Employee Recognition	7,500	1,468	2,000	7,500
0015660015401	Employee Recruitment	0	0	0	0
0015665015201	Medical Expense - Employment	300	0	0	300
0015670015201	Retiree Benefit GASB 45	0	100,000	100,000	0
0015800015401	Capital Outlay & Building	135,000	(48,026)	100,000	135,000
0017000015509	Capital Outlay	25,000	24,932	24,932	25,000
	Total Expenditures	1,325,843	1,147,865	1,581,831	1,496,302
	Excess Revenues (Expenditures)	5,988,483	3,035,531	6,348,823	6,434,352

Greater Vallejo Recreation District
Worksheet
007 - Human Resources
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
0075000015001	Full Time Salaries	118,248	90,960	118,248	173,930
0075010015001	Part Time Wages	22,880	24,290	31,490	0
0075020015001	Payroll Taxes - Employer	2,800	1,697	2,500	2,522
0075030015001	Worker's Comp.	5,366	6,713	6,713	5,981
0075060015001	P.E.R.S. - ER	29,000	24,283	31,884	42,052
0075061015001	P.E.R.S. Survivor Benefit	49	38	48	48
0075070015001	Medical Insurance - Employee	9,452	7,866	9,493	26,020
0075071015001	Medical Insurance - Retiree	110,000	78,555	100,285	110,000
0075073015001	PERS Health Plan Admin Fee	1,500	1,064	1,295	1,500
0075075015001	Dental Insurance	830	654	789	2,520
0075077015001	Vision Insurance	82	67	80	249
0075080015001	Life Insurance	185	171	205	371
0075110015101	Cellular Phones/Pagers	1,200	477	672	1,200
0075170015101	Telephone	1,400	753	1,053	1,400
0075208015201	Consultant Fees	5,000	(10,000)	(10,000)	15,000
0075244015201	Computer Services/Subscriptions	20,000	13,087	20,000	15,000
0075440015201	Office Supplies	2,500	2,207	2,407	2,500
0075533015401	Board Medical	0	0	0	0
0075600015401	Mileage	400	30	75	400
0075605015401	Staff Conf. & Travel	3,000	0	0	4,000
0075610015401	Personnel Training	2,000	765	1,000	3,000
0075640015401	Subscriptions & Publications	500	589	621	500
0075660015401	Employee Recruitment	4,000	2,405	2,605	8,000
0075665015201	Medical Expense - Employment	0	210	300	0
	Total Expenditures	340,394	246,881	321,763	416,193
	Excess Revenues (Expenditures)	(340,394)	(246,881)	(321,763)	(416,193)

Greater Vallejo Recreation District
Worksheet
010 - Recreation Administration
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
0104960014801	Advertising Revenue	15,000	1,000	1,350	0
	Total Revenues	15,000	1,000	1,350	0
0105000015001	Full Time Salaries	170,315	223,436	286,128	257,254
0105010015001	Part Time Wages	68,000	26,341	26,341	16,800
0105020015001	Payroll Taxes - Employer	3,000	3,984	6,189	7,530
0105025015001	State Unemployment	0	0	0	0
0105030015001	Worker's Comp.	9,062	11,336	11,336	9,543
0105060015001	P.E.R.S. - ER	43,373	33,919	44,550	66,696
0105061015001	P.E.R.S. Survivor Benefit	48	49	69	72
0105070015001	Medical Insurance	32,327	27,647	32,366	36,150
0105075015001	Dental Insurance	4,721	3,094	3,590	3,479
0105077015001	Vision Insurance	450	296	344	338
0105080015001	Life Insurance	371	299	381	556
0105110015101	Cellular Phones/Pagers	1,050	332	499	1,050
0105170015101	Telephone	1,400	1,296	1,895	2,000
0105208015201	Consultant Fees	0	14,697	14,697	0
0105216015201	Printing	8,000	390	450	8,000
0105218015201	Promotions & Advertising	2,000	0	200	2,000
0105220015201	Website Design	0	0	0	0
0105244015201	Computer Services	500	130	250	500
0105245015209	Software Licensing	0	13,350	13,350	13,350
0105424015301	Equipment Replacement	0	2,394	2,394	200
0105440015301	Office Supplies	750	5,799	5,579	750
0105454015301	Postage	9,000	240	400	1,000
0105490015301	N.O.C.	0	0	0	0
0105560015401	Membership Dues/License Fees	0	0	0	750
0105600015401	Mileage	150	0	0	150
0105605015401	Staff Conf. & Travel	2,500	325	325	2,500
0105610015401	Personnel Training	500	0	0	500
	Total Expenditures	357,518	369,352	451,334	431,168
	Excess Revenues (Expenditures)	-342,518	-368,352	-449,984	-431,168

Greater Vallejo Recreation District
Worksheet
100 - Finance
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
1005000105001	Full Time Salaries	162,161	155,620	210,878	242,381
1005010105001	Part Time Wages	0	0	0	0
1005020105001	Payroll Taxes - Employer	2,351	2,297	3,000	3,515
1005025105001	State Unemployment	0	0	0	0
1005030105001	Worker's Comp.	4,655	7,713	7,713	9,906
1005060105001	P.E.R.S. - ER	52,900	34,457	43,614	69,183
1005061105001	P.E.R.S. Survivor Benefit	48	44	58	72
1005070105001	Medical Insurance	13,293	12,165	15,664	24,219
1005075105001	Dental Insurance	3,381	3,298	4,123	6,761
1005077105001	Vision Insurance	333	325	407	667
1005080105001	Life Insurance	371	439	791	556
1005110105101	Cellular Phones/Pagers	1,200	317	463	600
1005170105101	Telephone	1,600	885	1,200	1,400
1005204105201	Audit Services	18,000	15,000	18,000	18,000
1005204105209	Audit Services - Measure K Audit	2,000	0	2,000	2,000
1005208105201	Consultant Fees	25,000	49,789	50,000	10,000
1005216105201	Printing	2,000	1,418	2,000	1,500
1005244105201	Computer Services	5,000	7,420	7,700	3,000
1005245105201	Software Licensing	0	0	0	5,000
1005290105201	N.O.C.	0	0	0	
1005424105301	Equipment Replacement	2,000	620	620	1,000
1005440105301	Office Supplies	3,100	3,197	3,693	3,000
1005560105401	Membership Dues/License Fees	800	380	540	600
1005600105401	Mileage	800	203	300	500
1005605105401	Staff Conf. & Travel	3,800	0	0	2,000
1005610105401	Personnel Training	3,000	1,891	3,000	2,000
1005640105401	Subscriptions	0	0	0	0
1005660105401	Employee Recruitment	0	0	0	0
1005665105201	Medical Expense - Employment	0	0	0	0
	Total Expenditures	307,793	297,478	375,763	407,860
	Excess Revenues (Expenditure	(307,793)	(297,478)	(375,763)	(407,860)

**Greater Vallejo Recreation District
Worksheet
200 - Maintenance and Development
FY 2021-2022**

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
2004170204101	Measure K - Transfer In	0	0	0	0
	Total Revenue	0	0	0	0
2005000205001	Full Time Salaries	118,248	96,004	118,248	118,248
2005010205001	Part Time Wages	0	0	0	0
2005020205001	Payroll Taxes - Employer	1,715	1,300	1,614	1,715
2005025205001	State Unemployment	0	0	0	0
2005030205001	Worker's Comp.	4,496	5,625	4,496	4,833
2005060205001	P.E.R.S. - ER	31,108	24,118	31,108	34,722
2005061205001	P.E.R.S. Survivor Benefit	24	19	24	24
2005070205001	Medical Insurance	2,700	0	2,700	2,700
2005075205001	Dental Insurance	2,913	2,368	2,913	2,913
2005077205001	Vision Insurance	167	136	167	167
2005080205001	Life Insurance	185	170	185	185
2005110205101	Cellular Phones/Pagers	635	457	839	900
2005170205101	Telephone	500	295	400	500
2005208205201	Consultant Fees	1,000	0	500	1,000
2005214205201	Legal	0	0	0	0
2005216205201	Printing	300	0	150	300
2005244205201	Computer Services	0	360	360	0
2005440205301	Office Supplies	1,700	1,068	1,200	1,700
2005448205301	Photo Supplies	150	0	50	150
2005454205301	Postage	125	0	50	125
2005475205301	Signs	0	0	0	0
2005482205301	Small Tools	50	0	30	50
2005490205301	N.O.C.	0	0	0	0
2005500205401	Administrative Fee	0	0	0	0
2005505205401	Auto Allowance	0	0	0	0
2005560205401	Membership Dues	600	200	500	600
2005600205401	Mileage	500	0	0	500
2005605205401	Staff Conf. & Travel	0	0	0	0
2005610205401	Personnel Training	900	249	500	900
2005640205401	Subscriptions	100	109	100	100
2005690205401	N.O.C.	0	0	0	0
	Total Expenditures	168,116	132,477	166,134	172,332
	Excess Revenues (Expenditures)	(168,116)	(132,477)	(166,134)	(172,332)

Greater Vallejo Recreation District
Worksheet
300 - Facilities
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
3004300304001	City Park Funding	0	0	0	0
3004310304001	Capital Outlay	0	0	0	0
3004985304001	Miscellaneous Revenue	0	14,759	14,759	0
	Total Revenues	0	14,759	14,759	0
3005000305001	Full Time Salaries	425,226	251,927	340,000	298,584
3005010305001	Part Time Wages	0	13,486	12,686	0
3005010305009	Part Time Wages	50,000	0	20,000	50,000
3005020305001	Payroll Taxes - Employer	6,166	4,145	6,166	4,329
3005020305009	Payroll Taxes - Employer	3,825	0	3,825	3,825
3005025305001	State Unemployment	0	0	0	0
3005030305001	Worker's Comp.	16,169	20,227	16,169	12,203
3005030305009	Worker's Comp.	1,968	2,378	1,968	2,044
3005060305001	P.E.R.S. - ER	105,019	72,802	105,019	81,642
3005061305001	P.E.R.S. Survivor Benefit	120	72	120	96
3005070305001	Medical Insurance	41,508	27,426	41,508	40,930
3005075305001	Dental Insurance	11,259	7,717	11,529	9,569
3005077305001	Vision Insurance	610	528	610	828
3005080305001	Life Insurance	927	538	927	742
3005100305101	Alarm	4,000	3,552	3,800	4,000
3005110305101	Cellular Phones/Pagers	2,500	1,705	2,300	2,500
3005140305101	P.G. & E.	0	0	0	0
3005140305109	P.G. & E.	24,500	20,677	24,500	24,500
3005170305101	Telephone	1,255	416	800	1,255
3005240305201	Building Maintenance & Repairs	0	1,519	0	0
3005240305209	Building Maintenance & Repairs	89,000	19,808	89,000	89,000
3005244305201	Computer Services	1,800	1,299	1,000	1,800
3005250305201	Equip Repairs	0	0	0	0
3005256305201	Janitorial Services	0	0	0	0
3005256305209	Janitorial Services	20,000	10,892	12,000	20,000
3005260305201	Park Grounds Maint. & Repair	0	6,839	0	0
3005260305209	Park Grounds Maint. & Repair	40,000	52,529	40,000	40,000
3005264305201	Vandalism Repair	0	0	0	0
3005264305209	Vandalism Repair	2,500	1,358	1,500	2,500
3005266305201	Tire Repairs & Purchase	5,000	1,985	2,500	5,000
3005268305201	Towing	250	0	250	1,000
3005272305201	Vehicle Maintenance	0	7,513	0	0
3005272305209	Vehicle Maintenance	45,000	27,103	44,000	45,000
3005281305201	Leased Equipment	1,000	1,375	1,500	1,500
3005282305201	Maintenance Contracts	0	(3,000)	0	0
3005282305209	Maintenance Contracts	55,000	21,278	50,000	5,500
3005283305201	Misc. Rentals	1,000	0	500	1,000
3005290305201	N.O.C.	300	1,500	2,000	2,000
3005410305301	Sports Field Supplies	0	0	0	0
3005412305301	Landscape & Grounds	0	5,301	0	0
3005412305309	Landscape & Grounds	14,775	2,514	8,000	14,775
3005424305301	Equipment Replacement	800	0	500	800

3005426305301	First Aid Supplies	250	0	150	250
3005430305301	Fuels & Lubricants	42,000	22,599	40,000	42,000
3005436305301	Janitorial Supplies	1,800	0	0	1,800
3005438305301	Maintenance Equipment Supplies	500	160	400	500
3005440305301	Office Supplies	0	4	200	500
3005442305301	Motor Vehicle Parts	2,695	4,150	4,000	0
3005444305301	Paint Supplies	500	1,128	1,000	2,000
3005450305301	Plant Equipment Repair Parts	500	0	250	500
3005475305301	Signs	250	0	250	5,000
3005476305301	Safety Equipment	150	188	500	2,000
3005480305301	Shop Supplies	1,000	1,377	1,300	1,500
3005482305301	Small Tools	1,500	1,085	1,200	1,500
3005498305301	Uniforms	1,500	1,236	1,300	1,500
3005560305401	Membership Dues	250	140	200	250
3005600305401	Mileage	100	87	0	0
3005605305401	Staff Conf. & Travel	1,000	75	250	1,000
3005610305401	Personnel Training	2,000	2,460	2,600	1,500
3005640305401	Subscriptions	0	0	0	0
3005660305401	Employee Recruitment	0	0	0	0
3005665305201	Medical Expense - Employment	54	0	54	54
3005810305401	Capital Outlay- Redevelopment NVCC	200,000	0	0	0
3005900305401	City Park Capital Project	0	0	0	0
3005910305401	Capital Outlay GF Contribution	0	0	0	0
3007000305509	Capital Outlay	481,376	447,807	653,000	546,376
	Total Expenditures	1,708,902	1,069,905	1,551,331	1,375,152
	Excess Revenues (Expenditures)	(1,708,902)	(1,055,146)	(1,536,572)	(1,375,152)

Greater Vallejo Recreation District
Worksheet
301 - Visitor Services
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
3014970314801	Reservations	4,000	3,145	2,000	6,000
3014971314801	BRS Reservations	7,500	8,442	5,000	15,000
3014972314801	Foley Reservations	5,000	3,800	3,000	11,000
3014975314801	BRS Parking Fees	22,000	24,106	35,000	40,000
3014976314801	Foley Parking Fees	22,000	29,932	40,000	45,000
3014977314801	Event Permits	1,000	3,815	1,500	3,000
3014978314801	Vallejo Sanitation Flood	2,000	2,000	2,000	2,000
3014979314801	Foley Soccer Field	25,000	45,090	48,000	50,000
3014980314801	Highland Maintenance Fee	26,400	17,600	26,400	26,400
3014982314801	Contract Revenue	5,000	303	0	5,000
3014985314801	Miscellaneous Revenue	0	1,343	1,343	0
	Total Revenues	119,900	139,575	164,243	203,400
3015010315001	Part Time - Park Monitors	90,000	59,847	90,000	100,000
3015020315001	Payroll Taxes - Employer	6,885	4,081	6,885	7,650
3015030315001	Worker's Comp.	3,422	4,281	3,422	4,087
3015110315101	Cellular Phones/Pagers	1,200	306	800	1,200
3015170315101	Telephone	0	215	400	400
3015216315201	Printing	300	0	250	300
3015244315101	Computer Services	0	827	827	0
3015440315301	Office Supplies	500	1,385	1,500	1,500
3015480315301	Miscellaneous Supplies	11,100	4,054	8,000	11,100
3015498315301	Uniforms	777	0	600	777
3015600315401	Mileage	50	0	0	50
3015660315401	Employee Recruitment	0	0	0	0
3015484315301	Park in the Park Expenses	0	1,211	1,211	0
3015485315301	Highland Maintenance	0	0	0	26,400
	Total Expenditures	114,234	76,207	113,895	153,464
	Excess Revenues (Expenditures)	5,666	63,368	50,348	49,936

Greater Vallejo Recreation District
Worksheet
310 - Landscaping and Grounds
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
3105000315001	Full Time Salaries	727,846	552,865	727,846	857,460
3105010315001	Part Time Wages	0	15,658	0	0
3105010315009	Part Time Wages	118,450	59,452	110,000	118,450
3105020315001	Payroll Taxes - Employer	10,554	7,788	10,554	12,433
3105020315009	Payroll Taxes - Employer	9,061	3,090	9,061	9,061
3105025015001	State Unemployment	0	0	0	0
3105030315001	Worker's Comp.	28,229	34,621	40,000	30,257
3105030315009	Worker's Comp.	4,504	5,634	6,000	4,841
3105060315001	P.E.R.S. - ER	196,467	143,923	196,467	228,424
3105061315001	P.E.R.S. Survivor Benefit	275	212	275	312
3105070315001	Medical Insurance	146,331	131,983	146,331	178,738
3105075315001	Dental Insurance	20,161	16,261	20,161	21,459
3105077315001	Vision Insurance	1,949	1,587	1,949	2,086
3105080315001	Life Insurance	2,039	1,742	2,039	2,410
3105110315101	Cellular Phones/Pagers	3,000	1,584	2,300	3,000
3105140315101	P.G. & E.	0	0	0	0
3105140315109	P.G. & E.	9,000	5,938	9,000	9,000
3105160315101	Sewers Services	5,000	7,538	7,538	8,000
3105170315101	Telephone	2,300	528	700	2,300
3105180315101	Water	0	0	0	0
3105244315201	Computer Services	1,300	398	700	1,300
3105250315201	Equipment Repairs	0	74	0	0
3105250315209	Equipment Repairs	4,000	3,482	4,000	4,000
3105260315201	Park Grounds Maint. & Repair	0	0	0	0
3105260315209	Park Grounds Maint. & Repair	42,000	38,170	38,000	42,000
3105264305201	Vandalism Repair	0	199	0	0
3105264305209	Vandalism Repair	8,000	2,000	5,000	8,000
3105270315201	Tree Maintenance	0	0	0	0
3105270315209	Tree Maintenance	5,000	2,985	3,000	5,000
3105280315201	Chemical Toilets	14,000	2,615	5,000	14,000
3105282315201	Maintenance Contracts	12,000	9,758	11,000	12,000
3105283315201	Misc. Rentals	1,330	399	700	1,330
3105410315301	Sports Field Supplies	4,500	3,386	3,500	4,500
3105412315301	Landscape & Grounds	0	249	0	0
3105412315309	Landscape & Grounds	14,000	3,181	8,000	14,000
3105424315301	Equipment Replacement	0	161	0	0
3105424315309	Equipment Replacement	4,000	3,334	3,500	4,000
3105426315301	First Aid Supplies	459	0	300	459
3105432315301	Horticultural Supplies	3,500	0	3,000	3,500
3105434315301	Irrigation & Plumbing Supplies	0	244	0	0
3105434315309	Irrigation Repair	30,000	13,460	25,000	30,000
3105436315301	Janitorial Supplies	14,000	8,034	9,000	14,000
3105440315301	Office Supplies	995	517	800	995
3105444315301	Paint Supplies	1,836	775	1,300	1,836
3105446315301	Pesticides	6,000	5,192	6,000	6,000
3105462315301	Rec. Repair Supplies	0	244	0	0
3105462315309	Recreation Repair Landscape	3,500	4,732	4,500	5,000
3105472315301	Resilient Surface Materials	6,090	0	5,500	6,090
3105476315301	Safety Equipment	3,000	2,954	3,200	3,500
3105482315301	Small Tools	3,000	2,224	2,000	3,000

3105490315301	N.O.C.	0	0	0	0
3105498315301	Uniforms	5,000	3,396	4,800	5,000
3105560315401	Membership Dues	1,000	60	700	1,000
3105600315401	Mileage	1,000	0	0	1,000
3105605315401	Staff Conf. & Travel	1,000	0	0	1,000
3105610315401	Personnel Training	3,000	681	1,500	3,500
3105640315401	Subscriptions	0	0	0	0
3105660315401	Employee Recruitment	0	0	0	0
3105665315201	Medical Expense - Employment	800	170	300	800
3107000315509	Capital Outlay	282,500	73,759	473,000	432,500
	Total Expenditures	1,761,977	1,177,239	1,913,521	2,117,543
	Excess Revenues (Expenditures)	(1,761,977)	(1,177,239)	(1,913,521)	(2,117,543)

Greater Vallejo Recreation District
Worksheet
415 Children's Wonderland
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
4154500404401	Program Fees	0	0	0	0
4154810404701	Group Reservations	11,400	(220)	0	7,500
4154820404701	Entrance Fees	32,900	0	0	22,500
4154840404701	Concessions	5,000	0	0	3,000
4154860404701	Special Events	8,270	(250)	0	7,525
4154900404801	Donations	0	0	0	0
4154985404801	Misc. Revenue	4,020	0	0	1,080
	Total Revenues	61,590	(470)	0	41,605
4155000405001	Full Time Salaries	16,120	12,400	16,120	0
4155010405001	Part Time Wages	0	0	0	0
4155010405009	Part Time Wages	69,953	1,511	2,500	69,303
4155020405001	Payroll Taxes - Employer	234	168	226	0
4155020405009	Payroll Taxes - Employer	5,351	20	191	5,302
4155030405001	Worker's Comp.	613	767	767	0
4155030405009	Worker's Comp.	2,660	3,327	3,327	2,832
4155060405001	P.E.R.S. - ER	3,797	2,758	4,448	0
4155061405001	P.E.R.S. Survivor Benefit	7	3	5	0
4155070405001	Medical Insurance	2,363	1,560	1,560	0
4155075405001	Dental Insurance	208	202	270	0
4155077405001	Vision Insurance	21	20	27	0
4155080405001	Life Insurance	46	54	78	0
4155100405101	Alarm	1,000	477	318	1,000
4155110405101	Cellular Phones/Pagers	400	5	7	400
4155140405101	P.G. & E.	0	0	1,918	0
4155140405109	P.G. & E.	3,600	1,306	0	3,600
4155170405101	Telephone	0	0	1,200	0
4155218405201	Promotions & Advertising	3,500	611	0	3,500
4155240405201	Building Maintenance & Repairs	0	0	1,400	0
4155240405209	Building Maintenance & Repairs	2,500	709	25	2,500
4155244405201	Computer Services	0	26	0	25
4155283405201	Misc. Rentals	1,500	0	0	1,500
4155362405201	Special Events	7,986	0	0	7,870
4155400405301	Awards	0	0	0	0
4155426405301	First Aid Supplies	300	0	0	240
4155428405301	Food Supplies	2,800	0	1,000	2,800
4155436405301	Janitorial Supplies	2,500	330	700	700
4155440405301	Office Supplies	1,000	1,010	0	1,310
4155448405301	Photo Supplies	0	0	1,200	0
4155460405301	Program Supplies	5,000	15	100	5,500
4155470405301	Recreation Supplies	500	21	0	500
4155488405301	T-Shirts	1,000	899	0	2,100
4155498405301	Uniforms	1,000	1,000	0	1,808
4155600405401	Mileage	300	0	0	300
4155605405401	Staff Conf & Travel	0	0	0	300
4155610405401	Personnel Training	500	0	0	250
4155660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	136,759	29,200	37,387	113,640

Excess Revenues (Expenditures)	(75,169)	(29,670)	(37,387)	(72,035)
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Greater Vallejo Recreation District
Worksheet
430 - Break Camp
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4304700404601	Program Fees	99,838	7,449	9,045	44,600
4304710404601	Late Fees	50	0	0	60
4304750404601	Non-Student Days	500	0	0	438
	Total Revenues	100,388	7,449	9,045	45,098
4305000405001	Full Time Salaries	39,347	33,055	39,347	39,266
4305010405001	Part Time Wages	90,343	24,732	40,702	49,823
4305020405001	Payroll Taxes - Employer	9,627	2,016	3,190	4,381
4305025405001	State Unemployment	0	0	0	0
4305030405001	Worker's Comp.	4,931	6,169	6,169	3,641
4305060405001	P.E.R.S. - ER	9,908	7,781	10,250	11,099
4305061405001	P.E.R.S. Survivor Benefit	25	10	10	12
4305070405001	Medical Insurance	4,726	7,052	7,866	5,004
4305075405001	Dental Insurance	415	304	337	415
4305077405001	Vision Insurance	41	30	34	41
4305080405001	Life Insurance	93	69	74	93
4305110405101	Cellular Phones/Pagers	390	23	32	160
4305170405101	Telephone	1,000	295	392	600
4305218405201	Promotions & Advertising	3,000	0	1,500	2,000
4305240405201	Building Maintenance & Repairs	0	0	0	0
4305244405201	Computer Services	0	0	0	0
4305362405201	Special Events	5,000	0	1,500	3,000
4305367405201	Swim Lessons	0	0	0	0
4305369405201	Transportation	4,350	0	0	0
4305375405201	Theater Program	4,000	0	2,000	3,441
4305422405301	Craft Supplies	0	0	0	0
4305424405301	Equipment Replacement	0	0	0	0
4305426405301	First Aid Supplies	500	286	500	2,376
4305428405301	Food Supplies	3,000	119	250	2,079
4305440405301	Office Supplies	1,643	1,671	1,643	1,698
4305448405301	Photo Supplies	0	0	0	0
4305460405301	Program Supplies	8,958	3,374	5,784	7,385
4305488405301	T-Shirts	1,000	0	0	680
4305490405301	N.O.C.	0	0	0	0
4305498405301	Uniforms	1,500	500	500	1,000
4305505405401	Auto Allowance	0	0	0	0
4305560405401	Membership Dues	0	0	0	0
4305600405401	Mileage	450	0	50	450
4305605405401	Staff Conf. & Travel	630	0	250	630
4305610405401	Personnel Training	1,000	(60)	500	1,050
4305650405401	Employee Recognition	0	0	0	0
	Total Expenditures	195,877	87,425	122,880	140,323
	Excess Revenues (Expenditures)	(95,489)	(79,977)	(113,835)	(95,225)

**Greater Vallejo Recreation District
Worksheet
450 - Vallejo Community Center
FY 2021-2022**

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4504300404201	Building Fees	24,530	364	364	22,516
4504330404201	Contract Classes Income	25,150	(68)	(68)	28,700
4504350404201	Security Fees	3,915	0	0	3,888
4504985404801	Misc. Revenue	0	0	0	
	Total Revenues	53,595	297	296	55,104
4505000405001	Full Time Salaries	55,553	44,030	55,553	51,282
4505010405001	Part Time Wages	49,860	3,776	6,000	48,875
4505020405001	Payroll Taxes - Employer	4,620	802	4,620	4,483
4505030405001	Worker's Comp.	4,008	5,014	4,008	2,956
4505060405001	P.E.R.S. - ER	13,727	9,965	13,727	12,175
4505061405001	P.E.R.S. Survivor Benefit	25	11	25	18
4505070405001	Medical Insurance	7,089	5,086	7,089	10,508
4505075405001	Dental Insurance	623	642	623	1,053
4505077405001	Vision Insurance	62	63	62	104
4505080405001	Life Insurance	139	119	139	139
4505100405101	Alarm	3,000	1,175	2,000	3,000
4505110405101	Cellular Phones/Pagers	600	324	450	720
4505140405101	P.G. & E.	0	0	0	0
4505140405109	P.G. & E.	10,962	8,326	10,300	10,962
4505160405101	Sewers Services	720	0	0	720
4505170405101	Telephone	2,280	1,481	2,000	2,880
4505216405201	Printing	0	0	0	0
4505218405201	Promotions & Advertising	500	39	50	1,000
4505240405201	Building Maintenance & Repairs	0	0	0	0
4505240405209	Building Maintenance & Repairs	2,800	0	2,000	2,800
4505244405201	Computer Services	0	0	0	0
4505251405201	Security Guards	3,770	0	0	3,744
4505258405201	Office Equipment Repairs	0	0	0	0
4505281405201	Leased Equipment	1,320	768	1,200	1,440
4505282405201	Maintenance Contracts	3,200	400	1,000	3,200
4505290405201	N.O.C.	0	0	0	0
4505330405201	Contract Classes Expense	15,090	(24)	(24)	18,655
4505412405301	Landscape & Grounds	3,500	14	200	2,510
4505424405301	Equipment Replacement	440	0	0	450
4505426405301	First Aid Supplies	150	0	0	240
4505436405301	Janitorial Supplies	5,200	315	800	5,200
4505440405301	Office Supplies	2,000	25	200	1,600
4505448405301	Photo Supplies	0	0	0	0
4505470405301	Recreation Supplies	250	0	0	400
4505476405301	Safety Equipment	95	0	0	300
4505484405301	Soda Supplies	0	0	0	0
4505490405301	N.O.C.	0	0	0	0
4505498405301	Uniforms	760	0	0	550
4505505405401	Auto Allowance	0	0	0	0
4505560405401	Membership Dues	250	150	150	150
4505600405401	Mileage	200	0	100	200
4505605405401	Staff Conf. & Travel	613	0	0	800
4505610405401	Personnel Training	200	0	0	200

4505650405401	Employee Recognition	0	0	0	0
4505660405401	Employee Recruitment	0	0	0	0
4505690405401	N.O.C.	0	0	0	0
	Total Expenditures	193,606	82,500	112,272	193,314
	Excess Revenues (Expenditures)	(140,011)	(82,204)	(111,976)	(138,210)

Greater Vallejo Recreation District
Worksheet
451 - Foley Cultural Center
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4514300404201	Building Fees	75,000	(11,571)	(8,863)	82,000
4514330404201	Contract Classes Income	78,488	28,121	40,798	77,624
4514350404201	Security Fees	22,950	(9,636)	(5,800)	19,170
	Total Revenues	176,438	6,914	26,135	178,794
4515000405001	Full Time Salaries	55,553	39,247	55,553	32,240
4515010405001	Part Time Wages	54,015	1,311	5,840	64,220
4515020405001	Payroll Taxes - Employer	4,938	549	4,938	5,380
4515025405001	State Unemployment	0	0	0	0
4515030405001	Worker's Comp.	4,166	5,212	4,166	3,942
4515060405001	P.E.R.S. - ER	13,727	10,726	13,727	8,586
4515061405001	P.E.R.S. Survivor Benefit	25	18	25	12
4515070405001	Medical Insurance	3,713	1,560	3,713	1,350
4515075405001	Dental Insurance	1,664	1,201	1,664	1,457
4515077405001	Vision Insurance	160	115	160	139
4515080405001	Life Insurance	139	112	139	93
4515100405101	Alarm	2,247	1,787	2,247	3,200
4515110405101	Cellular Phones/Pagers	600	529	600	720
4515140405101	P.G. & E.	0	0	0	0
4515140405109	P.G. & E.	56,620	25,905	44,200	56,620
4515160405101	Sewers Services	872	0	0	720
4515170405101	Telephone	2,640	2,211	2,640	2,940
4515216405201	Printing	0	0	0	0
4515218405201	Promotions & Advertising	500	26	50	1,000
4515240405201	Building Maintenance & Repairs	0	96	0	0
4515240405209	Building Maintenance & Repairs	4,650	2,900	4,650	5,220
4515244405201	Computer Services	574	0	0	0
4515250405201	Equipment Repairs	0	0	0	0
4515251405201	Security Guards	22,100	0	0	18,460
4515281405201	Leased Equipment	0	0	0	0
4515282405201	Maintenance Contracts	7,410	5,545	5,960	6,610
4515290405201	N.O.C.	0	0	0	0
4515330405201	Contract Classes Expense	51,017	18,492	26,518	50,456
4515412405301	Landscape & Grounds	5,250	94	300	4,960
4515424405301	Equipment Replacement	2,680	0	0	3,000
4515426405301	First Aid Supplies	240	0	0	240
4515436405301	Janitorial Supplies	7,500	25	550	7,500
4515440405301	Office Supplies	875	247	250	550
4515454405301	Postage	0	0	0	100
4515470405301	Recreation Supplies	500	0	0	600
4515476405301	Safety Equipment	150	0	0	300
4515490405301	N.O.C.	0	0	0	0
4515498405301	Uniforms	800	0	0	765
4515505405401	Auto Allowance	0	0	0	0
4515560405401	Membership Dues	370	0	150	150
4515600405401	Mileage	660	331	400	420
4515605405401	Staff Conf. & Travel	490	0	0	400
4515610405401	Personnel Training	150	0	0	200

4515650405401	Employee Recognition	0	0	0	0
4515660405401	Employee Recruitment	0	791	0	0
	Total Expenditures	306,995	119,031	178,440	282,550
	Excess Revenues (Expenditure:	(130,557)	(112,116)	(152,305)	(103,756)

Greater Vallejo Recreation District
Worksheet
460 - Sports
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4604500404401	Contract Classes Income	4,725	13,633	8,817	22,652
4604525404401	Youth League	57,313	1,350	2,200	22,250
4604530404401	Facility Rentals	19,100	25,459	24,854	23,305
4604535404401	Tournaments	0	0	0	0
4604560404401	Adult Leagues	6,200	0	1,200	4,200
4604645404501	Babe Ruth Income	0	0	0	0
4604975404801	Mayor's Cup Revenue	0	0	0	0
4604985404801	Misc. Revenue	0	0	0	0
	Total Revenues	87,338	40,442	37,071	72,407
4605000405001	Full Time Salaries	58,920	47,053	58,920	61,875
4605010405001	Part Time Wages	0	4,056	0	0
4605010405009	Part Time Wages	46,507	95	7,500	40,639
4605011405001	Part Time Wages - Seasonal	0	0	0	0
4605020405001	Payroll Taxes - Employer	854	829	854	897
4605020405009	Payroll Taxes - Employer	3,558	7	600	3,109
4605025405001	State Unemployment	0	0	0	0
4605030405001	Worker's Comp.	2,240	2,803	2,240	2,529
4605030405009	Worker's Comp.	1,768	2,212	1,768	1,661
4605060405001	P.E.R.S. - ER	13,879	11,081	13,879	16,479
4605061405001	P.E.R.S. Survivor Benefit	25	20	25	24
4605070405001	Medical Insurance	2,700	0	2,700	2,700
4605075405001	Dental Insurance	0	67	0	0
4605077405001	Vision Insurance	0	7	0	0
4605080405001	Life Insurance	185	147	185	185
4605110405101	Cellular Phones/Pagers	600	604	600	600
4605140405101	P.G. & E.	0	0	0	0
4605140405109	P.G. & E.	15,000	13,597	15,000	16,000
4605170405101	Telephone	975	793	975	975
4605206405201	Coach Stipend	750	0	0	750
4605218405201	Promotions & Advertising	750	48	750	750
4605222405201	Sports Officials	2,100	0	1,100	2,700
4605244405201	Computer Services	246	0	246	246
4605311405201	ASA Fees	200	0	150	200
4605330405201	Contract Classes Expense	3,308	6,955	6,171	15,856
4605400405301	Awards	0	0	0	100
4605424405301	Equipment Replacement	0	0	0	0
4605440405301	Office Supplies	250	826	642	250
4605460405301	Program Supplies	8,807	2,503	6,807	9,176
4605480405301	Miscellaneous Supplies	0	0	0	0
4605480405309	Sports Supplies	2,028	0	2,028	2,788
4605498405301	Uniforms	1,000	0	500	1,000
4605560405401	Membership Dues	150	150	150	150
4605600405401	Mileage	480	117	480	480
4605605405401	Staff Conf. & Travel	0	0	0	700
4605660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	167,281	93,971	124,270	182,819

Excess Revenues (Expenditures)	(79,943)	(53,529)	(87,199)	(110,412)
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**Greater Vallejo Recreation District
Worksheet
465 - Community Programs
FY 2021-2022**

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4654810404701	Group Reservations	0	0	0	0
4654860404701	Special Events	4,238	25	200	10,925
4654865404701	Breakfast with Santa	1,320	0	0	1,500
4654900404801	Donations	1,000	4,099	3,798	5,000
4654906404801	Art and Concert in the Park	0	0	0	2,500
4654908404701	75th Anniversary	0	32	32	0
	Total Revenues	6,558	4,156	4,030	19,925
4655000405001	Full Time Salaries	0	7,460	0	39,266
4655010405001	Part Time Wages	0	110	110	0
4655010405009	Part Time Wages	38,954	1,019	3,800	39,312
4655020405001	Payroll Taxes - Employer	0	102	125	569
4655020405009	Payroll Taxes - Employer	2,980	33	291	3,007
4655030405001	Worker's Comp.	0	0	0	1,605
4655030405009	Worker's Comp.	1,481	1,853	1,476	1,607
4655060405001	P.E.R.S. - ER	0	701	0	11,099
4655061405001	P.E.R.S. Survivor Benefit	0	2	0	12
4655070405001	Medical Insurance	0	814	0	5,004
4655075405001	Dental Insurance	0	0	0	415
4655077405001	Vision Insurance	0	0	0	41
4655080405001	Life Insurance	0	0	0	93
4655170405101	Telephone	1,360	524	800	1,360
4655218405101	Promotion	2,000	299	800	3,046
4655240405201	Building Maintenance & Repairs	300	0	0	250
4655244405401	Computer Services	250	0	0	0
4655362405201	Special Events	7,000	9,746	7,963	8,648
4655363405201	Rock the Block	0	0	0	0
4655365405201	Breakfast with Santa	2,100	0	0	1,500
4655368405201	Community Programs (SWAG)	10,000	0	0	4,000
4655440405301	Office Supplies	1,000	802	700	1,000
4655560405401	Membership Dues	225	422	127	500
4655600405401	Mileage	500	0	150	500
4655605405401	Staff Conf. & Travel	1,000	0	0	1,000
4655660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	69,150	23,886	16,342	123,833
	Excess Revenues (Expenditures)	(62,592)	(19,730)	(12,312)	(103,908)

**Greater Vallejo Recreation District
Worksheet
480 - Expanded Learning Programs (ExLP)
FY 2021-2022**

Final

<u>Account #</u>	<u>Description</u>	Budget	YTD 4/13/21	Est. Actual	Dept. Request
		<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
4804240404101	Grant Funding	525,520	123,359	195,358	307,630
4804700404601	Program Fees	0	0	0	0
4804710404601	Late Fees	0	0	0	0
4804985404801	Misc Revenues	0	0	8,000	10,000
	Total Revenues	525,520	123,359	203,358	317,630
4805000405001	Full Time Salaries	32,240	36,773	32,240	127,187
4805010405001	Part Time Wages	437,659	141,715	189,326	324,034
4805020405001	Payroll Taxes - Employer	33,948	9,556	12,872	26,633
4805030405001	Worker's Comp.	17,867	22,352	22,352	18,442
4805060405001	P.E.R.S. - ER	7,594	8,290	11,601	35,155
4805061405001	P.E.R.S. Survivor Benefit	36	31	45	42
4805070405001	Medical Insurance	4,726	5,967	8,815	17,514
4805075405001	Dental Insurance	415	990	884	1,453
4805077405001	Vision Insurance	41	19	21	144
4805080405001	Life Insurance	93	124	160	324
4805110405101	Cellular Phones/Pagers	600	380	500	600
4805170405101	Telephone	540	262	390	540
4805218405201	Promotions & Advertising	0	0	0	0
4805222405201	Sports Officials	0	0	0	0
4805244405201	Computer Services	0	0	0	0
4805369405201	Transportation	0	0	0	0
4805422405301	Craft Supplies	0	0	0	0
4805426405301	First Aid Supplies	0	0	0	0
4805428405301	Food Supplies	500	99	300	500
4805440405301	Office Supplies	2,000	1,919	1,800	2,035
4805448405301	Photo Supplies	0	0	0	0
4805454405301	Postage	0	0	0	0
4805460405301	Program Supplies	600	1,638	0	3,823
4805470405301	Recreation Supplies	0	0	0	0
4805488405301	T-Shirts	0	0	0	0
4805498405301	Uniforms	6,170	613	613	1,983
4805560405401	Membership Fee	0	0	0	0
4805600405401	Mileage	600	0	0	630
4805605405401	Staff Conf & Travel	2,000	0	0	2,000
4805610405401	Personnel Training	3,000	422	1,500	1,370
4805660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	550,630	231,148	283,417	564,409
	Excess Revenues (Expenditures)	(25,110)	(107,789)	(80,059)	(246,779)

**Greater Vallejo Recreation District
Worksheet
481 - After School Programs
FY 2021-2022**

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4814421404301	Snacks Income	0	0	0	0
4814510404401	T-Shirts	0	0	0	0
4814700404601	Program Fees	325,908	9	45,625	293,660
4814710404601	Late Fees	165	0	0	330
4814985404801	Misc. Revenue	32,446	(363)	(363)	21,150
	Total Revenues	358,519	(354)	45,262	315,140
4815000405001	Full Time Salaries	129,953	77,315	129,953	15,824
4815010405001	Part Time Wages	280,489	11,466	65,840	325,364
4815020405001	Payroll Taxes - Employer	23,342	1,825	1,873	25,120
4815030405001	Worker's Comp.	15,606	19,523	19,523	13,945
4815060405001	P.E.R.S. - ER	32,529	24,642	31,066	4,214
4815061405001	P.E.R.S. Survivor Benefit	300	73	81	6
4815070405001	Medical Insurance	16,542	8,205	8,611	2,502
4815075405001	Dental Insurance	1,453	1,451	1,620	208
4815077405001	Vision Insurance	144	143	161	21
4815080405001	Life Insurance	324	277	281	46
4815100405101	Alarm	0	0	0	0
4815110405101	Cellular Phones/Pagers	1,080	764	1,021	1,080
4815140405101	P.G. & E.	0	0	0	0
4815160405101	Sewers Services	0	0	0	0
4815170405101	Telephone	1,709	693	963	1,709
4815218405401	Promotions & Advertising	2,600	0	800	2,500
4815244405201	Computer Services	3,000	0	0	4,344
4815281015201	Leased Equipment	0	0	0	0
4815422405301	Craft Supplies	0	0	0	0
4815424405301	Equipment Replacement	0	0	0	0
4815426405301	First Aid Supplies	1,000	0	1,000	1,741
4815428405301	Food Supplies	1,000	0	350	500
4815436405301	Janitorial Supplies	500	0	500	525
4815440405301	Office Supplies	2,000	869	1,047	1,042
4815460405301	Program Supplies	16,397	725	5,000	9,009
4815461405301	Snacks Expense	1,200	0	500	1,199
4815470405301	Recreation Supplies	2,800	0	0	2,150
4815488405301	T-Shirts	0	0	0	0
4815498405301	Uniforms	2,600	0	0	1,014
4815600405401	Mileage	700	0	250	679
4815605405401	Staff Conf. & Travel	2,000	490	0	2,040
4815610405401	Personnel Training	1,500	1,155	1,500	2,035
4815650405401	Employee Recognition	0	0	0	0
4815660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	540,769	149,615	271,942	418,816
	Excess Revenues (Expenditures)	(182,250)	(149,968)	(226,680)	(103,676)

Greater Vallejo Recreation District
Worksheet
486 - Teen Services
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4864240404101	Grant Funding	0	0	0	0
4864330404201	Contract Class Income Teen	0	0	0	0
4864500404401	Program Fees	4,113	0	0	5,500
4864985404801	Misc. Revenue	100	(20)	(20)	325
	Total Revenues	4,213	(20)	(20)	5,825
4865000405001	Full Time Salaries	0	0	0	0
4865010405001	Part Time Wages	0	0	0	0
4865010405009	Part Time Wages	2,500	0	0	4,222
4865020405001	Payroll Taxes - Employer	0	0	0	0
4865020405009	Payroll Taxes - Employer	191	0	0	323
4865030405001	Worker's Comp.	0	0	0	0
4865030405009	Worker's Comp.	95	119	95	173
4865060405001	P.E.R.S. - ER	0	0	0	0
4865061405001	P.E.R.S. Survivor Benefit	0	0	0	0
4865070405001	Medical Insurance	0	0	0	0
4865075405001	Dental Insurance	0	0	0	0
4865080405001	Life Insurance	0	(2)	(2)	0
4865170405101	Telephone	0	0	0	0
4865218405201	Promotions & Advertising	1,000	0	0	2,368
4865244405201	Computer Services	100	0	0	201
4865250405201	Equip Repairs	0	0	0	0
4865251405201	Security Guards	400	0	0	624
4865283405201	Misc. Rentals	1,280	0	0	1,800
4865290405201	N.O.C.	0	0	0	0
4865330405201	Contract Classes Expense	0	0	0	0
4865362405201	Special Events	0	0	0	0
4865369405201	Transportation	0	0	0	0
4865400405301	Awards	0	0	0	0
4865424405301	Equipment Replacement	0	0	0	0
4865426405301	First Aid Supplies	25	0	0	125
4865428405301	Food Supplies	200	0	0	261
4865440405301	Office Supplies	395	772	543	501
4865448405301	Photo Supplies	75	0	0	650
4865460405301	Program Supplies	776	0	0	4,000
4865470405301	Recreation Supplies	50	0	0	250
4865488405301	T-Shirts	0	0	0	0
4865498405301	Uniforms	0	0	0	0
4865600405401	Mileage	50	0	0	102
4865605405401	Staff Conf & Travel	0	0	0	0
4865610405401	Personnel Training	100	0	0	200
4865660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	7,237	889	636	15,800
	Excess Revenues (Expenditures)	(3,024)	(909)	(656)	(9,975)

Greater Vallejo Recreation District

Worksheet
490 - REACH
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4904240404101	Grant Funding	0	0	0	0
4904500404401	Program Fees	3,000	0	0	3,148
4904510404401	T-Shirts	0	0	0	0
4904901404801	Fundraisers	0	0	0	0
	Total Revenue	3,000	0	0	3,148
4905000405001	Full Time Salaries	0	0	0	0
4905010405001	Part-Time	0	0	0	0
4905010405009	Part Time Wages	2,000	0	0	2,491
4905020405001	Payroll Taxes - Employer	0	0	0	0
4905020405009	Payroll Taxes - Employer	153	0	0	191
4905025405001	State Unemployment	0	0	0	0
4905030405001	Worker's Comp.	0	0	0	0
4905030405009	Worker's Comp.	76	95	95	102
4905060405001	P.E.R.S. - ER	0	0	0	0
4905061405001	P.E.R.S. Survivor Benefit	0	0	0	0
4905070405001	Medical Insurance	0	0	0	0
4905075405001	Dental Insurance	0	0	0	0
4905080405001	Life Insurance	0	0	0	0
4905110405101	Cellular Phones/Pagers	126	0	0	120
4905170405101	Telephone	500	0	0	270
4905222405201	Promotion and Advertising	500	0	0	500
4905244405201	Computer Services	0	0	0	0
4905250405201	Equipment Repairs	0	0	0	0
4905362405201	Special Events	350	0	0	500
4905422405301	Craft Supplies	0	0	0	0
4905424405301	Equipment Replacement	0	0	0	0
4905426405301	First Aid Supplies	53	0	0	800
4905428405301	Food Supplies	300	0	0	600
4905440405301	Office Supplies	500	772	543	500
4905448405301	Photo Supplies	0	0	0	0
4905460405301	Program Supplies	500	0	0	1,000
4905470405301	Recreation Supplies	0	0	0	0
4905498405201	Uniforms	0	0	0	0
4905560405401	Membership Fees	200	0	150	200
4905600405401	Mileage	300	0	0	300
4905605405401	Staff Conf. & Travel	525	0	0	500
4905610405401	Personnel Training	300	0	0	300
4905640405401	Subscriptions	0	0	0	0
4905650405401	Employee Recognition	0	0	0	0
4905660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	6,383	867	788	8,374
	Excess Revenue (Expenditures)	(3,383)	(867)	(788)	(5,226)

**Greater Vallejo Recreation District
Worksheet
720 - North Vallejo Community Center
FY 2021-2022**

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
7204220404101	City of Vallejo	0	0	0	0
7204300404201	Building Fees	17,573	17	(284)	19,748
7204330404201	Contract Classes Income	3,000	0	0	2,700
7204350404201	Security Fees	1,890	(130)	(130)	2,430
7204985404801	Misc. Revenue	0			0
	Total Revenues	22,463	(113)	(414)	24,878
7205000405001	Full Time Salaries	55,553	19,868	55,553	32,240
7205010405001	Part Time Wages	21,930	493	2,500	27,630
7205020405001	Payroll Taxes - Employer	2,483	303	2,483	2,581
7205025405001	State Unemployment	0	0	0	0
7205030405001	Worker's Comp.	2,946	3,686	2,936	2,447
7205060405001	P.E.R.S. - ER	13,727	9,586	13,727	8,586
7205061405001	P.E.R.S. Survivor Benefit	24	12	24	12
7205070405001	Medical Insurance	7,089	4,679	7,089	1,350
7205075405001	Dental Insurance	623	642	623	1,457
7205077405001	Vision Insurance	62	63	62	139
7205080405001	Life Insurance	139	128	139	93
7205100405101	Alarm	1,300	353	500	1,300
7205110405101	Cellular Phones/Pagers	780	0	0	0
7205140405101	P.G. & E.	0	0	0	0
7205140405109	P.G. & E.	9,000	4,933	7,000	9,000
7205150405101	Pay Telephone	0	0	0	0
7205160405101	Sewers Services	480	0	0	720
7205170405101	Telephone	2,040	1,276	1,600	2,040
7205200405201	Admin. Overhead	0	0	0	0
7205216405201	Printing	0	0	0	0
7205218405201	Promotions & Advertising	500	26	50	1,000
7205240405201	Building Maintenance & Repairs	0	0	0	0
7205240405209	Building Maintenance & Repairs	900	533	900	1,200
7205244405201	Computer Services	0	0	0	0
7205250405201	Equip Repairs	750	0	0	750
7205251405201	Security Guards	1,820	0	0	2,340
7205252405201	Exterior Maintenance	0	0	0	0
7205256405201	Janitorial Services	0	(2,800)	0	0
7205258405201	Office Equipment Repairs	0	0	0	0
7205281405201	Leased Equipment	0	0	0	960
7205282405201	Maintenance Contracts	3,040	991	1,500	2,540
7205290405201	N.O.C.	0	0	0	0
7205330405201	Contract Classes Expense	1,800	0	0	1,620
7205362405201	Special Events	0	0	0	0
7205412405301	Landscape & Grounds	1,110	326	700	1,110
7205422405301	Craft Supplies	0	0	0	0
7205424405301	Equipment Replacement	1,000	0	1,000	1,000
7205426405301	First Aid Supplies	150	0	0	240
7205428405301	Food Supplies	0	0	0	0
7205434405301	Irrigation & Plumbing Supplies	0	0	0	0
7205436405301	Janitorial Supplies	3,000	25	500	3,000
7205440405301	Office Supplies	600	4	100	550

7205444405301	Paint Supplies	0	0	0	0
7205450405301	Plant Equipment Repair Parts	0	0	0	0
7205454405301	Postage	0	0	0	100
7205470405301	Recreation Supplies	0	0	0	0
7205476405301	Safety Equipment	0	0	0	300
7205490405301	N.O.C.	0	0	0	0
7205498405301	Uniforms	500	0	0	430
7205550405401	Insurance	0	0	0	0
7205560405401	Membership Dues	188	0	0	0
7205600405401	Mileage	420	0	0	420
7205605405401	Staff Conf. & Travel	625	0	0	400
7205610405401	Personnel Training	200	0	0	200
7205650405401	Employee Recognition	0	0	0	0
7205660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	134,779	45,127	98,986	107,754
	Excess Revenues (Expenditures)	(112,316)	(45,240)	(99,400)	(82,876)

**Greater Vallejo Recreation District
Worksheet
721 - South Vallejo Community Center
FY 2021-2022**

Final

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
7214220404101	City of Vallejo	0	0	0	0
7214300404201	Building Fees	25,824	(566)	(566)	27,672
7214330404201	Contract Classes Income	10,480	0	0	10,400
7214350404201	Security Fees	2,295	0	0	2,700
7214505404401	Registration	0	0	0	0
7214600404401	UC Berkeley Lawrence Hall	0	0	0	0
7214900404801	Donations	0	0	0	0
	Total Revenues	38,599	(566)	(566)	40,772
7215000405001	Full Time Salaries	55,553	37,239	55,553	51,282
7215010405001	Part Time Wages	43,901	1,736	3,500	46,763
7215020405001	Payroll Taxes - Employer	4,364	592	4,364	4,321
7215025405001	State Unemployment	0	0	0	0
7215030405001	Worker's Comp.	3,782	4,731	3,769	12,175
7215060405001	P.E.R.S. - ER	13,727	11,277	13,727	7,469
7215061405001	P.E.R.S. Survivor Benefit	24	36	24	18
7215070405001	Medical Insurance	3,713	1,966	3,713	10,508
7215075405001	Dental Insurance	1,664	998	1,664	1,053
7215077405001	Vision Insurance	160	96	160	104
7215080405001	Life Insurance	139	107	139	139
7215100405101	Alarm	1,050	782	1,050	1,420
7215110405101	Cellular Phones/Pagers	600	491	600	720
7215140405101	P.G. & E.	0	0	0	0
7215140405109	P.G. & E.	17,640	11,980	16,000	17,640
7215160405101	Sewers Services	756	0	0	720
7215170405101	Telephone	3,540	1,715	2,200	3,540
7215200405201	Admin. Overhead	0	0	0	0
7215216405201	Printing	0	0	0	0
7215218405201	Promotions & Advertising	500	26	50	1,000
7215240405201	Building Maintenance & Repairs	0	3	0	0
7215240405209	Building Maintenance & Repairs	3,000	0	2,000	3,000
7215244405201	Computer Services	0	0	0	0
7215250405201	Equipment Repairs	2,000	5	5	2,000
7215251405201	Security Guards	2,210	0	0	2,600
7215252405201	Exterior Maintenance	0	0	0	0
7215256405201	Janitorial Services	0	0	0	0
7215258405201	Office Equipment Repairs	0	0	0	0
7215281405201	Leased Equipment	960	0	300	960
7215282405201	Maintenance Contracts	3,000	1,231	1,800	3,000
7215290405201	N.O.C.	0	0	0	0
7215330405201	Contract Classes Expense	6,288	0	0	6,240
7215412405301	Landscape & Grounds	1,400	572	1,000	1,400
7215424405301	Equipment Replacement	0	0	0	0
7215426405301	First Aid Supplies	150	0	0	240
7215428405301	Food Supplies	0	0	0	0
7215436405301	Janitorial Supplies	3,800	1,392	1,900	3,800
7215440405301	Office Supplies	1,800	624	800	1,600
7215454405301	Postage	0	0	0	100
7215470405301	Recreation Supplies	0	0	0	0

7215476405301	Safety Equipment	0	0	0	300
7215490405301	N.O.C.	0	0	0	0
7215498405301	Uniforms	760	0	0	515
7215505405401	Auto Allowance	0	0	0	0
7215550405401	Insurance	0	0	0	0
7215560405401	Membership Dues	188	0	0	150
7215600405401	Mileage	480	82	200	480
7215605405401	Staff Conf. & Travel	625	0	0	800
7215610405401	Personnel Training	200	0	0	200
7215650405401	Employee Recognition	0	0	0	0
7215660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	177,974	77,679	114,518	186,258
	Excess Revenues (Expenditures)	(139,375)	(78,245)	(115,084)	(145,486)

Greater Vallejo Recreation District
Final Budget
730 - Cunningham Pool
FY 2021-2022

Final

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
7304220404101	City of Vallejo	0	0	0	0
7304330404301	Contract Classes	0	0	0	0
7304400404301	Group Lessons	45,864	(5)	18,450	147,300
7304407404301	Private Lessons	22,000	4,850	5,000	27,500
7304421404301	Concessions	1,800	8	0	5,800
7304430404301	Program Fees	3,000	2,899	3,000	9,525
7304435404301	Special Events	0	0	0	0
7304440404301	Entry Fees	11,335	48,290	66,816	42,868
7304450404301	Aquatic Camps	46,000	2,908	19,200	104,140
7304460404301	Facility Rental	53,452	44,108	55,984	79,252
7304900404801	Donations	0	0	0	0
7304985404801	Misc. Revenue	1,100	344	344	1,100
	Total Revenues	184,551	103,403	168,794	417,485
7305000405001	Full Time Salaries	64,362	62,288	69,744	64,480
7305010405001	Part Time Wages	107,348	13,780	107,000	286,821
7305010405009	Part Time Wages	150,000	159,355	150,000	200,000
7305020405001	Payroll Taxes - Employer	9,145	1,626	9,145	22,877
7305020405009	Payroll Taxes - Employer	11,475	9,784	11,475	15,300
7305025405001	State Unemployment	0	0	0	0
7305030405001	Worker's Comp.	6,529	8,168	6,529	14,358
7305030405009	Worker's Comp.	5,905	7,135	5,905	8,174
7305060405001	P.E.R.S. - ER	16,932	17,191	16,932	18,945
7305061405001	P.E.R.S. Survivor Benefit	25	57	49	24
7305070405001	Medical Insurance	9,452	7,866	9,452	10,008
7305075405001	Dental Insurance	830	675	830	830
7305077405001	Vision Insurance	82	67	82	82
7305080405001	Life Insurance	185	151	185	185
7305100405101	Alarm	1,684	1,116	1,684	1,684
7305110405101	Cellular Phones/Pagers	1,032	547	1,032	1,032
7305140405101	P.G. & E.	0	0	0	0
7305140405109	P.G. & E.	95,000	71,992	78,255	95,000
7305141405101	Tecogen	0	0	0	0
7305141405109	Tecogen	20,000	0	20,000	20,000
7305160405101	Sewers Services	4,000	0	0	4,000
7305170405101	Telephone	3,492	3,263	3,492	3,492
7305200405201	Admin. Overhead	0	0	0	0
7305218405201	Promotions & Advertising	3,450	1,528	2,100	3,450
7305240405201	Building Maintenance & Repairs	0	0	0	0
7305240405209	Building Maintenance & Repairs	4,240	(109)	4,240	4,240
7305244405201	Computer Services	500	0	500	500
7305250405201	Equip Repairs	2,000	0	2,000	2,000
7305262405201	Plant Equipment Repairs	3,700	2,302	3,700	7,700
7305282405201	Maintenance Contracts	1,200	2,995	2,995	1,200
7305283405201	Misc. Rentals	600	0	0	600
7305290405201	N.O.C.	0	0	0	0
7305330405201	Contract Class Expense	0	0	0	0
7305362405201	Special Events	250	0	0	500
7305400405301	Awards	960	0	200	960

7305412405301	Buildings & Grounds	0	972	943	0
7305426405301	First Aid Supplies	1,010	0	450	1,010
7305434405301	Irrigation & Plumbing Supplies	0	0	0	0
7305436405301	Janitorial Supplies	5,100	3,644	5,100	5,100
7305440405301	Office Supplies	1,265	2,277	2,089	4,005
7305444405301	Paint Supplies	400	0	0	400
7305450405301	Plant Equipment Repair Parts	0	409	345	0
7305452405301	Pool Chemical Supplies	0	0	0	0
7305452405309	Pool Chemical Supplies	41,200	28,250	37,188	45,000
7305454405301	Postage	100	0	100	100
7305460405301	Program Supplies	7,855	4,698	7,855	13,566
7305461405301	Concessions	3,900	116	650	5,400
7305476405301	Safety Equipment	4,105	32	1,100	4,105
7305482405301	Small Tools	350	1,504	350	350
7305488405301	T-Shirts	5,985	0	4,660	5,985
7305490405301	N.O.C.	0	0	0	0
7305510405401	Credit Card Expenses	700	0	700	700
7305550405401	Insurance	0	0	0	0
7305560405401	Membership Dues	700	380	700	700
7305600405401	Mileage	800	67	150	800
7305605405401	Staff Conf. & Travel	850	640	850	1,300
7305610405401	Personnel Training	2,580	2,087	2,580	2,580
7305660405401	Employee Recruitment	450	0	450	450
	Total Expenditures	601,729	416,851	573,786	879,994
	Excess Revenues (Expenditures)	(417,178)	(313,448)	(404,992)	(462,509)

Greater Vallejo Recreation District
Worksheet
Capital Improvements
FY 2021-2022

Final

<u>Account # 906</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
	CP Renovations	0	0	0	0
	City of Vallejo Participatory Budget	80,000	80,000	80,000	130,000
	Excess Revenue	575,000	575,000	575,000	250,000
	General Fund - Capital Improvement	80,000	80,000	80,000	1,778,000
	Measure K	190,000	190,000	190,000	967,000
	Impact Fees	320,000	320,000	320,000	0
	Measure K Carryover	275,000	275,000	275,000	0
	Total Revenues	1,520,000	1,520,000	1,520,000	3,125,000
906-8004-01-70-01	CP Renovations	0	530,379	635,804	
901-8504-01-80-01	10 Year Master Plan	80,000	66,266	70,000	
906-8017-01-70-01	Human Resource Information Syster	50,000	0	0	
906-8018-01-70-01	Email/Server/Cloud Upgrades	75,000	11,502	11,502	
906-8020-01-70-01	Facility Assessment with GIS	90,000	58,037	60,000	
906-8021-01-70-01	Amador Complex ADA Phase 1	200,000	2,450	200,000	
906-8022-01-70-01	Pool ADA Restrooms	150,000	6,066	150,000	
906-8023-01-70-01	Richardson Offices/Restrooms/Code	100,000	32,495	50,000	
906-8024-01-70-01	Trucks (2 Parks/1 Facilities)	90,000	127,943	127,943	
906-8025-01-70-01	Scoreboards for Ballfields	75,000	24,513	62,542	
906-8026-01-70-01	VCC Kitchen Phase 1	450,000	8,253	8,253	
906-8027-01-70-01	Document Management System	80,000	0	80,000	
906-8028-01-70-01	Landscape Setterquist	40,000	0	40,000	
906-8029-01-70-01	Landscape South Vallejo	40,000	0	40,000	
Measure K:	Spray Truck				65,000
	1 Truck - Facilities				45,000
	1 Truck - Parks				40,000
	1 Riding Mower 7'				25,000
	Video Security Upgrades				10,000
	Amador - Bocce Ball Shade				50,000
	Amador - Bleachers				25,000
	BRS-Shade Structures-Picnic Area-2(Pine Hill/Grove)				75,000
	BRS-Trash Receptacles, Benches, Amenities				25,000
	BRS-Rest Room Improvments				70,000
	Ascot-Blue Rock Corridor-Pathway				25,000
	CW-Shade Structures				80,000
	Dan Foley-Park Entrance Landscaping				40,000
	Glen Cove School-Lights (LED convert)				10,000
	Grant Mahony-Lighting				40,000
	Henry Ranch-Lights (LED conversion)				15,000
	Lake Dalwigk-Fix Park Lighting/Upgrade				40,000
	North Vallejo-Field Lighting Assessment				10,000
	Richardson-Automatic Gate				25,000
	Wilson Grandstand Storage-Roof Coverings				30,000
	Wilson Utility-Roof Coverings				7,000
	Total Measure K				752,000
Excess Revenue:	VCC-Kitchen Remodel				250,000
	Total Excess Revenue				250,000
Capital Improvement:	Sweeper Truck				65,000

Email/Web Upgrades					20,000
Data Storage-Hard Files/Blue Prints					10,000
Data Storage-Archives					10,000
Tech Updates parks/bldgs (WIFI)					30,000
Amador Complex Upgrades Phase 1					200,000
Amador-Signs					8,000
395 Office Bldg-Roof Coverings					80,000
395 Office Bldg-HVAC Distribution System					60,000
401 Office Bldg-Roof Coverings					80,000
401 Office Bldg-HVAC Distribution System					60,000
BRS-Shade Structures-Picnic Area-2(Pine Hill/Grove)					75,000
BRS-Pathways					75,000
Ascot-Blue Rock-Pathway					25,000
Castlewood/Cunningham-New ADA Single Use Restrooms					150,000
Castlewood/Cunningham-Remodel Existing ADA Restrooms & Showers					150,000
Cunningham Aquatics Center-Roof Coverings					80,000
Dan Foley-Lake Room Ceiling					50,000
FCC-Exit Signs & Emergency Lighting					50,000
Franklin					100,000
Grant Mahony-Remodel Bldg Interior					220,000
Grant Mahony Bldg-Roof Coverings					45,000
Hanns-Pathway Improvements					50,000
Highlands-Security Lighting					25,000
Richardson-Office Electrical Upgrade					60,000
Total Capital Improvement					1,778,000
Participatory Budgeting:					
Setterquist-Landscape					40,000
Setterquist-Fitness Stations					50,000
SVCC-Landscape					40,000
Total Participatory Budgeting					130,000
Total Expenditures	1,520,000	867,904	1,536,044	2,910,000	
Excess Revenues (Expenditures)	0	652,096	-16,044	215,000	2,910,000

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

	FY 2020-2021	Proposed FY 2021-2022
Activities		
Sports	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Adult Sports		
Adult Softball	\$425 + \$50 (sportsman fee)	\$425 + \$50 (sportsman fee)
Co-Ed League Softball	\$425 + \$50 (sportsman fee)	\$425 + \$50 (sportsman fee)
On-site storage		per contract agreement with District
Grizzlies Sports (age 9-14)		
Volleyball	\$90/\$95	\$90/\$95
Soccer	\$90/\$95	\$90/\$95
Basketball	\$90/\$95	\$90/\$95
Flag Football	\$90/\$95	\$90/\$95
Tennis	\$90/\$95	\$90/\$95
Run, Jump, Throw	FREE	FREE
Jr Giants (Youth)	FREE	FREE
Sports Camp	160/170 (Summer, Spring Break, Thanksgiving)	160/170 (Summer, Spring Break, Thanksgiving)
Cubbies Sports (age 3-8)		
Cubbies Soccer	\$80/\$85,	\$80/\$85,
Cubbies T-Ball	\$80/\$85,	\$80/\$85,
Cubbies Basketball	\$80/\$85,	\$80/\$85,
Cubbies Tennis	\$80/\$85,	\$80/\$85,
Cubbies Flag Football	\$80/\$85,	\$80/\$85,
Cubbies Volleyball	\$80/\$85,	\$80/\$85,
Sports Camp	160/170 (Summer, Spring Break, Thanksgiving)	160/170 (Summer, Spring Break, Thanksgiving)
Jr Warriors	\$80/\$85, - \$90/\$95	\$80/\$85, - \$90/\$95
Sports Classes /Contract		
National Academy of Athletics	70% Vendor/ 30% District	70% Vendor/ 30% District
Get Tan Steppin	70% Vendor/ 30% District	70% Vendor/ 30% District
Optimal Body Fitness	70% Vendor/ 30% District	70% Vendor/ 30% District
Learning in the Field	70% Vendor/ 30% District	70% Vendor/ 30% District
New Frontier Tennis	70% Vendor/ 30% District	70% Vendor/ 30% District
Coach O's Flag Football	70% Vendor/ 30% District	70% Vendor/ 30% District
Phil Grahams Tennis	70% Vendor/ 30% District	70% Vendor/ 30% District
Aquatics	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Daily Fees (Lap / Recreation Swim)		
4 Yrs and Under	\$2	\$ 2 / \$2.50
5 Yrs - 55 Yrs.	\$5	\$ 5 / \$ 6.
Seniors	\$4	\$ 4 / \$ 5.50
Lap Swim Pass (20 Swims)	\$95	\$ 95 / \$114
Lap Swim Pass Seniors (20 Swims)	\$75	\$ 75 / \$ 90
Water Exercise		
Adults 13 - 55	\$5; \$45 pass (10 visits)	\$5; \$45 pass (10 visits)
Seniors 55+	\$4; \$35 pass (10 visits)	\$4; \$35 pass (10 visits)

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

	FY 2020-2021	Proposed FY 2021-2022
Activities		
User Group W/ Insurance	\$9 per lane per hour	\$ 10 per lane per hour
High School Lane Rate	\$3.50 per lane per hour	\$3.50 / \$ 5. per lane per hour
Community rental		
4 lane shallow or deep end	\$80 per hour + \$150 Depostie	\$80 per hour + \$150 Depostie
Whole pool	\$160 per hour + \$150 Depostie	\$160 per hour + \$150 Depostie
Safety Classes		
Lifeguard Train Recertification	\$80/\$85	\$85/\$90
Lifeguard Training	\$165 / \$175	\$175 / \$185
Lifeguard Instructor	\$180 / \$190	\$190 / \$200
Water Safety Instructor	\$180 / \$190	\$190 / \$200
Community CPR / First Aid	\$75/\$85	\$75/\$ 85
Aquatic Camps		
Guardstart	\$160 Res; \$170 Non- Res	\$160 Res; \$170 Non- Res
Davey Jones Aquatic Camp	\$160 Res; \$170 Non- Res	\$160 Res; \$170 Non- Res
Junior Guards	\$180 / \$190 Two week Mon - Thur	\$180 / \$190 Two week Mon - Thur
Life Guard Academy	1/2 Summer \$220	1/2 Summer \$220
After School at the Pool (ASAP)	\$220/\$230	\$220/\$230
Swim Lessons	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Swim Lessons	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Parent/Tot		
Weekday	\$50/\$55	\$50/\$55
Saturday	\$25 / \$30 (Two Saturdays)	\$25 / \$30 (Two Saturdays)
4-5 Yrs Swim Lessons		
Weekday	\$50/\$55	\$50/\$55
Saturday	\$25 / \$30 (Two Saturdays)	\$25 / \$30 (Two Saturdays)
Lessons Level 1-6		
Weekday	\$50/\$55	\$50/\$55
Saturday	\$25 / \$30 (Two Saturdays)	\$25 / \$30 (Two Saturdays)
Private Lessons	\$25/\$30	\$25/\$30
REACH	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Expressive Arts	\$20 Per Month	\$20 Per Month
Reachersize	\$20 Per Month	\$20 Per Month
Sports	\$20 Per Month	\$20 Per Month
Dances	\$8/\$10	\$8/\$10
Picnic	\$8/\$10	\$8/\$10
Youth Programs	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Kids Club		
Before School	\$162/mo./Prorated \$81	\$162/mo./Prorated \$81

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

	FY 2020-2021	Proposed FY 2021-2022
Activities		
After School	\$230/mo./Prorated \$115	\$230/mo./Prorated \$115
Kindergarten After School	\$288/mo./Prorated \$144	\$288/mo./Prorated \$144
Daily Drop In- BSP	\$15	\$15
Daily Drop In- ASP	\$40	\$40
Kids Club Punch Pass (6)	\$100	\$100
Kids Club Punch Pass (12)	\$150	\$150
Teens	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Dances	\$10	\$10
5th Grade Event	\$30/\$35 at the door	\$30/\$35 at the door
Babysitters Club (training)	\$125, 8 hour class	\$125, 8 hour class
Youth Advisory Board	\$40	\$40
Special Events	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Egg Hunt	\$5	\$5/\$8
Breakfast with Santa	\$15	\$15
Pup-Kin Patch	\$10	\$10
Pancakes with Thumper		\$12
Break Camps	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Winter/Holiday		
Regular	\$125 (4 days flat rate)	\$125 (4 days flat rate) / \$135
Kinder	\$140	\$170 / \$180
Spring	\$35/\$45 (per day)	\$35/\$45 (per day)
Regular	\$160 (5 days flat rate)	\$160 / \$170 (5 days flat rate)
COVID Camp	\$180	\$180
Top of the Bay - Summer	Fee (Res/Non-Res)	Fee (Res/Non-Res)
At VCC		
Lego University	\$160/wk.(Flat rate)	\$160/wk.(Flat rate)
Summer Camp Punch Pass	\$125 (per 5 visits)	\$125 (per 5 visits)
Kinder Camp	\$175/wk.(Flat rate)	\$175/wk.(Flat rate)
Culinary Camp (Dan Foley)	\$160/wk.(Flat rate)	\$160/wk.(Flat rate)
Punch Pass x 5	\$175 (12 Punch Passes)	\$175 (12 Punch Passes)
FRESH Camp (CW)	\$160/wk.(Flat rate)	\$160/wk.(Flat rate)
Tech-Letics Camp	\$160/wk.(Flat rate)	\$160/wk.(Flat rate)
Counselor in Training Camp	\$40/wk.(Flat rate)	\$40/wk.(Flat rate)
Special Events	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Fishing in the City	Free	Free
Easter Egg Hunt	\$5	\$5
Breakfast with Santa	\$15	\$15
Rock the Block Concert	\$5	\$5
Movie Nights / CARFLIX	Free	\$5/\$20 per car
Children's Wonderland	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Individual Entry Fee	\$3	\$3/ \$4
Group Rate (10 tickets or more)	\$3 each/res.; \$3.50 each/non-res.	\$3 each/res.; \$3.50 each/non-res.
Pass (20 visits)	\$75	\$75 / \$90
Picnic Area		\$ 80. / \$ 90.(sm) \$50. \$ 60. (md) \$ 100 / \$110

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

	FY 2020-2021	Proposed FY 2021-2022
Activities		
Special Event /Per HR		\$ 180 / 200 plus deposit and security
Birthday/Picnic Reservations	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Resident	\$150 - 2 hrs.	\$150 - 2 hrs.
Non-Resident	\$160 - 2 hrs.	\$160 - 2 hrs.
Themed Party/Nerf Party	\$300 / \$310 - 3 hrs.	\$300 / \$310 - 3 hrs.
Free Day, 1 per month	Free	Free
Community Center Fee Schedule	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Foley Cultural Center	(Rate 2 Hour Minimum)	(Rate 2 Hour Minimum)
Category I	(Resident / Non-Resident)	(Resident / Non-Resident)
Kitchen	\$58/hour / \$69/hour	\$58/hour / \$69/hour
Lake Room	\$114/hour / \$137/hour	\$114/hour / \$137/hour
Vista Room	\$58/hour / \$69/hour	\$58/hour / \$69/hour
Refreshment Center	\$51/hour / \$61/hour	\$51/hour / \$61/hour
Arbor Room	\$47/hour / \$56/hour	\$47/hour / \$56/hour
Oak Room	Not Available	Not Available
Pine Room	Not Available	Not Available
Elm Room	Not Available	Not Available
Private Party	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Lake, Kitchen, Refreshment Ctr	\$950 @ 5 hours/ \$1140 @ 5 hrs.	\$950 @ 5 hours/ \$1140 @ 5 hrs.
Over 5 Hours	\$190/hour / \$228 per hr.	\$190/hour / \$228 per hr.
Vista Room, Refreshment Center	\$90/hour / \$108/hour	\$90/hour / \$108/hour
Category II	(Non-Profit 2 Hour Minimum)	(Non-Profit 2 Hour Minimum)
Kitchen	\$51/hour / \$61/hour	\$51/hour / \$61/hour
Lake Room	\$87/hour / \$105/hour	\$87/hour / \$105/hour
Vista Room	\$46/hour / \$55/hour	\$46/hour / \$55/hour
Refreshment Center	\$38/hour / \$46/hour	\$38/hour / \$46/hour
Arbor Room	\$29/hour / \$35/hour	\$29/hour / \$35/hour
Oak Room	Not Available	Not Available
Pine Room	Not Available	Not Available
Elm Room	Not Available	Not Available
North Vallejo Community Center	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Category I	(Resident / Non-Resident)	
Banquet or Great Rooms	\$58/hour / \$69/hour	\$58/hour / \$69/hour
Kitchen	\$33/hour / \$40/hour	\$33/hour / \$40/hour
Craft Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Private Party		
Banquet or Great Rooms	\$495 @ 5 hours / \$590 @ hours	\$495 @ 5 hours / \$590 @ hours
Over 5 Hours	\$99/hour / \$118/hour	\$99/hour / \$118/hour
Banquet, Great Room, and Kitchen	\$690 @5 hour / \$830 @ 5 hour \$138/\$166 per additional hour	\$690 @5 hour / \$830 @ 5 hour \$138/\$166 per additional hour
Category II		

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

	FY 2020-2021	Proposed FY 2021-2022
Activities		
Banquet or Great Rooms	\$44/hour / \$53/hour	\$44/hour / \$53/hour
Kitchen	\$26/hour / \$32/hour	\$26/hour / \$32/hour
Craft Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
401 Auditorium	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Category I	\$26/hour	\$33/hour
Category II	\$26/hour	\$26/hour
Norman C. King, SVCC	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Category I	(Resident / Non-Resident)	(Resident / Non-Resident)
Multi-Purpose Room #1	\$53/hour / \$63/hour	\$53/hour / \$63/hour
Multi-Purpose Room #2	\$53/hour / \$63/hour	\$53/hour / \$63/hour
Multi-Purpose Room #1 & #2	\$106/hour / \$126/hour	\$106/hour / \$126/hour
Conference Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Arts/Craft Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Game Room	\$42/hour / \$50/hour	\$42/hour / \$50/hour
Kitchen	\$53/hour / \$63/hour	\$53/hour / \$63/hour
Private Party	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Multi-Purpose 1 or 2 and Kitchen	\$495 @ 5 hours / \$590 @ 5 hours	\$495 @ 5 hours / \$590 @ 5 hours
Over 5 Hours	\$99/hour / \$118/hour	\$99/hour / \$118/hour
Multi-Purpose 1 and 2 and Kitchen	\$690 @ 5 hours / \$830 @ 5 hours	\$690 @ 5 hours / \$830 @ 5 hours
Over 5 Hours	\$138/hour / \$166/hour	\$138/hour / \$166/hour
Category II		
Multi-Purpose Room #1	\$44/hour / \$53/hour	\$44/hour / \$53/hour
Multi-Purpose Room #2	\$44/hour / \$53/hour	\$44/hour / \$53/hour
Multi-Purpose Room #1 & #2	\$88/hour / \$106/hour	\$88/hour / \$106/hour
Conference Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Arts/Craft Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Game Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Kitchen	\$44/hour / \$53/hour	\$44/hour / \$53/hour
Vallejo Community Center	Fee (Res/Non-Res)	Fee (Res/Non-Res)
	(Rate 2 Hour Minimum)	(Rate 2 Hour Minimum)
Category I	(Resident / Non-Resident)	(Resident / Non-Resident)
Kitchen and Refreshment Bar	\$50/hour / \$60/hour	\$50/hour / \$60/hour
Auditorium/Foyer	\$124/hour / \$150/hour	\$124/hour / \$150/hour
Foyer	\$50/hour / \$60/hour	\$50/hour / \$60/hour
Club Room	\$32/hour / \$38/hour	\$32/hour / \$38/hour
Teen Room	\$32/hour / \$38/hour	\$32/hour / \$38/hour
Private Party	(Resident / Non-Resident)	(Resident / Non-Resident)
Kitchen/Refreshment Bar/Foyer	\$530 @ 5 hours / \$635 @ 5 hours	\$530 @ 5 hours / \$635 @ 5 hours
Over 5 Hours	\$106/hour / \$127/hour	\$106/hour / \$127/hour
Kitchen/Refresh. Bar/Foyer/Auditorium	\$795 @ 5 hours / \$950 @ 5 hours	\$795 @ 5 hours / \$950 @ 5 hours
Over 5 Hours	\$159/hour / \$190/hour (Rate 2 Hour Minimum)	\$159/hour / \$190/hour (Rate 2 Hour Minimum)

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

	FY 2020-2021	Proposed FY 2021-2022
Activities		
Category II	(Resident / Non-Resident)	(Resident / Non-Resident)
Kitchen and Refreshment Bar	\$42/hour / \$50/hour	\$42/hour / \$50/hour
Auditorium/Foyer	\$101/hour / \$121/hour	\$101/hour / \$121/hour
Foyer	\$42/hour / \$50/hour	\$42/hour / \$50/hour
Club Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Teen Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Community Center	Additional Fees	Additional Fees
Banquet Seating	Set-up, Take-Down,	Set-up, Take-Down,
Up to 80	\$150	\$150
Up to 100	\$150	\$150
Up to 150	\$150	\$150
Up to 200	\$150	\$150
Up to 250	\$225	\$225
Up to 300	\$225	\$225
Up to 350	\$225	\$225
Up to 400	\$270	\$270
Up to 450	\$270	\$270
Up to 500	\$270	\$270
Theater Seating	Set-up, Take-Down,	Set-up, Take-Down,
Up to 150	\$75	\$75
Up to 200	\$85	\$85
Up to 300	\$95	\$95
Up to 400	\$105	\$105
Up to 500	\$115	\$115
Up to 600	\$125	\$125
Additional Custodial Charge	\$50 per hour	\$50 per hour
Deposits		
Foley	\$750 (refundable cleaning deposit)	\$750 (refundable cleaning deposit)
VCC	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
N. King	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
NVCC	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
Public Address System Rental	\$50 Audio / \$50 Projection	\$50 Audio / \$50 Projection
Security Officer	\$27.00/hour per officer	\$27.00/hour per officer
Surcharge	\$25	\$25
Additional Custodial	\$50 per hour	\$50 per hour
Administrative	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Audit Copy	\$5 each	\$5 each
Board Agenda (w/out attachments) Emailed	N/C	N/C
Board Agenda (w/out attachments) US Mail	\$2 per agenda	\$2 per agenda
Board Agenda (with attachments) Emailed	N/C	N/C
Board Agenda (with attachments) US Mail	\$5 per packet	\$5 per packet
Bound Documents (up to 80 pages)	\$10	\$10
Budget Copy (unbound back-to-back)	\$10	\$10
Budget Copy (bound)	\$25	\$25

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

	FY 2020-2021	Proposed FY 2021-2022
Activities		
Documents copied to a CD (up to 50mb)	\$7	\$7
FAX Fee	\$5	\$5
Mailing & Handling Fee	1-9pgs. 2.00 / 10+ 5.00	1-9pgs. 2.00 / 10+ 5.00
Return Check Fee	\$25	\$25
Return Check Fee (prior to notice)	\$10	\$10
Plan Sets	Determined by actual cost per set	Determined by actual cost per set
Park Reservation		
Field Rentals All Fields		
	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Resident Non-Profit	\$14/hr. 2 hr. minimum	\$14/hr. 2 hr. minimum
Non Resident Non-Profit	\$17/hr. 2 hr. minimum	\$17/hr. 2 hr. minimum
Resident Profit	\$32/hr. 2 hr. minimum	\$32/hr. 2 hr. minimum
Non Resident Profit	\$37/hr. 2 hr. minimum	\$37/hr. 2 hr. minimum
Dan Foley Artificial Turf Fields	\$40/ \$48. 2 hr. minimum	\$40/ \$48. 2 hr. minimum
Dan Foley Concession Stand	\$30/day Mon-Fri; \$40/day Sat-Sun	\$30/day Mon-Fri; \$40/day Sat-Sun
Pickball Courts	\$12/hr Flat Rate	\$12/hr Flat Rate
Tennis Courts	\$12/hr Flat Rate	\$12/hr Flat Rate
Basketball Courts	\$12/hr Flat Rate	\$12/hr Flat Rate
Bocce Ball Courts	\$12/hr Flat Rate	\$12/hr Flat Rate
Foot Golf Course		\$12.00/per person
Field Prep (Baseball & Softball)		
Resident Non-Profit	\$25/prep.	\$25/prep.
Non Resident Non-Profit	\$30/prep.	\$30/prep.
Resident Profit	\$30/prep.	\$30/prep.
Non Resident Profit	\$36/prep.	\$36/prep.
Lights @ all Sites		
Resident	\$25/hr. 2 hr. minimum	\$25/hr. 2 hr. minimum
Non Resident	\$30/hr. 2 hr. minimum	\$30/hr. 2 hr. minimum
Dan Foley Park Picnic Area		
	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Lakeview East	\$95/\$113	\$95/\$113
Lakeview West	\$95/\$113	\$90/\$107
Lakeview Entire	\$185/\$221	\$185/\$221
Meadows	\$90/\$107	\$90/\$107
Willow Glen	\$90/\$107	\$90/\$107
Mountain View	\$205/\$245	\$205/\$245
Blue Rock Springs Picnic Area		
	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Lower Vista Area	\$90 /\$117	\$90 /\$117
Upper Vista	\$90 /\$117	\$90 /\$117
Vista Entire	\$180/\$221	\$180/\$221
Grove	\$155/\$185	\$155/\$185
Pines	\$185/\$221	\$185/\$221
Lake Area	\$65/\$77	\$65/\$77
Parkview	\$65/\$77	\$65/\$77
Trailside	\$65/\$77	\$65/\$77
Peacock Roost	\$65/\$77	\$65/\$77
Playground Vista	\$80/\$96	\$80/\$96

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

	FY 2020-2021	Proposed FY 2021-2022
Activities		
Blue Rock Terrace	\$65/\$77	\$65/\$77
Crest Ranch Park	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Crest Ranch Park, Highland	\$65/\$85	\$65/\$85
Hanns Park	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Hanns Park	\$95/\$123	\$95/\$123
Richardson Park	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Richardson Park	\$70/\$77	\$70/\$77
Highlands Park	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Highlands Park	\$40/\$52	\$40/\$52
Jumper House Permit	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Blue Rock, Dan Foley, Richardson Crest Ranch Park, Highland, Hanns	\$25/day	\$25/day
Vehicle Admission Fees	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Dan Foley Park	\$5 Day	\$5 Day
Blue Rock Springs	\$5 Day	\$5 Day
Special Event Fees	Fee (Res/Non-Res)	Fee (Res/Non-Res)
All Parks	TBD	TBD
Security/Cleaning Deposit	TBD	TBD
Alcohol Permit	\$30	\$30
Sound Permit	\$30	\$30
GVRD Activity Guide	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Full page, back cover	\$1,250	\$1,250
Full page, inside cover (front/back)	\$1,125	\$1,125
Full page, inside (non-glossy, guts)	\$1,000	\$1,000
1/2 page	\$600	\$600
1/4 page	\$400	\$400
1/8 page	\$200	\$200
Digital GVRD Activity Guide	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Full page, back cover	\$350	\$350
Full page, inside cover (front/back)	\$300	\$300
Full page, inside (non-glossy, guts)	\$300	\$300
1/2 page	\$200	\$200
1/4 page	\$150	\$150
1/8 page	\$100	\$100

RESOLUTION NO 2021-03

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREATER VALLEJO
RECREATION DISTRICT TO ADOPT THE ANNUAL OPERATING BUDGET FOR
FISCAL YEAR 2021-2022**

WHEREAS, on May 27th, public review of the Budget for Fiscal Year 2021-2022 was held by the Board of Directors; and

WHEREAS, the total budget for General Fund is \$12,823,265 and it represents a balanced budget. The budget appropriation in the General Operating Fund is \$10,720,478 and the total Measure K Capital Improvement is \$2,102,787. The total full-time equivalent positions are 38 and 165 part-time positions.

NOW, THEREFORE, be it resolved by the Board of Directors that the Annual Budget for the fiscal year beginning July 1, 2021, which has been submitted is hereby passed and adopted this 24th day of June, 2021 as follows:

	<u>Revenues</u>	<u>Appropriations</u>
General Administration	5,827,867	2,320,355
Measure K	2,102,787	0
Measure K Carryover	0	0
Parks & Maintenance	203,400	3,818,491
Recreation	1,537,811	3,649,052
Deferred Maintenance	0	0
Capital Improvements	3,151,400	2,910,000
Contingency Reserve	0	75,367
Retiree Benefit - OPEB	0	50,000
Contributions from Reserve	<u>0</u>	<u>0</u>
Total General Fund	<u>12,823,265</u>	<u>12,823,265</u>

Following Roll Call Vote: Ayes: _____
Noes: _____
Absent: _____
Abstained: _____

Adopted: _____
Robert Briseno, Chairperson

Attest: _____



Agenda 11-B

BOARD COMMUNICATION

Date: June 24, 2021

TO: Board Chairperson and Directors

FROM: Gabe Lanusse and/or Casey Halco

SUBJECT: Approve Memorandum of Understanding between Greater Vallejo Recreation District and IBEW for 2021-2023.

BACKGROUND AND DISCUSSION

GVRD negotiating team has concluded negotiations for the new agreement for a two (2) year contract commencing July 1, 2021, through June 30, 2023 with IBEW. The current agreement has been a three-year agreement and it expires June 30, 2021.

The past year has seen a pandemic due to COVID 19, in which all programming and reservations have dwindled considerably. Revenues in recreation were reduced from \$3 million to approximately \$450,000. Luckily, property taxes assisted the general fund as primary revenue. The IBEW and GVRD had many discussions regarding revenues, IBEW members continued to work on site, and this has been a very difficult year. Other agencies had reductions in salaries, GVRD did not, and honored our contract and provided scheduled raises in July. The last agreement provided for pay increase, but also had the employees share more in their pension costs. The IBEW has fulfilled the cost sharing, and that will not be an aspect of this contract. The District has appreciated the cooperation that has existed between the agency and its employee union. This has allowed the District to continue to offer parks, and facilities for the residents of Vallejo.

The new agreement provides 1 and 1/4% (One and One Quarter percent) salary increase in the first year, and 2 and 1/4 % (Two and One Quarter percent) in the second year. We reduced to a two-year contract, so when the economy improves, we can meet again in January of 2023. This amount for the employees total of 3 1/2% (Three and one half percent). The health insurance plans stay the same (which will increase as medical usually does), and the dental benefit remains the same. The District has included language of a 1 (one) year probation for new employees, 6 (six) months' probation for promotions, and letters in personnel files to increase to 3 (three) years from 2 (two). This

agreement helps provide something for our employees, but also shows appreciation when other agencies have had to make concession bargaining during the COVID.

RECOMMENDATION

Approve Memorandum of Understanding between Greater Vallejo Recreation District and IBEW.

FISCAL IMPACT

The total new cost of the agreements for IBEW union over all two years is approximately \$ 27,326 for the life of the contract in General Wage Increase (GWI), and predicted medical increases.

ALTERNATIVES CONSIDERED

GVRD negotiating team and the negotiating team for IBEW met and worked on this agreement for six sessions from January through June. Many alternatives were considered and discussed with reports to the GVRD board. IBEW members voted on this proposal, and it had a majority approval. In the end, IBEW and GVRD felt that the agreement reached was the best for all.

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve Memorandum of Understanding between Greater Vallejo Recreation District and IBEW and authorize the Chairman of the Board of Directors to sign the agreement.

DOCUMENTS AVAILABLE FOR REVIEW

- a. Copy of the final draft agreement.

AGREEMENT
BETWEEN
GREATER VALLEJO RECREATION DISTRICT
AND
MAINTENANCE EMPLOYEES
THROUGH
LOCAL UNION 1245
OF THE
INTERNATIONAL BROTHERHOOD
OF
ELECTRICAL WORKERS, A LABOR UNION,
THEIR REPRESENTATIVE

TERM: July 1, 2021 through June 30, 2023

June 14, 2021

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AGREEMENT BETWEEN GREATER VALLEJO RECREATION DISTRICT AND
MAINTENANCE EMPLOYEES THROUGH LOCAL UNION 1245 OF THE
IBEW, A LABOR UNION, THEIR REPRESENTATIVE

THIS AGREEMENT (hereinafter occasionally referred to as Agreement) is made and entered into this 14th day of June, 2021, by and between the GREATER VALLEJO RECREATION DISTRICT, a governmental entity existent under the laws of the State of California, hereinafter referred to as DISTRICT, and LOCAL UNION 1245 OF THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, a labor union, the duly authorized employee organization representing the maintenance employees (see Attachment A) of the GREATER VALLEJO RECREATION DISTRICT, hereinafter referred to as Local 1245.

1. TERMS OF AGREEMENT:

This Agreement shall become effective July 1, 2021.

The Agreement shall remain in full force and effect for a period of two (2) years from the effective date, until June 30, 2023, as to all provisions set forth herein.

Upon ratification by Local 1245 membership and subsequent DISTRICT Board approval, the parties agree to address the following items through Letter of Agreement:

- a. The parties agree to begin review of the District's Policy 2190, including any applicable affected policies, to incorporate any accommodations directly related to CA State Proposition 26.
- b. Within twelve (12) months of DISTRICT Board approval of this Agreement, initiate and complete Letter of Agreement reflecting a uniform process and procedure for handling matters related to the Family Medical Leave Act, California Family Leave Act and California Pregnancy Disability Leave.

2. HOURS OF WORK:

a. Eight (8) hours per day, except when shift work is established, shall constitute a workday.

b. Forty (40) hours within five (5) consecutive days shall constitute the work week. The work week shall extend from Sunday to Saturday.

c. Shift work may be established by the parties by mutual consent.

3. REPORTING AND MINIMUM COMPENSATORY TIME:

DISTRICT shall comply with the regulations set forth in the Fair Labor Standards Act (29 U.S.C. §§ 201, *et seq.* (Public Law 99-150)), any amendments thereto, and the regulations promulgated thereunder regarding reporting and minimum compensation time.

4. SALARIES:

a. Commencing the pay period beginning July 1, 2021, all classifications covered by this Agreement shall receive a one and one quarter percent (1.25%) General Wage Increase (GWI).

1. Year two (2), effective July 1, 2022, all classifications covered by this Agreement shall receive a GWI of two and one quarter percent (2.25%).

b. Commencing the pay period beginning July 1, 2018, employees covered by this Agreement shall pay seven percent (7%) of the employee contribution to PERS.

c. Economic benefits are defined as: salaries, health and dental insurance, life

insurance, and retiree health benefits.

d. Step increases will be granted upon the successful completion of probation, which is twelve (12) months and six (6) months for promoted employees, unless extended. For employees who have received a promotional probation, they will receive a subsequent step increase one year after the date of promotion. For all employees, subsequent step increases shall occur in increments of one (1) year thereafter.

e. Effective July 1, 2012, Local 1245 members with twenty (20) years of uninterrupted service with DISTRICT, excepting that interruption in service due to DISTRICT layoffs, shall be entitled to a one and one-half percent (1½%) salary longevity increase. In the event of DISTRICT layoff, the member must return to work within two (2) years after the layoff to obtain the benefit of this provision. Time while laid off will not count as time served.

f. DISTRICT shall contribute on behalf of those employees in the employee classifications represented by Local 1245 the employee's contribution to the Public Employees Retirement System (PERS) as required by said System, and two percent (2%) at age fifty-five (55), except as may be modified by this Agreement. AB340 created new pension formulas for employees hired after January 1, 2013, that are members of PEPRA. The Public Employees' Pension Reform Act of 2013 (PEPRA) and related Public Employees' Retirement law amendments in Assembly Bill 340 became law on September 12, 2012 and the provisions were effective January 1, 2013. The District and Local 1245, IBEW agreed to implement all PEPRA provisions, and all applicable amendments

thereto. Effective January 1, 2013 all employees defined by PEPRA as “New members” in PERS ‘Miscellaneous’ classifications shall pay 50% of the total normal cost for the new Miscellaneous PERS pension formula of 2% at 62, actual employee contribution determined by PERS (on a pre-tax payroll deduction), with a three-year final compensation period.

g. No employee shall suffer a reduction in pay as a result of this Agreement.

h. In the event DISTRICT gives a salary increase and/or economic benefit, as defined hereinabove, to any employee of DISTRICT, the employees covered by this Agreement shall be entitled to the same salary increase and/or economic benefit, as defined hereinabove, given to other DISTRICT employees. The parties hereto agree that the provisions of this subparagraph are not applicable to any salary increase and/or economic benefit provided to the General Manager Assistant General Manager, Recreation Superintendent, Finance Director, Human Resources Manager, Maintenance Superintendent, and/or Board Clerk/Administrative Support Supervisor and any part-time employee earning less than Step 1 of the starting Maintenance Worker salary as of July 1, 2015. Part-time employees who are earning in excess of Step 1 of the starting Maintenance Worker salary as of July 1, 2015, are exempt from the provisions of this subparagraph. Pursuant to the coordinated bargaining negotiations consisting of representatives of Local 1245, SEIU and DISTRICT, the in lieu of/stipend and vision plan provisions if not utilized by IBEW members, but rather, by SEIU members or other employees of DISTRICT shall not trigger the provisions of the “me too” clause as set forth herein.

- i. An employee with a valid Class B license shall receive a two and one-half percent (2½%) pay differential for the day of use only.

5. OVERTIME AND HOLIDAY COMPENSATION:

- a. Employee's may elect to be compensated at the appropriate overtime rate or in Compensatory Time Off (CTO) for all overtime or holiday work as provided in paragraphs 5b and 5c.

- b. The overtime rate for all employees covered by this Agreement shall be at the rate of time and one-half (1½) unless otherwise specified herein. Compensatory Time Off (CTO) is banked equal to the rate of pay it is earned under (i.e.: two hours of time and one-half is the equivalent of three (3) hours of CTO). Overtime is defined as any work in excess of eight (8) hours per day and forty (40) hours per week, except in the case of a modified work schedule, and in that instance overtime is defined as any work in excess of the scheduled work day and scheduled work week. Any employee who is required to work a fixed paid holiday shall be entitled to holiday pay as defined in "d" If a holiday falls on an employee's day off, the employee shall be entitled to receive eight (8) hours at the overtime rate or may elect holiday compensatory time.

- c. Hours of work for purposes of overtime calculation includes all hours in paid status including vacation time off, compensatory time off, and holiday time. Overtime shall be calculated in fifteen (15) minute increments. Overtime shall not include call outs. Employees shall receive a minimum of two and one-half (2.5) hours, and four (4) hours for holidays, regardless of time worked on a call out. Employees assigned to "Gate Duty" who must remain after regular hours to secure their regularly assigned facilities shall receive fifteen (15) minutes for each day they are assigned to

provide such duties.

d. For all hours worked on any holiday set forth in paragraph 19 of this Agreement, the employee shall receive overtime at the double-time rate or, if elected double compensatory time off.

e. Employees covered by this agreement may accumulate a statutory maximum of two hundred and forty (240) hours of CTO, after which all overtime must be compensated at the appropriate rate.

f. Upon adoption of this agreement, any unused accrued CTO will be cashed out at the appropriate rate in the first pay-period of June of each calendar year.

g. Assuming an employee covered under this Agreement, after having been released, receives an official work-related phone call at home and conducts DISTRICT business (i.e. system alarms, that can be reset remotely, assisting DISTRICT crews in the field performing emergency or pre-arranged work) without the need to report to a jobsite during non-working hours, DISTRICT agrees to compensate said employee for thirty (30) minutes of overtime for the first call, regardless of how long the first call is. Successive calls related to the initial occurrence shall not be compensated but new calls received meeting the above criteria until the employee returns to work on a regularly scheduled work day shall be compensated at thirty (30) minutes each. For the purposes of this section, "conducts DISTRICT business" it is implied that actual business did transpire during the call, not merely replying to a missed call or voicemail.

Calls may originate from third-party entities who have historically reached out to District staff for response, the General Manager and/or designee(s). Employees covered under

this agreement may only effectuate calls to other employees in the unit upon receiving management approval. It is management's responsibility to ensure all departments and third-party entities are supplied a list of names, contact numbers and call order. Employees will not be harmed financially for calls received due to lack of communication to potential callers.

6. TRANSFERS AND ASSIGNMENTS:

a. DISTRICT shall have the right to transfer or assign employees (temporarily), regardless of their seniority status job classification to another classification to cover for employees who are absent in order to fill temporary vacancies, or to take care of unusual conditions or situations which may arise.

(1) In no case shall a temporarily transferred or assigned employee suffer a loss in pay as a result of such transfer or assignment.

(2) When an employee is temporarily transferred or assigned to perform the duties of an employee in a higher classification, as determined by DISTRICT, such transferred employee shall receive the rate of pay applicable as if the employee were promoted to such position for each day such work is performed beginning on the fifth (5th) cumulative day worked in any calendar year. The wage rate for an employee working at a higher position on a temporary basis shall be placed at Step 1 for the range or such step as is necessary to provide not less than a five percent (5%) increase in salary.

(3) The commencement and termination of each such temporary transfer or assignment shall be immediately reported by the employee's supervisor on

the Activity Pay Request form designated for that purpose by DISTRICT's General Manager. The employee involved shall promptly receive a copy of each such completed form.

b. When an employee is transferred or assigned to a position within a higher pay range, such employee shall have the right to remain in such higher-rated position as long as he or she performs satisfactorily and the need for filling such position on a temporary basis continues to exist. DISTRICT retains the right to rotate employees of a similar title into temporary assignments.

(1) A temporary transfer/assignment may exceed six (6) months.

c. Any employee temporarily transferred or assigned pursuant to this paragraph shall not acquire any permanent title or right to the position to which such employee is so transferred or assigned, but shall retain his or her seniority in the permanent classification from which such transfer or assignment was made.

7. GROUP HEALTH INSURANCE:

a. During the term of this Agreement, DISTRICT shall pay one hundred percent (100%) for the maintenance of an employee's group health plan, except as set forth below; eighty percent (80%) for the maintenance of an employee plus one (1) dependent's group health plan, except as set forth below; and seventy percent (70%) for the maintenance of an employee and family group health plan, except as set forth below.

b. For the purposes of the group health insurance cap on the payment of any increases in the cost of said health insurance during the life of this Agreement, the medical insurance rates for calendar years 2021 and 2022 shall be at the insurance rate

for calendar year 2021. The cap rate for calendar year 2023 shall be at the 2023 insurance rate.

c. During the term of this Agreement, DISTRICT's share of any increase in the cost of the group health plan for an employee shall not exceed One Hundred and fifty Dollars (\$150.00) per month for the life of this Agreement. Any excess over One Hundred and fifty Dollars (\$150.00) per month shall be paid by the employee.

d. During the term of this Agreement, DISTRICT's share of any increase in the cost of the group health plan for an employee plus one (1) dependent it shall not exceed Two Hundred Dollars (\$200.00) per month for the life of this Agreement. Any excess over Two Hundred Dollars (\$200.00) per month shall be paid by the employee.

e. During the term of this Agreement, DISTRICT's share of any increase in the cost of the group health plan for an employee and greater than one (1) dependent (family) shall not exceed Three Hundred Dollars (\$300.00) per month for the life of this Agreement. Any excess over Three Hundred Dollars (\$300.00) per month shall be paid by the employee.

f. Employees who opt to decline health insurance provided by DISTRICT shall receive a Two Hundred Twenty-five Dollar (\$225.00) monthly in lieu of payment. In order to qualify for this payment, the employee must provide to DISTRICT proof of health insurance coverage throughout the term of this Agreement.

g. DISTRICT shall provide full-time employees with a vision plan, incorporated by reference herein, with a Ten Dollar/Twenty-five Dollar (\$10.00/\$25.00) co-pay. DISTRICT shall pay one hundred percent (100%) of the plan cost and the employee shall pay requisite co-pay.

8. RETIREE HEALTH PLAN INSURANCE:

a. DISTRICT shall pay the premium for the health plan for an employee and one dependent of an employee after the employee retires as provided in paragraphs 7 and 8 of this Agreement. In order to be eligible upon retirement for said health plan, an employee commencing employment after January 1, 1996, must have served twenty (20) years as a full-time employee with DISTRICT in order to qualify for the aforementioned health plan. The monetary obligation to pay for the health plan for the employee and one dependent pursuant to this paragraph shall not exceed Four Hundred Thirty-two Dollars (\$432.00) per month in the aggregate. Upon the death of the retiree, the DISTRICT will continue paying the health insurance premium for the life of the retiree's designated dependent provided that the dependent had the relationship of spouse or dependent child of the retiree at the time of the retirement of the retiree. The entitlement of a dependent child under this provision is during the child's dependency.

b. The provisions of those agreements in effect when each existing employee commenced their employment with DISTRICT shall apply for the health insurance coverage upon retirement; the foregoing provision only applies to employees who began their employment after January 1, 1996.

c. DISTRICT agrees to pay for a health plan in the amount of Four Hundred Thirty-two Dollars (\$432.00) per month for the retiree should the retiree move out of state. DISTRICT requires proof of insurance in the new state before any payment is made on the new plan. This provision does not affect any of the vesting requirements set forth above.

9. DENTAL PLAN:

DISTRICT shall pay the premium for each employee and all dependents of each employee for a dental plan inclusive of the limited orthodontic coverage in effect at the commencement of this Agreement. The coverage under this plan shall be the sum of Two Thousand S Dollars (\$2,000) per year per covered employee plus dependent(s). During Open Enrollment, employees covered under this Agreement shall have the option of enrolling in plans offered by the provider with higher coverage amounts, if such plans exist, and shall pay any additional premium costs in excess of the DISTRICT's normal contribution rate through payroll deduction.

10. THIRD LEVEL 1959 SURVIVOR BENEFITS:

DISTRICT shall provide, at no cost to the employee, the third level 1959 Survivor Benefits as provided by Government Code Section 21382.4.

11. 457 PLAN:

A 457 Plan will be made available to full-time employees commencing with the start of their employment.

12. GROUP LIFE INSURANCE:

DISTRICT shall provide group life insurance in the amount of Fifty Thousand Dollars (\$50,000.00) for each employee during the term of this Agreement.

13. SICK LEAVE:

- a. Employees shall accumulate sick leave at the rate of one (1) day for each full month of service or major fraction thereof.
- b. Sick leave may be taken in (.25) hour increments.
- c. Sick leave may be accumulated to an unlimited amount.

d. If a holiday(s) occurs during a period when an employee is absent from work on sick leave, the holiday(s) shall not be deducted from their accrued sick leave.

e. A doctor's certificate shall be required by DISTRICT for sick leave in excess of three (3) days.

f. During an employee's probationary period of employment, sick leave will be accumulated and will be available for use during the probationary period.

g. In order to receive compensation while absent on sick leave, the employee shall notify their immediate supervisor or the administration office by telephone call or other district approved electronic communication within one (1) hour after the time set for the beginning of their daily duties. The employee must comply with the notification provision in this section on a daily basis during their absence on sick leave except when a doctor's certificate is provided no later than the fourth (4th) day of absence or the employee is hospitalized and unable to comply with this provision. (If in the initial contact the employee advises that the absence will encompass multiple days, the notification requirement is fulfilled; however, if applicable, the doctor's certificate requirement remains.

h. Employees on sick leave for more than thirty (30) days shall accumulate annual leave and sick leave in the same manner as if the employee had worked, except for those employees taking catastrophic leave as set forth below.

i. Employees receiving State Disability Insurance (SDI) benefits for a period of ninety (90) days shall not accumulate annual and sick leave after the ninetieth (90th) day of receiving said benefits.

j. Employees who are off work due to SDI and qualify for a step increase within thirty (30) days of the disability/injury shall receive the increase; however, employees who are scheduled to receive a step increase subsequent to that period shall not receive it until they return to work.

k. Sick leave is defined as the necessary absence from duty because of: (1) illness or non-occupational injury; (2) dental, eye, medical, and/or other physical or medical examinations or treatment by a licensed practitioner; and/or (3) absence from duty to care for the employee's relative pursuant to the Family Leave Act.

l. If an employee is ill, sick leave will be used if accrued sick leave exists, if not, then accrued compensatory time or vacation will be used as the alternative.

However, if the employee is at or near the maximum annual accumulation of vacation, the employee may use vacation in lieu of sick leave in the calendar year that an employee announces their retirement. Should an employee's retirement date be delayed to a subsequent calendar year, or cancelled, any vacation hours used in lieu of sick leave will be credited back and the equivalent number of sick leave hours deducted.

14. SICK LEAVE PAYOUT:

a. Commencing July 1, 2005, the DISTRICT shall comply with the provisions of Government Code Section 20840 and other statutes governing sick leave payout; however, if not in conflict with said statutes, it is agreed that all employees with fifteen (15) or more years of service with DISTRICT shall be entitled to a lump sum payment for their accumulated sick leave in the event of resignation, retirement, death or a layoff

initiated by DISTRICT. The lump sum payment shall be seventy-five percent (75%) of the accumulated sick leave, not to exceed payment for a maximum of ninety (90) working days of accumulated sick leave. The language in this paragraph shall be applicable to employees hired on or after January 1, 2000, only. Employees hired prior to that time shall be governed by the language set forth in the agreement terminating December 31, 1992, wherein it is stated that all employees with ten (10) or more years of service with DISTRICT shall be entitled to a lump sum payment for their accumulated sick leave in the event of resignation, retirement, death, or a lay-off initiated by DISTRICT. The lump sum payment in that instance shall be seventy-five percent (75%) of the accumulated sick leave, not to exceed payment for a maximum of ninety (90) working days of accumulated sick leave.

b. Unused sick leave may be converted to retirement credit in a manner consistent with existing law, at the time of retirement.

15. ANNUAL LEAVE:

a. During the first five (5) years of employment with DISTRICT, an employee shall be granted fifteen (15) days annual leave per year; after five (5) years employment, an employee shall be granted twenty (20) days annual leave per year. Annual leave may be taken in .25 hour increments.

b. Annual leave may be accumulated up to a total of forty-five (45) days (not more than three hundred sixty (360) hours). Once an employee accumulates three hundred sixty (360) hours of annual leave, no additional annual leave shall be accumulated beyond three hundred sixty (360) hours. Annual leave earned over three hundred sixty (360) hours shall be forfeited by the employee unless there are

extenuating circumstances determined by the General Manager or his designee. The employee shall not be penalized for any delay on the part of the DISTRICT in posting annual leave; however, it is the responsibility of the employee to track their annual leave. Requests for the use of annual leave to ensure that the employee not exceed three hundred sixty (360) hours shall not be unreasonably withheld by the DISTRICT.

1. Annual leave buyback program based on a calendar year: If an employee uses any annual leave during that year, they can apply only once during December 1st through 15th to sell back time that year up to sixty (60) hours. It is a “one (1) hour used for one (1) hour sellback”. For example, if an employee uses thirty-two (32) hours of annual leave, at the end of the year the employee can sell back thirty-two (32) hours. In order to qualify, besides using annual leave, an employee must have two hundred forty (240) hours of annual leave in their account at the time of requesting to sell their hours.

c. If a holiday(s) occurs on a period during which an employee is taking their annual leave, said holiday(s) shall not be considered a day of annual leave used by that employee.

d. During the six (6) month probationary period annual leave will be accumulated but not available for use by an employee.

16. POSTING SICK LEAVE AND ANNUAL LEAVE:

DISTRICT shall post the accrued sick leave, compensatory time, annual leave, and other forms of leave on each employee's paycheck for the term of this Agreement.

Sick leave, annual leave, and compensatory time may be taken in quarter (.25) hour increments.

17. SPECIAL LEAVE:

a. Each employee occupying a regular full-time position shall be eligible for paid Bereavement Leave up to a maximum of four (4) working days per bereavement for the death of an employee's husband, wife, parent, brother, sister, child, grandparent, grandchild or registered domestic partner, or the corresponding relation of the employee's spouse, provided:

(1) The employee notifies DISTRICT of the purpose of their absence on the first day of such absence;

(2) The absence occurs on the day during which the employee would have worked but for the absence;

(3) The employee, when requested, must furnish proof satisfactory to DISTRICT of the death, their relationship to the deceased, the date of the funeral, and the employee's actual attendance at such funeral;

(4) If the employee is required to travel one thousand (1000) miles or greater for the purposes of the Bereavement Leave, the employee will be entitled to a total of five (5) days of bereavement leave; and

(5) Bereavement Leave which exceeds, for any reason, four (4) days (or, if applicable, five (5) days) may be deducted from the employee's annual leave if the same is available; if not available, deducted from sick leave.

b. DISTRICT agrees to establish a Catastrophic Leave Bank to assist employees who have exhausted accrued leave time due to a serious or catastrophic

illness or injury. The Leave Bank will allow other DISTRICT employees to donate time to the Leave Bank so that the applicable employee can remain on a paid status for a longer period of time, thus partially ameliorating the financial impact of the illness, injury or condition. Employee can buy into the leave bank with 8 hours of Vacation time, or sick leave. On an annual basis, 1 (one) hour will be deducted and placed into the catastrophic leave bank, unless the employee wishes to exit the leave bank, forfeiting their participation, and any future benefits unless they rejoin. Termination from the Catastrophic leave by the employee's choice, does not allow reimbursement of said donated hours to that point.

c. The particulars of the manner in which the Catastrophic Leave Bank may be utilized is/are set forth in the DISTRICT policies.

(1) Donated sick leave will be deducted from the employee's sick leave balance on a day for day basis. Sick leave donations must be in minimum four (4) hour increments. In order to donate, the donating unit member must have at least five (5) days of accrued sick leave remaining after the donation.

(2) The requirements for the catastrophic leave bank as set forth in Rule and Regulation (RR) 2040 are attached hereto and incorporated by reference herein. In the event that the catastrophic leave balance becomes unreasonably low, the committee administering the catastrophic leave bank may recommend to the General Manager that the minimum donation be increased to eight (8) hours and the General Manager, in the exercise of their discretion, may make the change.

d. DISTRICT agrees to comply with the California Family Leave Act (CFLA) and the rules and regulations promulgated in implementing the Act, as required by law.

18. JURY DUTY:

Employees who are required to serve on jury duty shall receive their regular straight time rate of pay, less all jury pay received.

Time spent in awaiting impaneling for jury service is to be considered covered time under this paragraph. Employees who are required to serve on jury duty shall receive their regular straight time rate of pay for the full day, less all jury pay received. Employee must provide District with written verification of jury duty attendance to be compensated for the full day.

In the event the compensation or any other aspect of the jury duty is substantially changed, the parties shall meet and confer regarding the changes within a reasonable time after the changes are made or publicized.

19. HOLIDAYS:

a. Thirteen and one-half (13½) holidays per year shall be observed during the life of this Agreement:

- | | | |
|-----|-----------------------------------|---|
| (1) | Independence Day | July 4 |
| (2) | Labor Day | 1st Monday in September |
| (3) | Columbus Day | 2nd Monday in October |
| (4) | Veterans Day | November 11 |
| (5) | Thanksgiving Day | As set by the Governor and/or President |
| (6) | The day after Thanksgiving Day | |
| (7) | One-half day on Christmas Eve Day | December 24 |
| (8) | Christmas Day | December 25 |

(9)	New Year's Day	January 1
(10)	Martin Luther King Birthday	3rd Monday in January
(11)	Washington's Birthday	3rd Monday in February
(12)	Cesar Chavez	March 31
(13)	Memorial Day	Last Monday in May
(14)	Floating	(see paragraph 19c below)

b. If any of the above-enumerated holidays falls on a Saturday, the preceding Friday shall be observed. If any of the above-enumerated holidays falls on a Sunday, the following Monday shall be observed.

c. The holiday commonly known as Lincoln's Birthday shall be designated as a floating holiday to be used by the employee at any time during that calendar year, if not used in the same calendar year as it occurs, it is waived. With the exception of legitimate emergency needs, employees shall give their supervisor two (2) weeks' notice prior to the exercise of the floating holiday.

20. STATE DISABILITY INSURANCE

State Disability Insurance shall be available to Local 1245 employees at their expense. Employees shall file for State Disability Insurance when they are off work for greater than seven (7) days.

21. NEW EMPLOYEES AND PROBATIONARY PERIOD:

a. Newly Hired Employees – one (1) year probation for new hires, with a one-time only three (3) month extension for newly hired employees after the employee and Local 1245 have been notified in writing within thirty (30) days from the expiration of the original probation.

b. New employees serving their period of probation may be terminated at the will of DISTRICT.

c. A "new employee" is any person who has not previously been employed by DISTRICT on a full-time basis, or who has previously been employed by DISTRICT on a full-time basis but whose services had been terminated by the employee's voluntary acts or for unsatisfactory performance by DISTRICT.

d. For all new employees, annual leave of up to two weeks is permissible after six (6) months of probationary employment.

e. Incumbent employees Upon Probation – six (6) month probation, with a one-time only three (3) month extension after the employee and Local 1245 have been notified in writing within thirty (30) days from the expiration of the original probation.

f. During a promotional probationary period within the unit for classifications covered under this agreement, any employee who wishes to voluntarily demote back to their original position, within the first three (3) months or for the remainder of the promotional probation if the previously held position remains vacant, will be reinstated to the same position and wage step previously held and with no loss of seniority or other applicable employee benefits with the exception of accrued compensatory time.

If an employee is promoted to a position outside of the bargaining unit covered by this Agreement, their compensatory time will be paid out of time of promotion. If employee later demotes or transfers back into this unit, they will restart any compensatory time accrual.

22. LAYOFFS/BUMPING PROCEDURES:

a. Layoffs shall be by seniority. Seniority shall be determined by the date of hire in permanent status. The definition of layoff includes position elimination, classification elimination in order to trigger rights under the Agreement. The DISTRICT shall use reasonable efforts to compile a list of more essential and less essential part-time positions with the understanding that the DISTRICT shall make every effort to lay off the less essential part-time employees before laying off any permanent employee covered by this Agreement.

b. In order to bump to a new position, the employee shall have held the position before and performed satisfactorily in that position. In order to exercise bumping rights pursuant to the Agreement, the employee must choose to do so within five (5) workdays.

c. Employees bumping other employees must accept the current salary, hours, and working conditions of the bumped employee.

d. An employee bumping another employee in a lower class shall receive the highest salary of the new range that does not exceed the employee's pay rate prior to bumping.

e. Employees may waive their bumping right to an available position in writing to the General Manager within five (5) working days of receiving the notice of layoff. Employees who waive their bumping rights within the time limits shall not be considered to have resigned nor lose their current position on the layoff eligibility list.

f. Employees will be recalled in the reverse order of the layoff.

g. DISTRICT will make every effort to lay off employees within the below-listed categories before laying off any permanent employee covered by this Agreement.

(1) All part-time employees working in both the Maintenance Division and Buildings and Trades.

(2) All visitor service part-time employees.

In the event that additional personnel cuts are required, Local 1245 and DISTRICT will meet and confer to discuss the layoff(s) of additional part-time employees.

In the event of a layoff or furlough that has the employee not report to work, the district will pay medical, dental, and vision for the remainder of the month, and up to an additional three (3) months.

23. VACANCIES:

It is DISTRICT's preference to fill all vacancies from within the present ranks of employees when interested employees are qualified, available, and willing to accept the promotion, and compete in an interview process. Should there be a situation where the final 2 candidates are equally qualified, and one of those candidates is a current GVRD employee in good standing while the other is not, preference will be given to the GVRD employee. All vacancies will require a full internal and external recruitment and internal candidates will be required to go through the same interview process as external candidates. The probation period for an internal candidate will be six (6) months rather than twelve (12) months.

24. SAFETY:

DISTRICT and Local 1245 shall establish a joint safety committee.

(a) Mission.

Promote, develop and advise the DISTRICT management and Board of Directors on safety standards and procedures for all DISTRICT employees.

Participate in planning and developing safety training programs.

Review facilities, equipment, work practices or working conditions which are brought to the attention of the committee and recommend the action(s) to be taken to correct those situations deemed unsafe. Review all accident reports and make recommendations accordingly.

(b) Membership.

The General Manager shall appoint the chairman/safety coordinator to serve a one (1) year term.

The safety committee chairperson shall be selected from the safety committee members.

The safety committee membership will consist of two (2) Local 1245 representatives; two (2) SEIU representatives; and one (1) representative from the DISTRICT administration.

The departmental supervisors, in compliance with the Local 1245 requirements, will make recommendations for member appointments.

The General Manager shall approve all appointments and appoint a member of the safety committee as chairman/safety coordinator to serve a two (2) year term. All other members of the committee will serve a two (2) year term.

(c) Safety Committee Meetings.

Safety committee meetings will be conducted once a month.

Attendance by committee members is mandatory.

Minutes shall be scribed by the recording secretary, and kept on file by the safety coordinator.

(d) Duties of Safety Committee.

Each member of the safety committee will actively seek out safety issues among their divisions and present the information to the committee. Each member of the safety committee will relate all information presented at committee meetings to their division/section.

(1) An accident investigation team will be selected from the safety committee members to investigate all accidents involving public and DISTRICT employees including vehicle and equipment accidents.

(2) Submit written report to safety coordinator as to the cause of an accident and recommendation(s) as to steps that should be taken to correct cause of accident. Safety coordinator will submit report to General Manager (risk manager).

(3) Recommend to chairman/safety coordinator inspections that should be made of certain work areas.

(4) Report to chairman/safety coordinator unsafe work areas and unsafe equipment.

(5) Suggest to chairman/safety coordinator methods for safer working methods, safer work areas and safer operation of equipment.

(6) Present a safety awareness informational item at safety committee meetings. Presentation will be made by a committee member on a rotating basis.

(7) Safety committee members will be responsible for organizing regularly safety meetings in their division. These meetings may be included in regularly scheduled staff meetings.

(8) Provide suggestions of safety tips for employee newsletter.

(e) Chairman/Safety Coordinator

(1) The chairman/safety coordinator shall be appointed by the General Manager.

(2) The chairman/safety coordinator will be responsible for coordinating the safety program and for stimulating interest in safety.

(3) Shall become knowledgeable about all pertinent safety regulations involving DISTRICT personnel.

(4) Shall inform safety committee members, and the DISTRICT's General Manager and the risk manager or appointed designee of new pertinent safety regulations.

(5) Shall submit written recommendations to the risk manager for improving safety.

(6) To help ensure safe working conditions, may call for OSHA or fire inspections as determined necessary.

(7) Shall assist the risk manager in developing safety education programs.

(8) Shall keep a record of all on-the-job accidents of DISTRICT employees.

(9) Shall prepare a yearly report of all accidents.

(10) Train and orient incoming safety coordinator.

(11) Submit an approved copy of the safety committee minutes for inclusion in the General Manager's monthly Board report.

(12) Prepare an agenda for the safety committee meeting.

(13) Facilitate the safety committee meetings.

(14) Submit in written form all safety committee recommendations and pertinent information to the General Manager for review.

(f) Recording Secretary

(1) Record minutes of safety committee Meetings.

(2) Prepare an agenda for safety committee meetings.

(3) Submit minutes to chairperson for review and distribute to committee members.

(4) Recording secretary term is to be one (1) year, and rotated at the first (1st) meeting in January.

25. UNIFORMS:

Employees shall wear uniforms provided by DISTRICT while on the job. DISTRICT will provide five (5) pairs of shirts and pants and one approved piece of outerwear upon employment and two (2) pairs of shirts and pants each fiscal year thereafter. Uniforms, as described herein, will be replaced by the DISTRICT when

damaged or otherwise unsuitable for use in public on an as-needed basis as determined by DISTRICT.

a. DISTRICT shall provide Local 1245 employees with a One Hundred Fifty Dollar (\$150.00) yearly boot allowance for replacement, maintenance, or the rebuilding of boots. In order to obtain the boot allowance, Local 1245 employees must purchase boots suitable for work and provide DISTRICT with written evidence thereof.

b. DISTRICT will provide employees all applicable Personal Protective Equipment (PPE) as required by California Code of Regulations Title 8 in relation to the tasks/work performed for the DISTRICT, including but not limited head, eye, hand, and hearing protection.

c. DISTRICT will provide prescription safety glasses that meet American National Standards Institute (ANSI) Z-71 ratings (or any subsequent standard update(s)). The DISTRICT will cover the cost of such safety glasses for basic ANSI rated frames and lenses (clear or basic tinting) not to exceed two hundred dollars (\$200.00); additional optional items such as, but not limited to, "no-line bi-focal", specialty lenses colorings or coatings, shall be at the employee's expense. Employees will be required to turn in an itemized receipt for reimbursement by the DISTRICT, unless the DISTRICT secures a third-party provider for prescription safety eyewear and covers the appropriate aforementioned costs.

- The DISTRICT's obligation shall be to provide prescription safety glasses at intervals of no less than two (2) years except for extenuating circumstances beyond the employee's control (i.e. significant change to the employee's

prescription). Broken, damaged and/or lost prescription safety eyewear, determined not to be caused by negligence, will be replaced by the DISTRICT on an as-needed basis.

26. LETTERS OF REPRIMAND:

Provided that no additional incident occur of a like nature, letters of reprimand shall be removed from the employee's personnel file three (3) years after the date of the incident at the written request of the employee.

27. NON-DISCRIMINATION:

Local 1245 and DISTRICT agree that there will be no discrimination in the hiring and/or upgrading of any employee because of race, color, religious belief, national origin, sex, disability, or age.

28. EDUCATION AND TRAINING BY DISTRICT:

DISTRICT acknowledges that the education and training of Local 1245 employees is beneficial to DISTRICT, Local 1245 employees, and the general public. When requested and subject to available funding, DISTRICT shall provide qualified training and education to Local 1245 employees.

Attendance of DISTRICT sanctioned training and/or educational opportunities during an employee's regular work hours is considered time worked. For the purposes of this section, an employee's regular work hours may be reasonably adjusted to accommodate the hours of the training/educational event, however, any travel time associated to and from such training shall be compensated at the appropriate rate of pay.

A. Should an employee attending such a training and/or educational opportunity need to leave prior to the regularly scheduled end of the event for reasons other than being officially released by the event's instructor, the employee shall obtain supervisory approval first.

B. Should an employee attending such a training and/or educational opportunity be officially released two (2) hours or more prior to the regularly scheduled end of the event, the employee shall obtain supervisory approval first to confirm:

1. Fully paid release for the remainder of the workday (i.e. for travel time etc.).
2. Return to the employee's headquarters for the remainder of the day.

For the purposes of A & B above, the employee shall notify (by phone call or other district approved electronic communications) their immediate supervisor, however, if the employee is unable to communicate directly to their supervisor, the employee shall notify the department head during business hours. Failure to adhere to A & B above, including arriving late to class without a bona fide reason outside of the employee's control, may lead to disciplinary action.

Training and/or education under this program require the prior approval of the DISTRICT General Manager and/or DISTRICT's General Manager's designated representative, must be job related, and in some way benefit the employee and DISTRICT. Additionally, the DISTRICT shall cover the costs of all recertification and testing associated with such training and or education if maintaining such is required by

the classification. In order to ensure sufficient time to ascertain funding and approval and unless not administratively possible, all registration forms and other related arrangement must be submitted to the General Manager or designee thirty (30) days prior to the event date, but not later than ten (10).

29. PROCEDURE FOR GRIEVANCE:

a. The term "grievance" means any dispute with respect to the application, interpretation or enforcement of this Agreement, as well as to questions or mediation hereunder.

b. Procedures for settlement of grievances:

(1) First Step: Any employee who believes that he/she has a grievance shall discuss such grievance with her/her immediate supervisor (designated for that purpose by the department head), with or without a Local 1245 representative, within five (5) regularly scheduled working day of the occurrence or knowledge of the event over which the employee believes he/she is aggrieved. The immediate supervisor shall orally answer the grievance within two (2) regularly scheduled working days.

(2) Second Step:

(a) If the employee is dissatisfied with the immediate supervisor's answer and desires to pursue the matter, the grievance shall then be reduced to writing and submitted to the division head or their designee within seven (7) scheduled working days after receipt of the immediate supervisor's oral answer.

(b) The written grievance must:

- (i) State the facts upon which it is based;
 - (ii) State when the event occurred;
 - (iii) Specify the paragraph(s) of the agreement allegedly violated;
 - (iv) Specify the desired resolution; and
 - (v) Be signed by the employee and the Local 1245 Business Representative or their designee.
- (c) Within three (3) regularly scheduled working days following appropriate submission of the written grievance, the division head and/or their designee, who has authority to resolve the grievance, shall meet with the employee and a Local 1245 representative to discuss the grievance. A written answer shall be given to the department head or their designee to the employee and the Local 1245 representative within five (5) regularly scheduled working days after the date of this Second Step meeting.

(3) Third Step:

- (a) If Local 1245 and employee are dissatisfied with the Second Step answer and decide to pursue the matter, the Local 1245 Business Representative or their designee shall notify the DISTRICT General Manager in writing of their appeal within five (5) regularly scheduled workdays after receipt of the Second Step answer.

(b) Within ten (10) regularly scheduled workdays, the General Manager will make a decision regarding the appeal and notify Local 1245 and the employee of the decision.

(4) Fourth Step:

(a) If Local 1245 and employee are dissatisfied with the Third Step answer and desire to pursue the matter, the Local 1245 Business Representative or their designee shall notify DISTRICT General Manager in writing of their appeal within five (5) regularly scheduled working days after receipt of the Third Step answer.

(b) Within ten (10) regularly scheduled working days after receipt by the said DISTRICT General Manager of Local 1245 and employee's notice of appeal, the grievance shall be reviewed and discussed at a meeting between the Grievance Committees of Local 1245 and DISTRICT. Within five (5) regularly scheduled working days after the date of said meeting, a written answer shall be given by DISTRICT's Grievance Committee to Local 1245's Grievance Committee, with a copy to the employee.

(5) Fifth Step:

(a) If Local 1245 and the employee are dissatisfied with the Fourth Step answer and desire to pursue the matter to non-binding mediation, they shall so advise DISTRICT in writing within ten (10) regularly scheduled working days after receipt of the Fourth Step answer.

(b) Such notice to DISTRICT shall specify the reasons the Fourth Step answer is considered unacceptable, that the matter is being referred to

non-binding mediation and the name of Local 1245's representative for purposes of selecting an impartial mediator.

(i) DISTRICT and Local 1245 representatives shall jointly and promptly select an impartial mediator with whom they or their representative shall meet and to whom they shall present the facts and their respective positions concerning the grievance.

(ii) The impartial mediator shall have such reasonable time that he/she may require within which to render their decision, which at the parties' option may not be binding.

(iii) The impartial mediator shall not have any authority to add to, subtract from, change, or modify any provisions of this Agreement, but shall be limited solely to the application and interpretation of the Agreement as written.

(iv) The expenses and fees of the impartial mediator shall be shared equally by the parties.

(c) In the event DISTRICT and Local 1245 are unable to agree mutually upon an impartial mediator, the California State Mediation/Conciliation Service shall be requested to submit a list of seven (7) recognized and qualified mediators to the parties. Immediately upon receipt of said list, said DISTRICT and Local 1245 representative shall alternatively strike a name from the list, and the last name remaining shall be designated as the impartial mediator.

(d) The time limits at any step of the Grievance Procedure may be extended or waived by mutual agreement between the parties. Failure on the part of Local 1245 and/or employee to meet the specified time limit(s) shall preclude further

processing of the grievance. Failure on the part of DISTRICT to meet such time limit(s) shall mean that the grievance has been granted in favor of the employee, and it will therefore not be necessary to proceed to the next step of the Grievance Procedure.

(e) Local 1245 representative(s) shall suffer no loss of pay from their regularly scheduled work for time necessarily spent investigating complaints and processing grievances hereunder.

(i) Local 1245's Grievance Committee shall consist of no more than two (2) employees provided; however, that Local 1245 may designate not to exceed two (2) members of the Grievance Committee to attend any meeting with DISTRICT for the purpose of processing grievances.

(ii) DISTRICT shall designate not to exceed two (2) representatives to attend joint Grievance Committee meetings.

(f) A grievance concerning matters directly affecting five (5) or more employees in the bargaining unit shall be filed not later than ten (10) regularly scheduled working days following the occurrence which is being grieved and shall be signed by the Chairperson of the Local 1245 Grievance Committee. Such grievance may be processed, at Local 1245's option, starting at the Second or Third Step of the Grievance Procedure.

(g) Local 1245 shall promptly inform DISTRICT in writing as to the membership of Local 1245's Grievance Committee and any changes in the makeup of said Committee.

(h) Wherever the words "regularly scheduled working days" are used in this Agreement, such words shall be defined as those days which are scheduled for work, inclusive of holidays recognized under this Agreement.

(i) Local 1245 representative shall notify their immediate supervisor as to their leaving the job on Local 1245 business. Reasonable advance notice must be given to include when and how long the person will be absent and when they are scheduled to return.

(j) No more than one employee representative may be gone from their job to represent Local 1245 on the same matter unless allowed for by the contract (i.e., Local 1245 negotiations and Grievance Committee).

30. PROCEDURE FOR NEGOTIATING A NEW AGREEMENT:

a. The Provisions set forth in this Agreement are final, and no change or modification shall be offered, urged or otherwise presented by either part prior to the end of the Term of the Agreement, provided, however, that nothing herein shall prevent Local 1245 and the District from meeting and conferring and making modifications here by mutual consent.

b. Notwithstanding any modifications provided for in "a." above, this Agreement shall be automatically renewed and extended from year to year thereafter without addition, change or amendment unless either party serves notice in writing to the other party not less than one hundred and twenty (120) days before the end of the term then in existence of its desire to terminate, change, amend or add to this agreement. In the event of notice being given as provided above, written proposals for

changes in the terms of the agreement shall be submitted once the parties commence meeting for negotiations within the timelines defined in any ground rules agreed upon at that time. The parties will endeavor to schedule and commence bargaining no later than ninety (90) days prior to the expiration date.

31. COLLECTION OF UNION DUES AND NEW EMPLOYEE ORIENTATIONS:

The following provisions shall apply to all employees represented by Local 1245 of the International Brotherhood of Electrical Workers covered by this Memorandum of Understanding.

A. Dues: Any employee of the District in a classification represented by Local 1245 who is not on leave of absence may become a member of the Local 1245 and pay Local 1245 membership dues or voluntarily elect to pay service fees. Such amounts shall be determined by Local 1245 and implemented by the District in the first payroll period after receipt of written notification of employee authorization from Local 1245. To the extent required by California Government Code section 1157.12, or otherwise required by state and federal law, the District will rely on the information provided by Local 1245 in processing dues deductions for Local 1245 members. Local 1245 is responsible for providing the District with timely information regarding changes to members' dues deductions.

B. New Employees & New Employee Orientation: In accordance with applicable state law including Government Code sections 3555-3559 and 6254.3, the District shall provide Local 1245 and its designated

representatives mandatory access to all new employee orientations of classifications it represents.

1. The District will work with Local 1245 to provide advanced notice, of not less than 10 days (except in exigent situations as provided in Government Code section 3556), of the new hire orientation so one exclusive representative of Local 1245 will have access to new employee orientations for up to thirty minutes.
2. Local 1245 agrees to provide to the District a list of shop stewards/representative(s) that Local 1245 will use for the new hire orientations throughout the year.
3. Once the District notifies Local 1245 of the new employee orientation, Local 1245 will identify which one steward/representative will attend the new employee orientation or, alternatively, schedule to meet with the newly hired employee at a time more acceptable to operational needs, but within ten (10) days of hire.
4. Except where requested by an employee pursuant to subsection (c) of Government Code section 6254.3, the District will provide Local 1245 the following information within 30 days of hiring a Local 1245 represented employee: the name, job title, department, work location, work, home, and personal cellular telephone numbers, personal email addresses on file with the employer, and the home address of the new hire.
5. The District will provide Local 1245 with a list of the above-described information for all employees in the bargaining unit every 120 days.

C. Term: The provisions of this Article shall be effective as provided for in the Government Code, or otherwise required by state and federal law.

D. Local 1245, IBEW shall indemnify and hold harmless the District, its officers, agents and employees, individually and collectively, from and against any and all claims, costs, suits, losses, demands, actions, judgments, damages, fees, liabilities, and proceedings of any nature whatsoever arising of, or related to, its administration of this Section 31.

32. LICENSES:

DISTRICT shall reimburse employees for the cost of licenses required to perform their respective jobs with DISTRICT. Prior approval from the Supervisor and DISTRICT's General Manager and/or the designated representative of DISTRICT's General Manager is required. This paragraph does not cover reimbursement for California Driver's Licenses except for Class A and B licenses.

33. BREAKS:

a. Two (2) breaks per day, not to exceed fifteen (15) minutes each, shall be granted to each employee.

b. One (1) such break shall be granted in the first half of the shift and the other in the second half of the shift. Both breaks shall occur towards the mid-point of each work period, work permitting and will not be taken consecutively.

34. USE OF DISTRICT FACILITIES:

Employees may use DISTRICT facilities on a discounted basis not to exceed two (2) times per year. When an employee utilizes said discount to reserve a facility under their name, the DISTRICT's expectation is that the use of such facilities is only for the employee and/or the group he/she is representing. This section is offered as a benefit to DISTRICT employees and reservations made pursuant this section of the Agreement shall not be used for any other purpose or for organization(s) not originally requested by the employee, nor shall the use of such facility space be sold, traded or utilized in any manner other than for the employee's original request and authorization. The reserving employee is expected to be on-site for the duration of the event. DISTRICT programs are not subject to this provision.

35. EXISTING BENEFITS:

All existing benefits and agreements which are presently enjoyed by the bargaining unit employees and which resulted by reason of Ordinance, Resolution or written Administrative Rule shall remain in full force and effect.

36. PAY DAYS:

Pay days shall occur on alternate Fridays.

37. VALIDITY OF AGREEMENT:

In the event that any provision of this Agreement shall at any time be declared invalid by a decision of any court of competent jurisdiction, such decision shall not invalidate the entire Agreement. All other provisions not so declared invalid shall remain in full force and effect. Any provisions so invalidated shall immediately become subject to renegotiation by the parties to this Agreement.

38. SUPREMACY CLAUSE:

a. This Agreement supersedes any rules, regulations or practices of DISTRICT which are contrary to or in conflict with the terms and provisions hereof.

b. Except as specifically provided in this Agreement, during the life of this Agreement no meet and confer sessions or collective negotiations on the matters of wages, hours or working conditions shall take place without the mutual consent of the parties.

c. Where not negated or modified by the express provisions of this Agreement, the Board of Directors Policies and Procedures and the Personnel Policies of DISTRICT shall apply.

Dated: _____, 2021.

GREATER VALLEJO RECREATION
DISTRICT, A Political Subdivision of the State
of California

By _____

Gabriel Lanusse
General Manager

Dated: _____, 2021.

GREATER VALLEJO RECREATION
DISTRICT, A Political Subdivision of the State
of California

By _____

Robert Briseno
Chairperson, Board of Directors

Dated: _____, 2021.

LOCAL UNION 1245 OF THE
INTERNATIONAL BROTHERHOOD OF
ELECTRICAL WORKERS,
A LABOR UNION

By _____

Robert Dean
Business Manager, Local 1245 IBEW

Dated: _____, 2021.

By _____

Janval Macor
Business Representative, Local 1245 IBEW

By _____
Christopher Andrade
Negotiating Committee, Local 1245 IBEW

By _____
Brice Sweet
Negotiating Committee, Local 1245 IBEW

By _____
Patrick Smith
Negotiating Committee, Local 1245 IBEW

AGREEMENT APPROVED AS TO FORM:

Law Office of Gary Heppell

Dated: _____, 2021.

By _____
Gary Heppell
Legal Counsel
GREATER VALLEJO RECREATION DISTRICT,
A SPECIAL SERVICE DISTRICT



Maintenance Department Board Report

6/24/2021

Parks and Facilities

- Coordinating a meeting with VPD to ask for assistance with patrolling our Parks on the 4th of July.
- VCC- Roof company completed the roof replacement, waiting on the final inspection from the City; City issued a permit for the kitchen, staff will work on getting an engineer's cost estimate for this project.
- BRS Caretake house- Contractor completed the relocation of the electrical meter; waiting on the final inspection from the City, and project should be completed.
- Richardson Corp Yard was broken in over the weekend, and one of the trucks got stolen and found four days after in Mare Island; we will start looking into adding GPS devices in our vehicles.
- Dan Foley Park- Contractor removed the popcorn ceiling, and a painting contractor will be doing the texture of the ceiling and the painting of the interior.
- Madren Field- Contractor completed the installation of the LED lights for the field; the field has new lights functioning and a new scoreboard; Staff will work on the installation of a section of bleachers.
- Company completed the installation of the ionization devices in our HVAC systems to improve the air quality in our buildings.
- I was awarded a scholarship to attend the CARPD annual conference from June 23rd to June 26th.



Finance Department Board Report

6/24/2021

FY 2021-2022 Budget Process

- Included in the Board Packet for this week is the Final Budget for FY 21-22, presented for the Board's approval. This budget has been compiled with help from all Executive Staff, the GM, and various members of the GVRD Staff. We feel that this balanced budget will well serve the District and the community.

Arc Time Tracking

- Continuing to work with Cougar Mountain Software and HR to implement the Arc Time Tracking system – new timekeeping system. We currently have all full time employees using the system with the goal of importing all their hours into our Cougar Denali payroll system next week for payroll processing. We are learning as we go and have developed a good working relationship with staff at Cougar Mountain Software, who are more than willing to help where needed, and to receive our suggestions for improvements to the system.

PARS (Public Agency Retirement Services)

- I have provided Andrew Flynn, Managing Director at CalMuni all the documentation he requested regarding our OPEB plan and investments. He is currently reviewing everything and will let me know what our next step will be. We are looking forward to completing the project of moving our Retiree Benefit Funds into an irrevocable trust with PARS (Public Agency Retirement Services).



Human Resources Board Report

6/24/2021

Personnel Update:

- For the first time in over a year, we are recruiting for multiple full-time positions:
 - Recreation Superintendent
 - Facilities Supervisor
 - Parks Supervisor
 - Parks Lead Worker
 - Parks Maintenance Worker I
 - Facilities Specialist
- HR is assisting staff in onboarding PT staff in both Recreation and Parks/Facilities.

Classification Study:

- HR continues to work to finalize the classification study with various stakeholders.

Policy updates:

- HR and GM continue to work on policy updates and HR has reached out to Unions about possible policy updates in the near future.

HRIS:

- HR has teamed up with our Finance team to implement a new HRIS. We anticipate that it will be fully operational on the employee facing side by July. We have been able to get the time tracking module up and running and are testing it out with FT employees.

Negotiations:

- HR and the GM have finished negotiations with IBEW and continue to negotiate new contracts with SEIU.

Training:

- HR and the GM are beginning the process of setting up training opportunities geared toward team and trust building for full-time employees.
- HR is working to ensure all employees are up-to-date on ongoing compliance with legally mandated trainings.



Recreation Department Board Report

06/24/2021

Youth Programs and Events:

- Welcome FT Recreation Coordinator Michael Manalastas! Michael comes to us from City of San Pablo Parks and Recreation Department. Michael begins his work with GVRD on Monday, June 21st.
- The Youth Department will offer a contractual half-day summer camp at the VCC in Partnership with Vacaville's Imagine That! A place for learning and exploring!
- Movie Under the Stars is returning to CW on June 19th. The park will proceed with normal park operations, close, and reopen its gates at 7:30pm for a showing of Akeelah and the Bee. This event is free to guests and concessions will be available to purchase for a nominal fee.
- This summer GVRD staff will offer two GVRD camps Fun in the Sun and FRESH (Future. Rising. Entertainer. Star. Headquarter at Children's Wonderland. Camps will operate from 7am-6pm, daily for 8, 1-week sessions beginning June 21st.

Sports:

- Coach Calvin's Tennis program starts June 18th and has 14 kids registered for the 4pm session and 13 kids registered for 5pm session.
- Week 2 of Summer Sports Camp had a total of 10 kids registered.
- June All Sorts of Sports program has a total of 9 kids enrolled.
- The Dept. offered Lacrosse Camo for the first time and a total of 8 participants are enrolled for the June 21st start date.
- Purchased banners to display at sports fields for advertisement purposes.
- Working on Sub-Lease agreements with Vallejo Babe Ruth, Vallejo Little League, and USTA.

Aquatics

- Kicked-off summer lifeguard training June 14-18th.
- Week 1 Davey Jones and Little Guards are full and has 15 participants at each camp.
- Week 2 Junior Lifeguards camp for 11–13-year-old is full and has 15 kids. Camps 45 kids in Camps
- Week 2 M-F Swim lessons-Parent N' Tots: 8 participants, levels: 1-3 90, levels 4-6: 21 participants.
- Lap Swim: Out of the total 336 lane slots opened for the week all spots were reserved except 8 lanes.

Community Centers:

- Teacher Kay in-person Summer Camp starts on Monday, June 21st. Week 1 is full. A total of 14 participants for each time slot, morning & afternoon.
- Ballet Folklorico classes had 16 students in June. Classes remain outdoors at FCC Veranda.
- Pre-Kindergarten program scheduled July 6-30 at NVCC.
- Solano County administered 111 COVID vaccines on Sunday, June 13th at SVCC.
- Completed Center Monitor interviews for returning staff.
- Contractual Classes scheduled to resume in July. Registration open and classes filling up for summer.



General Manager Board Report

6/24/2021

- We received the rest of the impact fees from the City of Vallejo. In all, I managed to obtain \$470,000 of our impact fees, and have worked with City staff to make the process manageable.
- Staff and I are working on the approved draft for fiscal year 21-22. I have received two inquiries from the public about building an outdoor roller-skating rink, and two inquiries about building a pump track (bicycle track) for Vallejo.
- Represented negotiations are ongoing.
- Individual unrepresented negotiations are almost completed.
- I believe we are getting closer to having a lease agreement with the school district for Franklin. They are currently on vacation, but I have met with our legal and our insurance carrier regarding finer points. So we can continue in July.
- We held our board retreat Saturday, June 5th, and I believe it went very well. Questions were answered, and new questions came up.
- I attended 3, 4-hour workshops with Solano Land Trust. I learned a lot about their mission and have strengthened our relationship.
- The City of Vallejo responded that they would get back to me regarding the Youth Task Force, as the City Manager is currently out of office due to medical reasons.
- 5:30p.m June 22nd will be the Board and executive staff mixer.
- We will begin reviewing City of Vallejo section 3.18 regarding impact fees. A consultant may reach out to the board sometime in September.
- I will be at a back to back seminars start the 23 and will be back on July 1.
- I received an email regarding prop 68, and hopefully have more information soon.