



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
Robert Briseno
Gary Salvadori
Ron Bowen
Sheryl Pannell Lea
Adjoa McDonald

General Manager
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. *Due to the current closure of the district office, documents will be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

MINUTES

May 27, 2021

6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings

(The Zoom platform is ADA compliant)

1) **Call to Order**

Vice-Chairperson Salvadori called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., May 27, 2021.

2) **Pledge of Allegiance**

3) **Roll Call**

Present: Vice-Chairperson Gary Salvadori, Directors; Sheryl Pannell Lea, Ron Bowen and Adjoa McDonald

Staff: General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Maintenance Superintendent, Salvador Nuno; Human Resources Manager, Casey Halcro; Recreation Supervisor Sandy Tawaratsumida and Board Clerk, Kimberly Pierson

Excused: Chairperson Robert Briseno

4) **Approval of Agenda**

Director Lea offered the motion, seconded by Director McDonald to approve the agenda. Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald
absent: Briseno abstain: none. Motion passed.

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

6) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-May 13, 2021

B) Accept the Policy and Personnel Committee Minutes-May 10, 2021

C) Accept the Budget and Finance Committee Minutes-May 17, 2021

D) Accept the Programs and Publicity Committee Minutes – April 5, 2021

Director Bowen offered the motion seconded by Director Lea to approve the Consent Calendar. Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald absent: Briseno abstain: none. Motion passed.

7) Financials:

A) Approve Preliminary Budget for Fiscal Year 2021-2022 (Harman)

Director Bowen offered the motion, seconded by Director Lea to approve the Preliminary Budget for Fiscal Year 2021-2022. Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald absent: Briseno abstain: none. Motion passed.

8) New Business:

A) Approve evaluation form, process, and timeline for legal counsel Evaluation. (Halcro)

Director Bowen offered the motion, seconded by Director Lea to approve the evaluation form, process, and timeline for legal counsel evaluation. Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald absent: Briseno abstain: none. Motion passed.

B) Approve Annual General Manager Evaluation Timeline. (Halcro)

Direction given to bring timeline back to next board meeting. No action taken.

9) Staff Reports-Informational Only:

A) Maintenance Superintendent

- Provided an update on the status of the city Park Playground repairs
- Informed the Board about a proposed Disc Golf course at Hanns Park
- Informed the Board that the LED lighting retrofit at the Amador tennis courts has been completed.
- Informed the Board that he received a scholarship to attend the annual California Assoc. of Recreation and Park Districts (CARPD) conference.

B) Finance Director

- Provided an update on the new Arc-Time tracking software.
- Informed the Board of a request for new bank signature cards.

C) Human Resources

- Gave an update on the upcoming transition to a new Human Resources Information System (HRIS)
- Provided an update on current recruitment for open Full-Time positions.

D) Recreation Department

- Recreation Supervisor, Sandy Tawaratsumida gave a presentation on Community Center programming.

E) General Manager

- Provided an update on the Eden Housing deferred impact fees.
- Informed the Board that the Interim Recreation Superintendent has resigned.
- Provided an update on lease negotiations with the School District for the Franklin Middle School property
- Provided an update on the American Rescue Plan.
- Gave an update on the bocce ball courts.
- Provided information on recent discussions with the Vallejo Police Department regarding safety.

10) Executive Session: At 7:46p.m. Vice-Chairperson Salvadori convened to executive session held via Zoom breakout room.

A) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6

B) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): Service Employees International Union Local 1021, (SEIU) negotiations; pursuant to Government Code section 54957.6

At 8:11p.m. Vice-Chairperson Salvadori convened to regular session and reported the following:

Item A-Information given to the Board. Board heard information.

Item B- Information given to the Board. Board commented and gave direction.

11) Administrative Items:

Board Retreat:

June 5, 2021: 10am-2pm – Foley Cultural Center

12) Announcements and Comments from Board Members:

Director McDonald announced an upcoming event at Vino Godfathers providing free COVID vaccines.

Director Bowen announced that he may miss the June 10th Board Meeting.

Director Salvadori would like to start having Board Meetings in person. Would like to have the board room up and ready by July.

13) Meeting Adjourn:

Director McDonald offered the motion, seconded by Director Lea to adjourn the meeting at 8:25 p.m. Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald absent: Briseno abstain: none. Motion passed.



Ron Bowen, Board Secretary

6/22/21

Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Lea	✓	
Director Briseno		✓
Director Salvadori	✓	
Director Bowen	✓	
Director McDonald	✓	

DATE OF MEETING May 27, 2021-6:30pm (Zoom Meeting)

Kimberly Pierson 5/27/2021
Clerk of the Board Date



DATE OF MEETING: May 27, 2021- Special Board Meeting

AGENDA ITEM: Approval of Agenda

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Approve Consent Calendar

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Preliminary Budget for Fiscal Year 2021-2022

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Approve Evaluation Form, Process, and Timeline for Legal Counsel Evaluation

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Meeting Adjournment

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			