



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and programs.*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
Rizal Aliga
Ron Bowen
Robert Briseño
Adjoa McDonald
Wendell Quigley

General Manager
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. Documents will also be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

AGENDA-REGULAR MEETING

October 13, 2022

Administrative Office – Board Room

401 Amador Street

6:30 p.m.

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

6) **Committee Updates:**

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

7) **Consent Calendar**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-September 22, 2022

B) Accept Facility and Development Committee Minutes – September 19, 2022

C) Accept Policies and Personnel Committee Minutes – September 26, 2022

- 8) **Financials:**
A) Approve Financial Statement as of 9/30/2022 (Harman)
B) Approve Payment of Bills 9/1/2022 through 9/30/2022 (Harman)
- 9) **Administrative Items:**
Update on refreshed GVRD Logo (Lanusse)
- 10) **Staff Updates-Information Only**
A) Human Resources Director
B) Finance Director
C) Recreation Superintendent
D) Maintenance Superintendent
E) General Manager
- 11) **Announcements and Comments from Board Members:**
- 12) **Executive Session:**
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code section 54957 Title: General Manager
- 13) **Meeting Adjourn:**

Next meeting: October 27, 2022 –Board Meeting



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Greater Vallejo Recreation District Board of Directors

MINUTES

September 22, 2022 – 395 Amador Street

6:30 p.m.

1) Call to Order:

Chairperson Bowen called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., September 22, 2022, in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) Pledge of Allegiance:

Chairperson Bowen led the pledge.

3) Roll Call:

Present: Chairperson Bowen; Vice-Chairperson McDonald; Secretary Rizal Aliga; Directors; Wendell Quigley, Robert Briseño

Staff: General Manager, Gabe Lanusse; Legal Counsel Gary Heppell; Maintenance Superintendent, Salvador Nuno; Recreation Supervisor, Sandy Tawaratsumida; Human Resources Manager, Casey; Admin Support, Jeffrey Worrell

4) Approval of Agenda:

Director Quigley offered the motion, seconded by Director Briseño to approve the agenda. Motion passed.

5) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

6) Committee Updates:

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

The committee chairperson for each committee provided updates.

7) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-September 8, 2022

B) Approve Special Board Meeting Minutes – September 12, 2022

C) Accept Programs and Publicity Committee Minutes-September 6, 2022

Director Quigley offered the motion, seconded by Director Briseño to approve the Consent Calendar. Motion passed.

8) New Business:

Discussion MRG Recommendation Matrix (Lanusse)

- Agreed to schedule Special Meeting to review & reprioritize matrix

9) Staff Updates-Informational Only

A) Recreation Superintendent-Given by Recreation Supervisor Sandy Tawaratsumida

- Announced the September Dive-In Movie night was cancelled due to low enrollment.
- Announced upcoming recruitment for Assistant Coordinator for Sports Department
- Vallejo Sports Hall of Fame tentatively scheduled for February, date TBD

B) Human Resources Manager

- Provided an update on upcoming policy revisions.
- Announced some upcoming hires in the Maintenance/Parks department.

C) Finance Director-absent

D) Maintenance Superintendent

- Announced the status of the 401 Amador remodel.
- Announced the next board meeting will be held at 401 Amador Street
- Parks staff to assist with Vallejo Waterfront Weekend

E) General Manager

- Provided status update and announced the upcoming Public Workshop RE: McIntyre Ranch

10) Announcements and Comments from Board Members:

Director McDonald announced that Leadership Vallejo meets the next day.

11) Executive Session: At 7:24pm Chairperson Bowen convened Executive Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957 Title: General Manager

At 7:56pm Chairperson Bowen reconvened regular session and reported the following: Direction given to HR Manager Halcro.

12) Meeting Adjourn:

Director McDonald offered the motion, seconded by Director Briseño to adjourn the meeting at 7:58 p.m. Motion passed.

Rizal Aliga, Board Secretary

Date



Agenda 7-B

BOARD COMMUNICATION

Date: October 13, 2022

TO: Board Chairperson and Directors

FROM: Staff

SUBJECT: Accept the Minutes from the Facility and Development Committee meeting September 19, 2022

RECOMMENDATION

To accept the minutes from Facility and Development Committee from the September 19, 2022 meeting.

DOCUMENTS AVAILABLE FOR REVIEW

A) Facility and Development Committee Minutes from September 19, 2022



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General Manager
Gabe Lanusse

Facility and Development Committee Minutes
Wednesday, September 19, 2022
5:30 p.m.
Administrative Office-Board Room
395 Amador Street

In attendance: Director Aliga, Director McDonald, General Manager Lanusse,
Maintenance Superintendent Nuno

Meeting began: 5:30 PM

1. Public Comment

1 Speaker for agenda item 4 and 9.

2. 395/401 Amador Street Building Improvements

Maintenance Superintendent Nuno reported that the new Finance offices are getting close for completion; staff will be helping the finance department move to their new offices on 401 building. Contractor will be starting in October to do the asbestos abatement on 395 building. We will be having the board meetings on the new board room in the 401 building. Staff reported that there are still things that need to be completed, and that the contractor is waiting on materials and the furniture. Staff will relocate the existing furniture from 395 board room to the new board room until we get the new one.

3. Vallejo Community Center Improvements

Maintenance Superintendent Nuno reported that the contractor continues making progress on the improvements; two of the ADA exterior ramps were completed this week and will begin with one more next week. The kitchen is also making progress, and the electrical is close for completion. The contractor will also be working on installing new floors and painting.

4. Grant Mahony Park Improvements

Maintenance Superintendent Nuno gave an update on the Park lighting project. The contractor is getting close for completion of the project; the pathway lights are installed and will be having the City final inspection soon. Staff mentioned that they are working with an architect on the possibility of building a public restroom near the existing building since the utilities are there. Another idea is to also add a 2–5-year-old playground since we currently only have a 5-12-year-old playground.

5. Dan Foley Artificial Soccer Filed Assessment

Maintenance Superintendent Nuno reported that the assessment conducted for the artificial field will be completed and presented to the Facilities Committee probably in the October meeting. Staff mentioned that the assessment will include the engineer's cost estimates with different options. Staff will also investigate adding other artificial fields in other areas such as Wilson, North Vallejo, and Richardson Park since this existing field is in high demand for reservations. The committee suggested to seek for grant opportunity that would help to pay the conversion of the fields.

6. Cunningham Aquatic Center Improvements

Maintenance Superintendent Nuno reported that staff was told by City staff that they will be issuing the permit for the restrooms ADA improvements; staff already paid the permit fees. Staff received two bleacher shade structures proposals; staff will be contacting other vendors to get other proposals.

7. Hiddenbrooke Park Bocce Ball Courts Improvements

Maintenance Superintendent Nuno reported that a contractor is working on the conversion of the bocce ball courts from oyster shell to artificial. Staff mentioned that a community outreach was done before staff moved forward with this project. Staff received good feedback from Hiddenbrooke HOA supporting the idea of the conversion of the courts.

8. Wilson Avenue Private Property

General Manager Lanusse reported that this property was offered to GVRD for purchase. This property could be used for kayaking since is near the water; however, there is not enough parking. The recommendation from the Committee is to reach out to the owner of the property to ask for more information.

9. McIntyre Ranch Update

General Manager Lanusse reported that the caretakers are working on getting their insurance; our insurance provider Capri recommended that additional information such as the different activities be included in their insurance. The meeting scheduled on site with the neighbors by McIntyre Ranch got cancelled. Staff is working on getting the information about the water tank, buildings, and the road.

Adjourned at 7:10 PM



Agenda 7-C

BOARD COMMUNICATION

Date: October 13, 2022

TO: Board Chairperson and Directors

FROM: Staff

SUBJECT: Accept the Minutes from the Policies and Personnel Committee meeting September 26, 2022

RECOMMENDATION

To accept the minutes from Policies and Personnel Committee from the September 26, 2022 meeting.

DOCUMENTS AVAILABLE FOR REVIEW

A) Policies and Personnel Committee Minutes from September 26, 2022



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General Manager
Gabe Lanusse

Policies and Personnel Committee Minutes

Monday, September 26, 2022

9:30 a.m.

Administrative Office-Board Room

395 Amador Street

In attendance: Director Briseno, General Manager Lanusse, Human Resources Manager Halcro

Meeting began: 9:30am

1. Public Comment

- No public comment

2. Policy and RR 4005-Board Powers, Duties and Responsibilities- discussion on updates/changes to policy

- GVRD Staff will do more research on this item

3. Discuss Grievance Policies

- Committee discussed Grievance policies

4. Discuss Emergency Planning

- Committee Discussed Emergency Planning with both GVRD staff and creating Emergency Planning opportunities for the public. Committee asked if COV has anything we could collaborate with them on? We discussed doing scenario trainings, partnering with local groups for things like warming centers because we have facilities but do not have enough employees to staff them 24/7. Committee discussed if it's within the mission and vision of GVRD to provide Emergency planning, warming centers, etc. Committee asked staff to bring this to the Board for discussion in the future.

5. Create a draft job description for Assistant General Manager position

- Committee discussed and direction was given for staff to return with more information; cost, why does the District need this position, and can it be accomplished any other way?

6. **Discuss Adding Full-time Maintenance Worker I to Facilities Dept.**
 - Committee discussed and direction was given for staff to return with more information; cost, why does the District need this position, and can it be accomplished any other way?
7. **Discuss Adding Full-time Visitor Services Coordinator**
 - Committee discussed and direction was given for staff to return with more information; cost, why does the District need this position, and can it be accomplished any other way?
8. **RR2260 Disciplinary Action**
 - Committee discussed and will move this forward to meet and confer with Unions
9. **Discussion – Policy Update Spreadsheet**
 - Committee discussed the Policy Update Spreadsheet – looks good
10. **Items for future agenda**
 - Committee asked for us to bring the following items for future agenda:
 - Policy regarding committee assignments
 - Policy regarding moving board meetings to different locations

Adjourned at 10:35am

Greater Vallejo Recreation District
Balance Sheet
All Funds Combined
September 30, 2022

<u>Assets</u>			
Cash - Solano County	3,210,967.99		
Cash - General Account - Bank of the West	342,921.14		
Cash - Payroll - Bank of the West	(6,558.47)		
Cash - Umpqua Bank - Reserve Account	1,627,567.74		
Cash - Retiree Benefit Trust Fund	1,298,411.72		
Accounts Receivable	(243,366.73)		
		<u>Total Assets</u>	<u>6,229,943.39</u>
<u>Liabilities</u>			
Accounts Payable	22,106.28		
Payroll Related Payables	(2,804.02)		
Building Deposits Payable	23,348.00		
Amount Due Customers - Etrak	4,095.78		
		Total Liabilities	46,746.04
<u>Net Assets</u>			
Fund Balance - Restricted Operating Reserve	1,000,000.00		
Fund Balance - Unrestricted Operating Reserve	4,551,472.94		
Fund Balance - Restricted Retiree Benefit	1,298,411.72		
Fund Balance - Designated Reserve 15%	1,627,567.74		
Excess Revenues Over Expenses	(2,294,255.05)		
		Total Net Assets	<u>6,183,197.35</u>
		<u>Total Liabilities and Net Assets</u>	<u>6,229,943.39</u>

**Greater Vallejo Recreation District
Financial Report Year-to-Date
as of September 30, 2022
All Funds**

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	31,136	8,027,837	7,996,701	0.39%
Facilities	0	0	0	0.00%
Park Maintenance & Visitor Service	83,429	218,400	134,971	38.20%
Recreation	280,127	1,398,151	1,118,024	20.04%
Capital Improvements	0	3,324,690	3,324,690	0.00%
Total Revenues	394,692	12,969,078	12,574,386	3.04%
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	653,933	2,410,942	1,757,009	27.12%
Planning & Development	40,114	188,741	148,627	21.25%
Facilities	258,755	1,450,172	1,191,417	17.84%
Visitor Services	33,661	155,433	121,772	21.66%
Landscaping & Grounds	398,554	2,160,910	1,762,356	18.44%
Recreation	840,460	3,116,168	2,275,708	26.97%
Capital Improvements	463,470	3,485,447	3,021,977	0.00%
Contingency Reserve	0	1,265	1,265	0.00%
Retiree Medical Benefit - OPEB	0	0	0	0.00%
Total Expenditures	2,688,947	12,969,078	10,280,131	20.73%
Net Revenues Over (Expenditures)	(2,294,255)	0	2,294,255	

**Greater Vallejo Recreation District
Financial Report Year-to-Date
7/2022-9/2022
All Funds Detailed**

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	31,136	8,027,837	7,996,701	0.39%	31,136
200	Planning & Development	0	0	0	0.00%	
300	Facilities	0	0	0	0.00%	-
301	Visitor Services	83,429	218,400	134,971	38.20%	
310	Landscaping & Grounds	0	0	0	0.00%	83,429
010	Recreation Administration	800	5,148	4,348	0.00%	
415	Children's Wonderland	18,366	59,560	41,194	30.84%	
430	Break Camp	15,170	49,305	34,135	30.77%	
450	Vallejo Community Center	2,989	0	(2,989)	0.00%	
451	Foley Cultural Center	56,204	200,000	143,797	28.10%	
460	Sports	12,454	116,120	103,666	10.73%	
465	Community Events	1,303	13,600	12,297	9.58%	
480	ExLP	0	166,542	166,542	0.00%	
481	After School Programs	74,204	280,000	205,796	26.50%	
486	Teen Services	0	2,200	2,200	0.00%	
490	Therapeutic Recreation	0	6,100	6,100	0.00%	
720	North Vallejo Community Center	7,709	29,035	21,327	26.55%	
721	South Vallejo Community Center	18,191	54,846	36,656	33.17%	
730	Cunningham Pool	72,738	415,695	342,957	17.50%	280,127
Total Revenues		394,691	9,644,388	9,249,697	4.09%	394,691

<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	454,279	1,554,923	1,100,644	29.22%	
007	Human Resources	99,958	410,048	310,090	24.38%	
100	Finance	99,697	445,971	346,274	22.36%	653,933
200	Planning & Development	40,114	188,741	148,627	21.25%	40,114
300	Facilities	258,755	1,450,172	1,191,417	17.84%	258,755
301	Visitor Services	33,661	155,433	121,772	21.66%	33,661
310	Landscaping & Grounds	398,554	2,160,910	1,762,356	18.44%	398,554
010	Recreation Administration	103,731	408,720	304,989	25.38%	
415	Children's Wonderland	54,828	208,340	153,512	26.32%	
430	Break Camp	47,713	190,272	142,559	25.08%	
450	Vallejo Community Center	5,194	17,562	12,368	29.58%	
451	Foley Cultural Center	91,138	353,972	262,834	25.75%	
460	Sports	50,802	209,219	158,417	24.28%	
465	Community Events	12,957	79,998	67,041	16.20%	
480	ExLP	79,028	300,786	221,758	26.27%	
481	After School Programs	74,372	369,336	294,965	20.14%	
486	Teen Services	333	7,883	7,550	4.22%	
490	Therapeutic Recreation	292	9,377	9,085	3.11%	
720	North Vallejo Community Center	13,436	47,720	34,284	28.16%	
721	South Vallejo Community Center	17,392	60,220	42,828	28.88%	
730	Cunningham Pool	289,245	852,763	563,518	33.92%	840,460
	Deferred Maintenance	463,470	3,485,447	3,021,977	13.30%	463,470
	Contingency Reserve	0	1,265	1,265	0.00%	
	Retiree Medical Benefit - OPEB	0	0	0		
Total Expenditures		2,688,946	12,969,078	10,280,132	20.73%	2,688,946

Net Revenues Over (Expenditures) **(2,294,255)**

**Greater Vallejo Recreation District
Financial Report Year-to-Date
as of September 30, 2022**

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	0	2,250,000	2,250,000	0.00%
Total Revenues	0	2,250,000	2,250,000	0.00%
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	10,968	91,000	80,032	12.05%
Facilities	149,303	877,892	728,589	17.01%
Landscaping & Grounds	107,771	685,551	577,780	15.72%
Recreation	137,026	580,912	443,886	23.59%
Capital Improvements	27,911	385,000	357,089	0.00%
Total Expenditures	432,979	2,620,355	2,187,376	16.52%
Net Revenues Over (Expenditures)	(432,979)	(370,355)	62,624	

Greater Vallejo Recreation District
 Financial Report Year-to-Date
 7/2022-9/2022
 Measure K Detailed

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	0	2,250,000	2,250,000	0.00%	
007	Human Resources	0	0	0		
100	Finance	0	0	0		-
200	Planning & Development	0	0	0		
300	Facilities	0	0	0		
301	Visitor Services	0	0	0		
310	Landscaping and Grounds	0	0	0		
010	Recreation Administration	0	0	0		
415	Children's Wonderland	0	0	0		
430	Break Camp	0	0	0		
450	Vallejo Community Center	0	0	0		
451	Foley Cultural Center	0	0	0		
460	Sports	0	0	0		
465	Community Events	0	0	0		
480	ExLP	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	0	0	0		
490	Therapeutic Recreation	0	0	0		
720	North Vallejo Community Center	0	0	0		
721	South Vallejo Community Center	0	0	0		
730	Cunningham Pool	0	0	0		
Total Revenues		0	2,250,000	2,250,000	0.00%	0

<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	10,968	89,000	78,032	12.32%	
007	Human Resources	0	0	0		
100	Finance	0	2,000	2,000	0.00%	10,968
200	Planning & Development	0	0	0		
300	Facilities	149,303	877,892	728,589	17.01%	149,303
301	Visitor Services	0	0	0		
310	Landscaping & Grounds	107,771	685,551	577,780	15.72%	107,771
010	Recreation Administration	22,998	10,000	(12,998)		
415	Children's Wonderland	5,807	83,923	78,116	6.92%	
430	Break Camp	0	0	0		
450	Vallejo Community Center	2,076	9,879	7,803	21.01%	
451	Foley Cultural Center	23,987	62,000	38,013	38.69%	
460	Sports	4,606	40,597	35,991	11.35%	
465	Community Events	218	8,612	8,394	2.53%	
480	ExLP	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	86	4,707	4,621	1.84%	
490	Therapeutic Recreation	51	2,777	2,726	1.84%	
720	North Vallejo Community Center	3,579	12,672	9,093	28.24%	
721	South Vallejo Community Center	5,857	14,000	8,143	41.84%	
730	Cunningham Pool	67,761	331,745	263,984	20.43%	137,026
	Deferred Maintenance	27,911	385,000	357,089	7.25%	27,911
	Contingency Reserve	0	0	0	0.00%	
	Retiree Medical Benefit - OPEB	0	0	0	0.00%	
Total Expenditures		432,979	2,620,355	2,187,376	16.52%	432,979

Net Revenues Over (Expenditures)	(432,979)	(370,355)	62,624	(432,979)
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Greater Vallejo Recreation District
Revenue and Expense Variance Report
September 2022

	For September Only				Cumulative through September				Adopted Budget	Projected at Year End	Variance	Notes	
	Anticipated		Actual		Anticipated		Actual						
	%	\$	Actual	Over/(Under)	%	\$	Actual	Over/(Under)					
REVENUES													
Property Taxes	0.0%	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	\$7,920,599	\$7,920,599	\$0		
Other Admin Revenues	6.9%	\$7,300	\$9,567	\$2,267	17.9%	\$19,174	\$31,136	\$11,962	\$107,238	\$174,144	\$66,906		
Maintenance	7.6%	\$16,700	\$22,139	\$5,439	23.7%	\$51,659	\$83,429	\$31,770	\$218,400	\$352,713	\$134,313		
Recreation	6.3%	\$88,300	\$78,350	(\$9,950)	20.4%	\$285,118	\$280,127	(\$4,991)	\$1,398,151	\$1,373,677	(\$24,474)		
Capital Improvements									\$3,324,690	\$3,324,690			
Total Revenues		\$112,300	\$110,056	(\$2,244)		\$355,951	\$394,692	\$38,741	\$12,969,078	\$13,145,823	\$176,745	1	
EXPENSES													
Administration	7.7%	\$185,800	\$179,015	(\$6,785)	24.7%	\$595,620	\$653,933	\$58,313	\$2,410,942	\$2,646,980	\$236,038		
Maintenance	7.0%	\$276,300	\$278,718	\$2,418	19.8%	\$781,842	\$731,084	(\$50,758)	\$3,955,256	\$3,698,476	(\$256,780)		
Recreation	7.7%	\$240,700	\$281,930	\$41,230	24.2%	\$754,069	\$840,460	\$86,391	\$3,116,168	\$3,473,178	\$357,010		
Capital Improvements	8.3%	\$289,292	\$327,736	\$38,444	25.0%	\$871,362	\$463,470	(\$407,892)	\$3,485,447	\$3,485,447	\$0		
Contingency Reserve									\$1,265	\$1,265	\$0		
Retire Benefit-OPEB									\$0	\$0	\$0		
Total Expenses		\$702,800	\$1,067,399	\$36,863		\$2,131,531	\$2,688,947	(\$557,416)	\$12,969,078	\$13,305,345	\$336,267	2	
									Change in Fund Balance	-	-\$159,522	-\$159,522	

- Notes: 1. Year to Date Recreation revenues were under budget by \$23K in July, \$13.7K in August and only \$5K in September. As this trend continues throughout the FY, the "Projected at Year End" will gradually become positive.
2. Expenses for Admin and Recreation both continue to be over budget, however, this will vary throughout the year and will, ultimately, even out.

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Page 1

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
68321	09/02/2022	Orlando Wynn	\$3,600.00
68322	09/06/2022	P G & E	\$15,949.51
68323	09/06/2022	Favaro, Lavezzo, Gill, Caretti & Heppe	\$8,665.00
68324	09/07/2022	State Of California	\$448.00
68325	09/07/2022	AAA Welding	\$400.00
68326	09/07/2022	Jessica Alvarez	\$240.00
68327	09/07/2022	Bay Area Driving School	\$109.20
68328	09/07/2022	BHI Management Consulting	\$4,200.00
68329	09/07/2022	Big Creek Lumber & Building Material:	\$139.32
68330	09/07/2022	BPX Printing & Graphics	\$122.46
68331	09/07/2022	Break It Down Soul Line Dance	\$143.40
68332	09/07/2022	AT&T	\$75.97
68333	09/07/2022	Luis Campos	\$750.00
68334	09/07/2022	Michelle Colombini	\$24.00
68335	09/07/2022	Comcast	\$525.07
68336	09/07/2022	Commercial Energy Of Montana	\$3,210.41
68337	09/07/2022	Jayson Eubanks	\$110.00
68338	09/07/2022	Karen Houston	\$390.00
68339	09/07/2022	Jason Jones	\$336.00
68340	09/07/2022	Antricia Kimuyu	\$50.00
68341	09/07/2022	Derrick Leonard	\$72.00
68342	09/07/2022	Virlynda Luciano	\$67.80
68343	09/07/2022	Andrew Mallett	\$50.00
68344	09/07/2022	Lorna Mandap	\$281.40
68345	09/07/2022	Ali McEvoy	\$50.00
68346	09/07/2022	Moore Design Group	\$7,637.00
68347	09/07/2022	Municipal Resource Group, LLC	\$900.00
68348	09/07/2022	Julie Myers	\$48.84
68349	09/07/2022	OK Construction	\$131,913.12
68350	09/07/2022	Eric Reyes Foundation	\$400.00
68351	09/07/2022	Theodore Rocha	\$370.20
68352	09/07/2022	Laura Sanchez	\$50.00
68353	09/07/2022	Solano County	\$400.00
68354	09/07/2022	Streamline	\$300.00
68355	09/07/2022	Teletrac Navman US Ltd.	\$276.00
68356	09/07/2022	Underground Vaults & Storage, Inc.	\$110.25
68357	09/07/2022	Veritiv Operating Company	\$380.18
68358	09/07/2022	Metropolitan Life Insurance Company	\$5,550.12
68359	09/08/2022	Lindsey Osorio	\$110.00
68360	09/08/2022	Pierce Electric	\$5,651.00
68361	09/09/2022	CAPRI	\$45,180.50
68362	09/09/2022	P G & E	\$2,946.49
68363	09/09/2022	Alhambra	\$62.39
68364	09/09/2022	Big Creek Lumber & Building Material:	\$26.64
68365	09/09/2022	Crown Hill Materials	\$100.28
68366	09/09/2022	Fricke-Parks Press	\$2,544.00
68367	09/09/2022	Susana Hernandez	\$750.00
68368	09/09/2022	M & M Sanitary LLC	\$768.91
68369	09/09/2022	SiteOne Landscape Supply	\$1,261.67
68370	09/09/2022	Derek Stoots	\$45.00
68371	09/09/2022	Verdin	\$9,705.40
68372	09/12/2022	SEIU LOCAL #1021	\$245.10
68373	09/13/2022	Playgrounds Unlimited	\$8,312.29
68374	09/16/2022	Bert Williams & Sons Inc	\$119.91
68375	09/16/2022	Vallejo Glass Company	\$1,850.00
68376	09/16/2022	Big Creek Lumber & Building Material:	\$45.43

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
68377	09/16/2022	Mike Brown Electric Co.	\$14,182.89
68378	09/16/2022	Ceaerah Burns	\$50.00
68379	09/16/2022	C-DAT	\$570.00
68380	09/16/2022	City Of Foster City	\$540.00
68381	09/16/2022	Clean America Janitorial LLC	\$7,200.00
68382	09/16/2022	Merrin Clough	\$195.00
68383	09/16/2022	Commercial Pool Systems, Inc	\$460.22
68384	09/16/2022	Construction West	\$96,605.50
68385	09/16/2022	Emery Cowan	\$50.00
68386	09/16/2022	Crown Hill Materials	\$1,265.77
68387	09/16/2022	Jotveer Dhaliwal	\$55.00
68388	09/16/2022	Ewing Irrigation Products, Inc.	\$361.42
68389	09/16/2022	Sonoma Auto Collision	\$2,469.53
68390	09/16/2022	Renita Teasley	\$50.00
68391	09/16/2022	Teletrac Navman US Ltd.	\$2,089.20
68392	09/16/2022	Uline Shipping Supplies	\$22,524.86
68393	09/16/2022	Frankie Valentine-Flores	\$519.00
68394	09/16/2022	WaterSavers Irrigation, Inc	\$19.86
68395	09/16/2022	Antony Ryans	\$500.00
68396	09/16/2022	Antony Ryans	\$604.60
68397	09/20/2022	US Bank Corporate Payment System	\$21,724.58
68398	09/20/2022	Pace Supply Co.	\$602.45
68399	09/20/2022	Pitney Bowes	\$266.79
68400	09/20/2022	State Of California	\$608.00
68401	09/20/2022	All Star Rents	\$727.80
68402	09/20/2022	Big Creek Lumber & Building Material	\$43.34
68403	09/20/2022	Ebony Brooks	\$139.00
68404	09/20/2022	AT&T	\$49.84
68405	09/20/2022	Candido Construction	\$3,800.00
68406	09/20/2022	Angelito Or Loana Claudio	\$1,295.00
68407	09/20/2022	Crusader Fence	\$4,962.00
68408	09/20/2022	Katie DeClaire	\$42.00
68409	09/20/2022	Tiffini Duty	\$400.00
68410	09/20/2022	Ewing Irrigation Products, Inc.	\$84.86
68411	09/20/2022	Angela Fantuzzi	\$42.00
68412	09/20/2022	Joe Gatmen	\$52.98
68413	09/20/2022	Green Valley Aloha Saw & Mower	\$1,740.11
68414	09/20/2022	Jacks & Racks	\$4,800.00
68415	09/20/2022	Kay Cady-Johnson	\$4,242.00
68416	09/20/2022	Kaiser Permanente-OHSS	\$260.00
68417	09/20/2022	Latasha Lewis	\$81.00
68418	09/20/2022	Steven Logoteta	\$90.00
68419	09/20/2022	Jacalyn E Robinson	\$235.20
68420	09/20/2022	SiteOne Landscape Supply	\$1,160.17
68421	09/20/2022	The Office City	\$411.75
68422	09/20/2022	Uline Shipping Supplies	\$1,363.50
68423	09/20/2022	Vallejo Rotary Club	\$410.00
68424	09/20/2022	Vallejo Smog Test Only Center	\$60.00
68425	09/20/2022	Pace Supply Co.	\$51,569.16
68426	09/21/2022	Foster Lumber Yards.	\$11.89
68427	09/21/2022	Grainger	\$478.19
68428	09/21/2022	P G & E	\$10.44
68429	09/21/2022	Tecogen	\$2,062.71
68430	09/21/2022	Tri-City Fence	\$4,034.63
68431	09/21/2022	All Star Rents	\$2,024.82
68432	09/21/2022	MaryKay Abadilla	\$110.00

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
68433	09/21/2022	Tatiana Abrea	\$50.00
68434	09/21/2022	Atkinson, Andelson, Loya Ruud & Ror	\$1,120.88
68435	09/21/2022	BrightView Landscape Services, Inc.	\$836.00
68436	09/21/2022	AT&T	\$53.06
68437	09/21/2022	Jeannie Celestial	\$121.90
68438	09/21/2022	Clark Pest Control	\$135.00
68439	09/21/2022	Comcast	\$171.51
68440	09/21/2022	Commercial Pool Systems, Inc	\$1,049.40
68441	09/21/2022	Emmanuel Temple Church	\$400.00
68442	09/21/2022	Ariyana Gray	\$106.00
68443	09/21/2022	GreatAmerica Financial Services	\$1,764.20
68444	09/21/2022	Emily Johnson	\$50.00
68445	09/21/2022	Leadership Of Vallejo	\$1,300.00
68446	09/21/2022	Barbra Leal	\$50.00
68447	09/21/2022	Barbara Natali-Sherman	\$50.00
68448	09/21/2022	Rosa Nelson	\$50.00
68449	09/21/2022	Rose Nickell	\$50.00
68450	09/21/2022	Tara Pence	\$50.00
68451	09/21/2022	Roger Pereira	\$2,640.00
68452	09/21/2022	Cassandra Pierson	\$29.46
68453	09/21/2022	Porter Scott	\$2,407.50
68454	09/21/2022	R & D Termite And Pest Control	\$1,095.00
68455	09/21/2022	Resource Design Interiors	\$13,603.27
68456	09/21/2022	Tyra Scott	\$50.00
68457	09/21/2022	Mike Singleton	\$50.00
68458	09/21/2022	Lea Toomey	\$200.00
68459	09/21/2022	Utility Cost Management LLC	\$552.05
68460	09/21/2022	Veritiv Operating Company	\$21.13
68461	09/22/2022	Leadership Of Vallejo	\$750.00
68462	09/23/2022	Laura Bowers	\$153.53
68463	09/23/2022	Eileen Brown	\$283.00
68464	09/23/2022	Deberah Carey	\$153.53
68465	09/23/2022	Kerry Carmody	\$153.53
68466	09/23/2022	Richard Conzelman	\$724.26
68467	09/23/2022	Jose Famalette	\$153.53
68468	09/23/2022	Patricia Gloyd	\$153.53
68469	09/23/2022	Cynthia Hewitt	\$214.63
68470	09/23/2022	Jerome Lohr	\$341.59
68471	09/23/2022	Prisco Manglona	\$153.53
68472	09/23/2022	Roger Maryatt	\$153.53
68473	09/23/2022	Jeremias Morgado	\$153.53
68474	09/23/2022	Sidney Nickolas	\$153.53
68475	09/23/2022	Randy Nicks	\$283.00
68476	09/23/2022	Nancy Ortiz	\$153.53
68477	09/23/2022	Steve Pressley	\$153.53
68478	09/23/2022	Francis Radziewicz	\$153.53
68479	09/23/2022	Joan Russell	\$153.53
68480	09/23/2022	Anita Sailas	\$234.53
68481	09/23/2022	Barbara Schmidt	\$283.00
68482	09/23/2022	Audrey Tucker	\$153.53
68483	09/23/2022	Adeline Varni	\$153.53
68484	09/23/2022	Ebony Brooks	\$110.00
68485	09/23/2022	Ariel Diaz	\$100.00
68486	09/23/2022	DRS Marine, Inc.	\$5,136.00
68487	09/23/2022	Ewing Irrigation Products, Inc.	\$186.67
68488	09/23/2022	FASTSIGNS-American Canyon	\$545.54

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
68489	09/23/2022	Outdoor Creations Inc.	\$4,958.16
68490	09/23/2022	Ajit Pawar	\$300.00
68491	09/23/2022	Javier Pena	\$150.00
68492	09/23/2022	PlayPower LT Farmington, Inc.	\$3,244.14
68493	09/23/2022	Tori Takaoka	\$320.00
68494	09/23/2022	Elizabeth Tovar	\$750.00
68495	09/23/2022	Vallejo Flood & Wastewater District	\$4,913.40
68496	09/23/2022	We As One Inc	\$2,294.00
68497	09/23/2022	General Plumbing Supply Co	\$532.05
68498	09/23/2022	Ryan Allen	\$86.50
68499	09/23/2022	Big Creek Lumber & Building Material:	\$382.36
68500	09/23/2022	Pape Machinery, Inc.	\$3,063.31
68501	09/26/2022	BHI Management Consulting	\$6,400.00
68502	09/26/2022	Big Creek Lumber & Building Material:	\$105.62
68503	09/26/2022	Brenda Granadino	\$50.00
68504	09/26/2022	Lift Off, LLC	\$200.00
68505	09/26/2022	Claire McCaleb	\$50.00
68506	09/26/2022	Pape Machinery, Inc	\$7,743.78
68507	09/26/2022	Vanessa Shotwell	\$225.00
68508	09/26/2022	Eugene Tillery	\$50.00
68509	09/26/2022	Turf Star, Inc.	\$218.84
68510	09/26/2022	Uline Shipping Supplies	\$1,283.95
68511	09/26/2022	P G & E	\$16,337.51
68512	09/28/2022	Hanlees Hilltop Hyundai	\$58,995.36
68513	09/29/2022	General Plumbing Supply Co	\$322.61
68514	09/29/2022	Pace Supply Co.	\$152.68
68515	09/29/2022	All Star Rents	\$14.92
68516	09/29/2022	Big Creek Lumber & Building Material:	\$0.00
68517	09/29/2022	Big Creek Lumber & Building Material:	\$648.82
68518	09/29/2022	AT&T	\$158.13
68519	09/29/2022	Michelle Cavagnuolo	\$10.00
68520	09/29/2022	Comcast	\$438.50
68521	09/29/2022	Commercial Pool Systems, Inc	\$5,338.03
68522	09/29/2022	Katie DeClaire	\$10.00
68523	09/29/2022	Factory Outlet Trailer Sales Inc	\$1,508.80
68524	09/29/2022	John Gatdula	\$400.00
68525	09/29/2022	Maiya Green	\$50.00
68526	09/29/2022	John Howland Architect	\$1,120.00
68527	09/29/2022	Lift Off, LLC	\$8,838.00
68528	09/29/2022	Aamna Lodhi	\$50.00
68529	09/29/2022	National Aquatic Services Inc	\$10,644.06
68530	09/29/2022	Rose Nickell	\$110.00
68531	09/29/2022	Platt Electric Supply	\$60.07
68532	09/29/2022	Quench USA, Inc.	\$91.42
68533	09/29/2022	Edith Reyes	\$650.00
68534	09/29/2022	Ring Central Inc.	\$865.62
68535	09/29/2022	Noelle Roldan	\$175.00
68536	09/29/2022	Shawna Shelton	\$10.00
68537	09/29/2022	Sharon Taylor	\$90.00
68538	09/29/2022	The Office City	\$60.60
68539	09/29/2022	Verizon Wireless	\$1,619.07
68540	09/30/2022	Foster Lumber Yards	\$81.32
68541	09/30/2022	Big Creek Lumber & Building Material:	\$20.32
68542	09/30/2022	AT&T	\$119.27
68543	09/30/2022	Comcast	\$86.57
68544	09/30/2022	Ewing Irrigation Products, Inc.	\$510.61

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
68545	09/30/2022	Fricke-Parks Press	\$2,344.00
68546	09/30/2022	Dominique Keeton	\$400.00
68547	09/30/2022	Municipal Resource Group, LLC	\$5,567.72
68548	09/30/2022	SiteOne Landscape Supply	\$2,058.83
68549	09/30/2022	Turf Star, Inc.	\$207.69
Bank Totals			\$723,617.49

Report Selection Criteria

Bank Account:	Start GEN	End	GEN
Date Range:	Custom		
Item Date:	09/01/2022		09/30/2022
Document Number:	Start		End
Payee:	Start		End

Report Type: Single Line
Sort Items By: Date
Includes Items posted from these source modules: AP
Includes Items with status: Outstanding Cleared Voided
Includes Items of the Activity Type: Check
Includes Activity Notes: No
Includes Bank Notes: No

Search For 1: Amount
Search For 2: greater than or equal to
Search For 3: \$0.00
And/Or: Or
Search For 4: Amount
Search For 5: less than
Search For 6: \$0.00







Human Resources Board Updates

10/13/2022

Personnel Update:

- We are excited to have added some new FT staff to our teams recently.
- Thanks to the Recreation Department and Director Aliga, GVRD is able to participate in the Career Fair at Cal Maritime. HR would like to thank Recreation, Parks, and Facilities for working together to help successfully try new routes to recruit employees.

Policy Update:

- Policy 2260 has been sent to Unions for review. GVRD has scheduled a meet and confer with IBEW and is awaiting the same with SEIU.

Appreciation:

- HR worked with Recreation Staff recently with various personnel matters. I was impressed with and thankful for all of the hard work on the part of Antony, Sandy, and Courtney.
- Our teams are doing a great job of working collaboratively and I'm grateful for the fun and successful experience we had at the Career Fair.
- Our Maintenance and Parks staff continue to over deliver, and we are grateful for all they do for GVRD and our departments. As an example, look at this wonderful new room we're in!!

HR is PROUD to work with so many wonderful departments doing really incredible work for GVRD and the citizens of Vallejo!!!!!!



Finance Department Board Updates

10/13/22

Move to new office suite in 401

- We have moved into our new office suite! Thanks to Mario Samayoa, Patrick Pierson, Jesus Segura, and Derick Poblete Reyes from our Maintenance crew for all their help with the move. We are getting settled and oriented in our new digs. Although it is taking some getting used to after being in 395 for more than 25 years, it's a great new space and we are looking forward to good things in the future.

Audit FY 20-21 and FY 21-22

- We have submitted all the requested information to the auditors for the FY 20-21 audit and are waiting to hear from them on the status. The FY 21-22 audit will begin soon after the completion of FY 20-21.

Staff Training

- We are looking into training for the Finance Department staff – including refresher for Cougar Mountain Software, many CalPERS classes and others we deem beneficial to our department. In addition, Dayna and Betty will begin Trust Training in November.

Bank of the West/Treasury Now changes

- The online program, Treasury Now, which we use to access Bank of the West for all things banking, especially Direct Deposit, recently underwent some changes. We are learning these changes and how they optimize our online banking experiences.

Finance Department Cross Training

- I am looking at ways to cross train our Finance Department team to ensure coverage during times of absence.

Budget Books

- The budget books are at the printers and may be available at the time of the board meeting.



Recreation Department Board Updates

10/13/2022

Activity Guide:

- The Spring Guide planning and preparation will take place in the next couple weeks.

Aquatics:

- Vallejo Aquatic Club will be hosting a Swim Meet on October 7-9th with 310 competitors.
- Swim Lessons are ending for the fall and winter seasons. Our Swim Lessons were very popular this year.
- Aquatics will continue to have lap swimming during the week and will do our best to open Recreation Swim on hot days.
- The Floating Pumpkin Patch will take place on October 15th. The lifeguard staff are very excited to host this special event for the community!

Community Centers:

- N/A

Children's Wonderland & Community Events:

- CW will host the "Letters to Santa" at Children's Wonderland so that residents who visit the park will return for another visit to the park or to drop off their letter to Santa. We hope to have more exposure for the park by hosting it at Children's Wonderland.
- Staff met with vendor Eco-Counter to research pricing for automatic count during park entry by patrons.
- Staff re-established a connection with a volunteer who does face paintings at Children's Wonderland. She is open to being a preferred vendor for GVRD events.

- The park just received pumpkins and hay bales for Harvest Festival (Oct. 12) and are excited to build our Hay Maze and start decorating the park for the fall season!
- The Department has begun the start of planning for seasonal holiday events: Food Drive, Toy Giveaway, and Tree Lighting!
- Staff began reaching out to local grocery stores for Thanksgiving donations, turkey kits from Safeway, Walmart, Smart and Final, and Costco.

Staffing:

- I attend the National Recreation and Parks Association (NRPA) Conference in Phoenix, AZ, September 20-22. I learned a lot and made new connections with other Recreation Professionals.
- The department continues to interview weekly to fill PT vacancies in several program areas.

Sports/Therapeutic Recreation:

- Planning & organizing for the City of Vallejo Sports H.O.F. Ceremony/Banquet began. Staff is reaching out to vendors for quotes, etc.
- Therapeutic Recreation is here! Starting first week of November we will have Pizza & Paint, Movies in the Park, Legos & friends as well as Sports & Yoga at the NVCC.
- There is a potential long-term user for Dick Bass Field. The Department is working on the details with Elite Charter school as our new partner.

Youth Services:

- Fun on the Run camp was held on Monday, October 13th at FCC. Only students participated in the camp.
- Youth staff held a one-week intense staff training for new Recreation Leaders.



Maintenance Department Board Update

10/13/22

Parks and Facilities

- Glen Cove Waterfront Park
 - Vallejo Watershed Alliance and Solano RCD will be having a volunteer planting event on Saturday October 15th.
- Wilson Park
 - Contractor installed bleachers on the little league fields area.
 - Staff repaired a 6" irrigation main water leak in the baseball field.
- Skate Park
 - Staff worked on removing graffiti in the bowl area.
- Richardson Park
 - A dog show event took place on Saturday October 1st.
- Grant Mahony
 - Staff installed the labyrinth sign.
- North Vallejo Park
 - Staff completed installing a drainage by the Community Center area.
- Waterfront Weekend Event
 - Staff assisted with this event on Friday prior to the event and on Monday after the event.
- Staff Recruitment
 - We offered the vacant Lead Worker position; candidate will be starting soon.
- Fleet
 - Purchased an electric vehicle.
 - Staff is working on the purchase of a used bucket truck.

BOARD PROJECTS UPDATE



Date 10/13/2022

TASK	START	END	% COMPLETE	DONE	NOTES
395/401 Renovations					
Design Phase	1/1/2018	6/1/2021	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2019	6/1/2020	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	12/23/2021	2/1/2023	50%	<input type="checkbox"/>	Contractor is working on finalizing the new board room; the abatement work begun at 395 building.
VCC Kitchen					
Design Phase	1/1/2015	8/1/2020	100%	<input checked="" type="checkbox"/>	
Permit Issued	8/1/2019	8/1/2021	100%	<input checked="" type="checkbox"/>	
Engineer's cost estimate	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Proposed Board Approval	8/12/2022	11/18/2021	100%	<input checked="" type="checkbox"/>	
RFP	1/7/2022	2/28/2022	100%	<input checked="" type="checkbox"/>	
Build	4/18/2022	12/1/2022	80%	<input type="checkbox"/>	Contractor poured two ADA ramps on the outside; will be working on the front ADA ramp. The kitchen is getting close for completion; contractor is also working on painting.
Dan Foley Cultural Center Upgrades					
Phase design	7/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	8/1/2021	12/30/2022	80%	<input type="checkbox"/>	Baffle installation scheduled for first two weeks in December.

Dan Foley Cultural Center Roof				<input type="radio"/>	
Design/Assessment Phase	7/1/2022	8/28/2022	100%	<input checked="" type="radio"/>	
RFP	7/1/2022	8/28/2022	100%	<input checked="" type="radio"/>	We have a contract with roof company to make the repairs.
Permit Issued	10/1/2022	10/28/2022	100%	<input checked="" type="radio"/>	
Build	10/24/2022	11/18/2022	0%	<input type="radio"/>	
Dan Foley Artificial Field				<input type="radio"/>	
Assessment and Engineer's cost estimate	8/1/2022	11/1/2022	100%	<input checked="" type="radio"/>	Engineering consultant will be presenting the assessment to the Facilities committee soon.
Board Approval	12/1/2022	1/1/2023	0%	<input type="radio"/>	
Design Phase	1/1/2023	2/28/2023	0%	<input type="radio"/>	
Permit Issued	3/1/2023	4/30/2023	0%	<input type="radio"/>	
RFP	5/1/2022	5/28/2023	0%	<input type="radio"/>	
Build	8/1/2023	8/31/2023	0%	<input type="radio"/>	
Richardson Electrical Upgrade					
Design Phase	3/1/2020	1/28/2022	100%	<input checked="" type="radio"/>	
Permit Issued	2/3/2022	2/11/2022	100%	<input checked="" type="radio"/>	
RFP	2/14/2022	3/31/2022	100%	<input checked="" type="radio"/>	
Build	6/1/2022	12/30/2022	60%	<input type="radio"/>	Trenching and conduit runs complete; waiting for new equipment and PG&E work.
Cunningham Pool ADA Upgrades					

Design Phase	11/1/2020	1/28/2022	100%	✓	City will work on finalizing the plans and making the parking lot improvements.
Permit Issued	6/1/2022	8/5/2022	100%	✓	City issued the permit,
RFP	10/1/2022	10/29/2022		○	Staff is working on the RFP.
Build	12/1/2022	1/1/2023		○	
Grant Mahony Park Lighting					
Design/Assessment Phase	9/1/2021	2/28/2021	100%	✓	
Permit Issued	2/1/2022	2/16/2022	100%	✓	City issued the permit for the Park lighting.
RFP	4/1/2022	4/29/2022	100%	✓	
Build	6/20/2022	10/1/2022	100%	✓	Contractor completed this project; final inspection passed.
PB Projects					
Design Phase	1/1/2020	3/24/2020	100%	✓	City postponed the projects on 2020 due to the pandemic.
RFP	5/2/2021	6/20/2021	100%	✓	
Build	11/12/2021	10/14/2022	98%	○	Contractor is close for completion on Setterquist; staff will do a final walk-through, signs are on order.
Hanns Park Disc Golf					
Design Phase	3/1/2021	9/27/2021	100%	✓	
Equipment	8/26/2021	9/1/2021	100%	✓	
Build	10/6/2021	11/30/2022	98%	○	Staff installed the new signs; working on the welcome sign.
Terrace Park Playground					

Prop 68 Per Capita Project Approval	12/1/2020	2/28/2022	100%	<input checked="" type="checkbox"/>	
Design/RFP	12/1/2021	6/30/2022	100%	<input checked="" type="checkbox"/>	Received all the proposals and designs; staff will be working with the vendor on revisions of the designs.
Build	12/1/2022	1/31/2023	0%	<input type="checkbox"/>	
Children's Wonderland Shade Structures				<input type="checkbox"/>	
Design/Assessment Phase	1/1/2022	2/28/2022	100%	<input checked="" type="checkbox"/>	
RFP	4/1/2022	9/1/2022	100%	<input checked="" type="checkbox"/>	
Permit Issued	4/1/2022	10/14/2022	95%	<input type="checkbox"/>	waiting on the City to issue the permit.
Build	2/1/2022	3/1/2022	0%	<input type="checkbox"/>	
Hiddenbroke Bocce Ball Conversion				<input type="checkbox"/>	
Design/Assessment Phase	4/1/2022	5/28/2022	100%	<input checked="" type="checkbox"/>	Community outreach was done.
RFP	4/1/2022	6/29/2022	100%	<input checked="" type="checkbox"/>	
Build	8/22/2022	9/30/2022	98%	<input type="checkbox"/>	Staff will do a final walk-through with the contractor; also order new score boards.
Setterquist RIRE Funds Upgrades				0	
Design/Assessment Phase	1/1/2022	10/28/2021	90%	<input type="checkbox"/>	Working with the engineer on the design and plans.
Permit Issued	11/1/2022	11/30/2022	0%	<input type="checkbox"/>	
RFP	12/1/2022	12/31/2022	0%	<input type="checkbox"/>	
Build	2/1/2023	5/28/2023	0%	<input type="checkbox"/>	



General Manager Board Updates

10/13/22

- We had a community meeting regarding McIntyre. We received lots of questions and are researching answers.
- Our next community meeting regarding McIntyre will be in a few weeks.
- Legal Counsel and I are trying to clean up the required insurance for McIntyre. They have insurance, but not adequate insurance. I have asked them to limit activities to only what they are insured for.
- I am working on a draft new use agreement for McIntyre.
- Due to a citizen complaint about the condition of McIntyre, the City came out to inspect the buildings. The barn has been red tagged, which means we either have to tear it down or make it safe.
- We had our first Sports Center Ad Hoc meeting. Once staff does some more research, we will have a community meeting(s).
- I had a meeting and gave a tour to Victoria Grace, who is the new City of Vallejo Recreation Coordinator. She will meet with recreation staff to find out some of their needs. She will also assist us in promoting our activities.
- We received RFP's for legal counsel. We are reviewing their applications and will provide a summary and comparison chart for the Board to review. We will also need to set up a special board meeting to conduct interviews with the finalists .
- I have had a couple meetings, and email correspondence with Leaven Kids and the City regarding the MOU. They will come to a board meeting to make a request that needs Board approval.