



# GREATER VALLEJO RECREATION DISTRICT

**Mission Statement:** *Building community and enhancing quality of life through people, parks, and programs.*  
Website: [www.gvrd.org](http://www.gvrd.org)

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors  
Rizal Aliga  
Ron Bowen  
Robert Briseño  
Adjoa McDonald  
Wendell Quigley  
  
General Manager  
Gabriel Lanusse

**In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection electronically at <https://www.gvrd.org/board-meetings-committees>**

## **Board of Directors Meeting Agenda**

Thursday, March 23, 2023

Administrative Office-Board Room, 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

### **Public Comment on Items on the Agenda**

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the Chairperson of the Board. Please state your name and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization. Each individual speaker may speak for up to three minutes, and an individual representing an organization may speak up to five minutes.

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization.

6) **Committee Updates**

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

7) **Consent Calendar**

**Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.**

**Public Comment**

**7.1 Approve Board Minutes-March 9, 2023-Regular Meeting**

**7.2 Accept Policies and Personnel Committee Minutes-February 27, 2023**

**7.3 Approve Programs and Publicity Committee Minutes-March 7, 2023**

**7.4 Accept Budget and Finance Committee Minutes-March 13, 2023**

**8) Discussion Items:**

**Public Comment**

**8.1** Discussion of short-term use of McIntyre Ranch (Lanusse)

**9) Staff Updates:**

**Public Comment**

**9.1** Maintenance Superintendent

**9.2** Recreation Superintendent

**9.3** General Manager

**10) Executive Session:**

**Public Comment**

**10.1** Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager

Employee Organizations: International Brotherhood of Electrical Workers Local Union 1245 (IBEW); Service Employees International Union Local 1021 (SEIU)

Unrepresented Employees: Superintendents, Finance Director, Board Clerk, and Human Resources Clerk

**10.2** Public Employee Performance Evaluation, pursuant to Government Code Section 54957

Title: General Manager

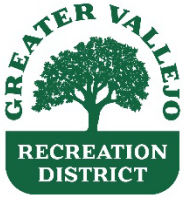
**11) Administrative Items:**

**Public Comment**

**11.1** McIntyre Ranch Ad Hoc Meeting – Thursday, April 6, 2023- 6pm

**12) Announcements and Comments from Board Members**

**13) Meeting Adjourn**



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Ron Bowen  
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Adjoa McDonald  
Wendell Quigley

General Manager  
Gabriel Lanusse

## Greater Vallejo Recreation District Board of Directors

### MINUTES

March 9, 2023 – 401 Amador Street

6:30 p.m.

1) **Call to Order:**

Chairperson Briseño called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., March 9, 2023, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

Chairperson Briseño led the pledge.

3) **Roll Call:**

**Present:** Chairperson Robert Briseño; Vice Chairperson Wendell Quigley, Secretary Rizal Aliga; Directors Ron Bowen, Adjoa McDonald

**Staff:** General Manager, Gabriel Lanusse; Recreation Superintendent, Antony Ryans; Maintenance Superintendent, Salvador Nuño; Board Clerk, Kimberly Pierson

**Excused:** Legal Counsel Andrew Shen

Director Aliga Arrived at 6:31pm, Director Bowen Left at 8:05pm

4) **Approval of Agenda-**

Director Quigley offered the motion, seconded by Director McDonald to approve the agenda with one change-remove item 12.1-Conference with Labor Negotiations. Motion passed.

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

1 Public Speaker

6) **Presentations:**

6.1 Introducing Joe Gatmen, Recreation Coordinator (Ryans)

6.2 Introducing Courtney Collier, Recreation Coordinator (Ryans)

Recreation Superintendent Ryans introduced two employees who recently passed their employment probationary periods.

**7) Committee Updates:**

**The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.**

McIntyre Ranch Ad Hoc: Chairperson Briseño announced an upcoming meeting scheduled for March 30<sup>th</sup> at 6pm.

Sports Center Ad Hoc – Director Aliga announced the rent for the former Bed, Bath and Beyond location is \$13,000/month.

Budget and Finance- Director Bowen mentioned there was a discussion the fee schedule and the Part Time Staff COVID bonus.

**8) Consent Calendar:**

**Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.**

8.1 Approve Board Minutes-February 23, 2023-Regular Meeting

8.2 Accept Facility and Development Committee Minutes-February 13, 2023

8.3 Accept Budget and Finance Committee Minutes-February 17, 2023

Director Bowen offered the motion, seconded by Director Quigley to approve the Consent Calendar. Motion passed.

**9) Financials:**

**9.1 Approve Financial Statement through 2/28/2023 (Lanusse)**

1 Public Speaker

Director Bowen offered the motion, seconded by Director Quigley to approve the financial statement through 2/28/2023. Motion passed.

**9.2 Approve Payment of Bills 2/1/2023 through 2/28/2023 (Lanusse)**

Director Quigley offered the motion, seconded by Director Bowen to approve the payment of bills 2/1/2023 through 2/28/2023. Motion passed.

**10) Action Items:**

10.1 Discussion and General Direction on Fiscal Year 2023-2024 Budget Data (Lanusse)

General Manager Lanusse passed out pages from the 10-Year Master Plan which included results from community surveys regarding future needs for the District.

## **11) Staff Updates-Information Only**

### **11.1 Finance Director – Given by General Manager Lanusse**

- Announced the upcoming audit.
- Announced an upcoming staff training with the District's Finance Software representative.

### **11.2 Maintenance Superintendent**

1 Public Speaker

- Announced an upcoming volunteer workday at Dan Foley Park shoreline.
- Gave an update on the Fishing in the City event happening on March 25<sup>th</sup> at Dan Foley Park.
- Gave an update on the tree removal project at McIntyre Ranch.
- Gave an update on the Vallejo Community Center Kitchen project.

### **11.3 Recreation Superintendent**

- Announced the Vallejo Community Center kitchen has received inspection approval.

### **11.4 General Manager-**

- Announced that our application for CDBG funding moved to the next round.
- Provided an update on the RFQ process for South Vallejo Community Center.

## **12) Executive Session: at 7:39pm Chairperson Briseño convened to executive session.**

~~12.1 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6~~

~~Agency Designated Representative: General Manager~~

~~Employee Organizations: International Brotherhood of Electrical Workers Local Union 1245 (IBEW); Service Employees International Union Local 1021 (SEIU)~~

~~Unrepresented Employees: Superintendents, Finance Director, Board Clerk, and Human Resources Clerk~~

12.2 Conference with Real Property Negotiators; pursuant to Government Code Section 54956.8

Property: Franklin Middle School, 510 Starr Avenue, Vallejo

Agency Negotiator: General Manager

Negotiating Party: Vallejo Unified School District

Under Negotiation: (price, terms of payment)

at 8:13pm Chairperson Briseño convened to regular session and reported the following: Item 12.2: Information given, and direction was provided.

**13) Administrative Items:**

**13.1 Discussion and possible creation of a new Board Ad Hoc Committee regarding youth.**

After discussion, Chairperson Briseño created an Ad-Hoc Committee with the following:

Purpose: to develop partnerships with other government agencies and nonprofits to better engage the youths in our community with activities.

Members: Directors McDonald and Aliga

Time: 1 Year

**14) Announcements and Comments from Board Members:**

Chairperson Briseño asked if the board would be receiving Hall of Fame Tickets.

**15) Meeting Adjourn:**

Director McDonald offered the motion, seconded by Director Quigley to adjourn the meeting at 8:32 p.m. Motion passed.

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**Rizal Aliga, Board Secretary**

**Date**



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**Policies and Personnel Committee Minutes**  
**Monday, February 27, 2023**  
**9:30 a.m.**  
**Administrative Office-Board Room**  
**401 Amador Street**

**In attendance:** Director Briseño, General Manager Lanusse,  
Human Resources Clerk Morehouse  
**Absent:** Director Bowen

Meeting began: 9:26am

**1. Public Comment**

N/A

**2. Policy TBD – Purchase of Meals, Refreshments, and other discretionary spending**

- a. Staff commented that this will be a brand-new policy which came about due to staff purchasing food and would like clarification on how much money is ok to spend on purchasing food. Some agencies have a zero policy on food purchase, others had restrictions because of public funds being used.
- b. Committee asked if there is a budget put in place for purchasing food.
- c. Committee recommends that maybe a solution would be to make a spending limit to allow employees to have an autonomy by giving trust and a little leeway and making it important to do team building things.
- d. Committee does not believe another policy would be the solution. The object is to control the money with reasonable limits.
- e. Staff commented that a perimeter is set since this would be on public funds.
- f. Committee recommends a rewrite of the policy.

**3. Update on Term Limits**

- a. Staff commented that per Legal Counsel it is not up to GVRD to come up with term limits.

**4. Update on Former Employees becoming Board Members**

- a. Staff commented that per Legal Counsel the appointing agency should determine parameters. GVRD could make recommendations to the appointing agencies for a “cooling off period.”

**5. California Special District Association (CSDA) Policy Manual Subscription**

- a. Staff has purchased a CSDA Policy Manual Subscription to use for policy manual updates.

## **6. RFQ for Policy Manual Updates**

- a. Staff commented that we have tried using outside Legal Counsel in the past and this hasn't been as productive as they planned, so staff recommends that we should use an HR firm to help update our policies.
- b. Committee asked what is the need for updating the policy manual, what would the cost be, and if this is something urgent to get done?
- c. Staff commented that this is needed due to the confusion and interpretation of policies, we won't know the cost until staff receives bids regarding the cost, and it is a priority to reduce complaints and grievances from staff.
- d. Committee asked staff to perform a cost benefit analysis of updating policies.

## **7. Update on Human Resources Director Position**

- a. Staff commented that we are working with Theresa Phillips from MRG to develop what the role of the HR director has been, what staff provided as feedback, and benchmark activities of HR directors. Staff will meet in a couple of weeks.
- b. Staff commented that they would like to have the job posted by the end of March.

Adjourned at 9:50am





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## Programs and Publicity Committee Minutes

Tuesday, March 7, 2023

4:00 P.M.

Administrative Office-Board Room

401 Amador Street

**In attendance:** Directors Aliga & Quigley, Superintendent, Antony Ryans, & General Manger Gabriel Lanusse

Meeting began: 4:02 P.M.

1. **Public Comment-** No public comment.
2. **Activity Guide Update-** Summer Activity Guide is in production and staff are working on new programming.
3. **Adaptive Recreation-** The department hosted a successful Valentines Day dance and had over 60 participants at the event.
4. **Aquatic Programs-** Lap swim is still going strong. Staff are planning new offerings for the spring/summer session, including Adaptive Swim Lessons. The committee would like the pool open during peak hours on the weekends. Staff will look into this.
5. **Children's Wonderland-** The park is now open Wednesday-Sun from 11am-6pm. The muralist is doing well updating the gazebo and restrooms. The committee suggested that parents pay a fee to re-enter the park beginning in Sept and a \$1 fee for all children over 2 years.
6. **Community Centers Update-** The kitchen project is completed. The kitchen just passed inspection. We're hoping to get private events scheduled beginning in April.
7. **Community Events-** Staff is currently working on planning for events taking place during the spring. Committee had concerns about accessing Hall of Fame tickets online and would like to see something on the home page of the website. In addition, they agreed the recreation expo is a great event for the community and are excited about Bands and Brews. Event sponsorship is imperative to offset costs. Committee recommended H.E.R. play at Bands.
8. **Cost Recovery Pyramid Exercise-** Recreation Superintendent facilitated an exercise with the committee to demonstrate how staff select which

programs are heavily subsidized vs. 100% paid by the patron for individual benefit. This was a great educational experience for the entire group.

9. **Marketing Update-** We've launched the new GVRD logo and have updated, flyers and all media. We're working on consistency and bridging the scope of work from the consultant and GVRD FT designee.
10. **Sports Programs/Complex-** Staff have begun the planning for the 17<sup>th</sup> Annual Sports Hall of Fame fundraiser. The Department will meet with the committee this week and the committee is taking a more active role in the planning for this event. The event planning is going well and the GM recommended the event be consolidated to a smaller celebration and focus more intuitively on the fundraising.
11. **Youth Services-** Staffing is still a challenge for the department. The department is also planning for the upcoming Spring Break Camp and summer programming. In addition, the GM mentioned talks of a Youth Center at possibly North or South Vallejo's community centers. Also, the GM and staff will discuss the usage of the Franklin Middle School gym at the next scheduled board meeting.

Adjourned at 5:28 P.M.



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**Finance Committee Minutes**  
**Monday, March 13, 2023**  
**9:30 a.m.**  
**Administrative Office-Board Room**  
**401 Amador Street**

**In attendance:** Director Briseño, General Manager Lanusse,

**Absent:** Director Bowen

Meeting began: 9:26am

**1. Public Comment**

N/A

**2. Review Fee Schedule for Fiscal Year 2023-2024**

- a. Staff reviewed comments from committee member Briseño regarding how some fees were not adjusted between the resident and non-resident rate. Formulas in the new spreadsheet will be adjusted, or manually entered.

**3. Review Current Balance Sheet**

- a. Comments from the last board meeting discussed. The process of using reserve funds before general funds when paying out operating expenses. Staff will discuss with the Finance Director processes and check with the Government Office of Accounting.

**4. Review Policy 3030- Budget Process and Reserve**

- a. There was a brief discussion regarding policy 3030, and staff will provide more information regarding processes with reserve funds in accordance with government budgeting.

**5. Update on Budget for Fiscal Year 2023-2024**

- a. Staff discussed the upcoming March 20<sup>th</sup> Special Board Meeting-Budget Workshop which will cover the fee schedule, capital improvements, deferred maintenance, and Measure K expenditures. Committee member Briseño was concerned that items may be delayed with the Finance Director out. Staff has been working on providing as much information that he could until the Finance Director returns. Most of the items under the General Manager are components of the budget in which he has information available.

Adjourned at 9:51 am



# Maintenance Department Board Update

3/23/23

## Parks and Facilities

- Dan Foley Park
  - Vallejo Watershed Alliance had a volunteer workday on March 18<sup>th</sup> with the City tool trailer doing a cleanup of the lake shoreline; we provided a staff member to help with the cleanup.
  - Staff will be working on getting the Park ready for fishing in the City event scheduled for Saturday.
  - Staff added new garbage receptacles.
- Children's Wonderland
  - Artist is making progress on the drawings in the gazebo.
- McIntyre Ranch
  - Staff is working on generating a contract for the removal of the trees.
  - Staff is waiting on the engineer to update the barn plans.
- Lake Dalwigk
  - Staff worked on the removal of a fallen tree after the strong winds.
- Wilson Park
  - Staff worked with the City on the removal of a fallen tree.
- Sports Fields
  - Working with the Recreation Department and JR Giants to renovate Wilson Little League Field; staff will be meeting on site to define the scope of work.
  - Weather permitting, staff will be working on getting the grass fields ready for the season.
- Recruitment
  - The Parks Department is planning to have the Visitor Services orientation on March 29<sup>th</sup>.
- Training
  - Staff had their annual pesticide handler training.

# BOARD PROJECTS UPDATE

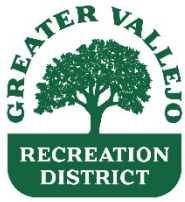


Date 3/23/2023

TASK	START	END	% COMPLETE	DONE	NOTES
<b>395/401 Renovations</b>					
Design Phase	1/1/2018	6/1/2021	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2019	6/1/2020	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	12/23/2021	6/1/2023	60%	<input type="checkbox"/>	Contractor will be installing the AV system; City inspected 401 building and 395 restrooms with some corrections needed; we will put out an RFP for 395 finishes.
<b>VCC Kitchen</b>					
Design Phase	1/1/2015	8/1/2020	100%	<input checked="" type="checkbox"/>	
Permit Issued	8/1/2019	8/1/2021	100%	<input checked="" type="checkbox"/>	
Engineer's cost estimate	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Proposed Board Approval	8/12/2022	11/18/2021	100%	<input checked="" type="checkbox"/>	
RFP	1/7/2022	2/28/2022	100%	<input checked="" type="checkbox"/>	
Build	4/18/2022	5/1/2023	95%	<input type="checkbox"/>	City issued the temporary occupancy permit; contractor continues working on the ADA parking and the roof screen.
<b>Cunningham Pool Shade Structures</b>					
Design/Assessment Phase	1/1/2023	3/28/2023	60%	<input type="checkbox"/>	Staff is working on the design to present to the City for their approval.
RFP	5/1/2023	6/1/2023	0%	<input type="checkbox"/>	
Permit Issued	6/2/2023	7/1/2023	0%	<input type="checkbox"/>	
Build	9/1/2023	11/1/2023	0%	<input type="checkbox"/>	
<b>Dan Foley Artificial Field</b>					
Assessment and Engineer's cost estimate	8/1/2022	11/1/2022	100%	<input checked="" type="checkbox"/>	
Board Approval	12/1/2022	12/8/2023	100%	<input checked="" type="checkbox"/>	

TASK	START	END	% COMPLETE	DONE	NOTES
Design Phase	1/1/2023	4/1/2023	<div style="width: 30%;"></div> 30%	<input type="radio"/>	Staff will be meeting with the consultant in March to select the materials and infill.
Permit Issued	5/1/2023	6/1/2023	0%	<input type="radio"/>	
RFP	6/1/2022	7/1/2023	0%	<input type="radio"/>	
Build	8/1/2023	8/31/2023	0%	<input type="radio"/>	
<b>Richardson Electrical Upgrade</b>					
Design Phase	3/1/2020	1/28/2022	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	
Permit Issued	2/3/2022	2/11/2022	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	
RFP	2/14/2022	3/31/2022	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	
Build	6/1/2022	5/1/2023	<div style="width: 70%;"></div> 70%	<input type="radio"/>	The new equipment arrived; waiting on PG&E to do the upgrades on the transformer.
<b>Cunningham Pool ADA Upgrades</b>					
Design Phase	11/1/2020	1/28/2022	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	City will work on finalizing the plans and making the parking lot improvements.
Permit Issued	6/1/2022	8/5/2022	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	City issued the permit.
RFP	4/1/2023	4/28/2023		<input type="radio"/>	We are getting close to complete all the bid documents for the RFP.
Build	7/1/2023	10/1/2023		<input type="radio"/>	
<b>PB Projects</b>					
Design Phase	1/1/2020	3/24/2020	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	City postponed the projects on 2020 due to the pandemic.
RFP	5/2/2021	6/20/2021	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	
Build	11/12/2021	4/28/2023	<div style="width: 98%;"></div> 98%	<input type="radio"/>	Staff is waiting on the signs to arrive; submitted the reimbursement of these projects to the City.
<b>Hanns Park Disc Golf</b>					
Design Phase	3/1/2021	9/27/2021	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	
Equipment	8/26/2021	9/1/2021	<div style="width: 100%;"></div> 100%	<input checked="" type="checkbox"/>	
Build	10/6/2021	3/28/2023	<div style="width: 98%;"></div> 98%	<input type="radio"/>	Staff installed the new signs; working on the welcome sign.

TASK	START	END	% COMPLETE	DONE	NOTES
<b>Hanns Park Restrooms ADA Upgrades</b>				<input type="radio"/>	
Design/Assessment Phase	6/1/2022	11/1/2022	100%	<input checked="" type="checkbox"/>	Plans were completed by an Architect, and submitted to the City.
Permit Issued	12/1/2022	2/14/2023	100%	<input checked="" type="checkbox"/>	City issued the permit.
RFP	3/17/2023	4/14/2023	0%	<input type="radio"/>	The RFP is out for this project.
Build	6/1/2023	8/1/2023	0%	<input type="radio"/>	
<b>Terrace Park Playground</b>				<input type="radio"/>	
Prop 68 Per Capita Project Approval	12/1/2020	2/28/2022	100%	<input checked="" type="checkbox"/>	
Design/RFP	12/1/2021	1/30/2022	100%	<input checked="" type="checkbox"/>	We are in contract with a playground vendor; they will be ordering the equipment.
Build	6/1/2023	6/30/2023	0%	<input type="radio"/>	
<b>Children's Wonderland Shade Structures</b>				<input type="radio"/>	
Design/Assessment Phase	1/1/2022	2/28/2022	100%	<input checked="" type="checkbox"/>	
RFP	4/1/2022	9/1/2022	100%	<input checked="" type="checkbox"/>	
Permit Issued	5/1/2022	5/28/2023	80%	<input type="radio"/>	Submitted a design review application to the City; staff will scheduling a meeting with City staff.
Build	7/1/2023	8/1/2023	0%	<input type="radio"/>	
<b>Setterquist RIRE Funds Upgrades</b>				<input type="radio"/>	
Design/Assessment Phase	1/1/2022	2/28/2023	100%	<input checked="" type="checkbox"/>	
RFP	1/1/2023	3/1/2023	100%	<input checked="" type="checkbox"/>	We received all the proposals and are in contract with fence company and resurfacing company.
Build	5/1/2023	6/1/2023	0%	<input type="radio"/>	
				<input type="radio"/>	



## Recreation Department Board Updates

03/23/2023

### **Activity Guide:**

- The Department is working on the Activity Guide for the summer season. We plan to offer a bigger and better summer!

### **Aquatics:**

- Aquatic staff are making a splash this spring and will offer a two-week Aquatic Swim Break Camp during the weeks of March 27<sup>th</sup> and April 3<sup>rd</sup>.
- Aquatic staff are busy planning for the first ever Easter Egg Hunt, "Egg Hunt Pool-Ooza", taking place on April 1<sup>st</sup>!

### **Community Centers:**

- VCC will begin taking applications for private rentals beginning in April.

### **Children's Wonderland & Community Events:**

- The Gazebo and Restrooms project at the park is moving forward (murals for both areas).
- Fishing in the City event will take place at Dan Foley Park this Saturday, March 25<sup>th</sup>. We have 70 youth scheduled to attend this free event.
- Staff has established a partnership with Krystle Property. This business would like to provide a donation to Thumper's Egg-stravaganza and future sponsorships of GVRD event.





**Sports/Adaptive Recreation (AR):**

- The District held a successful Sports Hall of Fame fundraiser this past weekend. GVRD did a phenomenal job working with the Hall of Fame committee to put on this annual event!

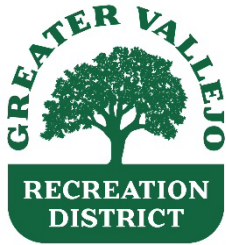
- The Department of continues to search for trends to increase AR offerings.

**Staffing:**

- We have a FT Recreation Coordinator vacancy. We'd like to have that position posted quickly as we're approaching our busiest seasons.

**Youth Services:**

- We're bringing Spring Break Camp back to VCC. We have two action-packed weeks planned! Camp begins Monday, March 27<sup>th</sup>.



## General Manager Board Update

3/23/2023

- Working on budgets.
- Working on negotiations.
- I will be meeting with MRG consultants regarding the structure of our Human Resources department on Friday the 24<sup>th</sup>.
- The RFQ interviews for South Vallejo Community Center are being conducted the week of March 21-23.
- We are in the final stages of supervisor reviews of classification descriptions as part of the Classification Study.
- We are at approximately 70% of the succession planning process.
- We are at near completion of the strategic planning process.