

Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles by providing safe parks and innovative and fun recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Alliga
Robert Briseño
Thomas Judt
Stacey Kennington
Tom Starnes

GENERAL MANAGER

Gabe Lanusse

Greater Vallejo Recreation District Board of Directors

MINUTES

January 11, 2024 – 401 Amador Street

6:30 p.m.

1) Call to Order

Chairperson Briseño called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:31 p.m., January 11, 2024, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) Pledge of Allegiance

Chairperson Briseño led the pledge.

3) Roll Call

Present: Chairperson Robert Briseño; Secretary Rizal Alliga; Directors Stacey Kennington Thomas Judt, Tom Starnes

Staff: General Manager, Gabriel Lanusse; Legal Counsel, Andrew Shen; Recreation Services Director, Antony Ryans; Parks and Facilities Director, Salvador Nuño; Human Resources Director, Lisa Sorvari; Finance Director, Noel Parkhurst; Board Clerk, Kimberly Pierson

4) Approval of Agenda

Director Starnes offered the motion, seconded by Director Kennington to approve the agenda. Motion passed.

5) Election of Board Officers:

Public Comment

A. Nomination and election of Chair

Director Briseño offered the motion, seconded by Director Starnes to nominate Director Alliga for Chairperson. Motion passed.

B. Nomination and election of Vice-Chair

Director Briseño offered the motion, seconded by Director Judt to nominate Director Kennington for Vice-Chairperson. Motion passed.



C. Nomination and election of Secretary

Director Judt offered the motion, seconded by Director Briseño to nominate Director Starnes for Secretary. Motion passed.

Director Aliga continued the meeting as chairperson.

6) Presentations

Public Comment

Recognition of Adjoa McDonald for Service to GVRD (Lanusse)

General Manager Lanusse thanked Adjoa McDonald for her service on the GVRD Board of Directors.

7) Public Comment:

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization.

None

8) Committee Updates

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

None

9) Consent Calendar

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

Public Comment-None

9.1 Approve Board Minutes – December 14, 2023

9.2 Accept Budget and Finance Committee Minutes – December 11, 2023

9.3 Accept Fiscal Year 2022-2023 Measure K Final Levy Summary Report

Item 9.1 was removed from the consent calendar. Director Briseño offered the motion, seconded by Director Kennington to approve the consent calendar. Motion passed.

Item 9.1 Director Starnes offered the motion, seconded by Director Briseño to approve item 9.1 with one change-agenda should change to minutes on the header. Motion passed.



10) Financials:

Public Comment - None

10.1 Accept Finance Statement through 11/30/2023 (Parkhurst)

Finance Director Parkhurst discussed with the Board that the new revised adjusted budget was reviewed and discussed at the 01/08 Budget & Finance Committee meeting. Final version of adjusted 23/24 budget will be submitted for approval at the 01/25 Board Meeting. He also provided, for the benefit of the public and new board members, a high-level history of the 23/24 budget process with explanations why adjustments were necessary and what budget items were adjusted. This was reiterated by Director Brisenio with slightly more detail and background.

Director Briseño offered the motion, seconded by Director Aliga to approve the financial statement. Motion passed.

10.2 Accept Payment of Bills 12/1/2023 through 12/31/2023 (Parkhurst)

Director Briseño offered the motion, seconded by Director Aliga to approve the payment of bills 12/1/2023 through 12/31/2023. Motion passed.

11) Action Items:

Public Comment-None

11.1 Approve changes to Policy 2050-Bereavement (Sorvari)

Director Briseño offered the motion, seconded by Director Starnes to approve changes to Policy 2050-Bereavement. Motion passed.

11.2 Approval for Board Directors to attend a CSDA 2-day virtual workshop on Board Member Best Practices- Cost \$230 (Lanusse)

Director Starnes offered the motion, seconded by Director Briseño to approve Directors Aliga and Judt to attend a 2-day virtual workshop on January 24-24, 2024. Motion passed.

11.3 Discussion and Possible Action on General Manager Compensation (Sorvari)

After discussion, Director Briseño offered the motion, seconded by Director Starnes- Have the HR Director in conjunction with the salary study, to help us learn how other similar districts arrive at the top end compensation number for their general manager so we can arrive at one for ours. Motion passed.

12) Staff Updates

Public Comment – 1 Speaker 12.1, 12.2, 12.3; 2 Speakers 12.5

12.1 Recreation Services Director

- Announced a successful 2023 Holiday Season with support from community partners including Costco and Meyer Corporation, amongst several others.



- Announced 2024 department goals to strengthen partnerships.
- Spring Activity Guide it out and preparations for the Summer Guide has begun.
- Reminded the board of the upcoming Ribbon Cutting at the GVRD Gym.

12.2 Parks and Facilities Director

- Gave an update on the Lake Dalwigg, Terrace Park and Franklin
- Gave details of a recent meeting with the City of Vallejo at the Foley turf field.

12.3 Human Resources Director

- Gave updates on the employee performance assessment forms.
- Gave an update on the status of the Compensation Study RFP.
- Announced employees of the Month for December:
 - Armando Segura, Gilbert Marquez, Jesus Segura

12.4 Finance Director

- Updated board on the continued improvement process of the Financial Reporting Package; Overall goal is to align with standard government reporting formats.
- Updated the board with the progress of the migration of the web hosting service from AppEaze to Denali Cloud Services. Entering Phase II which is live testing and reviewing.
- Mentioned that the creation of the FY24/25 Budget Calendar will start in January once committee meetings have been scheduled for the year.
- Updated the board with Finance ERP/ HRIS RFP process. RFP closes EOD Friday, 01/12. Three proposals received; Interviews will proceed in subsequent weeks.
- Discussed payroll and benefits changes as of January 1, 2024: new California minimum wage and Health Benefit costs increase, respectively.

12.5 General Manager

- Gave an update on the Surpluse Land Act Process
- Announced a recent walk through at Franklin with VCUSD staff.
- Announced an upcoming City of Vallejo and VCUSD 2+2 meeting, happening January 18th.

13) Executive Session – At 8:17pm Chairperson Aliga convened to executive session

Public Comment-None

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code section 54957

Title: General Manager



Meeting reconvened at 9:21pm. Chairperson Aliga reported: Feedback was given.

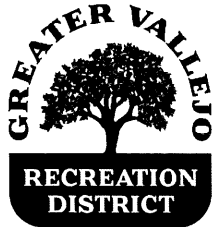
14) Announcements and Comments from Board Members - None

15) Meeting Adjourn

Director Briseño offered the motion, seconded by Director Starnes to adjourn the meeting at 9:22 p.m. Motion passed.

A handwritten signature in black ink, appearing to read "Tom Starnes", is written over a horizontal line.

Tom Starnes, Board Secretary



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Aliga	✓	
Director Briseño	✓	
Director Judt	✓	
Director Kennington	✓	
Director Starnes	✓	

DATE OF MEETING January 11, 2024 - 6:30pm

Kimberly Pierson 1/11/24
Clerk of the Board Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday, January 11, 2024, 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary.

Name	
1.	<i>Niki Bejn</i>
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Request to address the Greater Vallejo Recreation District Board of Directors

Please complete prior to meeting and give to the General Manager

I would like to speak to the Board: Date: _____

Name: Adriana Mckin

(Please Print)

Organization Represented (if any): _____

Phone #: _____ Agenda Item Number: 12.2

- For
- Against
- Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: _____

Address: _____

City/State/Zip: _____



Request to address the Greater Vallejo Recreation District Board of Directors

Please complete prior to meeting and give to the General Manager

I would like to speak to the Board: Date: _____

Name: Vallejo Project

(Please Print)

Organization Represented (if any): Adriana McDonald

Phone #: _____ Agenda Item Number: 12.1

- For
- Against
- Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: _____

Address: _____

City/State/Zip: _____



Request to address the Greater Vallejo Recreation District Board of Directors

Please complete prior to meeting and give to the General Manager

I would like to speak to the Board: Date: _____

Name: Adriana Mckin

(Please Print)

Organization Represented (if any): _____

Phone #: _____ Agenda Item Number: 12.5

- For
- Against
- Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: _____

Address: _____

City/State/Zip: _____

Request to address the Greater Vallejo Recreation District Board of Directors

Please complete prior to meeting and give to the General Manager

I would like to speak to the Board: Date: 1-11-24

Name: Mckin

(Please Print)

Organization Represented (if any): _____

Phone #: _____ Agenda Item Number: 12.5

- For
- Against
- Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: _____

Address: _____

City/State/Zip: _____