



# GREATER VALLEJO RECREATION DISTRICT

**Mission Statement:** *Building community and enhancing quality of life through people, parks, and programs.*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors  
Robert Briseno  
Gary Salvadori  
Ron Bowen  
Adjoa McDonald  
Rizal Aliga

General Manager  
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. Documents will also be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

## **Greater Vallejo Recreation District Board of Directors**

### **AGENDA-REGULAR MEETING**

**January 13, 2022**

**Administrative Office – Board Room**

**395 Amador Street**

**6:30 p.m.**

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Election of Board Officers:**
  - Consider the following:**
  - A. Nomination and election of Chair**
  - B. Nomination and election of Vice-Chair**
  - C. Nomination and election of Secretary**
- 5) **Approval of Agenda**
- 6) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.
- 7) **Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

  - A) Approve Board Minutes-December 9, 2021**
  - B) Accept Programs and Publicity Committee Minutes-December 6, 2021**
  - C) Accept Programs and Publicity Committee Minutes-January 3, 2022**
  - D) Accept Facility and Development Committee Minutes-December 20, 2021**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office at 707-648-4604 or fax 707-648-4616. Requests must be made as soon as possible and at least three (3) full business days before the start of the meeting.

8) **Financials:**

- A) Approve Financial Statement as of 12/31/2021 (Harman)
- B) Approve Payment of Bills 12/1/2021 through 12/31/2021 (Harman)
- C) Approve Budget Calendar for Fiscal Year 2022-2023 (Harman)

9) **New Business:**

- A) Approve Resolution 2022-01 of the Board of Directors of Greater Vallejo Recreation District Approving Application(s) for Recreational Infrastructure Revenue Enhancement (RIRE) Program Grant Funds (Lanusse)
- B) Discussion whether to continue allowing meetings of the Board of Directors to be held in person in compliance with any face-mask requirements in place at the time of the meeting, OR Adopt Resolution 2022-02 of the BOARD OF DIRECTORS of the Greater Vallejo Recreation District Noting the City of Vallejo's Proclamation of a- Local Emergency Declared on March 16, 2020 and Making the Legally Required Findings to Authorize the Conduct of Remote Teleconference Meetings of the Board of Directors Pursuant to Assembly Bill 361 (Lanusse)
- C) Appoint Legal Counsel and Two Board Members as Designated Representatives as to the Contract Negotiations with the General Manager (Halcro/Legal)

10) **Staff Reports:**

- A) Maintenance Superintendent
- B) Finance Director
- C) Human Resources Manager-Verbal Report
- D) Recreation Superintendent
- E) General Manager

11) **Executive Session:**

**CONFERENCE WITH DISTRICT'S DESIGNATED REPRESENTATIVE (LEGAL COUNSEL AND TWO APPOINTED BOARD MEMBERS) REGARDING CONTRACT NEGOTIATIONS WITH GENERAL MANAGER** With respect to closed sessions called pursuant to 54957 and 54957.6.

12) **Announcements and Comments from Board Members:**

13) **Meeting Adjourn:**

**Next meeting: January 27, 2022**



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## Greater Vallejo Recreation District Board of Directors

### MINUTES

December 9, 2021 – 395 Amador Street

6:30 p.m.

1) **Call to Order:**

Vice-Chairperson Salvadori assumed the role of Chairperson and called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., December 9, 2021, in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

3) **Roll Call:**

**Present:** Vice-Chairperson Gary Salvadori, Directors; Ron Bowen, and Rizal Aliga

**Staff:** General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Maintenance Superintendent, Salvador Nuno; Recreation Superintendent, Antony Ryans; Finance Director, Penny Harman; Board Clerk, Kimberly Pierson

**Absent:** Chairperson Robert Briseno, Director McDonald

4) **Approval of Agenda:**

Director Bowen offered the motion, seconded by Director Aliga to approve the agenda. Motion passed.

5) **Presentations:**

**A) Introducing Ryan Allen, Recreation Coordinator. (Ryans)**

Antony Ryans introduced Ryan Allen, who recently passed his employment probation with GVRD.

**B) Donation to Greater Vallejo Park, Recreation and Open Space Foundation (Jon Riley)**

Representatives from Vallejo Disc Golf presented a check for \$1400 to the Greater Vallejo Park, Recreation and Open Space Foundation.

**C) Leaven Kids request for use of South Vallejo Community Center  
(Mark Lillis)**

Representatives gave a short presentation on Leaven Kids and their current success in Vallejo.

**6) Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

**7) Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

**A) Approve Board Minutes-November 18, 2021**

**B) Accept Policy and Personnel Committee Minutes-November 8, 2021**

**C) Accept Facility and Development Committee Minutes-November 15, 2021**

Director Bowen offered the motion seconded by Director Aliga to approve the Consent Calendar. Motion passed.

**8) Financials:**

**A) Approve Financial Statement as of 11/30/2021 (Harman)**

Director Bowen offered the motion, seconded by Director Aliga to approve the financial statement as of 11/30/2021. Motion passed.

**B) Approve Payment of Bills 11/1/2021 through 11/30/2021 (Harman)**

Finance Director Harman provided details on a few of the larger payments. Director Aliga offered the motion, seconded by Director Bowen to approve the payment of bills 11/1/2021 through 11/30/2021. Motion passed.

**9) New Business:**

**A) Approve 1<sup>st</sup> Read of Policy XXXX-Pricing Policy (Lanusse)**

Direction was given to decrease the size of the document. Director Bowen offered the motion, seconded by Director Aliga to approve the 1<sup>st</sup> Read of the Pricing Policy. Motion passed.

**10) Staff Reports-Informational Only:**

**A) Maintenance Superintendent**

- Provided updates on sports fields renovations.
- Announced an upcoming community clean up at City Park.

- Announced an upcoming grant opportunity for Lake Dalwigk Park.

**B) Finance Director**

- Provided an update on property tax apportionment.

**C) Human Resources-Given by the General Manager**

- Provided an update on the new Human Resources Information System (HRIS)
- Shared details from recent CALPELRA conference.

**D) Recreation Department**

- Announced the launch of the Spring Activity guide for end of December.
- Provided an update on the recruitment for the Recreation Supervisor position.

**E) General Manager**

- Updated the board on the status of the Colusa Street property.
- Announced plans to have each board member have a district email account.

**11) Administrative Items:**

**A) Approve the Board Meeting Calendar for 2022. (Pierson)**

Director Aliga offered the motion, seconded by Director Bowen to approve the Board Meeting Calendar for 2022. Motion passed.

**B) Distribution of the Board of Director's Office Request Form-Calendar Year 2022**

**12) Executive Session:** At 8:14p.m. Vice-Chairperson Salvadori convened to executive session

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GENERAL MANAGER & LEGAL COUNSEL):** Regarding potential lease from Vallejo City Unified School District of part of the Franklin Middle School site, 501 Starr Avenue, Vallejo. Negotiating Parties: Vallejo Unified School District (Mitchell Romao). Called pursuant to Government Code section 54956.8

At 8:55pm Vice-Chairperson Salvador reconvened regular session and reported the following: Information given to board; direction given to negotiation team. No action taken.

**13) Announcements and Comments from Board Members:**

Board Members reported on various community events and meetings attended.

**14) Meeting Adjourn:**

Director Bowen offered the motion, seconded by Director Aliga to adjourn the meeting at 8:53 p.m. Motion passed.

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**Ron Bowen, Board Secretary**

**Date**

DRAFT



## **Agenda 7-B**

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### **BOARD COMMUNICATION**

**Date: January 13, 2022**

**TO:** Board Chairperson and Directors

**FROM:** Staff

**SUBJECT: Accept the Minutes from the Programs and Publicity Committee meeting December 6, 2021**

### **RECOMMENDATION**

To accept the minutes from Programs and Publicity Committee from the December 6, 2021 meeting.

### **DOCUMENTS AVAILABLE FOR REVIEW**

A) Programs and Publicity Committee Minutes from December 6, 2021



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## Programs and Publicity Committee Minutes Monday, December 6, 2021

### Committee Meeting was held in the GVRD Board Room

**In attendance:** Director Bowen, Recreation Superintendent, Antony Ryans, Interim Recreation Supervisor, Andrea Mendoza, Recreation Supervisor, Sandy Tawaratsumida, General Manager, Gabriel Lanusse

**Absent:** Director McDonald

Meeting began at: 9:00 am

#### 1. Activity Guide-Update

- a. Spring Guide is on schedule and will be completed by the end of December.
- b. Staff will assess the effectiveness of electronic copies of the guide vs. delivery to all residents.

#### 2. Aquatic Programs

- a. The department is planning for spring camps and community events.

#### 3. Children's Wonderland

- a. The park is now operating for winter hours and is open weekends from 4-8pm.
- b. Entry to the park is free.

#### 4. Community Events

- a. Winter at Wonderland was hosted on Sat, Dec. 4 from 4-7pm at CW.



- b. Santa lit the holiday tree at 6pm and took photos.
- c. Gifts were given out to over 350 youth.
- d. Santa Visits will be held on 12/17 & 12/18 at the SVCC.
- e. Festival of Lights begins in Dec, Fri-Sun from 4-8pm.

**5. Mobile Rec Program**

- a. Offer the mobile rec program during the summer at various locations.
- b. No cost to the participants.
- c. Offer a physical education component.

**6. Soccer Grant Ideas**

- a. Offer a mobile soccer program in various communities.
- b. Have a Gymboree at the end of the season.
- c. Offer during the summer of 2022.

**7. Sports Programs**

- a. Offering a variety of contractual spring camps.
- b. Looking to offer Esports programming in the spring.

**8. Sports Leases**

- a. Vallejo admirals back out of season, agreement postponed.
- b. Looking into Sport Lease Agreements with Sports Coord/Sup.

**11. VCUSD Grant Funded Programs: ExLP**

- a. All ExLP sites must be fully staffed at the start of the new calendar year.
- b. VCUSD is working on a Universal grant which will support staffing and hiring.
- c. VCUSD would like to offer sign on bonuses or referral payment options.

**13. Website Update (Streamline)**

- a. Will transition back to PEAK in August. Slow rollout.
- b. Recreation Expo

**9. Youth Services**

- a. Staffing is still a challenge for the department.

Adjourned at: 9:57 am



## **Agenda 7-C**

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### **BOARD COMMUNICATION**

**Date: January 13, 2022**

**TO:** Board Chairperson and Directors

**FROM:** Staff

**SUBJECT: Accept the Minutes from the Programs and Publicity Committee meeting January 3, 2022**

### **RECOMMENDATION**

To accept the minutes from Programs and Publicity Committee from the January 3, 2022 meeting.

### **DOCUMENTS AVAILABLE FOR REVIEW**

A) Programs and Publicity Committee Minutes from January 3, 2022



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## **Programs and Publicity Committee Minutes Monday, January 3, 2021**

### **Committee Meeting was held in the GVRD Board Room**

**In attendance:** Director Bowen, Director McDonald, Recreation Superintendent, Antony Ryans, Interim Recreation Supervisor, Andrea Mendoza, & General Manager, Gabriel Lanusse

Meeting began at: 9:00 am

#### **1. Activity Guide-Update**

- a. Spring Guide is out and downloading using the QR Code.
- b. Ant to provide financial report for Activity Guide publication.
- c. Staff will assess the effectiveness of electronic copies of the guide vs. delivery to all residents.

#### **2. Aquatic Programs**

- a. The department is planning a Kids Free Day scheduled for May 28<sup>th</sup> from 12-3pm, budget for event will be developed by program staff.

#### **3. Children's Wonderland**

- a. The park is now operating for winter hours and is open weekends, 9am-4pm.
- b. Entry to the park is free.
- c. Discussion about park being open during the week with limited or no staffing. No further discussion has happened.

#### **4. Community Centers**

- a. Free COVID-19 testing is still being conducted at SVCC.
- b. Remodel at FCC is near completion. ETC-January 15<sup>th</sup>.

**5. Community Events**

- a. Sports Hall of Fame is postponed until 2023. Some program restructure will take place.
- b. Fishing in the City is in the beginning stages of planning. It has yet to be determined if the program will take place in 2022. A virtual format has been mentioned.

**6. Mobile Rec Program**

- a. Offer the mobile rec program during the summer at various locations.
- b. No cost to the participants.
- c. Offer a physical education component, organized games, sports.

**7. Soccer Grant Ideas**

- a. Offer a mobile soccer program in various communities.
- b. Have a Gymboree at the end of the season?
- c. Offer during the summer of 2022.
- d. Meeting with City Council member to brainstorm and generate program ideas.

**8. Sports Programs**

- a. Offering a variety of contractual spring camps.
- b. Looking to offer Esports programming in the spring.

**9. Sports Leases**

- a. Vallejo Admirals may return for the 2023 season, agreement postponed.
- b. Bocce and Tennis user agreement drafts have been submitted for review and approval.

**11. VCUSD Grant Funded Programs: ExLP**

- a. All ExLP sites must be fully staffed at the start of the new calendar year.
- b. VCUSD is working on a Universal grant which will support staffing and hiring.
- c. VCUSD would like to offer sign on bonuses or referral payment options.
- d. About \$52k has come in thus far for ExLP staffing.

**10. Youth Services**

- a. Staffing is still a challenge for the department.
- b. Ant to meet with Carol Lewis to brainstorm ways to recruit
- c. Job Fair will be held in April.

Adjourned at: 9:55 am



## **Agenda 7-D**

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### **BOARD COMMUNICATION**

**Date: January 13, 2022**

**TO:** Board Chairperson and Directors

**FROM:** Staff

**SUBJECT: Accept the Minutes from the Facility and Development Committee meeting December 20, 2021**

### **RECOMMENDATION**

To accept the minutes from Facility and Development Committee from the December 20, 2021 meeting.

### **DOCUMENTS AVAILABLE FOR REVIEW**

A) Facility and Development Committee Minutes from December 20, 2021



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**Facility and Development Committee Minutes  
Monday, December 20, 2021  
3:00 p.m.  
Administrative Office-Board Room  
395 Amador Street**

**In attendance:** Director Salvadori, Director Bowen General Manager Lanusse, Maintenance Superintendent Nuno

Meeting began 3:00 pm

**1. Request from Vallejo Disc Golf regarding signage at Hanns Park:**

The committee discussed the request from the Vallejo disc golf club about naming three of the disc golf course holes for three people who volunteered on the development and assisted with the design of the course. The recommendation from the Committee is to have biographies of the three people that would like to have their names on the disc golf course holes.

**2. Discuss Policy and RR 60-Naming of Facilities:**

The Committee discussed the Policy and RR for naming of facilities.

**3. Request to have Grant Mahony Rose Gardens affiliated with the International World Peace Rose Gardens:**

Maintenance Superintendent Nuno reported that the Rose Society requested for the Grant Mahony Rose Garden to become an affiliated world peace Rose Garden. The Rose Society would be paying for the plaque. The recommendation from the Committee is to do research on the International World Peace Rose Garden to get information of what language would be on the plaque, and if there are any fees associated with the affiliation.

**4. Update on Pickleball Court Expansion at Glen Cove Park:**

Maintenance Superintendent Nuno reported that we received a proposal to expand and add more pickleball courts at Glen Cove Park; staff mentioned that we can possibly add four more pickleball courts by converting only half of the tennis courts into pickleball courts and leaving the other half for tennis.

**5. Status of Prop 68 Competitive Grant Applications:**

General Manager Lanusse reported that GVRD received letters from the State to inform us that we did not get any funding for any of the applications submitted to the State for Prop 68 grants. Staff is planning to have a meeting with a representative from State Prop 68 to obtain more information about not getting any funding for any of our applications submitted.

**6. Update on Prop 68 Per Capita Grant-Terrace Park Project:**

General Manager Lanusse reported that Per Capita project, the application that was initially submitted to the State, which included the small swimming pool was switched to make improvements at Terrace Park. Staff mentioned that due to the delay on the City not providing the required letter of intent and getting close to deadline for submitting the application for these funds, staff had to switch the project and included GVRD owned Park.

**7. Discuss Blue Springs Park master plan:**

Maintenance Superintendent Nuno presented draft of a preliminary Park master plan that was provided from the consultant. The Committee was pleased with what is included in the preliminary plan.

**8. Cal-Trans Clean California Grant-Lake Dalwigk Project:**

Maintenance Superintendent Nuno reported that GVRD is partnering with the City and VFWD to apply for a grant to do improvements at Lake Dalwigk Park. The deadline to submit the application is February 2022, and the application would be including improvements on the walking trail, lighting, and other improvements.

Adjourned at 4:15 pm

**Next Meeting: February 18, 2022**

**Greater Vallejo Recreation District  
Balance Sheet  
All Funds Combined  
December 31, 2021**

**Assets**

Cash - Solano County	1,647,684.39
Cash - General Account - Bank of the West	433,668.29
Cash - Payroll - Bank of the West	349.37
Cash - Umpqua Bank - Reserve Account	1,627,469.50
Cash - Retiree Benefit Trust Fund	1,298,336.30
Accounts Receivable	<u>0.00</u>

**Total Assets 5,007,507.85**

**Liabilities**

Accounts Payable	64,683.93
Payroll Related Payables	(2,300.76)
Building Deposits Payable	38,963.12
Amount Due Customers - Etrak	<u>4,095.78</u>

Total Liabilities 105,442.07

**Net Assets**

Fund Balance - Restricted Operating Reserve	3,500,000.00
Fund Balance - Unrestricted Operating Reserve	1,939,971.82
Fund Balance - Restricted Retiree Benefit	1,298,336.30
Fund Balance - Designated Reserve 15%	1,627,469.50
Excess Revenues Over Expenses	<u>(3,463,711.84)</u>

Total Net Assets 4,902,065.78

**Total Liabilities and Net Assets 5,007,507.85**



**Greater Vallejo Recreation District  
Financial Report Year-to-Date  
as of December 31, 2021  
All Funds**

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	57,759	7,930,654	7,872,895	0.73%
Buildings & Trades	0	0	0	0.00%
Park Maintenance & Visitor Service	125,026	203,400	78,374	61.47%
Recreation	442,477	1,537,811	1,095,334	28.77%
<b>Total Revenues</b>	<b>625,262</b>	<b>9,671,865</b>	<b>9,046,603</b>	<b>6.46%</b>
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	953,145	2,338,116	1,384,971	40.77%
Planning & Development	39,199	173,688	134,489	22.57%
Buildings & Trades	746,123	1,378,322	632,199	54.13%
Visitor Services	46,318	153,174	106,856	30.24%
Landscaping & Grounds	838,115	2,140,444	1,302,329	39.16%
Recreation	1,389,266	3,656,695	2,267,429	37.99%
Deferred Maintenance	0	0	0	0.00%
Contingency Reserve	0	22,826	22,826	0.00%
Retiree Medical Benefit - OPEB	0	0	0	0.00%
<b>Total Expenditures</b>	<b>4,012,166</b>	<b>9,863,265</b>	<b>5,851,099</b>	<b>40.68%</b>
<b>Net Revenues Over (Expenditures)</b>	<b>(3,386,904)</b>	<b>(191,400)</b>	<b>3,195,504</b>	

Greater Vallejo Recreation District  
 Financial Report Year-to-Date  
 7/2021-12/2021  
 All Funds Detailed

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	57,759	7,930,654	7,872,895	0.73%	57,759
200	Planning & Development	0	0	0	0.00%	
300	Buildings & Trades	0	0	0	0.00%	-
301	Visitor Services	124,536	203,400	78,864	61.23%	124,536
310	Landscaping & Grounds	490	0	(490)	0.00%	490
010	Recreation Administration	1,600	0	(1,600)	0.00%	
415	Children's Wonderland	33,049	41,605	8,557	79.43%	
430	Break Camp	15,308	45,098	29,790	33.94%	
450	VCC	24,550	55,104	30,555	44.55%	
451	FCC	52,132	178,794	126,662	29.16%	
460	Sports	45,194	72,407	27,213	62.42%	
465	Community Programs	1,000	19,925	18,925	5.02%	
480	ExLP	7,922	317,630	309,708	2.49%	
481	After School Programs	92,446	315,140	222,694	29.33%	
486	Teen Services	0	5,825	5,825	0.00%	
490	R.E.A.C.H.	0	3,148	3,148	0.00%	
720	NVCC	7,254	24,878	17,624	29.16%	
721	SVCC	13,458	40,772	27,315	33.01%	
730	Cunningham Pool	148,566	417,485	268,919	35.59%	442,477

<b>Total Revenues</b>	<b>625,262</b>	<b>9,671,865</b>	<b>9,046,603</b>	<b>6.46%</b>	<b>625,262</b>
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<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	581,262	1,504,029	922,767	38.65%	
007	Human Resources	178,703	423,494	244,791	42.20%	
100	Finance	193,180	410,593	217,413	47.05%	953,145
200	Planning & Development	39,199	173,688	134,489	22.57%	39,199
300	Buildings & Trades	746,123	1,378,322	632,199	54.13%	746,123
301	Visitor Services	46,318	153,174	106,856	30.24%	46,318
310	Landscaping & Grounds	838,115	2,140,444	1,302,329	39.16%	838,115
010	Recreation Administration	185,326	435,598	250,272	42.55%	
415	Children's Wonderland	62,292	113,439	51,147	54.91%	
430	Break Camp	60,203	140,620	80,417	42.81%	
450	VCC	59,441	197,006	137,565	30.17%	
451	FCC	81,016	282,717	201,701	28.66%	
460	Sports	70,408	183,378	112,970	38.39%	
465	Community Programs	9,514	124,160	114,646	7.66%	
480	ExLP	211,822	564,884	353,062	37.50%	
481	After School Programs	107,825	418,046	310,221	25.79%	
486	Teen Services	550	15,787	15,237	3.48%	
490	R.E.A.C.H.	519	8,367	7,848	6.20%	
720	NVCC	35,658	108,027	72,369	33.01%	
721	SVCC	44,138	185,356	141,218	23.81%	
730	Cunningham Pool	460,554	879,310	418,756	52.38%	1,389,266
	Deferred Maintenance	0	0	0		
	Contingency Reserve	0	22,826	22,826	0.00%	
	Retiree Medical Benefit - OPEB	0	0	0		

<b>Total Expenditures</b>	<b>4,012,165</b>	<b>9,863,265</b>	<b>5,851,100</b>	<b>40.68%</b>	<b>4,012,165</b>
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<b>Net Revenues Over (Expenditures)</b>	<b>(3,386,903)</b>	<b>(191,400)</b>	<b>3,195,503</b>		<b>(3,386,903)</b>
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**Greater Vallejo Recreation District**  
**Financial Report Year-to-Date**  
**as of December 31, 2021**  
**Measure K**

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	0	2,102,787	2,102,787	0.00%
<b>Total Revenues</b>	<b>0</b>	<b>2,102,787</b>	<b>2,102,787</b>	<b>0.00%</b>
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	18,173	99,000	80,827	18.36%
Buildings & Trades	490,565	843,520	352,955	58.16%
Landscaping & Grounds	173,931	685,852	511,921	25.36%
Recreation	361,475	706,668	345,193	51.15%
<b>Total Expenditures</b>	<b>1,044,144</b>	<b>2,335,040</b>	<b>1,290,896</b>	<b>44.72%</b>
<b>Net Revenues Over (Expenditures)</b>	<b>(1,044,144)</b>	<b>(232,253)</b>	<b>811,891</b>	



Greater Vallejo Recreation District  
 Financial Report Year-to-Date  
 7/2021-12/2021  
 Measure K Detailed

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	0	2,102,787	2,102,787	0.00%	
007	Human Resources	0	0	0		
100	Finance	0	0	0		
200	Planning & Development	0	0	0		
300	Buildings & Trades	0	0	0		
301	Visitor Services	0	0	0		
310	Landscaping and Grounds	0	0	0		
010	Recreation Administration	0	0	0		
415	Children's Wonderland	0	0	0		
430	Break Camp	0	0	0		
450	VCC	0	0	0		
451	FCC	0	0	0		
460	Sports	0	0	0		
462	Mare Island Sports Center	0	0	0		
465	Special Events	0	0	0		
475	Cool School	0	0	0		
480	21st Century After School	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	0	0	0		
490	R.E.A.C.H.	0	0	0		
720	NVCC	0	0	0		
721	SVCC	0	0	0		
730	Cunningham Pool	0	0	0		
<b>Total Revenues</b>		<b>0</b>	<b>2,102,787</b>	<b>2,102,787</b>	<b>0.00%</b>	<b>0</b>

<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	18,173	99,000	80,827	18.36%	
007	Human Resources	0	0	0		
100	Finance	0	2,000	2,000	0.00%	18,173
200	Planning & Development	0	0	0		
300	Buildings & Trades	490,565	843,520	352,955	58.16%	490,565
301	Visitor Services	0	0	0		
310	Landscaping & Grounds	173,931	685,852	511,921	25.36%	173,931
010	Recreation Administration	1,305	13,350	12,045		
415	Children's Wonderland	30,479	83,537	53,058	36.49%	
430	Break Camp	0	0	0		
450	VCC	3,531	13,762	10,231	25.66%	
451	FCC	18,867	61,840	42,973	30.51%	
460	Sports	9,524	64,197	54,673	14.84%	
465	Community Services	1,473	43,926	42,453	3.35%	
480	21st Century After School	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	75	4,718	4,643	1.58%	
490	R.E.A.C.H.	44	2,784	2,740	1.58%	
720	NVCC	4,273	10,200	5,927	41.89%	
721	SVCC	4,910	20,640	15,730	23.79%	
730	Cunningham Pool	286,994	387,714	100,720	74.02%	361,475
	Deferred Maintenance	0				
	Contingency Reserve	0				
	Retiree Medical Benefit - OPEB	0				
<b>Total Expenditures</b>		<b>1,044,144</b>	<b>2,337,040</b>	<b>1,292,896</b>	<b>44.68%</b>	<b>1,044,144</b>

**Net Revenues Over (Expenditures)**      **(1,044,144)**      **(234,253)**      **809,891**      **(1,044,144)**

Revenue and Expense Variance Report  
December, 2021

	For December Only				Cumulative through December				Adopted Budget	Projected at Year End	Variance	Notes
	Anticipated		Actual		Anticipated		Actual					
	%	\$	Actual	Over/(Under)	%	\$	Actual	Over/(Under)				
<b>REVENUES</b>												
Taxes	51.3%	\$3,837,000	\$0	(\$3,837,000)	51.3%	\$3,836,961	\$0	(3,836,961.03)	7,483,812	\$7,483,812	\$0	
Park Rental	3.4%	\$6,900	\$9,341	\$2,441	34.7%	\$70,514	\$125,026	54,511.52	203,400	\$360,639	\$157,239	
Recreation User Fees	6.6%	\$100,800	\$54,930	(\$45,870)	41.9%	\$644,405	\$442,477	(201,928.28)	1,537,811	\$1,055,929	(\$481,882)	
Other Revenues	11.0%	\$49,300	\$10,976	(\$38,324)	38.1%	\$170,323	\$57,759	(112,563.65)	446,842	\$151,531	(\$295,311)	
<b>Total Revenues</b>		<b>\$3,994,000</b>	<b>\$75,247</b>	<b>(\$3,918,753)</b>		<b>\$4,722,203</b>	<b>\$625,262</b>	<b>(4,096,941.44)</b>	<b>9,671,865</b>	<b>\$9,051,911</b>	<b>(\$619,954)</b>	
<b>EXPENSES</b>												
Administration	6.2%	\$144,300	\$163,649	\$19,349	45.1%	\$1,055,040	\$953,145	(101,895.34)	2,338,116	\$2,112,302	(\$225,814)	
Parks Maintenance	8.6%	\$331,500	\$411,573	\$80,073	41.6%	\$1,598,683	\$1,669,755	71,072.13	3,845,628	\$4,016,592	\$170,964	
Recreation Programs	6.8%	\$248,000	\$239,512	(\$8,488)	46.7%	\$1,706,090	\$1,389,266	(316,824.09)	3,656,695	\$2,977,640	(\$679,055)	
<b>Total Expenses</b>		<b>\$723,800</b>	<b>\$814,734</b>	<b>\$90,934</b>		<b>\$4,359,813</b>	<b>\$4,012,166</b>	<b>(347,647.29)</b>	<b>9,840,439</b>	<b>\$9,106,534</b>	<b>(\$733,905)</b>	
<b>Change in Fund Balance</b>									<b>(168,574)</b>	<b>-\$54,623</b>	<b>\$113,951</b>	



# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
66312	12/01/2021	Kelly-Moore Paint Co.-NorCal CPC	\$15.65
66313	12/01/2021	Morgan Alarm Co., Inc	\$750.75
66314	12/01/2021	O'Connor Lumber	\$133.87
66315	12/01/2021	Atkinson, Andelson, Loya Ruud & Ror	\$433.65
66316	12/01/2021	B & G Tires Of Vallejo	\$381.90
66317	12/01/2021	Clark Pest Control	\$135.00
66318	12/01/2021	Angelito Or Loana Claudio	\$1,134.00
66319	12/01/2021	Cole Supply Co., Inc.	\$410.55
66320	12/01/2021	Commercial Pool Systems, Inc	\$3,201.39
66321	12/01/2021	Elizabeth Duque	\$50.00
66322	12/01/2021	EZ Tree, Inc.	\$2,670.00
66323	12/01/2021	Abigail Hernandez	\$598.50
66324	12/01/2021	K Butler Electric	\$737.50
66325	12/01/2021	Lincoln Aquatics	\$116.67
66326	12/01/2021	PROforma	\$580.10
66327	12/01/2021	Ring Central Inc.	\$844.58
66328	12/01/2021	Antony Ryans	\$130.10
66329	12/01/2021	P G & E	\$11,962.15
66330	12/03/2021	SEIU LOCAL #1021	\$334.24
66331	12/03/2021	Franchise Tax Board	\$100.00
66332	12/03/2021	IBEW 1245	\$470.93
66333	12/06/2021	Mary Salcido	\$25.00
66335	12/06/2021	Bayshore Materials	\$17.34
66336	12/06/2021	C.P.R.S.	\$150.00
66337	12/06/2021	O'Connor Lumber	\$325.39
66338	12/06/2021	Ross Recreation	\$4,623.43
66339	12/06/2021	All Star Rents	\$1,927.81
66340	12/06/2021	Veronica Brooks	\$1,390.00
66341	12/06/2021	Commercial Energy Of Montana	\$2,651.14
66342	12/06/2021	Complete Welders Supply	\$19.50
66343	12/06/2021	Cale Davis	\$35.00
66344	12/06/2021	Green Valley Aloha Saw & Mower	\$941.07
66345	12/06/2021	Lincoln Aquatics	\$583.95
66346	12/06/2021	Antonio Madden	\$30.00
66347	12/06/2021	Midsi Sanchez Foundation	\$400.00
66348	12/06/2021	Ryan Sarna	\$144.00
66349	12/06/2021	Orlando Wynn	\$3,275.00
66350	12/09/2021	Bert Williams & Sons Inc	\$16.20
66351	12/09/2021	O'Connor Lumber	\$153.98
66352	12/09/2021	P G & E	\$4,792.03
66353	12/09/2021	Daniel Alapati	\$400.00
66354	12/09/2021	Break It Down Soul Line Dance	\$145.80
66355	12/09/2021	BrightView Landscape Services, Inc.	\$836.00
66356	12/09/2021	Marques Brown Jacobs	\$155.00
66357	12/09/2021	Jeremy Chapman	\$230.00
66358	12/09/2021	Pete Chavez	\$250.00
66359	12/09/2021	Clifton Larsen Allen LLP	\$3,205.13
66360	12/09/2021	Crown Hill Materials	\$3,608.24
66361	12/09/2021	Corey Gentry	\$400.00
66362	12/09/2021	GreatAmerica Financial Services	\$1,711.95
66363	12/09/2021	Nichole L Hanning	\$42.00
66364	12/09/2021	Karen Houston	\$507.00
66365	12/09/2021	Derrick Leonard	\$56.00
66366	12/09/2021	Steven Logoteta	\$45.00
66367	12/09/2021	Virlynda Luciano	\$112.80
66368	12/09/2021	M & M Sanitary LLC	\$299.65

## BR Bank Register Report

### Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
66369	12/09/2021	Lorna Mandap	\$327.60
66370	12/09/2021	Calvin McCullough Jr.	\$1,678.60
66371	12/09/2021	Cristina Nicolas	\$205.80
66372	12/09/2021	Theodore Rocha	\$457.20
66373	12/09/2021	SiteOne Landscape Supply	\$1,863.65
66374	12/09/2021	Underground Vaults & Storage, Inc.	\$3,968.12
66375	12/09/2021	Frankie Valentine-Flores	\$690.00
66376	12/13/2021	US Bank Corporate Payment System	\$16,813.75
66377	12/15/2021	Horizon	\$536.82
66378	12/15/2021	Bert Williams & Sons Inc	\$174.35
66379	12/15/2021	O'Connor Lumber	\$623.67
66380	12/15/2021	P G & E	\$24.43
66381	12/15/2021	Pitney Bowes	\$266.79
66382	12/15/2021	Ross Recreation	\$1,789.97
66383	12/15/2021	Ryan Allen	\$72.47
66384	12/15/2021	BrightView Landscape Services, Inc.	\$836.00
66385	12/15/2021	Vikki Brown	\$160.00
66386	12/15/2021	AT&T	\$42.50
66387	12/15/2021	Candido Construction	\$5,350.00
66388	12/15/2021	CITY OF VALLEJO	\$4,334.25
66389	12/15/2021	Cole Supply Co., Inc.	\$274.39
66390	12/15/2021	Comcast	\$339.76
66391	12/15/2021	Commercial Pool Systems, Inc	\$565.40
66392	12/15/2021	Elizalde Construction	\$8,800.00
66393	12/15/2021	EZ Tree, Inc.	\$3,540.00
66394	12/15/2021	GreenPlay LLC	\$845.25
66395	12/15/2021	Jack & Jill	\$220.00
66396	12/15/2021	Municipal Resource Group, LLC	\$1,200.00
66397	12/15/2021	Napa-Vallejo Waste Management Auth	\$123.00
66398	12/15/2021	Quench USA, Inc.	\$86.96
66399	12/15/2021	Theodore Rocha	\$42.00
66400	12/15/2021	RRM Design Group	\$3,080.00
66401	12/15/2021	Jasmine Sears	\$50.00
66402	12/15/2021	Solano Prints Plus	\$406.94
66403	12/15/2021	Danyll Jane Swin	\$400.00
66404	12/15/2021	Valley Truck & Tractor Co.	\$363.27
66405	12/15/2021	Veritiv Operating Company	\$567.02
66406	12/16/2021	County Of Solano	\$50.00
66407	12/16/2021	Express Shirt Printing	\$1,034.98
66408	12/16/2021	Tri-City Fence	\$3,701.00
66409	12/16/2021	All Partitions & Parts	\$5,669.10
66410	12/16/2021	Sherrise Hughes	\$85.00
66411	12/16/2021	Patrick Pierson	\$240.00
66412	12/16/2021	SEIU LOCAL #1021	\$334.24
66413	12/16/2021	Franchise Tax Board	\$200.00
66414	12/16/2021	IBEW 1245	\$470.93
66415	12/20/2021	Express Shirt Printing	\$563.01
66416	12/20/2021	Morgan Alarm Co., Inc	\$692.01
66417	12/20/2021	Syar Industries, Inc.	\$462.29
66418	12/20/2021	BPX Printing & Graphics	\$1,480.62
66419	12/20/2021	AT&T	\$85.97
66420	12/20/2021	Clark Pest Control	\$277.00
66421	12/20/2021	Comcast	\$505.70
66422	12/20/2021	Commercial Pool Systems, Inc	\$505.74
66423	12/20/2021	Kaiser Permanente-OHSS	\$170.00
66424	12/20/2021	Mathews & Son's Automotive, Inc.	\$1,134.66



# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
66429	12/20/2021	Preferred Alliance, Inc.	\$84.00
66430	12/20/2021	TJ's Designs	\$45.52
66431	12/20/2021	West Coast Floor Co.	\$2,050.00
66432	12/20/2021	David Flowers	\$661.54
66433	12/22/2021	Juan Carlos Jimenez	\$595.50
66440	12/29/2021	Bayshore Materials	\$428.08
66441	12/29/2021	Kelly-Moore Paint Co.-NorCal CPC	\$304.77
66442	12/29/2021	O'Connor Lumber	\$519.64
66443	12/29/2021	Victory Stores	\$150.00
66444	12/29/2021	B & G Tires Of Vallejo	\$189.06
66445	12/29/2021	California Custom Remodeling	\$75,000.00
66446	12/29/2021	AT&T	\$294.14
66447	12/29/2021	City Of Foster City	\$520.00
66448	12/29/2021	Angelito Or Loana Claudio	\$1,106.00
66449	12/29/2021	Clean America Janitorial LLC	\$3,600.00
66450	12/29/2021	Commercial Pool Systems, Inc	\$2,034.42
66451	12/29/2021	Devlin Road Transfer	\$98.72
66452	12/29/2021	Philip Graham Jr	\$168.00
66453	12/29/2021	Kay Cady-Johnson	\$2,369.15
66454	12/29/2021	Steven Logoteta	\$45.00
66455	12/29/2021	Jesus Modesto	\$50.00
66456	12/29/2021	Anna Mulbihill	\$200.00
66457	12/29/2021	National Academy Of Athletes	\$1,449.00
66458	12/29/2021	OK Construction	\$42,645.50
66459	12/29/2021	Rema Organ	\$457.00
66460	12/29/2021	Kim Pierson	\$25.27
66461	12/29/2021	Ashley Smith	\$400.00
66462	12/29/2021	Solano Prints Plus	\$1,611.54
66463	12/29/2021	Frankie Valentine-Flores	\$513.00
66464	12/29/2021	Verizon Wireless	\$3,177.73
66465	12/29/2021	West Coast Floor Co.	\$27,338.10
66435	12/30/2021	SEIU LOCAL #1021	\$334.24
66436	12/30/2021	Franchise Tax Board	\$100.00
66437	12/30/2021	IBEW 1245	\$470.93
66438	12/30/2021	Franchise Tax Board	\$437.67
66439	12/30/2021	Franchise Tax Board	\$175.66
66466	12/30/2021	Gary Bowers	\$499.96
66467	12/30/2021	Eileen Brown	\$283.00
66468	12/30/2021	Deberah Carey	\$175.48
66469	12/30/2021	Kerry Carmody	\$175.48
66470	12/30/2021	Richard Conzelman	\$738.96
66471	12/30/2021	Jose Famalette	\$175.48
66472	12/30/2021	David Flowers	\$330.77
66473	12/30/2021	Patricia Gloyd	\$175.48
66474	12/30/2021	Cynthia Hewitt	\$214.63
66475	12/30/2021	Jerome Lohr	\$303.14
66476	12/30/2021	Prisco Manglona	\$175.48
66477	12/30/2021	Roger Maryatt	\$175.48
66478	12/30/2021	Jeremias Morgado	\$175.48
66479	12/30/2021	Sidney Nickolas	\$175.48
66480	12/30/2021	Randy Nicks	\$283.00
66481	12/30/2021	Nancy Ortiz	\$175.48
66482	12/30/2021	Steve Pressley	\$175.48
66483	12/30/2021	Francis Radziewicz	\$175.48
66484	12/30/2021	Joan Russell	\$175.48
66485	12/30/2021	Anita Sailas	\$204.60



# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Page 4

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
66486	12/30/2021	Barbara Schmidt	\$283.00
66487	12/30/2021	Audrey Tucker	\$175.48
66488	12/30/2021	Adeline Varni	\$175.48
<b>Bank Totals</b>			<b>\$312,726.11</b>

**Report Selection Criteria**

	<b>Start</b>	<b>End</b>
<b>Bank Account:</b>	GEN	GEN
<b>Date Range:</b>	Custom	
<b>Item Date:</b>	12/01/2021	12/31/2021
<b>Document Number:</b>	Start	End
<b>Payee:</b>	Start	End

**Report Type:** Single Line  
**Sort Items By:** Date  
**Includes Items posted from these source modules:** AP  
**Includes Items with status:** Outstanding Cleared Voided  
**Includes Items of the Activity Type:** Check  
**Includes Activity Notes:** No  
**Includes Bank Notes:** No

**Search For 1:** Amount  
**Search For 2:** greater than or equal to  
**Search For 3:** \$0.00  
**And/Or:** Or  
**Search For 4:** Amount  
**Search For 5:** less than  
**Search For 6:** \$0.00



## **Agenda 8-C**

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### **BOARD COMMUNICATION**

**Date: January 13, 2022**

TO: Board Chairperson and Directors  
FROM: Penny Harman, Finance Director  
SUBJECT: Approval of Budget Calendar for FY 2022-2023

### **BACKGROUND AND DISCUSSION**

The budget process will begin this year during the month of February. To organize this process, a detailed budget timeline must be available. This timeline will be useful in developing a balanced budget for the next fiscal year.

GVRD staff and Board of Directors will take part in the budget development process following the timeline provided in the attached Budget Calendar. Budget analysis and discussion, including consideration of the current and projected COVID-19 environment, will help us focus on a framework of priorities for park development, recreation programming, capital improvement projects and operations.

The budgeting process will begin February 9, 2022, with Board Adoption of Final Budget projected for the June 9, 2022 Board Meeting.

### **RECOMMENDATION**

Approval of FY 2022-2023 Budget Calendar to begin the budgeting process.

### **PROPOSED ACTION**

Approve the Budget Calendar for FY 2022-2023

### **DOCUMENTS AVAILABLE FOR REVIEW**

A. Budget Calendar.

## **Greater Vallejo Recreation District Budget Calendar 2022-2023**

- |    |   |                             |
|----|---|-----------------------------|
| 1  | Kickoff - Meeting with staff to gather data   | Wednesday, February 9, 2022 |
| 2  | Present data to the Board for general direction<br>Special Board Meeting  | Thursday, March 3, 2022     |
| 3  | Present the following to the Facilities Committee:<br>Proposed Measure K<br>Proposed Capital Improvement Projects<br>Proposed Deferred Maintenance<br>Proposed Fee Schedule           | Monday, March 21, 2022      |
| 4  | Staff Review of Preliminary Budget:<br>Proposed General Fund<br>Proposed Measure K<br>Proposed Capital Improvement Projects<br>Proposed Deferred Maintenance<br>Proposed Fee Schedule | Wednesday, March 23, 2022   |
| 5  | Finance Committee to Review Preliminary Budget  | Monday, April 18, 2022      |
| 6  | Board First View of Preliminary Budget  | Thursday, April 28, 2022    |
| 7  | Board Approval of Preliminary Budget  | Thursday, May 12, 2022      |
| 8  | Advertise Budget  | Sunday, May 15, 2022        |
| 9  | Public Comment on the Budget  | May 16-27, 2022             |
| 10 | Board Study Session & Public Hearing  | Thursday, May 19, 2022      |
| 11 | Budget Revisions Due for Final Budget   | Friday, June 3, 2022        |
| 12 | Board Adoption of Final Budget  | Thursday, June 9, 2022      |



## Agenda 9-A

### BOARD COMMUNICATION

Date: January 13, 2022

TO: Board Chairperson and Directors

FROM: Gabe Lanusse, General Manager

SUBJECT: RESOLUTION OF THE BOARD OF DIRECTORS OF GREATER VALLEJO RECREATION DISTRICT APPROVING APPLICATION(S) FOR RECREATIONAL INFRASTRUCTURE REVENUE ENHANCEMENT PROGRAM GRANT FUNDS

### **BACKGROUND AND DISCUSSION**

This program originates from Proposition 68, placed on the ballot via Senate Bill 5 (DeLeon, Chapter 852, statutes of 2017), and approved by voters on June 5, 2018. Funds for the program were appropriated via State Budget item 3790-101-6088(1) 2(a). Legislative program information is found in the Public Resources Code (PRC) beginning at §80000. The Office of Grants and Local Services (OGALS) retains the right to waive requirements not mandated by statute. Funds are provided by the program as described below:

### **Recreational Infrastructure Revenue Enhancement Program (RIRE): \$37,000,000**

Funds are available for a local agency that has obtained voter approval between November 1, 2012, through November 30, 2018 for revenue enhancement measures aimed at improving and enhancing local or regional park and recreational infrastructure. Where the local agency has had qualifying measures approved by more than one voting area, the award will be based on the combined populations of the voting areas that approved qualifying measures. For purposes of determining funds to be awarded, a person can only be counted once, regardless of the number of qualifying measures approved by the local agency.

**Public Resources Code §80066.** *The sum of forty million dollars shall be available to the department, upon appropriation by the Legislature, for grants, awarded proportionally based on populations served, to local agencies that have obtained voter approval between November 1, 2012, through November 30, 2018, inclusive, for revenue enhancement measures aimed at improving and enhancing local or regional park infrastructure. A recipient of a grant under this section shall receive at least two hundred fifty thousand dollars (\$250,000) for the purposes of the revenue enhancement measure.*

Measure K, a voter approved parcel tax of \$48 a year, assessed to property owners within the Greater Vallejo Recreation District, passed in 2012 and was renewed for 15-Years by a supermajority vote in 2017.

### **RECOMMENDATION**

The \$250,000 funding provided by the RIRE Program will improve park and recreational infrastructure within the Greater Vallejo Recreation District. Staff recommends fulfilling the requirements to obtain the grant funding. One such requirement is that the Board adopt this resolution.

### **ALTERNATIVES CONSIDERED**

Do nothing.

Take a roll call vote.

### **ENVIRONMENTAL REVIEW**

CEQA review would be required for projects falling under the CEQA guidelines.

### **PROPOSED ACTION**

Staff recommends the Board of Directors fulfill the requirement of RIRE Program by adopting Resolution 2022-01 and if it passes, staff will continue with the process to obtain the funds.

### **DOCUMENTS AVAILABLE FOR REVIEW**

- a. Draft Resolution 2022-01
- b. Allocations for the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018



## RESOLUTION NUMBER 2022-01

### **RESOLUTION OF THE BOARD OF DIRECTORS OF GREATER VALLEJO RECREATION DISTRICT. APPROVING APPLICATION(S) FOR RECREATIONAL INFRASTRUCTURE REVENUE ENHANCEMENT PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Recreational Infrastructure Revenue Enhancement Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Board of Directors to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into contracts with the State of California to complete project(s);

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Greater Vallejo Recreation District (GVRD) hereby:

1. Approves the filing of project application(s) for Recreational Infrastructure Revenue Enhancement Grant Program grant project(s); and
2. Certifies that GVRD has or will have available, prior to commencement of project work utilizing Recreational Infrastructure Revenue Enhancement funding, sufficient funds to complete the project(s); and
3. Certifies that GVRD has or will have sufficient funds to operate and maintain the project(s); and
4. Certifies that GVRD will comply with the provisions of §1771.5 of the State Labor Code; and
5. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, GVRD will consider a range of actions that include, but are not limited to, the following:
  - (A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
  - (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
  - (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.

(D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

6. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)); and

7. Certifies that GVRD has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and

8. Delegates the authority to the General Manager or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and

9. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

ADOPTED by the Board of Directors of the Greater Vallejo Recreation District on the 13th day of January 2022 by the following vote:

I, the undersigned, hereby certify that the foregoing Resolution 2022-01 was dully adopted by the grantee's Board of Directors following a roll call vote.

Ayes:

Noes:

Absent:

Attest: \_\_\_\_\_  
Kimberly Pierson, Board Clerk

\_\_\_\_\_  
GVRD Board Chairperson



## Allocations for the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018

### Recreational Infrastructure Revenue Enhancement (RIRE) Program

(Minimum Allocation \$250,000)

Jurisdiction	RIRE Allocation
Carmel Valley Recreation and Park District	\$ 250,000
City & County of San Francisco, Recreation & Park Dept	\$ 1,634,540
City of Albany	\$ 250,000
City of Berkeley, Parks, Recreation & Waterfront Dept	\$ 250,000
City of Clayton	\$ 250,000
City of Davis, Parks & Community Services	\$ 250,000
City of Rancho Cucamonga	\$ 250,000
City of Rocklin, Parks and Recreation	\$ 250,000
City of South Lake Tahoe	\$ 250,000
Cordova Recreation and Park District	\$ 250,000
Cosumnes Community Services District	\$ 250,000
County of Los Angeles, Dept of Parks & Recreation	\$ 19,025,731
County of Santa Clara, Parks & Recreation Dept	\$ 3,583,151
County of Marin, Marin County Parks	\$ 480,201
County of Santa Cruz, Parks Open Space & Cultural Srvc	\$ 250,000
County of Sonoma, Regional Parks	\$ 925,899
East Bay Regional Park District	\$ 1,596,099
Fair Oaks Recreation and Park District	\$ 250,000
Firehouse Community Park Agency	\$ 250,000
Greater Vallejo Recreation District	\$ 250,000
Hayward Area Recreation and Park District	\$ 555,656
Isla Vista Recreation and Park District	\$ 250,000
La Selva Beach Recreation District	\$ 250,000
Midpeninsula Regional Open Space District	\$ 1,428,282
Monterey Peninsula Regional Park District	\$ 250,000
Mountains Recreation & Conservation Authority	\$ 250,000
Santa Clara Valley Open Space Authority	\$ 2,520,441
Southgate Recreation and Parks District	\$ 250,000
Strawberry Recreation District	\$ 250,000
Town of Truckee	\$ 250,000
<b>TOTAL FOR ALL RECIPIENTS</b>	<b>\$ 37,000,000</b>





## Agenda 9-B

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### BOARD COMMUNICATION

Date: January 13, 2022

TO: Board Chairperson and Directors

FROM: Gabe Lanusse, General Manager

SUBJECT: **DISCUSSION TO EITHER CONTINUE ALLOWING MEETINGS OF LEGISLATIVE BODIES TO BE HELD IN PERSON IN COMPLIANCE WITH ANY FACE-MASK REQUIREMENTS IN PLACE AT THE TIME OF THE MEETING, OR RESOLUTION 2022-02 OF THE BOARD OF DIRECTORS OF THE GREATER VALLEJO RECREATION DISTRICT NOTING THE CITY OF VALLEJO'S PROCLAMATION OF A LOCAL EMERGENCY DECLARED ON MARCH 16, 2020 AND MAKING THE LEGALLY REQUIRED FINDINGS TO AUTHORIZE THE CONDUCT OF REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS PURSUANT TO ASSEMBLY BILL 361**

### **BACKGROUND AND DISCUSSION**

On September 9, 2021 the Board of Directors of the Greater Vallejo Recreation District resumed in person meetings in compliance with any face-mask requirements in place at the time of the meeting.

Due to the rapid increase in positive COVID cases and the highly contagious Omicron variant that continues to spread and accounts for the majority of cases across the nation, staff has received a number of concerns raised both by members of the public and District employees related to continuing in person meetings of the Board of Directors, which is the reason for placing this item on the agenda this evening for Board discussion and consideration.

If the Board determines to return to remote teleconference meetings via zoom, the Board would need to adopt a resolution noting the emergency declaration of the City of Vallejo and authorizing remote teleconference meetings of the Board in accordance with AB 361.

As a reminder, AB 361 was signed by the Governor on September 16, 2021, which amends the Brown Act to allow meetings of legislative bodies to be conducted via teleconference under certain conditions during proclaimed emergencies.

AB 361 allows legislative bodies to hold meetings utilizing teleconferencing without complying with the standard teleconferencing requirements if the Governor has proclaimed a State of Emergency and any of the following circumstances occur:

State or local officials have imposed or recommended measures to promote social distancing; or

- A meeting is being held for the purposes of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- The legislative body has determined that as a result of the emergency, meeting in person would present imminent risks to the health and or safety of attendees.

The proposed resolution to return to remote teleconference meetings of the Board of Directors:

- Ratifies the Vallejo City Council's proclamation that a local emergency still exists throughout the City, and that in-person meetings of the Board would present imminent risks to the health or safety of attendees; and
- Authorizes staff and the Board of Directors to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

If adopted, the resolution will take effect immediately upon its adoption and will be effective until the earlier of February 12, 2022, or such time as the Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953(b)(3).

If the Board of Directors adopts a resolution to return to remote teleconference meetings, staff will return to the Board at its February 10th regular meeting for its consideration to either continue with teleconference meetings per the provisions of AB 361 or return to in-person Board meetings.

If the Board determines to continue with in-person meetings, it is important to note that Section 54953 of the Brown Act will continue to govern teleconference participation in meetings.

The matter before the Board of Directors is to either decide to continue with in-person meetings of the Board or return to remote teleconference meetings for the next thirty (30) days in light of the surge in the number of positive COVID cases.

**RECOMMENDATION**

Following discussion, either continue to allow meetings of the Board to be held in person in compliance with any face-mask requirements in place at the time of the meeting, or adopt a resolution to return to remote teleconference meetings in light of the COVID-19 Omicron surge and the number of positive cases.

**REASON FOR RECOMMENDATION**

Due to the rapid increase in positive COVID cases and the highly contagious Omicron variant that continues to spread and accounts for the majority of cases across the nation, the Board is being asked to discuss and consider whether to continue with in-person meetings or adopt a resolution enacting the provisions of AB 361 to return to remote teleconference meetings via Zoom



## RESOLUTION 2022-02

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREATER VALLEJO RECREATION DISTRICT NOTING THE CITY OF VALLEJO'S PROCLAMATION OF A LOCAL EMERGENCY DECLARED ON MARCH 16, 2020 AND MAKING THE LEGALLY REQUIRED FINDINGS TO AUTHORIZE THE CONDUCT OF REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS PURSUANT TO ASSEMBLY BILL 361**

**WHEREAS**, on March 4, 2020, pursuant to California Government Code Section 8625, the Governor of the State of California proclaimed a statewide state of emergency due to COVID-19; and

**WHEREAS**, on March 26, 2020 the Board of Directors of the Greater Vallejo Recreation District adopted Resolution No. 2020-01 Declaring and Joining with the City of Vallejo's Declaration of the Existence of a Local Emergency and Rendering Certain Emergency Orders Related to the COVID-19 (aka "Coronavirus") Pandemic; and

**WHEREAS**, all meetings of the Greater Vallejo Recreation District's legislative bodies are open and public, as required by the Brown Act (California Gov. Code sections 54950 et seq.), so that any member of the public may attend, participate, and watch the District's Board of Directors conduct their business; and

**WHEREAS**, beginning in March 2020, the Governor issued a series of Executive Orders, N-25-20, N-29-20, and N-35-20, that waived certain Brown Act requirements to allow legislative bodies to continue meeting while slowing the spread of COVID-19; and

**WHEREAS**, N-29-20 allowed the Board of Directors to meet via teleconference without complying with certain Brown Act requirements; and

**WHEREAS**, on June 11, 2021, the Governor issued Executive Order N-08-21, extending the Brown Act provisions of N-29-20 through September 30, 2021; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed Assembly Bill 361 ("AB 361"), into law, allowing the District's legislative body to continue to meet via teleconference during proclaimed states of emergency under modified Brown Act requirements; and

**WHEREAS**, AB 361, as codified in Government Code section 54953(e), provides for teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, AB 361 allows legislative bodies to continue to meet via teleconference when a state of emergency is declared by the Governor, pursuant to Government Code section 8625, proclaiming the existence of conditions of a disaster or of extreme peril to the safety of persons

or property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, AB 361 further requires that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Vallejo City Council's proclaimed local emergency remains in effect; and

**WHEREAS**, the City of Vallejo remains at a substantial or high transmission of COVID 19 cases and vaccination status in the County due to the emerging and highly transferable Omicron variant;

**WHEREAS**, the Board of Directors resumed in person meetings on September 9, 2021.

**WHEREAS**, in order to protect the health and safety of the District residents and visitors and in order to follow the sound guidance and recommendations of the CDC and the California Department of Public Health, the Board of Directors finds it is in the best interest of public health and safety, as affected by the emergency caused by the spread of COVID-19 and the Omicron variant, and necessary to issue and implement this Resolution to protect life, health and safety of its residents and the community at large.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Directors of the Greater Vallejo Recreation District does hereby resolve as follows:

**Section 1.** The Recitals set forth above are true and correct and are incorporated into this Resolution by reference.

**Section 2.** The Board of Directors notes the City of Vallejo's proclamation that a local emergency still exists throughout the City, and that in-person meetings of the District's legislative body would continue to present imminent risk to the health or safety of attendees.

**Section 3.** The staff and Board of Directors of the Greater Vallejo Recreation District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings via teleconference pursuant to AB361, in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

**Section 4.** In the event of disruption which prevents a legislative body of the Greater Vallejo Recreation District from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the District's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the Board of Directors may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

**Section 5.** This Resolution shall take effect immediately upon its adoption and shall be effective until February 13, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors may continue to teleconference without compliance with Government Code section 54953(b)(3).

**Section 6.** If any section, subsection, clause or phrase in this resolution is for any reason held invalid, the validity of the remainder of this resolution shall not be affected thereby. The Board of Directors would have passed this resolution and each section, subsection, sentence, clause, or phrases thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases thereof to be held invalid.

**Section 7.** The Board Clerk shall certify the adoption of this Resolution and shall cause a certified Resolution to be filed in the Office of the Board Clerk.

Adopted by the Board of Directors of the Greater Vallejo Recreation District at a regular meeting held on January 13, 2022 with the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
GVRD Board Chairperson

ATTEST:

\_\_\_\_\_  
Kimberly Pierson, Board Clerk



## Maintenance Department Board Report

1/13/22

### Parks and Facilities

- Sport Fields
  - Parks staff continues working at Wilson baseball field doing turf renovations weather permitting.
- Glen Cove Park
  - Staff is working with the contractor to add more pickleball courts.
- Dan Foley Cultural Center
  - We are having issues with the HVAC system; staff is working with the company that installed the system to fix the mechanical issues.
- BRS
  - Received a draft of the preliminary master plan from the consultant.
- Hiddenbrooke Park
  - Due to the heavy rains, there was some flooding in the Park; staff worked with VFWD to resolve the flooding situation as best possible.
- CalTrans Clean California Grants Program
  - Continue working with City and VFWD to apply to receive funds to do improvements at Lake Dalwigk Park.
- Full-time recruitment
  - We are in the process of hiring for the Maintenance Worker position; we are having the knowledge testing scheduled January 13<sup>th</sup>.

# BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
<b>395/401 Renovations</b>					
Design Phase	1/1/2018	6/1/2021	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2019	6/1/2020	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	12/23/2022	7/1/2022	10%	<input type="checkbox"/>	Contractor began with demo of the south area of 401 building.
<b>401 Seismic Retrofit</b>					
Design Phase	8/1/2020	12/10/2020	100%	<input checked="" type="checkbox"/>	
Permit Issued	1/5/2021	1/27/2021	100%	<input checked="" type="checkbox"/>	
RFP	3/22/2021	4/30/2021	100%	<input checked="" type="checkbox"/>	
Build	4/27/2021	12/27/2021	90%	<input type="checkbox"/>	Contractor completed all the interior work, and is working on the completion of the outside the building.
<b>VCC Kitchen</b>					
Design Phase	1/1/2015	8/1/2020	100%	<input checked="" type="checkbox"/>	
Permit Issued	8/1/2019	8/1/2021	100%	<input checked="" type="checkbox"/>	
Engineer's cost estimate	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Proposed Board Approval	8/12/2022	11/18/2021	100%	<input checked="" type="checkbox"/>	
RFP	1/7/2021	2/28/2022	10%	<input type="checkbox"/>	The RFP went out. We are having a mandatory walkthrough meeting with the contractors by the end of this month.
Build	4/4/2022	9/1/2022	0%	<input type="checkbox"/>	
<b>Dan Foley Cultural Center Upgrades</b>					
Phase design	7/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	



Build	8/1/2021	2/15/2022	80%	<input type="radio"/>	New floors were installed by a contractor, waiting on the contractor to install the acoustic tiles.
<b>Richardson Electrical</b>					
Design Phase	3/1/2020	1/28/2022	95%	<input type="radio"/>	Application is now in design phase, waiting from PG&E to approve the design.
Permit Issued	2/3/2022	2/28/2022		<input type="radio"/>	
RFP	3/1/2022	3/31/2022		<input type="radio"/>	
Build	5/2/2022	7/1/2022		<input type="radio"/>	
<b>Cunningham Pool ADA Upgrades</b>					
Design Phase	11/1/2020	1/28/2022	95%	<input type="radio"/>	Plans were submitted to the City; we received the comments with revisions needed on the plans; PDF designs getting close to complete the resubmittal package.
Permit Issued	2/1/2022	2/28/2022		<input type="radio"/>	
RFP	3/1/2022	3/31/2022		<input type="radio"/>	
Build	5/2/2022	8/1/2022		<input type="radio"/>	
<b>Grant Mahony Building Upgrades and Park Lighting</b>					
Design/Assessment Phase	9/1/2021	1/28/2021	50%	<input type="radio"/>	An architect performed an evaluation of the building; he is waiting for a second opinion to complete the structural assessment report of the building.
Permit Issued	2/1/2022	2/28/2022		<input type="radio"/>	
RFP	3/1/2022	3/31/2022		<input type="radio"/>	
Build	5/2/2022	8/1/2022		<input type="radio"/>	
<b>PB Projects</b>					
Design Phase	1/1/2020	3/24/2020	100%	<input checked="" type="radio"/>	City postponed the projects on 2020 due to the pandemic.
RFP	5/2/2021	6/20/2021	100%	<input checked="" type="radio"/>	
Build	11/12/2021	1/28/2022	70%	<input type="radio"/>	Landscape contractor began the work for the smart greener garden at SVCC and Setteraust Park.
<b>Hanns Park Disc Golf</b>					
Design Phase	3/1/2021	9/27/2021	100%	<input checked="" type="radio"/>	
Equipment	8/26/2021	9/1/2021	100%	<input checked="" type="radio"/>	

Build	10/6/2021	2/15/2022	90%	<input type="radio"/>	All the tee pads and sleeves for the baskets were installed; working on the signs, benches, and trash receptacles.
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## **Finance Department Board Report**

1/13/2022

### **Property Tax 1<sup>st</sup> Apportionment FY 21-22**

- The first apportionment of property taxes for the current FY was scheduled on December 20, 2021. We will not have the exact amounts apportioned until we receive the statement from Solano County. These amounts will be reported in next month's financial reports.

### **COVID-19 Fiscal Relief for Special Districts**

- In October we applied for a portion of the \$100 million appropriated to independent special districts for revenue losses or unanticipated costs incurred due to the COVID-19 public health emergency. GVRD has been allocated \$594,359. The county has said they would issue payment by 1/5/22.

### **Calendar Year End**

- As the calendar year has ended, the Finance Department is currently working on year end payroll requirements, such as W-2's and quarterly tax reports. We will also be issuing 1099's this month. We have completed implementing the part time wage increase. We have also made adjustments for any benefit changes effective the 1<sup>st</sup> of the year.

### **Budget FY 22-23**

- It is that time of the year to begin working on the new FY budget. General Manager Lanusse and I are working on the budget calendar and will present it to the board for approval at an upcoming meeting.



# Recreation Department Board Report

1/13/2022

## Activity Guide:

- Activity Guide Mailing List is available to patrons on the GVRD website.
- Spring Activity Guide is available online and at selected locations.



## Aquatics:

- After School at the Pool has 20 participants registered for the month of January. Staff received praise from parents regarding program satisfaction.
- Lap Swimming remains popular amongst the community. Every lane is at capacity during the mid-day swim from 10am-1pm.
- Vallejo Aquatic Club, Solano Polo, and Solano Aquatic Sea Otters will be using the pool for swimming and water polo practices this month.

### **Community Centers:**

- Community Center Monitor job posting closed on 12/31. Our department is looking to hire up to 3 staff.
- COVID Testing Site continues at SVCC opening extended hours 1/3-1/14 due to the high demands for testing.
- 2022 brings new course proposals for contractual classes. The department is working with potential instructors to increase programs at the facilities.

### **Community Events & Children's Wonderland:**

- Santa Visits were scheduled on December 17 & 18. 12 happy families had a private session with Santa at Santa's Workshop (SVCC). The event was intended to be a traveling event. However, due to COVID-19 the staff restructured the program and offered it at a GVRD facility.
- Children's Wonderland will re-open Saturday, January 8th. Park will be open Saturday and Sundays, 10:00am-3:00pm through the end of February.
- Birthday Party reservations are still available through the winter.

### **Sports:**

- New HIITS for Kids youth fitness class had a total of 8 participants. This is a great start to building up this program.
- Junior Development tennis program for beginners has maximum enrollment of 10 participants for all winter session through January.
- The Department is working on a program plan to introduce E-sports and a FREE Mobile Recreation program this spring, as additional programs for the community.

## Youth Services:

- The Department hosted “Santa’s Workshop” Break Camp for 2 weeks, with a total of 34 participants at the Vallejo Community Center during the winter break.
- Department staff are generating program ideas for designed to provide care for non-student days to align with school district student calendar.





## General Manager Board Report

1/13/2022

- We have responded to the Vallejo School District regarding Franklin Middle School, and I have a call with them either the end of this week or next.
- Prop 68 Per Capita grant is for playground improvements for Terrace Park. We are also working on a new grant from Prop 68 (RIRE) grant which will go towards improvements at Setterquist Park.
- I had a phone conversation with the Prop 68 competitive grant liaison, and we discussed the applications.
- We will receive COVID relief funding over \$550,000. This will help in the shortfall we encountered during the pandemic.
- I communicated with the City of Vallejo regarding the Colusa Street property zoning. I provided that information to Greg Sessler and have requested a review and comparable study for the property's value.
- I would like to set up a tour of facilities/parks for Directors McDonald and Aliga for the last week of January or the first week of February. The Board Clerk will coordinate dates. It will be 2-3 hours and a meal will be included. I will be driving the large van.
- I have joined the Vallejo Chamber of Commerce as a Director at Large. Their annual installation dinner will change format due to Omicron cases.
- Black and Vaxxed have partnered with GVRD to have vaccinations available at City Park on February 13<sup>th</sup> from 12:30pm-3:30pm
- We are reviewing the 5 year Strategic Action Plan (SAP) RFQ proposals and hope to have a vendor chosen and a signed contract by the end of January.

- On a separate note, I have contacted a consultant to work with the board on team building, duties, and what the Board would like to get out of their time as Directors for GVRD. Her name is Amy Howarth and she will be reaching out to you all after the City of Vallejo has made their appointment to our Board.
- The City of Vallejo will be conducting interviews for their appointment to the GVRD Board ( and other commissions) January 18<sup>th</sup>.
- We had 254 toys left over from our December events. We worked with non-profits to assist us in distributing them. I believe we had over 500 in total to help make families holidays a little better.
- We had a couple firms reply to our Request for Qualifications (RFQ) regarding the refinancing of PERS. We will create a comparison chart to distribute.
- I will be away for pesticide training in Sacramento next week (January 19-21). As always, I can be reached by phone, text, or email.
- I will be off January 18<sup>th</sup>.
- I am preparing for negotiations regarding my contract.
- I will have an updated project status list for the next board meeting. It will be in the format that Parks and Facilities Superintendent Nuno has done.
- Thank you all for your time.