



# GREATER VALLEJO RECREATION DISTRICT

**Mission Statement:** *Building community and enhancing quality of life through people, parks, and programs.*  
Website: [www.gvrd.org](http://www.gvrd.org)

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors  
Rizal Aliga  
Ron Bowen  
Robert Briseño  
Adjoa McDonald  
Wendell Quigley  
  
General Manager  
Gabriel Lanusse

**In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection electronically at <https://www.gvrd.org/board-meetings-committees>**

## **Board of Directors Meeting Agenda**

Thursday, March 9, 2023

Administrative Office, 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

### **Public Comment on Items on the Agenda**

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the Chairperson of the Board. Please state your name and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization. Each individual speaker may speak for up to three minutes, and an individual representing an organization may speak up to five minutes.

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization.

6) **Presentations:**

6.1 Introducing Joe Gatmen, Recreation Coordinator (Ryans)

6.2 Introducing Courtney Collier, Recreation Coordinator (Ryans)

7) **Committee Updates**

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

8) **Consent Calendar**

**Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.**

8.1 Approve Board Minutes-February 23, 2023-Regular Meeting

8.2 Accept Facility and Development Committee Minutes-February 13, 2023

8.3 Accept Budget and Finance Committee Minutes-February 17, 2023

**9) Financials:**

9.1 Approve Financial Statement through 2/28/2023 (Lanusse)

9.2 Approve Payment of Bills 2/1/2023 through 2/28/2023 (Lanusse)

**10) Action Items:**

10.1 Discussion and General Direction on Fiscal Year 2023-2024 Budget Data (Lanusse)

**11) Staff Updates**

11.1 Finance Director

11.2 Maintenance Superintendent

11.3 Recreation Superintendent

11.4 General Manager

**12) Executive Session:**

12.1 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager

Employee Organizations: International Brotherhood of Electrical Workers Local Union 1245 (IBEW); Service Employees International Union Local 1021 (SEIU)

Unrepresented Employees: Superintendents, Finance Director, Board Clerk, and Human Resources Clerk

12.2 Conference with Real Property Negotiators; pursuant to Government Code Section 54956.8

Property: Franklin Middle School, 510 Starr Avenue, Vallejo

Agency Negotiator: General Manager

Negotiating Party: Vallejo Unified School District

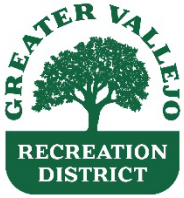
Under Negotiation: price, terms of payment

**13) Administrative Items:**

13.1 Discussion and possible creation of a new Board Ad Hoc Committee regarding youth.

**14) Announcements and Comments from Board Members**

**15) Meeting Adjourn**



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Rizal Aliga  
Ron Bowen  
Robert Briseño  
Adjoa McDonald  
Wendell Quigley

General Manager  
Gabriel Lanusse

## Greater Vallejo Recreation District Board of Directors

### MINUTES

February 23, 2023 – 401 Amador Street

6:30 p.m.

1) **Call to Order:**

Chairperson Briseño called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., February 23, 2023, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

Chairperson Briseño led the pledge.

3) **Roll Call:**

**Present:** Chairperson Robert Briseño; Secretary Rizal Aliga; Director Ron Bowen

**Staff:** Legal Counsel Andrew Shen; General Manager, Gabriel Lanusse; Recreation Supervisor, Julie Myers; Board Clerk, Kimberly Pierson

**Excused:** Vice Chairperson Wendell Quigley, Director Adjoa McDonald

4) **Approval of Agenda-**

Director Aliga offered the motion, seconded by Director Bowen to approve the agenda. Motion passed.

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

1 Public Speaker

6) **Committee Updates:**

**The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.**

Sports Center Ad Hoc – Director Aliga announced the ad hoc committee is looking for new locations.

**7) Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

**7.1 Approve Board Minutes-February 9, 2023-Special Meeting**

Director Bowen offered the motion, seconded by Director Aliga to approve the Consent Calendar. Motion passed.

**8) Action Items:**

**8.1 Approve 1<sup>st</sup> Read Updates to Policy 3075-Use of Community Centers (Ryans)**

Comments were given on revising the chart on page 7 of RR3075 regarding the number of security guards needed at events. Director Bowen offered the motion, seconded by Director Aliga to approve the 1<sup>st</sup> Read of Policy/RR 3075. Motion passed.

**8.2 Approve 1<sup>st</sup> Read of Policy 3073-Cunningham Aquatic Complex Rules and Procedures (Ryans)**

Director Bowen offered the motion, seconded by Director Aliga to approve the 1<sup>st</sup> Read of Policy 3073-Cunningham Aquatic Complex Rules and Procedures. Motion passed.

**9) Discussion:**

**9.1 Discussion and possible approval of a committee with other local agencies**

1 Speaker

Chairperson Briseño would like to form a board committee with a focus on youth, with the goal of inviting other local agencies to join. He plans to assign members at the next board meeting.

**10) Staff Updates-Information Only**

**10.1 Finance Director**

**10.2 Facilities Superintendent**

1 Speaker

- Announced the acceptance of a proposal for tree removal at McIntyre Ranch.
- Announced an upcoming volunteer workday at Hanns Park.
- Provided an update on the Vallejo Community Center project.

**10.3 Recreation Superintendent-given by Julie Myers, Rec. Supervisor**

- Provided a check for \$5,000 from the Vallejo Waterfront Weekend event.
- Provided an update on the recent Adaptive Recreation Valentine's Dance.

**10.4 General Manager-**

- Provided an update on discussions regarding a proposed youth center.
- Announced a recent presentation at Leadership Vallejo.
- Announced plans to do a tour of facilities.
- Provided an update on negotiations.

**11) Executive Session:** at 7:24pm Chairperson Briseño convened to executive session.

11.1 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager

Employee Organizations: International Brotherhood of Electrical Workers Local Union 1245 (IBEW); Service Employees International Union Local 1021 (SEIU)

Unrepresented Employees: Superintendents, Finance Director, Board Clerk, and Human Resources Clerk

at 8:22pm Chairperson Briseño convened to regular session and reported the following:

Item 11.1: Guidance and direction given by both parties.

**12) Announcements and Comments from Board Members:**

Director Bowen announced that he will not be able to attend Monday's Policies and Personnel Committee meeting.

Chairperson Briseño announced that he will be on vacation from June 10-July 15th

**13) Meeting Adjourn:**

Director Aliga offered the motion, seconded by Director Bowen to adjourn the meeting at 8:27 p.m. Motion passed.

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**Rizal Aliga, Board Secretary**

**Date**



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**Facility and Development Committee Minutes**  
**Monday, February 13, 2022**  
**5:30 p.m.**  
**Administrative Office-Board Room**  
**401 Amador Street**

**In attendance:** Director McDonald, Director Aliga, General Manager Lanusse,  
Maintenance Superintendent Nuno

Meeting began: 5:30 PM

**1. Public Comment**

No public comment.

**2. McIntyre Ranch Site Structure, Trees, and Infrastructure:**

Maintenance Superintendent Nuno reported that staff had a walkthrough on site with the tree companies to make sure everyone is submitting their proposals on the same scope of work. Staff is also working with an engineer to update the plans of the barn to current code and then to get an engineer's cost estimate based on the options for the barn. We were told by the City that they cannot provide the ranch with the water since they do not have the needed pressure. The Committee recommended the possibility of having a special meeting to discuss McIntyre ranch.

**3. 395/401 Amador Street Building Improvements:**

Maintenance Superintendent Nuno reported that the contractor is working on completing the items that were listed on the punch list. Staff will be getting all the proposals for the AV system for the board room soon. The City approved the revisions for 395 building, and staff will be asking contractors for proposals for the finishes of the 395 building. General Manager Lanusse mentioned that staff had a meeting with the designer to have displays in the hallway for art or Rec activities drawings, and having wayfinding signs.

**4. Capital Improvement List:**

General Manager talked about scheduling a special board meeting in March to discuss the CIP list with the board.

**5. Vallejo Community Center Improvements:**

Maintenance Superintendent Nuno reported that the contractor continues working on this project on the ADA parking spaces and the hood screen on the roof requested by the City. The County also will be doing an inspection soon. Once the County inspection is completed and approved, the City will be issuing a temporary occupancy permit, and we can start utilizing the new kitchen while we are still working on the other things to get completed. Staff will be working on the ribbon cutting and the open house event.

**6. Dan Foley Artificial Field Upgrades:**

Maintenance Superintendent Nuno reported that staff met with the engineer consultant that will be helping with this project; staff will be meeting again in March to start selecting the materials for the replacement of the artificial field.

**7. City Park Upgrades Feedback:**

Staff provided the results of City Park survey. Staff mentioned that they are working with a consultant on a design based on the feedback received from the community. Staff also reported that a group reached out to GVRD for the possibility of adding a tool library using the second story office of the building; the concern from staff is that is not ADA compliance.

**8. Blue Rock Springs master Plan Draft:**

General Manager Lanusse reported that staff is working with a consultant on the Park master plan. Once the park master plan is completed; staff can do improvements in phases.

**9. Children's Wonderland Gazebos Update:**

Maintenance Superintendent Nuno reported that staff is working with the City to issue the permit to install the shade structures; staff has a scheduled meeting with City staff to go over this project, and hopes to move forward with this.

**10. Franklin Middle School Site Update:**

General Manager Lanusse reported that still in talks with the school district staff for Franklin middle School.

**11. Policy 6010 – Naming of Facilities:**

General Manager Lanusse reported that the City of Vallejo recently created a policy for naming of facilities; we currently have a policy for naming of facilities, but we would have to look at their policy to compare and maybe need to update ours.

Adjourned at 6:36 PM



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**Budget and Finance Committee Agenda  
Friday, February 17, 2023  
9:30 a.m.  
Administrative Office-Board Room  
401 Amador Street**

**In attendance:** Director Briseño, Director Bowen, General Manager Lanusse,

Meeting began: 9:31am

**1. Public Comment**

N/A

**2. Review Budget Timeline**

- a. Fee schedule is past due for second review. Staff will report with update regarding creation of fee schedule on an excel spreadsheet, with a column for percentage increases. The current format was a word document and could not perform math. One committee member would like to have it return to committee for a final review before sending it to the board for review. Some modifications were proposed to items 4 and 5 on the calendar.

**3. Update-Budget Preparations for Fiscal Year 2023-2024**

- a. Staff is working on a rough draft to present to the board to receive general direction..

**4. Update-COVID-19 One Time Payment for Part-Time Staff –**

- a. The District paid Part-time employees who worked during COVID and are currently employed by the district an amount up to \$2000 based on the number of hours they worked during the fiscal year 2020-2021. There were 51 employees. The total cost to the district was \$33,844.85

Adjourned at 9:55 am





**Greater Vallejo Recreation District  
Balance Sheet  
All Funds Combined  
February 28, 2023**

**Assets**

Cash - Solano County	3,412,591.14
Cash - General Account - Bank of the West	156,578.34
Cash - Payroll - Bank of the West	83,362.13
Cash - Umpqua Bank - Reserve Account	1,627,567.74
Cash - Retiree Benefit Trust Fund	1,298,411.72
Accounts Receivable	<u>(251,733.38)</u>

**Total Assets 6,326,777.69**

**Liabilities**

Accounts Payable	8,621.80
Payroll Related Payables	(2,379.36)
Building Deposits Payable	32,166.54
Amount Due Customers - Etrak	<u>4,095.78</u>

Total Liabilities 42,504.76

**Net Assets**

Fund Balance - Restricted Operating Reserve	3,000,000.00
Fund Balance - Unrestricted Operating Reserve	2,551,472.94
Fund Balance - Restricted Retiree Benefit	1,298,411.72
Fund Balance - Designated Reserve 15%	1,627,567.74
Excess Revenues Over Expenses	<u>(2,193,179.47)</u>

Total Net Assets 6,284,272.93

**Total Liabilities and Net Assets 6,326,777.69**



**Greater Vallejo Recreation District  
Financial Report Year-to-Date  
as of February 28, 2023  
All Funds**

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	4,284,657	8,027,837	3,743,180	53.37%
Facilities	0	0	0	0.00%
Park Maintenance & Visitor Service	126,732	218,400	91,668	58.03%
Recreation	914,855	1,398,151	483,296	65.43%
Capital Improvements	0	3,324,690	3,324,690	0.00%
<b>Total Revenues</b>	<b>5,326,244</b>	<b>12,969,078</b>	<b>7,642,834</b>	<b>41.07%</b>
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	1,641,252	2,410,942	769,690	68.08%
Planning & Development	135,229	188,741	53,512	71.65%
Facilities	919,740	1,450,172	530,432	63.42%
Visitor Services	68,978	155,433	86,455	44.38%
Landscaping & Grounds	1,226,487	2,160,910	934,423	56.76%
Recreation	2,199,532	3,116,168	916,636	70.58%
Capital Improvements	1,328,205	3,485,447	2,157,242	0.00%
Contingency Reserve	0	1,265	1,265	0.00%
Retiree Medical Benefit - OPEB	0	0	0	0.00%
<b>Total Expenditures</b>	<b>7,519,423</b>	<b>12,969,078</b>	<b>5,449,655</b>	<b>57.98%</b>
<b>Net Revenues Over (Expenditures)</b>	<b>(2,193,179)</b>	<b>0</b>	<b>2,193,179</b>	

**Greater Vallejo Recreation District**  
**Financial Report Year-to-Date**  
**7/2022-2/2023**  
**All Funds Detailed**

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	4,284,657	8,027,837	3,743,180	53.37%	4,284,657
200	Planning & Development	0	0	0	0.00%	
300	Facilities	0	0	0	0.00%	-
301	Visitor Services	126,732	218,400	91,668	58.03%	
310	Landscaping & Grounds	0	0	0	0.00%	126,732
010	Recreation Administration	3,700	5,148	1,448	0.00%	
415	Children's Wonderland	25,953	59,560	33,607	43.57%	
430	Break Camp	25,355	49,305	23,950	51.43%	
450	Vallejo Community Center	3,912	0	(3,912)	0.00%	
451	Foley Cultural Center	166,535	200,000	33,465	83.27%	
460	Sports	51,123	116,120	64,997	44.03%	
465	Community Events	3,455	13,600	10,145	25.41%	
480	ExLP	183,437	166,542	(16,895)	110.14%	
481	After School Programs	250,222	280,000	29,778	89.36%	
486	Teen Services	0	2,200	2,200	0.00%	
490	Therapeutic Recreation	310	6,100	5,790	5.08%	
720	North Vallejo Community Center	18,765	29,035	10,270	64.63%	
721	South Vallejo Community Center	47,302	54,846	7,544	86.25%	
730	Cunningham Pool	134,785	415,695	280,910	32.42%	914,855
<b>Total Revenues</b>		<b>5,326,244</b>	<b>9,644,388</b>	<b>4,318,144</b>	<b>55.23%</b>	<b>5,326,244</b>

<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	1,075,911	1,554,923	479,012	69.19%	
007	Human Resources	260,025	410,048	150,023	63.41%	
100	Finance	305,316	445,971	140,655	68.46%	1,641,252
200	Planning & Development	135,229	188,741	53,512	71.65%	135,229
300	Facilities	919,740	1,450,172	530,432	63.42%	919,740
301	Visitor Services	68,978	155,433	86,455	44.38%	68,978
310	Landscaping & Grounds	1,226,487	2,160,910	934,423	56.76%	1,226,487
010	Recreation Administration	291,278	408,720	117,442	71.27%	
415	Children's Wonderland	152,257	208,340	56,083	73.08%	
430	Break Camp	91,103	190,272	99,169	47.88%	
450	Vallejo Community Center	25,563	17,562	(8,001)	145.56%	
451	Foley Cultural Center	235,464	353,972	118,508	66.52%	
460	Sports	105,868	209,219	103,351	50.60%	
465	Community Events	30,140	79,998	49,858	37.68%	
480	ExLP	294,195	300,786	6,591	97.81%	
481	After School Programs	278,741	369,336	90,595	75.47%	
486	Teen Services	750	7,883	7,133	9.51%	
490	Therapeutic Recreation	1,097	9,377	8,280	11.69%	
720	North Vallejo Community Center	31,122	47,720	16,598	65.22%	
721	South Vallejo Community Center	45,103	60,220	15,117	74.90%	
730	Cunningham Pool	616,851	852,763	235,912	72.34%	2,199,532
	Capital Improvements	1,328,205	3,485,447	2,157,242	38.11%	1,328,205
	Contingency Reserve	0	1,265	1,265	0.00%	
	Retiree Medical Benefit - OPEB	0	0	0		
<b>Total Expenditures</b>		<b>7,519,423</b>	<b>12,969,078</b>	<b>5,449,655</b>	<b>57.98%</b>	<b>7,519,423</b>

<b>Net Revenues Over (Expenditures)</b>	<b>(2,193,179)</b>	<b>(3,324,690)</b>	<b>(1,131,511)</b>		<b>(2,193,179)</b>
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**Greater Vallejo Recreation District  
Financial Report Year-to-Date  
as of February 28, 2023  
Measure K**

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	1,065,199	2,250,000	1,184,801	47.34%
<b>Total Revenues</b>	<b><u>1,065,199</u></b>	<b><u>2,250,000</u></b>	<b><u>1,184,801</u></b>	<b><u>47.34%</u></b>
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	23,022	91,000	67,978	25.30%
Facilities	539,150	877,892	338,742	61.41%
Landscaping & Grounds	372,476	685,551	313,075	54.33%
Recreation	525,419	580,912	55,493	90.45%
Capital Improvements	239,338	385,000	145,662	0.00%
<b>Total Expenditures</b>	<b><u>1,699,405</u></b>	<b><u>2,620,355</u></b>	<b><u>920,950</u></b>	<b><u>64.85%</u></b>
<b>Net Revenues Over (Expenditures)</b>	<b><u>(634,206)</u></b>	<b><u>(370,355)</u></b>	<b><u>263,851</u></b>	

**Greater Vallejo Recreation District**  
**Financial Report Year-to-Date**  
**7/2022-2/2023**  
**Measure K Detailed**

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	1,065,199	2,250,000	1,184,801	47.34%	
007	Human Resources	0	0	0		
100	Finance	0	0	0		1,065,199
200	Planning & Development	0	0	0		
300	Facilities	0	0	0		
301	Visitor Services	0	0	0		
310	Landscaping and Grounds	0	0	0		
010	Recreation Administration	0	0	0		
415	Children's Wonderland	0	0	0		
430	Break Camp	0	0	0		
450	Vallejo Community Center	0	0	0		
451	Foley Cultural Center	0	0	0		
460	Sports	0	0	0		
465	Community Events	0	0	0		
480	ExLP	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	0	0	0		
490	Therapeutic Recreation	0	0	0		
720	North Vallejo Community Center	0	0	0		
721	South Vallejo Community Center	0	0	0		
730	Cunningham Pool	0	0	0		
<b>Total Revenues</b>		<b>1,065,199</b>	<b>2,250,000</b>	<b>1,184,801</b>	<b>47.34%</b>	<b>1,065,199</b>

<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	23,022	89,000	65,978	25.87%	
007	Human Resources	0	0	0		
100	Finance	0	2,000	2,000	0.00%	23,022
200	Planning & Development	0	0	0		
300	Facilities	539,150	877,892	338,742	61.41%	539,150
301	Visitor Services	0	0	0		
310	Landscaping & Grounds	372,476	685,551	313,075	54.33%	372,476
010	Recreation Administration	48,346	10,000	(38,346)		
415	Children's Wonderland	11,801	83,923	72,122	14.06%	
430	Break Camp	0	0	0		
450	Vallejo Community Center	14,776	9,879	(4,897)	149.57%	
451	Foley Cultural Center	40,678	62,000	21,322	65.61%	
460	Sports	14,765	40,597	25,832	36.37%	
465	Community Events	162	8,612	8,450	1.88%	
480	ExLP	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	112	4,707	4,595	2.38%	
490	Therapeutic Recreation	66	2,777	2,711	2.38%	
720	North Vallejo Community Center	8,569	12,672	4,103	67.62%	
721	South Vallejo Community Center	13,526	14,000	474	96.62%	
730	Cunningham Pool	372,618	331,745	(40,873)	112.32%	525,419
	Capital Improvements	239,338	385,000	145,662	62.17%	239,338
	Contingency Reserve	0	0	0	0.00%	
	Retiree Medical Benefit - OPEB	0	0	0	0.00%	
<b>Total Expenditures</b>		<b>1,699,405</b>	<b>2,620,355</b>	<b>920,950</b>	<b>64.85%</b>	<b>1,699,405</b>

<b>Net Revenues Over (Expenditures)</b>	<b>(634,206)</b>	<b>(370,355)</b>	<b>263,851</b>	<b>(634,206)</b>
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## Greater Vallejo Recreation District Revenue and Expense Variance Report February 2023

	For February Only				Cumulative through February				Adopted Budget	Projected at Year End	Variance	Notes
	Anticipated		Actual		Anticipated		Actual					
	%	\$	Actual	Over/(Under)	%	\$	Actual	Over/(Under)				
<b>REVENUES</b>												
Taxes	0.0%	\$0.00	\$0.00	\$0.00	51.3%	\$4,060,902.35	\$4,170,133.00	\$109,230.65	\$7,920,599	\$8,133,648	\$213,049	
Other Admin Revenues	5.6%	\$6,100.00	\$12,171.00	\$6,071.00	50.2%	\$53,846.49	\$114,524.00	\$60,677.51	\$107,238	\$228,080	\$120,842	
Maintenance	7.0%	\$15,300.00	\$9,194.00	(\$6,106.00)	52.9%	\$115,537.27	\$126,732.00	\$11,194.73	\$218,400	\$239,561	\$21,161	
Recreation	8.9%	\$124,100.00	\$92,836.00	(\$31,264.00)	59.7%	\$834,414.83	\$914,855.00	\$80,440.17	\$1,398,151	\$1,532,937	\$134,786	
Capital Improvements									\$3,324,690	\$3,324,690	\$0	
<b>Total Revenues</b>		\$145,500.00	\$114,201.00	(\$31,299.00)		\$5,064,700.95	\$5,326,244.00	\$261,543.05	\$12,969,078	\$10,134,227	\$489,839	1
<b>EXPENSES</b>												
Administration	8.3%	\$199,300.00	\$133,474.00	(\$65,826.00)	62.0%	\$1,494,782.74	\$1,641,252.00	\$146,469.26	\$2,410,942	\$2,647,183	\$236,241	
Maintenance	7.7%	\$302,800.00	\$383,853.00	\$81,053.00	57.0%	\$2,255,778.63	\$2,350,433.00	\$94,654.37	\$3,955,256	\$4,121,222	\$165,966	
Recreation	8.0%	\$250,400.00	\$297,121.00	\$46,721.00	62.0%	\$1,931,678.21	\$2,199,532.00	\$267,853.79	\$3,116,168	\$3,548,268	\$432,100	
Capital Improvements	8.3%	\$289,292.00	\$1,007.00	(\$288,285.00)	66.4%	\$2,314,336.81	\$1,328,205.00	(\$986,131.81)	\$3,485,447	\$3,485,447	\$0	
Contingency Reserve							\$0.00		\$1,265	\$1,265	\$0	
Retiree Benefit-OPEB									\$0	\$0	\$0	
<b>Total Expenses</b>		\$752,500.00	\$815,455.00	\$61,948.00		\$5,682,239.57	\$7,519,422.00	\$508,977.43	\$12,969,078	\$10,316,672	\$834,306	2
Change in Fund Balance									\$0	(\$182,445)	(\$344,467)	

**Notes:**

1. All departments are over the amounts expected for revenues at this time of the year.
2. Capital Improvements is under the anticipated amounts for expenses at this point in the year, while Administration, Maintenance, and Recreation are all over the anticipated amounts. These over/under amounts vary throughout the year.

# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
69320	02/01/2023	Prisco Manglona	\$264.50
69321	02/02/2023	Horizon	\$347.70
69322	02/02/2023	Bert Williams & Sons Inc	\$15.16
69323	02/02/2023	Express Shirt Printing	\$239.51
69324	02/02/2023	Professional Office Services, Inc	\$1,184.62
69325	02/02/2023	All Star Rents	\$598.54
69326	02/02/2023	Victory Stores	\$153.86
69327	02/02/2023	Ryan Allen	\$169.18
69328	02/02/2023	Brady Industries	\$92.98
69329	02/02/2023	AT&T	\$93.55
69330	02/02/2023	CivicPlus LLC	\$22,997.50
69331	02/02/2023	Clark Pest Control	\$108.00
69332	02/02/2023	Comcast	\$173.14
69333	02/02/2023	Commercial Energy Of Montana	\$9,526.53
69334	02/02/2023	Complete Welders Supply	\$111.35
69335	02/02/2023	Jesenia Espinosa	\$119.00
69336	02/02/2023	Favaro, Lavezzo, Gill, Caretti & Heppe	\$4,670.32
69337	02/02/2023	Latoya Hamp	\$110.00
69338	02/02/2023	Deon D. Price	\$250.00
69339	02/02/2023	Javier Rodriguez	\$150.00
69340	02/02/2023	SiteOne Landscape Supply	\$404.07
69341	02/02/2023	The Office City	\$26.34
69342	02/02/2023	Tru Green	\$278.25
69343	02/02/2023	Vallejo Adult School	\$40.00
69344	02/02/2023	Orlando Wynn	\$3,600.00
69345	02/06/2023	P G & E	\$9,311.96
69346	02/06/2023	Big Creek Lumber & Building Material	\$430.06
69347	02/06/2023	Ariane Borges	\$11.00
69348	02/06/2023	Koff & Associates	\$393.75
69349	02/06/2023	Destiny Perkins	\$117.84
69350	02/06/2023	Preferred Alliance, Inc.	\$182.28
69351	02/06/2023	Sphero, Inc	\$3,303.01
69352	02/07/2023	Kelly-Moore Paint Co.-NorCal CPC	\$128.87
69353	02/07/2023	Morgan Alarm Co., Inc	\$179.00
69354	02/07/2023	Janie Alvord	\$60.00
69355	02/07/2023	Vanessa Barabad	\$216.00
69356	02/07/2023	Big Creek Lumber & Building Material	\$0.00
69357	02/07/2023	Big Creek Lumber & Building Material	\$430.83
69358	02/07/2023	Courtney Collier	\$51.75
69359	02/07/2023	Commercial Pool Systems, Inc	\$2,304.97
69360	02/07/2023	FASTSIGNS-American Canyon	\$140.88
69361	02/07/2023	Margaret Ford-Smlth	\$117.00
69362	02/07/2023	Sara R Loaiza	\$45.00
69363	02/07/2023	Anthony Luna	\$28.00
69364	02/07/2023	Latisha Murray	\$50.00
69365	02/07/2023	Platt Electric Supply	\$613.99
69366	02/07/2023	Rhinos Roofing Company	\$500.00
69367	02/07/2023	Parul Singh	\$68.00
69368	02/07/2023	Teletrac Navman US Ltd.	\$2,089.20
69369	02/07/2023	Pricilla Ulmer	\$75.00
69370	02/08/2023	Melisa Garcia	\$750.00
69371	02/10/2023	P G & E	\$18.17
69372	02/10/2023	Big Creek Lumber & Building Material	\$83.38
69373	02/10/2023	Delta Bluegrass Co	\$758.63
69374	02/10/2023	Future Chevrolet Fleet Sales	\$31,217.91
69375	02/10/2023	GreatAmerica Financial Services	\$1,644.20

**BR Bank Register Report**  
**Greater Vallejo Recreation District (0GVRD)**

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
69376	02/10/2023	Lloyd Engineering	\$1,851.00
69377	02/10/2023	M & M Sanitary LLC	\$327.84
69378	02/10/2023	Solano County	\$84.00
69379	02/10/2023	Verdin	\$10,891.51
69380	02/13/2023	US Bank Corporate Payment System	\$21,442.19
69381	02/13/2023	Julle Myers	\$100.00
69382	02/14/2023	General Plumbing Supply Co	\$179.47
69383	02/14/2023	Vallejo Times Herald	\$880.00
69384	02/14/2023	Tri-City Fence	\$1,942.00
69385	02/14/2023	Big Creek Lumber & Building Material	\$58.18
69386	02/14/2023	Darlene Bolton	\$160.20
69387	02/14/2023	BrightView Landscape Services, Inc.	\$836.00
69388	02/14/2023	Patty Cabral	\$50.00
69389	02/14/2023	AT&T	\$161.32
69390	02/14/2023	Empower Annuity Ins Co Of America	\$300.00
69391	02/14/2023	Brandon Greene	\$119.00
69392	02/14/2023	Lift Off, LLC	\$960.00
69393	02/14/2023	Steven Logoteta	\$52.00
69394	02/14/2023	Moore Design Group	\$1,707.50
69395	02/14/2023	MUN CPA's	\$800.00
69396	02/14/2023	Pape Machinery, Inc	\$304.43
69397	02/14/2023	Quench USA, Inc.	\$44.54
69398	02/14/2023	Sherwin-Williams	\$1,457.60
69399	02/14/2023	SiteOne Landscape Supply	\$1,551.57
69400	02/14/2023	Christine Start	\$190.00
69401	02/14/2023	The Office City	\$115.36
69402	02/14/2023	Underground Vaults & Storage, Inc.	\$115.76
69403	02/14/2023	Frankie Valentine-Flores	\$757.20
69404	02/14/2023	Antony Ryans	\$700.00
69405	02/16/2023	P G & E	\$150.00
69406	02/16/2023	Dell Marketing L.P.	\$5,824.53
69407	02/16/2023	American Sanitation Inc	\$1,300.00
69408	02/16/2023	Bay Area Driving School	\$54.60
69409	02/16/2023	Big Creek Lumber & Building Material	\$95.85
69410	02/16/2023	AT&T	\$46.18
69411	02/16/2023	C-DAT	\$150.00
69412	02/16/2023	Clark Pest Control	\$108.00
69413	02/16/2023	Comcast	\$258.08
69414	02/16/2023	Crown Hill Materials	\$417.17
69415	02/16/2023	Karina Gonzalez	\$450.00
69416	02/16/2023	Karen Houston	\$330.00
69417	02/16/2023	Jason Jones	\$348.00
69418	02/16/2023	Virlynda Luciano	\$85.80
69419	02/16/2023	Lorna Mandap	\$295.40
69420	02/16/2023	Metropolitan Life Insurance Company	\$5,885.65
69421	02/16/2023	Marcus Miles	\$25.00
69422	02/16/2023	Minuteman Press	\$285.52
69423	02/16/2023	Municipal Resource Group, LLC	\$1,912.50
69424	02/16/2023	Ayanna Salas	\$400.00
69425	02/16/2023	Elzy Santiago	\$50.00
69426	02/16/2023	SiteOne Landscape Supply	\$185.29
69427	02/16/2023	Adriana Smith	\$50.00
69428	02/16/2023	Strails Of Mare Island Rowing Assoc	\$750.00
69429	02/16/2023	The Office City	\$174.59
69430	02/22/2023	C.P.R.S.	\$720.00
69431	02/22/2023	State Of California	\$160.00



## BR Bank Register Report

### Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

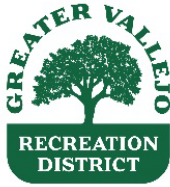
Document Number	Date	Payee Name / Description	Amount
69432	02/22/2023	Alhambra	\$137.41
69433	02/22/2023	B & G Tires Of Vallejo	\$264.70
69434	02/22/2023	Darlene Belton	\$160.20
69435	02/22/2023	Big Creek Lumber & Building Material	\$322.59
69436	02/22/2023	Break It Down Soul Line Dance	\$177.00
69437	02/22/2023	Angelito Or Loana Claudio	\$1,253.00
69438	02/22/2023	Comcast	\$86.57
69439	02/22/2023	Commercial Pool Systems, Inc	\$2,652.79
69440	02/22/2023	DRS Marine, Inc.	\$17,367.00
69441	02/22/2023	Favaro, Lavezzo, Gill, Caretti & Heppe	\$2,622.50
69442	02/22/2023	Joe Gatmen	\$400.00
69443	02/22/2023	Glen Cove Communtiy Association	\$40.00
69444	02/22/2023	Abigail Hernandez	\$982.80
69445	02/22/2023	International Festival & Events Associ	\$340.00
69446	02/22/2023	Kay Cady-Johnson	\$5,169.50
69447	02/22/2023	Karissa Kozier	\$80.00
69448	02/22/2023	National Recreation And Park Associa	\$180.00
69449	02/22/2023	PROforma	\$3,654.88
69450	02/22/2023	Regional Government Services	\$1,302.64
69451	02/22/2023	Rhinos Roofing Company	\$68,750.00
69452	02/22/2023	Theodore Rocha	\$175.20
69453	02/24/2023	Morgan Alarm Co., Inc	\$750.75
69454	02/24/2023	P G & E	\$18,752.61
69455	02/24/2023	Sandra Alcala	\$220.32
69456	02/24/2023	Apex Engineering	\$4,500.00
69457	02/24/2023	AT&T	\$53.50
69458	02/24/2023	BrightView Landscape Services, Inc.	\$48,350.33
69459	02/24/2023	Commercial Pool Systems, Inc	\$621.98
69460	02/24/2023	FASTSIGNS-American Canyon	\$290.94
69461	02/24/2023	FRG Waste Resources, Inc	\$266.50
69462	02/24/2023	Hellas Construction, Inc	\$3,550.00
69463	02/24/2023	Minuteman Press	\$404.43
69464	02/24/2023	Municipal Resource Group, LLC	\$3,150.00
69465	02/24/2023	Sierra Truck And Van, Inc.	\$4,044.87
69466	02/27/2023	Eileen Brown	\$281.00
69467	02/27/2023	Deberah Carey	\$132.25
69468	02/27/2023	Kerry Carmody	\$132.25
69469	02/27/2023	Richard Conzelman	\$683.70
69470	02/27/2023	Jose Famalette	\$132.25
69471	02/27/2023	Patricia Gloyd	\$132.25
69472	02/27/2023	Cynthia Hewitt	\$214.63
69473	02/27/2023	Jerome Lohr	\$341.59
69474	02/27/2023	Prisco Manglona	\$132.25
69475	02/27/2023	Roger Maryatt	\$281.00
69476	02/27/2023	Jeremias Morgado	\$132.25
69477	02/27/2023	Sidney Nickolas	\$132.25
69478	02/27/2023	Randy Nicks	\$281.00
69479	02/27/2023	Nancy Ortiz	\$132.25
69480	02/27/2023	Steve Pressley	\$132.25
69481	02/27/2023	Francis Radziewicz	\$132.25
69482	02/27/2023	Joan Russell	\$132.25
69483	02/27/2023	Anita Sallas	\$242.83
69484	02/27/2023	Barbara Schmidt	\$132.25
69485	02/27/2023	Audrey Tucker	\$132.25
69486	02/27/2023	Adeline Varni	\$132.25

### Budget Summary

Department	2022-2023 Final Budget				2023-2024 Proposed Budget			
	Revenues	Expenses	Measure K	Variance	Revenues	Expenses	Measure K	Variance
			Expenses				Expenses	
<b>General Administration</b>								
001	General Supp. & Admin.	5,777,837	1,554,923	89,000	4,222,914	6,482,289	1,900,000	4,582,289
007	Human Resources	0	410,048	0	(410,048)	0	381,239	(381,239)
100	Finance	0	445,971	2,000	(445,971)	0	434,539	(434,539)
001	General Fund Contribution	0	0	0	0	1,200,000	1,200,000	0
	<b>Total Admin Services</b>	<b>5,777,837</b>	<b>2,410,942</b>	<b>91,000</b>	<b>3,366,895</b>	<b>7,682,289</b>	<b>3,915,778</b>	<b>0</b> <b>3,766,511</b>
<b>Measure K</b>								
001	Measure K	2,000,000	0	(2,235,355)	2,000,000	2,130,398		2,130,398
001	Measure K Carryover	250,000	0	0	250,000	235,000		235,000
001	<b>Total Measure K</b>	<b>2,250,000</b>	<b>0</b>	<b>(2,235,355)</b>	<b>2,250,000</b>	<b>2,365,398</b>	<b>0</b>	<b>2,365,398</b>
<b>Parks Maintenance</b>								
200	Park Maint. & Dev.	0	188,741	0	(188,741)		190,323	(190,323)
300	Facilities	0	1,450,172	877,892	(1,450,172)		1,603,268	(1,603,268)
301	Visitor Services	218,400	155,433	0	62,967	259,000	213,000	46,000
310	Landscaping & Grounds	0	2,160,910	685,551	(2,160,910)		2,173,190	(2,173,190)
	<b>Total Parks</b>	<b>218,400</b>	<b>3,955,256</b>	<b>1,563,443</b>	<b>(3,736,856)</b>	<b>259,000</b>	<b>4,179,781</b>	<b>0</b> <b>(3,920,781)</b>
<b>Recreation:</b>								
010	Recreation Admin	5,148	408,720	10,000	(403,572)	9,000	488,658	(479,658)
415	Children's Wonderland	59,560	208,340	83,923	(148,780)	44,850	171,634	(126,784)
430	Break Camp	49,305	190,272	0	(140,967)	69,740	161,188	(91,448)
450	Vallejo Community Ctr.	0	17,562	9,879	(17,562)	100,232	115,914	(15,682)
451	Foley Cultural Center	200,000	353,972	62,000	(153,972)	189,552	411,380	(221,828)
460	Sports	116,120	209,219	40,597	(93,099)	69,732	167,704	(97,972)
465	Community Events	13,600	79,998	8,612	(66,398)	14,000	80,429	(66,429)
480	Expanded Learning Prog.	166,542	300,786	0	(134,244)	203,100	295,007	(91,907)
481	After School Programs	280,000	369,336	0	(89,336)	339,300	489,565	(150,265)
486	Teen Services	2,200	7,883	4,707	(5,683)	6,500	16,907	(10,407)
490	Adaptive Recreation	6,100	9,377	2,777	(3,277)	4,500	11,340	(6,840)
720	N. Vallejo Comm.Ctr.	29,035	47,720	12,672	(18,685)	26,800	58,341	(31,541)
721	S. Vallejo Comm. Ctr.	54,846	60,220	14,000	(5,374)	64,235	100,950	(36,715)
730	Cunningham Pool	415,695	852,763	331,745	(437,068)	371,982	992,009	(620,027)
	<b>Total Recreation</b>	<b>1,398,151</b>	<b>3,116,168</b>	<b>580,912</b>	<b>(1,718,017)</b>	<b>1,513,523</b>	<b>3,561,026</b>	<b>0</b> <b>(2,047,503)</b>
<b>Others</b>								
906	Capital Improvements	3,324,690	3,485,447	0	(160,757)	1,160,000	1,160,000	
935	Contingency Reserve	0	1,265	0	(1,265)		113,625	
001	Retiree Benefit-OPEB	0	0	0	0		50,000	
	<b>Total Others</b>	<b>3,324,690</b>	<b>3,486,712</b>	<b>0</b>	<b>(162,022)</b>	<b>1,160,000</b>	<b>1,323,625</b>	<b>0</b> <b>0</b>
	<b>TOTAL BUDGET</b>	<b>12,969,078</b>	<b>12,969,078</b>	<b>0</b>	<b>0</b>	<b>12,980,210</b>	<b>12,980,210</b>	<b>0</b> <b>(71,375)</b>

This should be  
Zero ^

Note: "Measure K Expenses" columns in gray are for information and are not directly included in the Variance calculations. These amounts are included as expenses for the individual programs/departments.



## **Finance Department Board Update**

**03/09/23**

### **Payroll**

- W-2s and 1099s were completed and mailed on Friday, January 27<sup>th</sup>.

### **CalPERS Audit**

- HR and I met with Edward Fama of the CalPERS Office of Audit Services on 1/26/23 for an exit conference to complete the recent audit regarding part-time employee membership enrollments. He told us that a draft report will be sent in February and the final report will be in April.

### **FY 23-24 Budget Process**

- Worksheets have been provided to department heads.

### **Union Negotiations**

- We have received requests for information from both SEIU and IBEW in anticipation of beginning negotiations. Finance and HR are working together to comply with these requests.

### **Meetings with consultants**

- Met with Dana Shigley of Municipal Resource Group (MRG) to discuss budget processes.
- Met with Theresa Phillips of Municipal Resource Group (MRG) to discuss HR Director position.
- Met with Chris Sliz of Regional Government Services (RGS) to discuss succession planning.



# Maintenance Department Board Update

3/9/2023

## Parks and Facilities

- Dan Foley Park
  - Vallejo Watershed Alliance will be having a volunteer workday on March 18<sup>th</sup> with the City tool trailer doing a cleanup of the lake shoreline.
  - Staff will be working on getting the Park ready for fishing in the City event scheduled for March 25<sup>th</sup>.
- Children's Wonderland
  - The contractor completed the work on the restrooms; the artist is working on the drawings.
- McIntyre Ranch
  - We received all the tree work proposals; we will be moving forward to select the lowest proposal.
  - Staff removed a falling tree that was blocking the road by the Yurt area.
- Hanns Park
  - The volunteer vegetation removal workday with Vallejo Water Shed Alliance and Center of Volunteers & Nonprofit Leadership scheduled for March 4<sup>th</sup> was postponed due to weather conditions.
- Fleet
  - The old bucket truck was sold on the auction for 28k; staff is working on purchasing the replacement.
- Sports Fields
  - Staff worked on Thurmon field getting the field ready for Little League; staff will continue working on other fields.
- Recruitment
  - The Parks Department hired four people for Visitor Services season; staff plans to hire two more for the season.

# BOARD PROJECTS UPDATE



Date

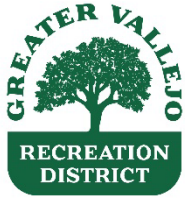
TASK	START	END	% COMPLETE	DONE	NOTES
<b>395/401 Renovations</b>				<input type="radio"/>	
Design Phase	1/1/2018	6/1/2021	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2019	6/1/2020	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	12/23/2021	6/1/2023	60%	<input type="radio"/>	Received the proposals for the AV system for the board room; City inspected 401 building and 395 restrooms with some corrections needed; we will put out an RFP for 395 finishes.
<b>VCC Kitchen</b>					
Design Phase	1/1/2015	8/1/2020	100%	<input checked="" type="checkbox"/>	
Permit Issued	8/1/2019	8/1/2021	100%	<input checked="" type="checkbox"/>	
Engineer's cost estimate	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Proposed Board Approval	8/12/2022	11/18/2021	100%	<input checked="" type="checkbox"/>	
RFP	1/7/2022	2/28/2022	100%	<input checked="" type="checkbox"/>	
Build	4/18/2022	3/28/2023	95%	<input type="radio"/>	City issued the temporary occupancy permit; contractor continue working on the ADA parking and the roof screen.
<b>Cunningham Pool Shade Structures</b>				<input type="radio"/>	
Design/Assessment Phase	1/1/2023	3/28/2023	60%	<input type="radio"/>	Staff is working on the design to present to the City for their approval.
RFP	4/1/2023	5/1/2023	0%	<input type="radio"/>	
Permit Issued	5/1/2023	6/1/2023	0%	<input type="radio"/>	
Build	8/1/2023	10/1/2023	0%	<input type="radio"/>	
<b>Dan Foley Artificial Field</b>				<input type="radio"/>	

Assessment and Engineer's cost estimate	8/1/2022	11/1/2022	100%	<input checked="" type="checkbox"/>	
Board Approval	12/1/2022	12/8/2023	100%	<input checked="" type="checkbox"/>	
Design Phase	1/1/2023	4/1/2023	30%	<input type="checkbox"/>	Staff will be meeting with the consultant in March to select the materials and infill.
Permit Issued	5/1/2023	6/1/2023	0%	<input type="checkbox"/>	
RFP	6/1/2022	7/1/2023	0%	<input type="checkbox"/>	
Build	8/1/2023	8/31/2023	0%	<input type="checkbox"/>	
<b>Richardson Electrical Upgrade</b>					
Design Phase	3/1/2020	1/28/2022	100%	<input checked="" type="checkbox"/>	
Permit Issued	2/3/2022	2/11/2022	100%	<input checked="" type="checkbox"/>	
RFP	2/14/2022	3/31/2022	100%	<input checked="" type="checkbox"/>	
Build	6/1/2022	5/1/2023	70%	<input type="checkbox"/>	The new equipment arrived; waiting on PG&E to do the upgrades on the transformer.
<b>Cunningham Pool ADA Upgrades</b>					
Design Phase	11/1/2020	1/28/2022	100%	<input checked="" type="checkbox"/>	City will work on finalizing the plans and making the parking lot improvements.
Permit Issued	6/1/2022	8/5/2022	100%	<input checked="" type="checkbox"/>	City issued the permit.
RFP	3/14/2022	3/28/2022		<input type="checkbox"/>	We are getting close to complete all the documents for the RFP
Build	6/1/2023	9/1/2023		<input type="checkbox"/>	
<b>PB Projects</b>				<input type="checkbox"/>	

Design Phase	1/1/2020	3/24/2020	100%	<input checked="" type="checkbox"/>	City postponed the projects on 2020 due to the pandemic.
RFP	5/2/2021	6/20/2021	100%	<input checked="" type="checkbox"/>	
Build	11/12/2021	2/28/2023	98%	<input type="checkbox"/>	Staff is waiting on the signs to arrive; submitted the reimbursement of these projects to the City.
<b>Hanns Park Disc Golf</b>					
Design Phase	3/1/2021	9/27/2021	100%	<input checked="" type="checkbox"/>	
Equipment	8/26/2021	9/1/2021	100%	<input checked="" type="checkbox"/>	
Build	10/6/2021	3/28/2023	98%	<input type="checkbox"/>	Staff installed the new signs; working on the welcome sign.
<b>Hanns Park Restrooms ADA Upgrades</b>					
Design/Assessment Phase	6/1/2022	11/1/2022	100%	<input checked="" type="checkbox"/>	Plans were completed by an Architect, and submitted to the City.
Permit Issued	12/1/2022	2/14/2023	100%	<input checked="" type="checkbox"/>	City issued the permit.
RFP	3/17/2023	4/14/2023	0%	<input type="checkbox"/>	
Build	6/1/2023	8/1/2023	0%	<input type="checkbox"/>	
<b>Terrace Park Playground</b>					
Prop 68 Per Capita Project Approval	12/1/2020	2/28/2022	100%	<input checked="" type="checkbox"/>	
Design/RFP	12/1/2021	1/30/2022	100%	<input checked="" type="checkbox"/>	We are in contract with a playground vendor; they will be ordering the equipment.
Build	6/1/2023	6/30/2023	0%	<input type="checkbox"/>	

<b>Children's Wonderland Shade Structures</b>				<input type="radio"/>	
Design/Assessment Phase	1/1/2022	2/28/2022	100%	<input checked="" type="radio"/>	
RFP	4/1/2022	9/1/2022	100%	<input checked="" type="radio"/>	
Permit Issued	4/1/2022	3/28/2023	95%	<input type="radio"/>	Submitted a design review application to the City to issue the permit.
Build	5/1/2023	6/1/2023	0%	<input type="radio"/>	
<b>Setterquist RIRE Funds Upgrades</b>				<input type="radio"/>	
Design/Assessment Phase	1/1/2022	2/28/2023	100%	<input checked="" type="radio"/>	
RFP	1/1/2023	3/1/2023	100%	<input checked="" type="radio"/>	We received all the proposals and will be moving forward.
Build	5/1/2023	6/1/2023	0%	<input type="radio"/>	
				<input type="radio"/>	





## Recreation Department Board Updates

03/9/2023

### **Activity Guide:**

- The Department is working on the Activity Guide for the summer season. We plan to offer a bigger and better summer!

### **Aquatics:**

- Vallejo Aquatic Club hosted a swim meet the weekend of March 3<sup>rd</sup>-5<sup>th</sup> and had over 280 competitors.
- Aquatic staff are planning two weeks of an exciting and action-packed Aquatic Swim Break Camp during the weeks of March 27<sup>th</sup> and April 3<sup>rd</sup>.
- Aquatic staff are busy planning for our first ever Easter Egg Hunt, called "Egg Hunt Pool-Ooza", taking place on April 1<sup>st</sup>!

### **Community Centers:**

- Vallejo Community Center opened it's doors on March 1<sup>st</sup> and welcomed classes and patrons back to the facility.

### **Children's Wonderland & Community Events:**

- The Gazebo and Restrooms project at the park is moving forward (murals for both areas).
- Staff are preparing for the Fishing in the City event that will take place at Dan Foley Park on Saturday, March 25<sup>th</sup>.
- The Department is in pre-planning stages for a new event called, "The Vallejo Barber and Beauty Con" that will highlight local businesses in hopes of reaching a new demographic in Vallejo.

### **Sports/Adaptive Recreation (AR):**

- The Department is excited about the summer offerings and will be offering new sports camps including Cheer/Dance, Volleyball and Lacrosse.

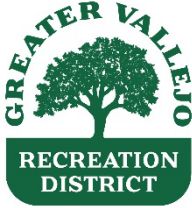
- The Department we will be putting on a summer barbecue for our adaptive community at Blue Rock Spring Park in June. We're excited to work with this unique population of people again!
- Planning for the Sports Hall of Fame continues. The committee met on Wednesday, March 1<sup>st</sup>. The event will be held on Saturday, March 18<sup>th</sup> at the Foley Cultural Center from 4-8pm.
- The Department continues to search for trends to increase AR offerings.

**Staffing:**

- Jeremiah Nicolis, Recreation Coordinator started this past week. Jeremiah comes to us from City of Napa. GVRD is happy to have him on the team!

**Youth Services:**

- The Fun on the Run camp (non-student day) ran on February 20<sup>th</sup> & 21<sup>st</sup> at the Foley Community Center.
- The Department has begun planning for summer camps, recruitment, and training meetings.



## General Manager Board Update

3/9/2023

- I will be attending a meeting with the school district staff regarding outstanding items, and future collaborations.
- I met with staff and inputted information regarding rough drafts for an overall budget. Staff also worked on fee schedule format updates.
- We are developing a description of “What does a youth center for Vallejo look like.”
- I began negotiations SEIU.
- We received good news that our application for Community Development Block Grants has move to the next round. Staff will be making a presentation March 9<sup>th</sup> around 6:30pm. The project is to resurface the Castlewood courts, replace fencing and provide some dedicated pickleball courts. This grant is a federal grant which is being administered by the City of Vallejo.
- Vallejo Parent Nursery School has paid off the loan for the roof repair.
- I attended the Government Action Committee in which there was a presentation regarding Solano 360 fairgrounds project and development. I also updated the group with the Hall of Fame coming up, and the Fishing in the City event.
- Invites for review meetings will be going out to the three groups who submitted RFQ’s for South Vallejo Community Center.