



## GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and programs.*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. \*Due to the current closure of the district office, documents will be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Board of Directors  
Rizal Aliga  
Ron Bowen  
Robert Briseño  
Adjoa McDonald  
Wendell Quigley

General Manager  
Gabriel Lanusse

### Greater Vallejo Recreation District Board of Directors

#### MINUTES

December 8, 2022 – 401 Amador Street

6:30 p.m.

1) **Call to Order:**

Chairperson Bowen called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., December 8, 2022, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

Chairperson Bowen led the pledge.

3) **Roll Call:**

**Present:** Chairperson Bowen; Secretary Rizal Aliga Directors; Wendell Quigley, Robert Briseño

**Staff:** Legal Counsel, Gary Heppell; Maintenance Superintendent, Salvador Nuno; Finance Director, Penny Harman; Recreation Superintendent, Antony Ryans; Human Resources Director, Casey Halcro; Board Clerk, Kimberly Pierson

**Excused:** Vice-Chairperson McDonald; General Manager, Gabe Lanusse

4) **Approval of Agenda:**

Director Quigley offered the motion, seconded by Director Aliga to approve the agenda with one change to remove item 7-G. Motion passed.

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

**6) Committee Updates:**

**The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.**

McIntyre Ranch, Nov. 22<sup>nd</sup> – Well attended, lengthy discussion.

Policies & Personal, Nov. 28<sup>th</sup>-discussion on dress code, how to sanction and remove a board member.

Facility and Development, Nov. 21<sup>st</sup>-Presentation by Enterprise Fleet.

**7) Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

**A) Approve Board Minutes-Special Meeting-November 3, 2022**

**B) Approve Board Minutes-November 10, 2022**

**C) Accept Policy and Personal Committee Minutes-October 24, 2022**

**D) Accept Programs and Publicity Committee Minutes-November 8, 2022**

**E) Accept Budget and Finance Committee Minutes-November 14, 2022**

**F) Accept Facility and Development Committee Minutes – November 21, 2022**

**~~G) Accept Policy and Personal Committee Minutes-November 28, 2022~~**

**H) Approve Contract with Renne Public Law Group (RPLG) to provide Legal Services to the District for a term of 3 Years (Lanusse)**

Director Quigley offered the motion, seconded by Director Briseño to approve the Consent Calendar. Motion passed.

**8) Financials:**

**A) Approve Financial Statement through 11/30/2022 (Harman)**

Director Briseño offered the motion, seconded by Director Quigley to approve the financial statement through 11/30/2022. Motion passed.

**B) Approve Payment of Bills 11/1/2022 through 11/30/2022 (Harman)**

Director Quigley offered the motion, seconded by Director Briseño to approve the Budget Calendar for Fiscal Year 2023-2024. Motion passed.

**C) Approve the Budget Calendar for Fiscal Year 2023-2024 (Harman)**

Director Briseño offered the motion, seconded by Director Quigley to approve the financial statement through 11/30/2022. Motion passed.

**D) Approve Proposed Part Time Pay Range Table (Harman)**

Director Briseño offered the motion, seconded by Director Aliga to approve Part Time Pay Range Table. Motion failed. Director Bowen offered the motion, seconded by Director Aliga to approve the Part Time Pay Range Table with all positions receiving at least a 4% increase. Motion passed with 3 votes in favor and 1 against.

9) **New Business:**

**A) Approve a one-time schedule payment to staff from COVID-19 Fiscal Relief for Special Districts funds at a maximum cost to the District of \$73,044 (Harman)**

5 Speakers for Public Comment

Chairperson Quigley offered the motion, seconded by Director Aliga to give all full-time members \$1500 each. Motion failed. After discussion Director Bowen made a motion, seconded by Director Quigley to give all full-time employees, except for the General Manager, a \$2,000 one-time off schedule payment. Motion passed with 3 votes in favor and 1 against. Direction was given to research a similar payment for part time employees.

**B) Approve Request from Leaven Kids for a reduced rate of \$900/month for use of the Norman King Community Center for Afterschool Tutoring (Ryans)**

After discussion Director Bowen offered the motion, seconded by Director Briseño to approve a reduced rate of \$900 for a 2-year period for the use of the Norman King Community Center for Leaven Kids. Motion passed with 3 votes in favor and 1 against. Direction given to staff to accelerate the process of coming up with a policy for subsidizing non-profits in the area.

**C) Approval to move forward with the replacement of Dan Foley artificial turf field at a cost of up to \$1,100,000 plus optional scope up \$270,000 (Nuno)**

Director Briseño offered the motion, seconded by Director Quigley to move forward with the replacement of the artificial turf field (\$1,100,000 plus the additional \$270,000) Motion passed.

**D) Approve 1<sup>st</sup> Read of Policy 3031-Debt Policy (Harman)**

Director Briseño offered the motion, seconded by Director Aliga to approve Policy 3031-Debt Policy. Motion passed.

**E) Approve 1<sup>st</sup> Read of Policy 3066-Pension Funding (Harman)**

Director Briseño offered the motion, seconded by Director Bowen to approve Policy 3066-Pension Funding. Motion passed.

10) **Administrative Items**

**A) Approve the Board Meeting Calendar for 2023 (Pierson)**

No action taken. Future discussion will be held to determine if the November and December meetings could be moved.

**B) Distribution of the Board of Director's Office Request Form-Calendar Year 2023 (Pierson)**

No action taken.

11) **Staff Updates-Information Only**

**A) Human Resources Director**

- Gave a departing speech.

**B) Finance Director**

- Provided an updated on the 1<sup>st</sup> Apportionment of Fiscal Year 2022-2033 taxes.

**C) Recreation Superintendent**

- Played a video of the recent tree lighting event.

**D) Maintenance Superintendent**

- Provided an update on the Vallejo Community Center Kitchen, and Foley Projects

**E) General Manager-Absent**

**12) Executive Session:** At 9:06pm Chairperson Bowen convened Executive Session

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION Government Code section 54957 Title: General Manager**

At 9:41pm Chairperson Bowen reconvened regular session and reported the following: Evaluation forms were discussed which the General Manager has already partially filled out. Note was made that the board never approved the form and board never came to an agreement on what the form would look like. Direction to Board Clerk: Board would like to schedule a special meeting in January with the five of them to discuss the General Manager review.

**13) Announcements and Comments from Board Members:**

None

**14) Meeting Adjourn:**

Director Quigley offered the motion, seconded by Director Rizal to adjourn the meeting at 9:42 p.m. Motion passed.

  
Rizal Aliga, Board Secretary

  
Date

**Next meeting: January 12, 2023 –Board Meeting**



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Aliga	✓	
Director Bowen	✓	
Director Briseno	✓	
Director McDonald		✓
Director Quigley	✓	

**DATE OF MEETING** December 8, 2022 - 6:30pm

*Kimberly Pierson* 12/8/2022  
Clerk of the Board      Date

**Greater Vallejo Recreation District  
Board of Directors Meeting  
Sign in Sheet  
Thursday, December 8, 2022 6:30pm  
Administration Office Board Room**

*Signing in for this meeting is voluntary*

Name	
1.	Alvin Beglunger
2.	Sarah Creighton-Kirley
3.	Jeffrey Howell
4.	AKBAR DIBB
5.	
6.	
7.	
8.	
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10.	
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17.	



Request to address the Greater Vallejo Recreation District Board of Directors

**Please complete prior to meeting and give to the General Manager**

I would like to speak to the Board: Date: 12/8/22

Name: GREG CARTER

(Please Print)

Organization Represented (if any): SEIU 1021

Phone #: \_\_\_\_\_ Agenda Item Number: 9A

For  Against  Questions

**Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.**

Signature: [Signature]

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



Request to address the Greater Vallejo Recreation District Board of Directors

**Please complete prior to meeting and give to the General Manager**

I would like to speak to the Board: Date: 12/8/22

Name: Jeffrey Worrell

(Please Print)

Organization Represented (if any): \_\_\_\_\_

Phone #: \_\_\_\_\_ Agenda Item Number: 9A

For  Against  Questions

**Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.**

Signature: [Signature]

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



Request to address the Greater Vallejo Recreation District Board of Directors

**Please complete prior to meeting and give to the General Manager**

I would like to speak to the Board: Date: 12/08/2022

Name: Sarah Cleaghton - Kirkey

(Please Print)

Organization Represented (if any): SEIU 1021

Phone #: \_\_\_\_\_ Agenda Item Number: 9A

For  Against  Questions

**Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.**

Signature: [Signature]

Address: \_\_\_\_\_

City/State/Zip: Vallejo CA 94590



Request to address the Greater Vallejo Recreation District Board of Directors

**Please complete prior to meeting and give to the General Manager**

I would like to speak to the Board: Date: 12/18/22

Name: Gilbert Macquez

(Please Print)

Organization Represented (if any): \_\_\_\_\_

Phone #: \_\_\_\_\_ Agenda Item Number: 9A

For  Against  Questions

**Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.**

Signature: [Signature]



Request to address the Greater Vallejo Recreation District Board of Directors

**Please complete prior to meeting and give to the General Manager**

I would like to speak to the Board: Date: 12/8/22

Name: AKAN BISO, SEIU 1021 VICE PRES

(Please Print)

Organization Represented (if any): SEIU 1021

Phone #: \_\_\_\_\_ Agenda Item Number: 9A

For  Against  Questions

**Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.**

Signature: [Signature]