

Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles by providing safe parks and innovative and fun recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Thomas Judt
Stacey Kennington
Tom Starnes

GENERAL MANAGER

Gabe Lanusse

Greater Vallejo Recreation District Board of Directors

MINUTES

February 8, 2024 – 401 Amador Street

6:30 p.m.

1) Call to Order

Chairperson Aliga called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:30 p.m., February 8, 2024, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) Pledge of Allegiance

Chairperson Aliga led the pledge.

3) Roll Call

Present: Chairperson Rizal Aliga; Vice-Chair Stacey Kennington; Secretary Tom Starnes; Directors Thomas Judt, Robert Briseño

Staff: General Manager, Gabriel Lanusse; Legal Counsel, Andrew Shen; Recreation Services Director, Antony Ryans; Parks and Facilities Director, Salvador Nuño; Human Resources Director, Lisa Sorvari; Finance Director, Noel Parkhurst; Board Clerk, Kimberly Pierson

4) Approval of Agenda

Director Starnes offered the motion, seconded by Director Kennington to approve the agenda. Motion passed.

5) Public Comment:-None

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization.

6) Presentations:

Public Comment-None

6.1 Introducing Jesus Segura, Maintenance Worker I (Nuño)

Salvador Nuño introduced Jesus Segura who recently passed his employment probationary period.



6.2 Board Member Best Practices-Training Recap (Directors Aliga and Judt)

Directors Aliga and Judt gave a short presentation on a recent CSDA webinar they attended.

7) Action Items:

Public Comment-None

7.1 Discussion and Possible Action on Crest Ranch Property known as “Country Club Crest Unit No. 8” (Lanusse)

Veronica Nebb, City Attorney for City of Vallejo gave an update on the “crest school” property. The City of Vallejo is currently in contract to purchase the property from the Vallejo School District. During the due diligence phase, it was discovered that GVRD has some claim to the title. After a brief discussion Briseño offered the motion seconded by Director Aliga to place as a closed session item on the next board agenda. Motion passed. Director Starnes requested a preliminary legal opinion on the matter.

7.2 Approve Changes to Policy 1010-Adoption/Amendment of Policies (Sorvari)

Director Briseño offered the motion, seconded by Director Starnes to approve changes to Policy 1010. Motion passed.

7.3 Review of Annual Work Plan (Lanusse)

After a brief discussion, direction was given to the General Manager to provide top 10 rankings on the 6 goals outlined in the 10-year master plan as part of his update at the next board meeting.

8) Staff Updates

Public Comment – None

8.1 General Manager

- Working on the budget. Thanked Sue, Noel, and support staff for working on that and getting bills and people paid. Reviewing line items to trim for next year.
- Provided an update on recent requests made by pickleball players.
- Working with City of Vallejo and Legal Counsel regarding clarity on impact fee distribution.
- Sent an email to city staff regarding maintenance of trees. Will try and set a meeting next week to discuss further.
- Announced an invitation to give a presentation on GVRD’s recent succession plan.
- Updating work expectations with executive staff.



8.2 Recreation Services Director

- Announced an increase in participation at open gym pickleball currently offered Monday, Wednesday, and Friday from 9am -12pm. Average is 50-60 patrons daily.
- Updated the board on Master Plan Goals 3.5b, and 3.4b and provided details on actions that have been taken to complete those goals.

8.3 Parks and Facilities Director

- Provided an update on the recent storm.
- Announced the removal of the Terrace Park playground as part of Prop. 68 grant replacement project.
- Announced the removal of the construction fencing and reopening of Dan Foley Sports Field.
- Provided updates on the Cunningham Pool restroom project and 395 Amador project.

8.4 Human Resources Director

- Provided update on Master Plan objectives relating to 1.1.h- The district has chosen Gallagher to conduct the total compensation study based on their experience with Special Districts. There will be a kickoff meeting on Feb. 12th.
- Provided update on Master Plan objectives relating to 1.1.i- Began reviewing average hours for part time staff to determine if staff should be up for a raise after a certain number of hours or if it should be annually or seasonally based.
- Provided update on Master Plan objectives relating to 1.1.e- Working with the finance department on the timekeeping software.
- Mentioned the need for staff to receive de-escalation training. Staff members are being harassed while working in the parks. Currently looking for a trainer.

8.5 Finance Director

- Discussed status of the cash flow forecast. Currently doing an internal audit of all accounts that feed into either funds or liabilities and assets. Wants to make sure the report is correct and as accurate as possible.
- Provided an update on the status of the budget calendar. Once it is finalized it will be brought to the Budget and Finance Committee and then the full board.
- Provided an update on the FY21/22 Audit-Down to one item, the actuarial report on retiree medical. The current consultant has missed the last two deadlines. Worst case scenario would be to hire another consultant.



- FY 22-23 Audit should begin in April or May depending on auditor's timeline.
- Provided department updates: Migration to cloud-based system, Finance-HRIS RRP, internal processes.

9) Financials:

Public Comment

9.1 Accept Finance Statement through 12/31/2023 (Parkhurst)

Director Briseño offered the motion, seconded by Director Aliga to accept the finance statement through 12/31/2023. Motion passed.

9.2 Accept Payment of Bills 1/1/2024 through 1/31/2024 (Parkhurst)

Director Aliga offered the motion, seconded by Director Starnes to accept the payment of bills 1/1/2024 through 1/31/2024. Motion passed.

10) Committee Updates

Public Comment-None

Feb. 6th Programs Committee-

Director Starnes: commended the amount of scrutiny given to new programming, an in-depth discussion on marketing took place, grant opportunity awarded for Rock the Mic Program-another thing to be commended for entire staff. We're happy to be able to have a new event and have it funded.

Chairperson Aliga: commented on the cost recovery/community benefit exercise that was conducted at the meeting, would love to see that on a larger scale at an all staff or board training so more folks can learn about it, provided an update on a recent meeting with the Bay Padel group-Padel is a huge sport in Europe and South America trying to make its way to North America.

11) Consent Calendar

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

Public Comment-None

11.1 Approve Board Minutes – January 25, 2024

11.2 Accept Budget and Finance Committee Minutes – January 8, 2024

11.3 Accept Policies and Personnel Committee Minutes – January 22, 2024

Director Briseño offered the motion, seconded by Director Starnes to approve the consent calendar. Motion passed.

12) Announcements and Comments from Board Members

Director Briseño provided an update on a recent meeting with School Board Trustee John Fox. He was not aware that GVRD was being excluded from the 2+2 committee meetings and will talk with his fellow VCUSD committee member.



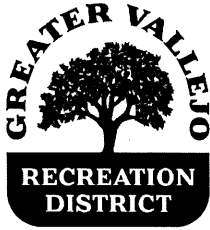
Chairperson Aliga congratulated Director Briseño on receiving the Man of the Year Award at the Solano Chamber of Commerce dinner a couple weeks ago. Stated "it's awesome to see him representing GVRD at that event as well as at the Coach Sarna Flag Football League crab feed." He also announced that he attended the breakfast for the Soano Economic Development Corporation and sat at the City of Vallejo table. He learned more about the California Forever Plan in Rio Vista and met the Solano Land Trust and Solano Farm Bureau folks and shared the good things going on at GVRD.

13) Meeting Adjourn

Director Starnes offered the motion, seconded by Director Kennington to adjourn the meeting at 8:21 p.m. Motion passed.

A handwritten signature in black ink, appearing to read "Tom Starnes", is written over a horizontal line.

Tom Starnes, Board Secretary



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Aliga	✓	
Director Briseño	✓	
Director Judt	✓	
Director Kennington	✓	
Director Starnes	✓	

DATE OF MEETING February 8, 2024 - 6:30pm

Kimberly Person 2/8/2024
 Clerk of the Board Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday, February 8, 2024, 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary.

Name
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