



# GREATER VALLEJO RECREATION DISTRICT

**Mission Statement:** *Building community and enhancing quality of life through people, parks, and programs.*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors  
Rizal Aliga  
Ron Bowen  
Robert Briseño  
Adjoa McDonald  
Gary Salvadori

General Manager  
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. Documents will also be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

## **Greater Vallejo Recreation District Board of Directors**

### **AGENDA-REGULAR MEETING**

**July 28, 2022**

**Administrative Office – Board Room**

**395 Amador Street**

**6:30 p.m.**

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

6) **Presentation:**

**Recognition of Director Gary Salvadori for over 14 Years of Service to GVRD (Lanusse)**

7) **Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

**A) Approve Board Minutes-July 14, 2022**

**B) Accept Budget and Finance Committee Minutes – July 18, 2022**

**C) Accept Programs and Publicity Committee Minutes – July 11, 2022**

**8) Financials:**

- A) Approve Financial Statement as of 6/30/2022 (Harman)**
- B) Approve Payment of Bills 6/1/2022 through 6/30/2022 (Harman)**
- C) Approve Fee Schedule for Fiscal Year 2022-2023 (Harman)**

**9) Staff Reports-Information Only**

- A) General Manager**
- B) Recreation Superintendent**
- C) Human Resources Manager**
- D) Finance Director**
- E) Maintenance Superintendent**

**10) Administrative Items:**

**Board Retreat and Governance Training – August 9<sup>th</sup> 6-9pm  
395 Amador Street, Vallejo**

**11) Announcements and Comments from Board Members:**

**12) Meeting Adjourn:**

**Next meeting: August 11, 2022 –Board Meeting**



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## Greater Vallejo Recreation District Board of Directors

### MINUTES

July 14, 2022 – 395 Amador Street

6:30 p.m.

1) **Call to Order:**

Chairperson Bowen called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., July 14, 2022, in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

3) **Roll Call:**

**Present:** Chairperson Ron Bowen; Directors; Gary Salvadori, and Rizal Aliga

**Staff:** General Manager, Lanusse Maintenance Supervisor, Christopher Andrade; Finance Director, Penny Harman; Recreation Superintendent, Antony Ryans; Human Resources Manager, Casey Halcro; Board Clerk, Kimberly Pierson

**Excused:** Vice-Chairperson McDonald, Director Briseño

4) **Approval of Agenda:**

Director Aliga offered the motion, seconded by Director Salvadori to approve the agenda. Motion passed.

5) **Public Comment:**

**Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.**

None

6) **Consent Calendar:**

**Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.**

- A) Approve Board Minutes-June 23, 2022**
- B) Accept the Budget and Finance Committee Minutes-June 27, 2022**
- C) Accept the Facility and Development Committee Minutes-June 27, 2022**

Director Aliga offered the motion, seconded by Director Salvadori to approve the Consent Calendar. Motion passed.

**7) Staff Reports-Informational Only**

**A) General Manager**

- Announced an upcoming meeting with the City of Vallejo to discuss the Master Lease.
- Provided an update on the McIntyre Ranch Ad-Hoc Committee
- Provided an update on concerns received regarding the Glen Cove Pickleball courts
- Announced the recent passing of Patricia Gatz, who was the heart behind the Sheveland Park Garden.
- Announced the employee of the month for June – Chris Andrade.

**B) Recreation Superintendent**

- Announced the upcoming Dive-In Movie Night.
- Provided an update on recruitment.
- Announced the July 8<sup>th</sup> Bands and Brews event was a success.

**C) Human Resources Manager**

- Provided an update on open positions and recruitment efforts.
- Announced an increase in COVID numbers.
- Recognized staff for a successful Bands and Brews event and congratulated the Employee of the month.

**D) Finance Director-**

- Announced the beginning of the 2022-2023 Fiscal
- Announced the funds from the Unfunded Accrued Liability Refinance were distributed to CalPERS

**E) Maintenance Superintendent – given by Christopher Andrade, Maintenance Supervisor**

- Provided updates on Glen Cove conversion project, 4<sup>th</sup> of July at Dan Foley Park and City of Vallejo Wilson Park Food Truck event

**8) Administrative Items:**

**Standing Board of Director Committee Assignments for 2022/2023**

Chairperson Bowen made the following appointments:

Standing committees for fiscal year 2022-2023:

Inter-Agency Committee (Director Bowen, Alternate Director McDonald)

Facility & Development Committee-(Directors Aliga and McDonald)  
Policies & Personnel Committee-(Directors Bowen and Briseno)  
Budget & Finance Committee-(Directors Bowen and Briseno)  
Programs & Publicity Committee-(Directors Aliga and new board member)  
Ad-Hoc Committee Formed: Sports Center, tasked with researching what it will take to get a new sports complex for the community. (Directors Aliga and McDonald)

- 9) **Executive Session:** At 7:18pm, Chairperson Bowen convened to Executive Session:

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Gov't Code section 57957. Title: General Manager-Gabriel Lanusse**

At 7:25pm, Chairperson Bowen re-convened regular session and reported the following: Information given, no action taken.

- 10) **Announcements and Comments from Board Members:**

Chairperson Bowen announced that he would not be at the next board meeting and acknowledged Director Salvadori for his service.

- 11) **Meeting Adjourn:**

Director Aliga offered the motion, seconded by Director Salvadori to adjourn the meeting at 7:26 p.m. Motion passed.

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Rizal Aliga, Board Secretary

Date



## **Agenda 7-B**

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### **BOARD COMMUNICATION**

**Date: July 28, 2022**

**TO:** Board Chairperson and Directors

**FROM:** Staff

**SUBJECT: Accept the Minutes from the Budget and Finance Committee meeting  
July 28, 2022**

### **RECOMMENDATION**

To accept the minutes from Budget and Finance Committee from the July 28, 2022 meeting.

### **DOCUMENTS AVAILABLE FOR REVIEW**

A) Budget and Finance Committee Minutes from July 28, 2022.



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**Budget and Finance Committee Minutes**  
**Monday, July 18, 2022**  
**6:30 p.m.**  
**Administrative Office-Board Room**  
**395 Amador Street**

**In attendance:** Director Aliga  
General Manager Lanusse, Finance Director Harman  
**Absent:** Director McDonald

Meeting began: 6:30 PM

## **1. Proposed Fee Schedule Fiscal Year 2022-2023**

The committee reviewed the proposed fee schedule and recommended it be sent to the full Board for approval at the next meeting (July 28, 2022).

## **2. Increase to Part Time Wages**

The committee discussed the fact that the State of California minimum wage is being increased to \$15.50/hr. effective January 2023. Our part time wages will need to be adjusted to meet this change. Additionally, the District will be reviewing the pay ranges and making adjustments to the positions covered by each range, possibly adding some new ranges, in order to make the pay more equitable.

Adjourned at 7:09 PM

Next meeting: August 8, 2022



## Agenda 7-C

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### **BOARD COMMUNICATION**

**Date: July 28, 2022**

**TO:** Board Chairperson and Directors

**FROM:** Staff

**SUBJECT: Accept the Minutes from the Programs and Publicity Committee meeting July 11, 2022**

### **RECOMMENDATION**

To accept the minutes from Programs and Publicity Committee from the July 11, 2022 meeting.

### **DOCUMENTS AVAILABLE FOR REVIEW**

A) Programs and Publicity Committee Minutes from July 11, 2022





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## **Programs and Publicity Committee Minutes**

**Monday, July 11, 2022**

**9:00 a.m.**

**Administrative Office-Board Room**

**395 Amador Street**

**In attendance:** Director Bowen, McDonald, Recreation Superintendent, Antony Ryans, Recreation Supervisors, Julie Myers, Sandy Tawaratsumida, & General Manager, Gabriel Lanusse

Meeting began: 9:10 AM

- 1. Activity Guide Update-** Production schedule was distributed at the meeting. The guide is currently in production. July is, "Parks Make Life Better Month!"
- 2. Aquatic Programs-** The LGI class has 16 participants enrolled in the program and will potentially hire several candidates from the course.
- 3. Break Camps-** camps for the summer are filling up quickly. Our popular Davy Jones and Guardstart programs are at capacity for the entire summer.
- 4. Children's Wonderland-**The park continues to remain free to the general public. The park is booked all weekends this month for private rentals. We're currently recruiting to fill the position of Recreation Coordinator who will oversee the park as a part of their job assignment. Additionally, staff interviewed to fill the PT Assistant Coordinator position. An offer was made to a candidate.
- 5. Community Centers Update-** The RFQ draft for subleasing the community center was sent to legal for review. The RFQ will go out in August.
- 6. Community Events-** Bands and Brews took place on 7/8 at Blue Rock Springs from 6:30-8pm. The band that performed was Dirty Cello and had over 200 patrons in participation. A big thank you to the Parks and Maintenance staff for their help!
- 7. Marketing Update-** Verdin has taken over social media pages and began posting content for the district.
- 8. Sports Programs-** The COED soccer program was offered in partnership with Council Member Diaz and took place on Wednesday, June 15<sup>th</sup>, 9am. The camp had about 120 participants registered for the free 4-week camp.

9. **Youth Services-** Staffing is still a challenge for the department. Staff is planning summer programming/camps. All camps are seeing steady numbers each week.

Adjourned at 10:24 AM

**Greater Vallejo Recreation District  
Balance Sheet  
All Funds Combined  
June 30, 2022**

**Assets**

Cash - Solano County	5,680,467.83
Cash - General Account - Bank of the West	93,693.58
Cash - Payroll - Bank of the West	148,403.63
Cash - Umpqua Bank - Reserve Account	1,627,550.66
Cash - Retiree Benefit Trust Fund	1,298,411.72
Accounts Receivable	<u>0.00</u>

**Total Assets      8,848,527.42**

**Liabilities**

Accounts Payable	(1,632.21)
Payroll Related Payables	157,921.43
Building Deposits Payable	15,409.00
Amount Due Customers - Etrak	<u>4,095.78</u>

Total Liabilities      175,794.00

**Net Assets**

Fund Balance - Restricted Operating Reserve	3,000,000.00
Fund Balance - Unrestricted Operating Reserve	2,477,287.12
Fund Balance - Restricted Retiree Benefit	1,298,411.72
Fund Balance - Designated Reserve 15%	1,627,550.66
Excess Revenues Over Expenses	<u>269,483.92</u>

Total Net Assets      8,672,733.42

**Total Liabilities and Net Assets      8,848,527.42**

**Greater Vallejo Recreation District  
Financial Report Year-to-Date  
as of June 30, 2022  
All Funds**

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	8,319,468	7,930,654	(388,814)	104.90%
Facilities	50,000	0	(50,000)	0.00%
Park Maintenance & Visitor Service	271,142	203,400	(67,742)	133.30%
Recreation	1,308,623	1,537,811	229,188	85.10%
<b>Total Revenues</b>	<b>9,949,233</b>	<b>9,671,865</b>	<b>(277,368)</b>	<b>102.87%</b>
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	1,964,826	2,338,116	373,290	84.03%
Planning & Development	177,772	173,688	(4,084)	102.35%
Facilities	1,347,648	1,378,322	30,674	97.77%
Visitor Services	108,235	153,174	44,939	70.66%
Landscaping & Grounds	1,686,588	2,140,444	453,856	78.80%
Recreation	2,875,939	3,656,695	780,756	78.65%
Deferred Maintenance	1,518,743	2,910,000	1,391,257	0.00%
Contingency Reserve	0	22,826	22,826	0.00%
Retiree Medical Benefit - OPEB	0	0	0	0.00%
<b>Total Expenditures</b>	<b>9,679,751</b>	<b>12,773,265</b>	<b>3,093,514</b>	<b>75.78%</b>
<b>Net Revenues Over (Expenditures)</b>	<b>269,482</b>	<b>(3,101,400)</b>	<b>(3,370,882)</b>	



**Greater Vallejo Recreation District**  
**Financial Report Year-to-Date**  
**7/2021-6/2022**  
**All Funds Detailed**

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	8,319,468	7,930,654	(388,814)	104.90%	8,319,468
200	Planning & Development	0	0	0	0.00%	
300	Facilities	50,000	0	(50,000)	0.00%	50,000
301	Visitor Services	270,652	203,400	(67,252)	133.06%	
310	Landscaping & Grounds	490	0	(490)	0.00%	271,142
010	Recreation Administration	3,750	0	(3,750)	0.00%	
415	Children's Wonderland	75,938	41,605	(34,333)	182.52%	
430	Break Camp	55,160	45,098	(10,062)	122.31%	
450	Vallejo Community Center	44,279	55,104	10,825	80.36%	
451	Foley Cultural Center	158,985	178,794	19,809	88.92%	
460	Sports	108,957	72,407	(36,550)	150.48%	
465	Community Events	1,296	19,925	18,629	6.50%	
480	ExLP	176,443	317,630	141,187	55.55%	
481	After School Programs	225,490	315,140	89,650	71.55%	
486	Teen Services	0	5,825	5,825	0.00%	
490	Therapeutic Recreation	0	3,148	3,148	0.00%	
720	North Vallejo Community Center	20,169	24,878	4,710	81.07%	
721	South Vallejo Community Center	34,114	40,772	6,659	83.67%	
730	Cunningham Pool	404,043	417,485	13,442	96.78%	1,308,623

<b>Total Revenues</b>	<b>9,949,234</b>	<b>9,671,865</b>	<b>(277,369)</b>	<b>102.87%</b>	<b>9,949,234</b>
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<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	1,184,496	1,504,029	319,533	78.75%	
007	Human Resources	363,566	423,494	59,928	85.85%	
100	Finance	416,763	410,593	(6,170)	101.50%	1,964,826
200	Planning & Development	177,772	173,688	(4,084)	102.35%	177,772
300	Facilities	1,347,648	1,378,322	30,674	97.77%	1,347,648
301	Visitor Services	108,235	153,174	44,939	70.66%	108,235
310	Landscaping & Grounds	1,686,588	2,140,444	453,856	78.80%	1,686,588
010	Recreation Administration	334,141	435,598	101,457	76.71%	
415	Children's Wonderland	138,406	113,439	(24,967)	122.01%	
430	Break Camp	120,418	140,620	20,202	85.63%	
450	Vallejo Community Center	111,814	197,006	85,192	56.76%	
451	Foley Cultural Center	213,195	282,717	69,522	75.41%	
460	Sports	185,920	183,378	(2,542)	101.39%	
465	Community Events	34,552	124,160	89,608	27.83%	
480	ExLP	458,920	564,884	105,964	81.24%	
481	After School Programs	238,559	418,046	179,487	57.07%	
486	Teen Services	1,327	15,787	14,460	8.40%	
490	Therapeutic Recreation	1,013	8,367	7,354	12.11%	
720	North Vallejo Community Center	58,324	108,027	49,703	53.99%	
721	South Vallejo Community Center	84,058	185,356	101,298	45.35%	
730	Cunningham Pool	895,292	879,310	(15,982)	101.82%	2,875,939
	Deferred Maintenance	1,518,743	2,910,000	1,391,257	52.19%	1,518,743
	Contingency Reserve	0	22,826	22,826	0.00%	
	Retiree Medical Benefit - OPEB	0	0	0		

<b>Total Expenditures</b>	<b>9,679,750</b>	<b>12,773,265</b>	<b>3,093,515</b>	<b>75.78%</b>	<b>9,679,750</b>
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<b>Net Revenues Over (Expenditures)</b>	<b>269,484</b>	<b>(3,101,400)</b>	<b>(3,370,884)</b>		<b>269,484</b>
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**Greater Vallejo Recreation District  
Financial Report Year-to-Date  
as of June 30, 2022  
Measure K**

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	2,095,315	2,102,787	7,472	99.64%
<b>Total Revenues</b>	<b><u>2,095,315</u></b>	<b><u>2,102,787</u></b>	<b><u>7,472</u></b>	<b><u>99.64%</u></b>
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	42,069	101,000	58,931	41.65%
Facilities	825,064	843,520	18,456	97.81%
Landscaping & Grounds	489,339	685,852	196,513	71.35%
Recreation	561,170	706,668	145,498	79.41%
Deferred Maintenance	356,918	752,000	395,082	0.00%
<b>Total Expenditures</b>	<b><u>2,274,560</u></b>	<b><u>3,089,040</u></b>	<b><u>814,480</u></b>	<b><u>73.63%</u></b>
<b>Net Revenues Over (Expenditures)</b>	<b><u>(179,245)</u></b>	<b><u>(986,253)</u></b>	<b><u>(807,008)</u></b>	



Greater Vallejo Recreation District  
 Financial Report Year-to-Date  
 7/2021-6/2022  
 Measure K Detailed

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	2,095,315	2,102,787	7,472	99.64%	
007	Human Resources	0	0	0		
100	Finance	0	0	0		2,095,315
200	Planning & Development	0	0	0		
300	Facilities	0	0	0		
301	Visitor Services	0	0	0		
310	Landscaping and Grounds	0	0	0		
010	Recreation Administration	0	0	0		
415	Children's Wonderland	0	0	0		
430	Break Camp	0	0	0		
450	Vallejo Community Center	0	0	0		
451	Foley Cultural Center	0	0	0		
460	Sports	0	0	0		
465	Community Events	0	0	0		
480	ExLP	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	0	0	0		
490	Therapeutic Recreation	0	0	0		
720	North Vallejo Community Center	0	0	0		
721	South Vallejo Community Center	0	0	0		
730	Cunningham Pool	0	0	0		
<b>Total Revenues</b>		<b>2,095,315</b>	<b>2,102,787</b>	<b>7,472</b>	<b>99.64%</b>	<b>2,095,315</b>

<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	37,069	99,000	61,931	37.44%	
007	Human Resources	0	0	0		
100	Finance	5,000	2,000	(3,000)	250.00%	42,069
200	Planning & Development	0	0	0		
300	Facilities	825,064	843,520	18,456	97.81%	825,064
301	Visitor Services	0	0	0		
310	Landscaping & Grounds	489,339	685,852	196,513	71.35%	489,339
010	Recreation Administration	3,656	13,350	9,694		
415	Children's Wonderland	64,458	83,537	19,079	77.16%	
430	Break Camp	0	0	0		
450	Vallejo Community Center	10,989	13,762	2,773	79.85%	
451	Foley Cultural Center	39,052	61,840	22,788	63.15%	
460	Sports	19,342	64,197	44,855	30.13%	
465	Community Services	2,472	43,926	41,454	5.63%	
480	ExLP	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	140	4,718	4,578	2.96%	
490	Therapeutic Recreation	88	2,784	2,696	3.17%	
720	North Vallejo Community Center	9,097	10,200	1,103	89.18%	
721	South Vallejo Community Center	11,885	20,640	8,755	57.58%	
730	Cunningham Pool	399,992	387,714	(12,278)	103.17%	561,170
	Deferred Maintenance	356,918	752,000	395,082	47.46%	356,918
	Contingency Reserve	0				
	Retiree Medical Benefit - OPEB	0				
<b>Total Expenditures</b>		<b>2,274,561</b>	<b>3,089,040</b>	<b>814,479</b>	<b>73.63%</b>	<b>2,274,561</b>

<b>Net Revenues Over (Expenditures)</b>	<b>(179,246)</b>	<b>(986,253)</b>	<b>(807,007)</b>	<b>(179,246)</b>
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## Greater Vallejo Recreation District Revenue and Expense Variance Report June, 2022

	For June Only				Cumulative through June				Adopted Budget	Projected at Year End	Variance	Projected at Year End with Anomaly	Notes
	Anticipated		Actual		Anticipated		Actual						
	%	\$	Actual	Over/(Under)	%	\$	Actual	Over/(Under)					
<b>REVENUES</b>													
Taxes	3.7%	\$276,100	\$0	(\$276,100)	100.0%	\$7,483,812	\$7,604,624	\$120,812	\$7,483,812	\$7,604,624	\$120,812	\$7,604,624	
Administration	22.9%	\$102,500	\$15,100	(\$87,400)	100.0%	\$446,842	\$120,485	(\$326,357)	\$446,842	\$120,485	(\$326,357)	\$714,844	1
Parks & Facilities Maint.	26.4%	\$53,700	\$33,859	(\$19,841)	100.0%	\$203,400	\$271,142	\$67,742	\$203,400	\$271,142	\$67,742	\$321,142	2
Recreation	14.5%	\$222,400	\$153,374	(\$69,026)	100.0%	\$1,537,811	\$1,308,623	(\$229,188)	\$1,537,811	\$1,308,623	(\$229,188)	\$1,308,623	3
Capital Improvements									\$3,151,400				
<b>Total Revenues</b>		<b>\$654,700</b>	<b>\$202,333</b>	<b>(\$452,367)</b>		<b>\$9,671,865</b>	<b>\$9,304,874</b>	<b>(\$366,991)</b>	<b>\$12,823,265</b>	<b>\$9,304,874</b>	<b>(\$366,991)</b>	<b>\$9,949,233</b>	
<b>EXPENSES</b>													
Administration	10.8%	\$253,000	\$157,705	(\$95,295)	100.0%	\$2,338,116	\$1,964,826	(\$373,290)	\$2,338,116	\$1,964,826	(\$373,290)	\$1,964,826	
Maintenance	14.8%	\$568,200	\$270,588	(\$297,612)	100.0%	\$3,845,628	\$3,320,243	(\$525,385)	\$3,845,628	\$3,320,243	(\$525,385)	\$3,320,243	
Recreation Programs	12.0%	\$438,500	\$376,457	(\$62,043)	100.0%	\$3,656,695	\$2,875,939	(\$780,756)	\$3,656,695	\$2,875,939	(\$780,756)	\$2,875,939	
Capital Improvements			\$687,858		100.0%	\$2,910,000	\$1,518,743	(\$1,391,257)	\$2,910,000	\$1,518,743	(\$1,391,257)	\$1,518,743	3
Contingency Reserve									\$22,826				3
Retiree Benefit-OPEB									\$50,000				3
<b>Total Expenses</b>		<b>\$1,259,700</b>	<b>\$1,492,608</b>	<b>(\$454,950)</b>		<b>\$9,840,439</b>	<b>\$8,161,008</b>	<b>(\$1,679,431)</b>	<b>\$12,823,265</b>	<b>\$9,679,751</b>	<b>(\$3,070,688)</b>	<b>\$9,679,751</b>	

Change in Fund Balance	\$0	(\$374,877)	\$2,703,697	\$269,482
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**Note 1:** The revenue percentage anticipated through June for Administration is 100.00%. In January, we received a one-time payment of \$594,359 in COVID-19 Fiscal Relief funding from the state. To avoid this amount skewing the percentages for the entire year, it has been deducted from the actual YTD total. It has been replaced without a formula in the column labeled "Projected at Year End with Anomaly."

Administration Revenue Cumulative through June

Actual	\$714,844
Anomaly	\$594,359 COVID-19 Fiscal Relief
Actual less Anomaly	\$120,485

**Note 2:** The revenue percentage anticipated through June for Parks & Facilities Maint. is 100.00%. Facilities received a one-time payment of \$50,000 from the Participatory Budget in March. To avoid this amount skewing the percentages for the entire year, it has been deducted from the actual year to date total. It has been replaced without a formula in the column labeled "Projected at Year End with Anomaly."

Maintenance Revenue Cumulative through June

Actual	\$321,142
Anomaly	\$50,000 Participatory Budget payment
Actual less Anomaly	\$271,142

**Note 3:** Budget amounts for Capital Improvements, Contingency Reserve, and Retiree Benefit-OPEB were not included in the creation of this worksheet, and, as such, are not included in the calculation of the variances. They are included here in order to represent the balanced budget.



# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
67518	06/02/2022	Bert Williams & Sons Inc	\$157.88
67519	06/02/2022	California Glass Of Vallejo	\$3,150.00
67520	06/02/2022	Grainger	\$348.49
67521	06/02/2022	Morgan Alarm Co., Inc	\$96.00
67523	06/02/2022	O'Connor Lumber	\$415.98
67524	06/02/2022	Pace Supply Co.	\$356.94
67525	06/02/2022	Ross Recreation	\$10,965.81
67526	06/02/2022	All Star Rents	\$173.35
67527	06/02/2022	CITY OF VALLEJO	\$154.00
67528	06/02/2022	American Red Cross	\$675.00
67529	06/02/2022	Atkinson, Andelson, Loya Ruud & Ror	\$448.35
67530	06/02/2022	BHI Management Consulting	\$7,150.00
67531	06/02/2022	AT&T	\$84.86
67532	06/02/2022	Naomi Chamblin	\$50.00
67533	06/02/2022	Comcast	\$351.92
67534	06/02/2022	Commercial Energy Of Montana	\$4,964.39
67535	06/02/2022	Commercial Pool Systems, Inc	\$6,078.38
67536	06/02/2022	Complete Welders Supply	\$22.09
67537	06/02/2022	Crusader Fence	\$18,945.00
67538	06/02/2022	Ewing Irrigation Products, Inc.	\$147.52
67539	06/02/2022	Tiana Fazil	\$50.00
67540	06/02/2022	Fricke-Parks Press	\$2,030.00
67541	06/02/2022	Green Valley Aloha Saw & Mower	\$352.17
67542	06/02/2022	Kelly Hansen	\$50.00
67543	06/02/2022	John Howland Architect	\$5,543.63
67544	06/02/2022	Jet Mulch, Inc.	\$2,490.60
67545	06/02/2022	Kelly Lum	\$50.00
67546	06/02/2022	Aimee Macias	\$50.00
67547	06/02/2022	Moore Design Group	\$2,110.00
67548	06/02/2022	Municipal Resource Group, LLC	\$3,037.50
67549	06/02/2022	National Academy Of Athletes	\$3,261.00
67550	06/02/2022	OK Construction	\$110,294.05
67551	06/02/2022	R & D Termite And Pest Control	\$475.00
67552	06/02/2022	Rhinos Roofing Company	\$60,078.80
67553	06/02/2022	Ring Central Inc.	\$874.29
67554	06/02/2022	Jasmine Robinson	\$50.00
67555	06/02/2022	Solano Prints Plus	\$730.67
67556	06/02/2022	The Office City	\$93.18
67557	06/02/2022	Utility Cost Management LLC	\$2,674.26
67558	06/06/2022	Orlando Wynn	\$3,600.00
67559	06/07/2022	Alpine Awards	\$664.14
67560	06/07/2022	Raquel Benavente	\$50.00
67561	06/07/2022	Marika Bogiantzis	\$31.32
67562	06/07/2022	Guadalupe Castaneda	\$55.76
67563	06/07/2022	Benjamin Ceryes	\$30.00
67564	06/07/2022	Magdalena De Jesus	\$65.00
67565	06/07/2022	Janina Delacruz	\$30.00
67566	06/07/2022	DeNoise Studios LLC	\$600.00
67567	06/07/2022	Emery Dillon	\$85.00
67568	06/07/2022	Natalie Fisher	\$84.00
67569	06/07/2022	Reiko Flores-Wong	\$85.00
67570	06/07/2022	Stephanie Herriman	\$43.13
67571	06/07/2022	Jack & Jill	\$296.00
67572	06/07/2022	Mackenzie Kawashiri	\$76.37
67573	06/07/2022	Krystyna Lewis	\$50.00
67574	06/07/2022	Latasha Lewis	\$160.00

# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
67575	06/07/2022	Harrison Lovett	\$30.00
67576	06/07/2022	Julie Myers	\$200.00
67577	06/07/2022	Laura Poppiti	\$320.00
67578	06/07/2022	Lia St. Pierre	\$85.00
67579	06/07/2022	Andre Thierry	\$1,100.00
67580	06/07/2022	Savannah Tzintzuen	\$30.00
67581	06/07/2022	Big 5 Corporation	\$7,800.00
67582	06/07/2022	PROforma	\$1,549.06
67583	06/08/2022	Matthew Tibi	\$112.55
67584	06/08/2022	Metropolitan Life Insurance Company	\$10,863.27
67585	06/09/2022	Verizon Wireless	\$1,471.77
67586	06/13/2022	Bayshore Materials	\$225.10
67587	06/13/2022	Bert Williams & Sons Inc	\$86.59
67588	06/13/2022	O'Connor Lumber	\$335.30
67589	06/13/2022	P G & E	\$5,646.75
67590	06/13/2022	SEIU LOCAL #1021	\$304.24
67591	06/13/2022	State Of California	\$544.00
67592	06/13/2022	Victory Stores	\$36.82
67593	06/13/2022	Alhambra	\$193.22
67594	06/13/2022	Ryan Allen	\$71.46
67595	06/13/2022	B & G Tires Of Vallejo	\$2,652.52
67596	06/13/2022	Bay Area Ridge Trail	\$500.00
67597	06/13/2022	BrightView Landscape Services, Inc.	\$836.00
67598	06/13/2022	AT&T	\$41.52
67599	06/13/2022	Naomi Chamblin	\$260.00
67600	06/13/2022	Cole Supply Co., Inc.	\$4,435.06
67601	06/13/2022	Comcast	\$173.14
67602	06/13/2022	Commercial Pool Systems, Inc	\$3,328.47
67603	06/13/2022	Ewing Irrigation Products, Inc.	\$761.65
67604	06/13/2022	FASTSIGNS-American Canyon	\$812.34
67605	06/13/2022	Green Valley Aloha Saw & Mower	\$979.98
67606	06/13/2022	Heavenly Greens	\$9,905.00
67607	06/13/2022	Les Schwab Tires	\$257.60
67608	06/13/2022	Lincoln Aquatics	\$278.77
67609	06/13/2022	Mobile Pro Systems	\$15,373.54
67610	06/13/2022	M & M Sanitary LLC	\$299.65
67611	06/13/2022	Alana McLennon	\$50.00
67612	06/13/2022	Mary Beth McMann	\$50.00
67613	06/13/2022	Maria Mendoza	\$50.00
67614	06/13/2022	Julie Myers	\$100.00
67615	06/13/2022	Oden & Doucette, Inc.	\$1,950.00
67616	06/13/2022	Pierce Electric	\$5,651.00
67617	06/13/2022	Platt Electric Supply	\$133.44
67618	06/13/2022	James Powell	\$30.00
67619	06/13/2022	Preferred Alliance, Inc.	\$336.00
67620	06/13/2022	Stacy Ramos	\$30.00
67621	06/13/2022	Rhinos Roofing Company	\$57,589.00
67622	06/13/2022	Jessica Roque	\$928.00
67623	06/13/2022	Armando Segura	\$150.00
67624	06/13/2022	Solano County	\$84.00
67625	06/13/2022	Erika Sovak	\$85.00
67626	06/13/2022	Team Chevrolet	\$115.00
67627	06/13/2022	Teletrac Navman US Ltd.	\$2,126.55
67628	06/13/2022	Tru Green	\$278.25
67629	06/13/2022	Turf Star, Inc.	\$93.00
67630	06/13/2022	Uline Shipping Supplies	\$1,986.84

# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
67631	06/13/2022	Underground Vaults & Storage, Inc.	\$110.25
67632	06/13/2022	Vallejo Tint Shop	\$1,800.00
67633	06/13/2022	Shamil Youngblood	\$30.00
67634	06/13/2022	Marco Zacarias	\$100.00
67635	06/15/2022	General Plumbing Supply Co	\$26.22
67636	06/15/2022	O'Connor Lumber	\$69.75
67637	06/15/2022	Pitney Bowes	\$266.79
67638	06/15/2022	ABC Napa Valley Sewer & Drain	\$1,120.00
67639	06/15/2022	DeMario Austin	\$50.00
67640	06/15/2022	AT&T	\$134.59
67641	06/15/2022	Aida Camarillo	\$50.00
67642	06/15/2022	Bailee Choy	\$125.00
67643	06/15/2022	Construction West	\$161,312.85
67644	06/15/2022	Francesca Fogli	\$80.39
67645	06/15/2022	Isabella Fogli	\$67.74
67646	06/15/2022	GreatAmerica Financial Services	\$2,098.47
67647	06/15/2022	Casey Halcro	\$234.06
67648	06/15/2022	Stephanie Jones	\$50.00
67649	06/15/2022	LaGrande Chyna	\$275.00
67650	06/15/2022	Cindy Menjivar	\$48.00
67651	06/15/2022	Julie Myers	\$83.66
67652	06/15/2022	Pitney Bowes, Inc.	\$87.50
67653	06/15/2022	Loianne Plunk	\$50.00
67654	06/15/2022	Quench USA, Inc.	\$86.96
67655	06/15/2022	Rhinos Roofing Company	\$14,951.98
67656	06/15/2022	RRM Design Group	\$925.00
67657	06/15/2022	Yien Saelee-Blair	\$50.00
67658	06/15/2022	The Office City	\$20.55
67659	06/15/2022	Brianna Todaro	\$30.00
67660	06/15/2022	Turf Star, Inc.	\$26,065.62
67663	06/15/2022	Edlyn Vega	\$100.00
67664	06/15/2022	Verdin	\$1,456.50
67665	06/15/2022	Edlyn Vega	\$100.00
67666	06/15/2022	Verdin	\$1,456.50
67667	06/15/2022	US Bank Corporate Payment System	\$24,914.22
67668	06/16/2022	Break It Down Soul Line Dance	\$120.00
67669	06/16/2022	AT&T	\$20.76
67670	06/16/2022	Comcast	\$354.65
67671	06/16/2022	Construction West	\$109,230.05
67672	06/16/2022	Future Chevrolet Fleet Sales	\$44,489.68
67673	06/16/2022	Abigail Hernandez	\$486.50
67674	06/16/2022	Karen Houston	\$301.80
67675	06/16/2022	Derrick Leonard	\$56.00
67676	06/16/2022	Steven Logoteta	\$60.00
67677	06/16/2022	Virlynda Luciano	\$76.80
67678	06/16/2022	Frankie Valentine-Flores	\$515.40
67679	06/17/2022	EZ Tree, Inc.	\$3,335.00
67680	06/17/2022	Gloria Gregorio	\$205.00
67681	06/17/2022	Megan Kawashiri	\$30.00
67682	06/17/2022	Julie Myers	\$37.43
67683	06/17/2022	Erika Sovak	\$30.00
67684	06/22/2022	Maggie Bittner	\$50.00
67685	06/22/2022	Darcel Brown	\$50.00
67686	06/22/2022	Karla Maria Diaz Escobar	\$125.00
67687	06/22/2022	Jack & Jill	\$452.00
67688	06/22/2022	Cynthia Jimenez	\$400.00

# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
67689	06/22/2022	Veneisha Johnson	\$75.00
67690	06/22/2022	Stephanie Jones	\$75.00
67691	06/22/2022	Vanessa Loera	\$750.00
67692	06/22/2022	Sharlene Manglicmot	\$50.00
67693	06/22/2022	Laura Marquez	\$143.00
67694	06/22/2022	Moore Design Group	\$3,957.50
67695	06/22/2022	Municipal Resource Group, LLC	\$1,462.50
67696	06/22/2022	Cassandra Pierson	\$72.72
67697	06/22/2022	Dolce Ramos	\$50.00
67698	06/22/2022	Jacalyn E Robinson	\$210.00
67699	06/22/2022	Laura Sheckler	\$160.00
67700	06/22/2022	The Office City	\$558.65
67701	06/22/2022	Edlyn Vega	\$100.00
67702	06/22/2022	Diane Wilson	\$30.00
67703	06/22/2022	Express Shirt Printing	\$1,533.51
67704	06/22/2022	Victory Stores	\$515.56
67705	06/22/2022	Allen E Daniels	\$30.00
67706	06/22/2022	Ewing Irrigation Products, Inc.	\$522.10
67707	06/22/2022	Kennya Farias Medina	\$32.50
67708	06/22/2022	Green Valley Aloha Saw & Mower	\$1,544.00
67709	06/22/2022	Raven Moore	\$80.00
67710	06/22/2022	Napa Solano Central Labor Council	\$500.00
67711	06/22/2022	Pamela Paige	\$25.00
67712	06/22/2022	Latoya Pete	\$65.00
67713	06/22/2022	Jennifer Romero	\$80.00
67714	06/22/2022	Sharon Shevelon	\$270.00
67715	06/22/2022	WaterSavers Irrigation, Inc	\$2,303.11
67716	06/30/2022	Thorin Adams	\$55.00
67717	06/30/2022	Ryan Allen	\$48.91
67718	06/30/2022	Marife Amagan	\$62.00
67719	06/30/2022	Rirginia Brooks	\$80.00
67720	06/30/2022	Roslynn Brown	\$151.76
67721	06/30/2022	Tina Brown	\$575.00
67722	06/30/2022	Jennifer Davis	\$80.00
67723	06/30/2022	Melissa Davis	\$50.00
67724	06/30/2022	Melissa Dawson	\$50.00
67725	06/30/2022	Jay Ebert	\$50.00
67726	06/30/2022	Sandi Ellerbe	\$480.00
67727	06/30/2022	Amara Esguerra	\$62.00
67728	06/30/2022	Rita Fryar	\$20.00
67729	06/30/2022	Gabriela Gonzalez	\$30.00
67730	06/30/2022	Rhoda Guilbeaux	\$50.00
67731	06/30/2022	Amanda C Harrison-Wu	\$62.00
67732	06/30/2022	Jack & Jill	\$187.00
67733	06/30/2022	Kay Cady-Johnson	\$3,955.00
67734	06/30/2022	Veneisha Johnson	\$25.00
67735	06/30/2022	Randy Jones	\$130.00
67736	06/30/2022	Joanne Maharaj	\$50.00
67737	06/30/2022	Michael Manalastas	\$277.32
67738	06/30/2022	Miranda Martinez	\$50.00
67739	06/30/2022	Joyce McDole	\$728.00
67740	06/30/2022	Julie Myers	\$250.17
67741	06/30/2022	National Academy Of Athletes	\$3,762.15
67742	06/30/2022	Jacqueline Peregrina	\$50.00
67743	06/30/2022	Roger Pereira	\$55.00
67744	06/30/2022	Plechaty Amy	\$55.00

# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
67745	06/30/2022	Alicia Priets	\$293.00
67746	06/30/2022	Theodore Rocha	\$361.20
67747	06/30/2022	Jennifer Romero	\$80.00
67748	06/30/2022	Jesus Segura	\$30.00
67749	06/30/2022	Rhoda Tablit	\$75.00
67750	06/30/2022	Hannah Welling	\$270.00
67751	06/30/2022	Laura Bowers	\$153.53
67752	06/30/2022	Eileen Brown	\$283.00
67753	06/30/2022	Deberah Carey	\$153.53
67754	06/30/2022	Kerry Carmody	\$153.53
67755	06/30/2022	Richard Conzelman	\$724.26
67756	06/30/2022	Jose Famalette	\$153.53
67757	06/30/2022	Patricia Gloyd	\$153.53
67758	06/30/2022	Cynthia Hewitt	\$214.63
67759	06/30/2022	Jerome Lohr	\$341.59
67760	06/30/2022	Prisco Manglona	\$153.53
67761	06/30/2022	Roger Maryatt	\$153.53
67762	06/30/2022	Jeremias Morgado	\$153.53
67763	06/30/2022	Sidney Nickolas	\$153.53
67764	06/30/2022	Randy Nicks	\$283.00
67765	06/30/2022	Nancy Ortiz	\$153.53
67766	06/30/2022	Steve Pressley	\$153.53
67767	06/30/2022	Francis Radziewicz	\$153.53
67768	06/30/2022	Joan Russell	\$153.53
67769	06/30/2022	Anita Sailas	\$234.53
67770	06/30/2022	Barbara Schmidt	\$283.00
67771	06/30/2022	Audrey Tucker	\$153.53
67772	06/30/2022	Adeline Varni	\$153.53
67773	06/30/2022	Bayshore Materials	\$7.53
67774	06/30/2022	Morgan Alarm Co., Inc	\$1,450.91
67776	06/30/2022	O'Connor Lumber	\$741.87
67777	06/30/2022	Pace Supply Co.	\$249.94
67778	06/30/2022	SEIU LOCAL #1021	\$289.45
67779	06/30/2022	All Star Rents	\$2,024.82
67780	06/30/2022	Atkinson, Andelson, Loya Ruud & Ror	\$256.20
67781	06/30/2022	Mike Brown Electric Co.	\$29,270.45
67782	06/30/2022	BSN Sports	\$3,463.35
67783	06/30/2022	AT&T	\$84.96
67784	06/30/2022	Candido Construction	\$1,600.00
67785	06/30/2022	City Of Vallejo	\$1,483.50
67786	06/30/2022	Clark Pest Control	\$244.00
67787	06/30/2022	Angelito Or Loana Claudio	\$1,158.50
67788	06/30/2022	Sammul Berry	\$377.00
67789	06/30/2022	Jonna Canilao	\$62.00
67790	06/30/2022	Lindsey Geiskopf	\$120.00
67791	06/30/2022	Jack & Jill	\$163.00
67792	06/30/2022	Lynn Nichols	\$43.00
67793	06/30/2022	Beverly C. Osborne	\$25.00
67794	06/30/2022	Rebecca Pelkey	\$30.00
67795	06/30/2022	Niela Romero	\$225.00
67796	06/30/2022	Orlando Wynn	\$3,600.00
67797	06/30/2022	Sherice Youngblood	\$400.00
67799	06/30/2022	Ryan Allen	\$91.47
67800	06/30/2022	Dayna Asbury	\$73.13
67801	06/30/2022	Rod Castaneda	\$86.00
67802	06/30/2022	Jacque Devera	\$140.00

# BR Bank Register Report

## Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
67803	06/30/2022	Niele Dulberg	\$86.00
67804	06/30/2022	Marina Goulart	\$123.49
67805	06/30/2022	Robert Half	\$6,304.03
67806	06/30/2022	Abigail Hernandez	\$703.50
67807	06/30/2022	Stephanie Herriman	\$124.60
67808	06/30/2022	Derrick Leonard	\$112.00
67809	06/30/2022	Steven Logoteta	\$90.00
67810	06/30/2022	Kim Pierson	\$24.57
67811	06/30/2022	Kristina Stewart-Morse	\$50.00
67812	06/30/2022	Sandy Tawaratsumida	\$737.44
67813	06/30/2022	Frankie Valentine-Flores	\$387.00
67814	06/30/2022	Shuhua Zaho	\$25.00
67815	06/30/2022	Security Enforcement Alliance	\$125.00
67816	06/30/2022	General Plumbing Supply Co	\$200.32
67817	06/30/2022	O'Connor Lumber	\$20.59
67818	06/30/2022	Pace Supply Co.	\$702.27
67819	06/30/2022	Vallejo Fire Extinguisher	\$273.13
67820	06/30/2022	ABC Napa Valley Sewer & Drain	\$380.00
67821	06/30/2022	Maria Abueg	\$156.00
67822	06/30/2022	American Red Cross	\$3,958.00
67823	06/30/2022	Bay Area Driving School	\$27.30
67824	06/30/2022	Candido Construction	\$19,650.00
67825	06/30/2022	C-DAT	\$150.00
67826	06/30/2022	Clark Pest Control	\$135.00
67827	06/30/2022	Clean America Janitorial LLC	\$3,600.00
67828	06/30/2022	Cole Supply Co., Inc.	\$2,089.03
67829	06/30/2022	Comcast	\$718.20
67830	06/30/2022	Commercial Energy Of Montana	\$3,286.71
67831	06/30/2022	Commercial Pool Systems, Inc	\$5,858.94
67832	06/30/2022	Construction West	\$35,643.05
67833	06/30/2022	DMV Renewal	\$10.00
67834	06/30/2022	Ewing Irrigation Products, Inc.	\$1,697.69
67835	06/30/2022	Favaro, Lavezzo, Gill, Caretti & Heppe	\$5,620.00
67836	06/30/2022	Fechter & Company, CPAs	\$2,500.00
67837	06/30/2022	Fun Express, LLC	\$1,146.41
67838	06/30/2022	George's Towing Co.	\$378.00
67839	06/30/2022	Green Valley Aloha Saw & Mower	\$102.65
67840	06/30/2022	Karen Houston	\$435.00
67841	06/30/2022	Jason Jones	\$384.00
67842	06/30/2022	Les Schwab Tires	\$369.15
67843	06/30/2022	Lincoln Aquatics	\$785.30
67844	06/30/2022	Lorna Mandap	\$273.00
67845	06/30/2022	Metropolitan Life Insurance Company	\$6,864.13
67846	06/30/2022	Municipal Resource Group, LLC	\$1,462.50
67847	06/30/2022	National Aquatic Services Inc	\$2,072.56
67848	06/30/2022	NBS	\$2,836.54
67849	06/30/2022	OK Construction	\$102,832.82
67850	06/30/2022	PROforma	\$3,170.96
67851	06/30/2022	Rhinos Roofing Company	\$63,110.94
67852	06/30/2022	Ring Central Inc.	\$856.07
67855	06/30/2022	Security Enforcement Alliance	\$31,218.08
67856	06/30/2022	Sherwin-Williams	\$47.82
67857	06/30/2022	Sierra Truck And Van, Inc.	\$2,843.28
67858	06/30/2022	Soaring Phoenix	\$1,530.00
67859	06/30/2022	The Office City	\$187.92
67860	06/30/2022	Verdin	\$4,027.00

**BR Bank Register Report**  
**Greater Vallejo Recreation District (OGVRD)**

**Bank Code:** GEN

<b>Document Number</b>	<b>Date</b>	<b>Payee Name / Description</b>	<b>Amount</b>
67861	06/30/2022	Veritiv Operating Company	\$1,412.40
<b>Bank Totals</b>			<b>\$1,199,086.54</b>



## Agenda 8-C

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### BOARD COMMUNICATION

Date: July 28, 2022

TO: Board Chairperson and Directors

FROM: Penny Harman, Finance Director

SUBJECT: **Approve Proposed Fee Schedule FY 2022-2023**

### **BACKGROUND AND DISCUSSION**

GVRD Policy Number 3030 requires that staff review all fees being charged as a part of the District doing business. *“In reviewing these fees staff shall take into consideration the direct and indirect costs of providing the service or program, other agencies charges for similar programs, increased fees affect on the program and other factors unique to the program or service.”* A new fee schedule is to be submitted to the Finance Committee for recommendation to the Board.

Staff has reviewed the existing fee schedule and has developed the attached proposed schedule. Staff believes the proposed fees are fair and equitable based on the criteria presented in Policy Number 3030.

This proposed schedule has been reviewed by the Finance Committee at both the June and July meetings. At the July meeting it was recommended that the proposed fee schedule be submitted to the Board for approval.

### **RECOMMENDATION**

Staff recommends the Board approve the Proposed Fee Schedule FY 2022-2023.

### **ALTERNATIVE ACTIONS**

Reject the recommendation  
Approve the recommendation, with changes

### **DOCUMENTS AVAILABLE FOR REVIEW**

- a. Proposed Fee Schedule FY 2022-2023



**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

<b>Current FY</b>	<b>Proposed 2022/2023</b>	
<b>Activities:</b>		
<b>Sports</b>		
<b>Adult Sports</b>		
Adult Softball	\$425 + \$50 (sportsman fee), per team	\$510 + \$50 (sportsman fee)
Co-Ed League Softball	\$425 + \$50 (sportsman fee) per team	\$510 + \$50 (sportsman fee)
On-site storage	per contract agreement with District	per contract agreement with District
<b>Youth Sports</b>		
Run, Jump, Throw	FREE	FREE
Jr Giants (Youth)	FREE	FREE
Sports Camp	\$160/\$170 (Summer, Spring Break, ThxGiving)	\$160/\$170
E-Sports		\$20 comp/ \$35 tournament/ \$50 League
Mobile Recreation Rental		\$100/\$120, per hour
<b>Sports Classes /Contract</b>		
National Academy of Athletics	70% Vendor/ 30% District	60% Vendor/40% District
Optimal Body Fitness	70% Vendor/ 30% District	60% Vendor/40% District
New Frontier Tennis	70% Vendor/ 30% District	60% Vendor/40% District
Phil Grahams Tennis	70% Vendor/ 30% District	60% Vendor/40% District
E-Sports		60% Vendor/40% District
<b>Sports Fields Additional Fees</b>		
Application Fee		\$10R/\$15NR, \$5RNP/\$8NRNP
Cleaning Deposit 1 Day		\$150R/\$150NR/\$150NP
Cleaning Deposit 2-14 Days		\$300R/\$300NR/\$300NP
Cleaning Deposit 15-30+ Days		\$600R/\$600NR/\$600NP
Rescheduling Fee/Late Booking		\$25R/\$25NR/\$25NP
Bounced Check/Declined Card		\$50R/\$50NR/\$50NP
<b>Aquatics</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
<b>Daily Fees (Lap / Recreation Swim)</b>		
4 Yrs and Under	\$2/\$2.50	\$2/\$3
5 Yrs - 55 Yrs.	\$5/\$6	\$5/\$6
Seniors/Veteran	\$4/\$ 5.50	
<b>Lap Swim Pass (20 Swims)</b>		
Lap Swim Pass Sr/Vet (20 Swims)	\$75 Sr/ \$95 Vet	\$80 Sr/\$100 Vet
Lap Swim Monthly Swim Pass 18+	\$100R/\$115NR	\$105R/\$121NR
<b>Water Exercise</b>		
Adults 13 - 55	\$5; \$45 pass (10 visits)	\$5; \$45 pass (10 visits)
Seniors 55+	\$4; \$35 pass (10 visits)	\$4; \$35 pass (10 visits)

**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

	<b>Current FY</b>	<b>Proposed 2022/2023</b>
<b>Activities:</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res) (20%)</b>
User Group W/ Insurance	\$10,per lane, per hour	
High School Lane Rate	\$3.50/\$ 5, per lane, per hour	\$5 per lane, per hour
<b>Community Rental</b>		
4 lane shallow or deep end	\$80 per hour + \$150 Depostie	\$100 per hour + \$150 deposit
Whole pool	\$160 per hour + \$150 Depostie	\$180 per hour + \$150 deposit
<b>Safety Classes</b>		
Lifeguard Train Recertification	\$85/\$90	\$95/\$100
Lifeguard Training	\$175/\$185	\$190/\$200
Lifeguard Instructor	\$190/\$200	\$250/\$270
Water Safety Instructor	\$190/\$200	\$250/\$270
Community CPR / First Aid	\$75/\$ 85	\$80/\$90
<b>Aquatic Camps</b>		
Guardstart	\$160/\$170	\$160/\$170
Davey Jones Aquatic Camp	\$160/\$170	\$160/\$170
Junior Guards	\$180 / \$190 Two week Mon - Thur	\$200/\$210
Life Guard Academy	1/2 Summer \$220	1/2 Summer \$220
After School at the Pool (ASAP)	\$220/\$230	\$220/\$230
Junior Guards Work Exp.	\$25/week	\$25/week
<b>Swim Lessons</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Swim Lessons		
Parent/Tot		
Weekday	\$50/\$55	\$60/\$65
Saturday	\$25 / \$30 (Two Saturdays)	\$30/\$35
4-5 Yrs Swim Lessons		
Weekday	\$50/\$55	\$60/\$65
Saturday	\$25/\$30 (Two Saturdays)	\$30/\$35
Lessons Level 1-6		
Weekday	\$50/\$55	\$60/\$65
Saturday	\$25/\$30 (Two Saturdays)	\$30/\$35
Private Lessons	\$25/\$30	\$30/\$35
<b>Special Events (Aquatics)</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res) To Be Determined</b>
Floating Pumpkin Patch		
Dive-In Movies		
Kids Day		Free
<b>Therapeutic Recreation</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Expressive Arts	\$20 Per Month	\$25 Per Month

**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

<b>Current FY</b>	<b>Proposed 2022/2023</b>
<b>Activities:</b>	<b>Fee (Res/Non-Res)</b>
	<b>Fee (Res/Non-Res) (20%)</b>
Exercise/Chair Yoga	\$20 Per Month
Sports	\$20 Per Month
Dances	\$8/\$10
Picnic	\$8/\$10
Field Trips	\$30/\$36
Water Colors/Legos	5/\$6, per class
<b>Youth Services</b>	<b>Fee (Res/Non-Res)</b>
	<b>Fee (Res/Non-Res)</b>
<b>Kids Club</b>	
Before School	\$162/mo./Prorated \$81
After School	\$230/mo./Prorated \$115
Kindergarten After School	\$288/mo./Prorated \$144
Kids Club Punch Pass (6)	\$100
Kids Club Punch Pass (12)	\$150
No School Day	\$80/\$96
Late Pickup	\$2
<b>Teens</b>	<b>Fee (Res/Non-Res)</b>
	<b>Fee (Res/Non-Res) To Be Determined</b>
Dances	\$10
5th Grade Event, 8th Grade Event	\$30/\$35 at the door
Youth Advisory Board	\$40
Teen Classes	
<b>Break Camps</b>	<b>Fee (Res/Non-Res)</b>
	<b>Fee (Res/Non-Res)</b>
Extended (5 days, 7am-6pm)	\$160/170 (5 days flat rate)
Kinder (5 days, 7am-6pm)	\$170/\$180
COVID Camp	\$180
Drop-in	\$40/\$48
Extended (3 days, 7am-6pm)	\$100/\$120
Regular (5 days, 9am-3pm)	\$130/\$156
<b>Summer Camps</b>	<b>Fee (Res/Non-Res)</b>
	<b>Fee (Res/Non-Res)</b>
FRESH Camp (CW)	\$160/wk.(Flat rate)
Counselor in Training Camp	\$40/wk.(Flat rate)
FRESH Camp Extended Care	\$30/\$36
In-Camp Field Trips	\$15
Field Trips	\$20-\$40
<b>Community Events</b>	<b>Fee (Res/Non-Res)</b>
	<b>Fee (Res/Non-Res) To Be Determined</b>
Fishing in the City	Free

**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

<b>Current FY</b>	<b>Proposed 2022/2023</b>	
<b>Activities:</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res) (20%)</b>
Pup-Kin Patch Dog Festival	\$30	
Bands and Brews Beer		
Bands and Brews Beer + Mug		
Santa Visits	\$30	
Bunny Brunch		
Breakfast with Santa	\$15	
Movie Nights / CARFLIX	\$5, per car	
<b>Children's Wonderland</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Individual Entry Fee	\$ 3/\$4	\$0/\$4 July- December and \$3/\$4 January-June
Group Field Trips		\$3/\$4
Group & Family Rental (Some. Small)		\$35/\$45
Group & Family Rental (Some. Big)		\$70/\$80
Group & Family Rental (Some. B&S)		\$90/\$105
Thumper's Eggs-travaganza		\$5
Pass (20 visits)	\$ 75 / \$ 90	\$55/\$75
Special Event /Per HR	\$ 180 / 200 plus deposit and security	Rental \$300/hr, Security \$30/hr, Deposit \$200
<b>Birthday/Picnic Reservations</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Free Day, 1 per month	Free	Free
Private Party Package		2 hours -\$110/\$125
NERF Party Package		2 hours -\$225/\$235
Sports Party Package		2 hours -\$225/\$235
Birthday Party Balloons		\$25
Refundable Cleaning Fee		\$50
Stage, during Operating Hours		\$25, per hour
Stage, Special Event		\$150, per hour (2 hr min)
Electricity Fee		\$5, per 2-hour timeslot
<b>Community Center Fee Schedule</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
<b>Foley Cultural Center</b>	<b>(Business 2 Hour Minimum)</b>	<b>(Business 2 Hour Minimum)</b>
	<b>(Resident / Non-Resident)</b>	<b>(Resident / Non-Resident)</b>
Kitchen	\$58/hour / \$69/hour	\$80/hour / \$96/hour
Lake Room	\$114/hour / \$137/hour	\$160/hour / \$192/hour
Vista Room	\$58/hour / \$69/hour	\$42/hour / \$50/hour
Refreshment Center	\$51/hour / \$61/hour	\$53/hour / \$64/hour
Arbor Room	\$47/hour / \$56/hour	\$35/hour / \$42/hour
Oak Room	Not Available	Not Available
Pine Room	Not Available	Not Available
Elm Room	Not Available	Not Available
Commercial Kitchen Rental		\$125/\$150, per hour (Day 7am-7pm), 3hr min
Commercial Kitchen Rental		\$62/\$74, per hour (Evening 7pm-7am), 3 hr min

**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

<b>Current FY</b>	<b>Proposed 2022/2023</b>	
<b>Activities:</b>		
<b>Private Party</b>		
Lake, Kitchen, Refreshment Ctr Over 5 Hours Vista Room, Refreshment Ctr (F&Su)	\$950 @ 5 hours/ \$1140 @ 5 hrs. \$190/hour / \$228 per hr. \$90/hour / \$108/hour	\$1,000 @ 5 hours/ \$1,200 @ 5 hrs. \$200/hour / \$240 per hr. \$70/hour / \$84/hour (Fri or Sun, 5 hr minimum)
<b>Category II</b>	<b>(Non-Profit 2 Hour Minimum)</b>	<b>(Non-Profit 2 Hour Minimum)</b>
Kitchen	\$51/hour / \$61/hour	\$64/hour / \$77/hour
Lake Room	\$87/hour / \$105/hour	\$128/hour / \$154/hour
Vista Room	\$46/hour / \$55/hour	\$35/hour / \$42/hour
Refreshment Center	\$38/hour / \$46/hour	\$43/hour / \$52/hour
Arbor Room	\$29/hour / \$35/hour	\$28/hour / \$34/hour
Oak Room	Not Available	Not Available
Pine Room	Not Available	Not Available
Elm Room	Not Available	Not Available
<b>North Vallejo Community Center</b>		
<b>Category I</b>	<b>(Business 2 Hour Minimum)</b>	<b>(Business 2 Hour Minimum)</b>
Banquet Room	\$58/hour / \$69/hour	\$52/hour / \$62/hour
Great Room	\$58/hour / \$69/hour	\$64/hour / \$77/hour
Kitchen	\$33/hour / \$40/hour	\$35/hour / \$42/hour
Craft Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
<b>Private Party</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Banquet or Great Rooms Over 5 Hours Banquet, Great Room, and Kitchen	\$495 @ 5 hours / \$590 @ hours \$99/hour / \$118/hour \$690 @5 hour / \$830 @ 5 hour \$138/\$166 per additional hour	\$520 @ 5 hours / \$625 @ hours \$104/hour / \$125/hour \$725 @ 5 hour / \$870 @ 5 hour \$145/\$174 per additional hour
<b>Category II</b>	<b>(Non-Profit 2 Hour Minimum)</b>	<b>(Non-Profit 2 Hour Minimum)</b>
Banquet Room	\$44/hour / \$53/hour	\$42/hour / \$50/hour
Kitchen	\$26/hour / \$32/hour	\$28/hour / \$34/hour
Craft Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Great Room	\$44/hour / \$53/hour	\$51/hour / \$62/hour
<b>Norman C. King, SVCC</b>		
<b>Category I</b>	<b>(Business 2 Hour Minimum)</b>	<b>(Business 2 Hour Minimum)</b>
Multi-Purpose Room #1	\$53/hour / \$63/hour	\$58/hour / \$70/hour
Multi-Purpose Room #2	\$53/hour / \$63/hour	\$58/hour / \$70/hour
Multi-Purpose Room #1 & #2	\$106/hour / \$126/hour	\$116/hour / \$140/hour
Conference Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Arts/Craft Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour

**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

	<b>Current FY</b>	<b>Proposed 2022/2023</b>
<b>Activities:</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res) (20%)</b>
Game Room	\$42/hour / \$50/hour	\$42/hour / \$50/hour
Kitchen	\$53/hour / \$63/hour	\$58/hour / \$70/hour
Commercial Kitchen Rental		\$75/\$90, per hour (Day 7am-7pm), 3hr min
Commercial Kitchen Rental		\$38/\$45, per hour (Evening 7pm-7am), 3hr min
<b>Private Party</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Multi-Purpose 1 or 2 and Kitchen Over 5 Hours	\$495 @ 5 hours / \$590 @ 5 hours \$99/hour / \$118/hour	\$520 @ 5 hours / \$625 @ 5 hours \$104/hour / \$125/hour
Multi-Purpose 1 and 2 and Kitchen Over 5 Hours	\$690 @ 5 hours / \$830 @ 5 hours \$138/hour / \$166/hour	\$725 @ 5 hours / \$870 @ 5 hours \$145/hour / \$174/hour
<b>Category II</b>	<b>(Non-Profit 2 Hour Minimum)</b>	<b>(Non-Profit 2 Hour Minimum)</b>
Multi-Purpose Room #1	\$44/hour / \$53/hour	\$47/hour / \$56/hour
Multi-Purpose Room #2	\$44/hour / \$53/hour	\$47/hour / \$56/hour
Multi-Purpose Room #1 & #2	\$88/hour / \$106/hour	\$94/hour / \$112/hour
Conference Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Arts/Craft Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Game Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Kitchen	\$44/hour / \$53/hour	\$47/hour / \$56/hour
<b>Vallejo Community Center</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
<b>Category I</b>	<b>(Business 2 Hour Minimum)</b>	<b>(Business 2 Hour Minimum)</b>
Kitchen	\$50/hour / \$60/hour	\$64/hour / \$77/hour
Auditorium/Foyer	\$124/hour / \$150/hour	\$144/hour / \$173/hour
Foyer	\$50/hour / \$60/hour	\$96/hour / \$115/hour
Club Room	\$32/hour / \$38/hour	\$42/hour / \$50/hour
Teen Room	\$32/hour / \$38/hour	\$42/hour / \$50/hour
Commerica Kitchen Rental		\$100/\$120, per hour (Day 7am-7pm), 3hr min
Commerica Kitchen Rental		\$50/\$60, per hour (Evening 7pm-7am), 3 hr min
<b>Vallejo Community Center</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
<b>Private Party</b>	<b>(Resident / Non-Resident)</b>	<b>(Resident / Non-Resident)</b>
Kitchen/Foyer	\$530 @ 5 hours / \$635 @ 5 hours	\$650 @ 5 hours / \$780 @ 5 hours
Over 5 Hours	\$106/hour / \$127/hour	\$130/hour / \$156/hour
Kitchen/Foyer/Auditorium	\$795 @ 5 hours / \$950 @ 5 hours	\$900 @ 5 hours / \$1,080 @ 5 hours
Over 5 Hours	\$159/hour / \$190/hour	\$180/hour / \$216/hour
<b>Category II</b>	<b>(Non-Profit 2 Hour Minimum)</b>	<b>(Non-Profit 2 Hour Minimum)</b>
Kitchen	\$42/hour / \$50/hour	\$51/hour / \$61/hour
Auditorium/Foyer	\$101/hour / \$121/hour	\$115/hour / \$138/hour
Foyer	\$42/hour / \$50/hour	\$77/hour / \$92/hour

**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

	<b>Current FY</b>	<b>Proposed 2022/2023</b>
<b>Activities:</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res) (20%)</b>
Club Room	\$28/hour / \$34/hour	\$35/hour / \$42/hour
Teen Room	\$28/hour / \$34/hour	\$35/hour / \$42/hour
<b>All Community Center</b>	<b>Additional Fees</b>	<b>Additional Fees</b>
<b>Banquet Seating</b>	<b>Set-up, Take-Down</b>	<b>Set-up, Take-Down</b>
Up to 80	\$150	\$150
Up to 100	\$150	\$150
Up to 150	\$150	\$150
Up to 200	\$150	\$150
Up to 250	\$225	\$225
Up to 300	\$225	\$225
Up to 350	\$225	\$225
Up to 400	\$270	\$270
Up to 450	\$270	\$270
Up to 500	\$270	\$270
<b>Theatre Seating</b>	<b>Set-up, Take-Down</b>	<b>Set-up, Take-Down</b>
Up to 150	\$75	\$75
Up to 200	\$85	\$85
Up to 300	\$95	\$95
Up to 400	\$105	\$105
Up to 500	\$115	\$115
Up to 600	\$125	\$125
<b>Deposits/Additional Fees</b>		
Foley	\$750 (refundable cleaning deposit)	\$750 (refundable cleaning deposit)
VCC	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
N. King	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
NVCC	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
Public Address System Rental	\$50 Audio / \$50 Projection	\$50 Audio / \$50 Projection
Security Officer	\$27.00/hour per officer	\$32 July, \$34 Aug-Jan, \$36 Feb-June
Surcharge	\$25	\$25
Jumper Permit	\$25	\$25
Additional Custodial	\$50 per hour	\$50 per hour
Application Fee		\$25
<b>Administrative</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Audit Copy	\$5 each	
Board Agenda (w/out attachments) Emailed	N/C	
Board Agenda (w/out attachments) US Mail	\$2, per agenda	

**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

	<b>Current FY</b>	<b>Proposed 2022/2023</b>
<b>Activities:</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res) (20%)</b>
Board Agenda (with attachments) Emailed	N/C	
Board Agenda (with attachments) US Mail	\$5 per packet	
Bound Documents (up to 80 pages)	\$10	
Budget Copy (unbound back-to-back)	\$10	
Budget Copy (bound)	\$25	
Documents copied to a CD (up to 50mb)	\$7	
FAX Fee	\$5	
Mailing & Handling Fee	1-9pgs. 2.00 / 10+ 5.00	
Return Check Fee	\$25	
Return Check Fee (prior to notice)	\$10	
Plan Sets	Determined by actual cost per, set	
<b>Park Reservation</b>		
<b>Field Rentals All Fields</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Resident Non-Profit	\$14/hr. 2 hr. minimum	\$14/hr. 2 hr. minimum
Non Resident Non-Profit	\$17/hr. 2 hr. minimum	\$17/hr. 2 hr. minimum
Resident Profit	\$32/hr. 2 hr. minimum	\$32/hr. 2 hr. minimum
Non Resident Profit	\$37/hr. 2 hr. minimum	\$37/\$48 hr. 2 hr. minimum
Dan Foley Artificial Turf Field	\$40/ \$48. 2 hr. minimum	\$36/day M-F \$48/day S-Su
Dan Foley Concession Stand	\$30/day Mon-Fri; \$40/day Sat-Sun	\$14 hr/flat rate
Pickball Court	\$12/hr flat rate, per court	\$14 hr/flat rate, per court
Tennis Court	\$12/hr flat rate, per court	\$14 hr/flat rate, per court
Basketball Court	\$12/hr flat rate, per court	\$14 hr/flat rate, per court
Bocce Ball Court	\$12/hr flat rate, per court	\$14 hr/flat rate, per court
Foot Golf Course	\$12/per person	\$14/per person
<b>Field Prep (Baseball &amp; Softball)</b>		
Resident Non-Profit	\$25/prep.	\$25/Prep
Non Resident Non-Profit	\$30/prep.	\$30/Prep
Resident Profit	\$30/prep.	\$30/Prep
Non Resident Profit	\$36/prep.	\$36/prep.
<b>Lights @ all Sites</b>		
Resident	\$25/hr. 2 hr. minimum	\$30/hr, 2-hour min
Non Resident	\$30/hr. 2 hr. minimum	\$36/hr, 2-hour min
<b>Dan Foley Park Picnic Area</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res)</b>
Lakeview East		
Lakeview West	\$95/\$113	\$105/\$135
Lakeview Entire	\$95/\$113	\$105/\$135
Meadows	\$185/\$221	\$204/\$264
Willow Glen	\$90/\$107	\$99/\$129
Mountain View	\$90/\$107	\$99/\$129



**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

<b>Current FY</b>	<b>Proposed 2022/2023</b>
<b>Activities:</b>	
<b>Blue Rock Springs Picnic Area</b>	<b>Fee (Res/Non-Res)</b>
	<b>Fee (Res/Non-Res) (20%)</b>
	\$205/\$245
	\$225/\$293
<b>Blue Rock Springs Picnic Area</b>	<b>Fee (Res/Non-Res)</b>
Lower Vista Area	\$90 /\$117
Upper Vista	\$90 /\$117
Vista Entire	\$185/\$221
Grove	\$155/\$185
Pines	\$185/\$221
Lake Area	\$65/\$77
Parkview	\$65/\$77
Trailside	\$65/\$77
Peacock Roost	\$65/\$77
Playground Vista	\$80/\$96
Blue Rock Terrace	\$65/\$85
<b>Crest Ranch Park</b>	<b>Fee (Res/Non-Res)</b>
Crest Ranch Park, Highland	\$65/\$85
	\$49/\$64
<b>Hanns Park</b>	<b>Fee (Res/Non-Res)</b>
Hanns Park	\$95/\$123
	\$71/\$92
<b>Richardson Park</b>	
Richardson Park	\$70/\$77
	\$53/\$67
<b>Highlands Park</b>	<b>Fee (Res/Non-Res)</b>
Highlands Park	\$40/\$52
	\$48/\$62
<b>Jumper House Permit</b>	<b>Fee (Res/Non-Res)</b>
Blue Rock, Dan Foley, Richardson	\$25/day
Crest Ranch Park, Highland, Hanns	\$25/day
	\$30/day
	\$30/day
<b>Vehicle Admission Fees</b>	<b>Fee (Res/Non-Res)</b>
Dan Foley Park	\$5 Day
Blue Rock Springs	\$5 Day
	\$5 Day, 7 days a week
	\$5 Day, 7 days a week
<b>Special Event Fees</b>	<b>Fee (Res/Non-Res)</b>
All Parks	\$25 per hour
Security/Cleaning Deposit	\$500
Alcohol Permit	\$30
Sound Permit	\$30
Still Photography	
Moving Frames	
Staffing/Vehicle	
	30 per hour
	\$550
	\$35
	\$35
	\$300 or \$75, per hour
	\$1000, or \$250, per hour
	\$52
<b>GVRD Activity Guide</b>	<b>Fee (Res/Non-Res)</b>
Full page, back cover	\$1,250
Full page, inside cover (front/back)	\$1,125
Full page, inside (non-glossy, guts)	\$1,000
1/2 page	\$600
1/4 page	\$400
1/8 page	\$200
<b>Digital GVRD Activity Guide</b>	<b>Fee (Res/Non-Res)</b>
Full page, back cover	\$350

**GREATER VALLEJO RECREATION DISTRICT  
PROPOSED FEE SCHEDULE FY 2022-2023**

	<b>Current FY</b>	<b>Proposed 2022/2023</b>
<b>Activities:</b>	<b>Fee (Res/Non-Res)</b>	<b>Fee (Res/Non-Res) (20%)</b>
Full page, inside cover (front/back)	\$300	
Full page, inside (non-glossy, guts)	\$300	
1/2 page	\$200	
1/4 page	\$150	
1/8 page	\$100	



## General Manager Board Report

7/28/2022

- Staff, legal counsel, and I had a meeting with the City of Vallejo regarding the master lease. We will have a monthly meeting to discuss the lease and bring the wording up to date and clarify some points. We also discussed property purchase.
- We continue doing research on the McIntyre property and plan to schedule our second Ad Hoc committee meeting for early August. Some tasks discussed at the first meeting were for legal counsel to develop a month to month use agreement with the current tenants, invite the public to future meetings, road use review, water system review, and have a meeting with the neighboring property owners who share the road. Vallejo Project reached out and is doing a proposal for use of the McIntyre Ranch on Tuesday, August 26th. I would like to clarify if we are accepting outside proposals or developing a use agreement with current organizations.
- Staff and I met with an Artist who was commissioned to create 4 wildlife sculptures by the City of Vallejo. The artist has reached out and proposed placement in our parks. I am going to attend the art commission meeting Monday July 25<sup>th</sup> to clarify the process. This will be the first time GVRD will be working with the commission. We would create an agreement with the artist regarding maintenance and longevity of the pieces.
- We had a meeting with our marketing firm and will be presenting a cleaned up logo at the marketing meeting, then to the board. We are also working on monthly calendars, event promotion, language for flyers, and other aspects that were overlooked in developing marketing.
- We have a meeting with the school district in September to discuss our use agreement, parking situations at Glen Cove Park, and Wardlaw Soccer Field. We also want to discuss the field adjacent to the South Vallejo Community Center.
- We reviewed the fee schedule with the Finance committee and will present at this board meeting.
- I have been working on Executive staff evaluations.

- Staff researched our revenue and expenses with the Expanded Learning Program (ExLP) over the last ten years and will provide data results in August regarding revenues vs. expenses.
- Executive staff and I meet with SEIU for a joint labor management meeting. We try to have these meeting every quarter.



# Recreation Department Board Report

7/28/2022

## Activity Guide:

- This month is National Parks and Recreation Month!
- Fall Activity Guide production schedule has been distributed. The production of the guide has begun.

## Aquatics:

- The Dive-In Movie Night had over 70 families registered for the event. The movie being shown was The Spongebob Movie: Sponge Out of Water.
- Swim Lessons are very popular, seeing new registrations daily.
- Weekday, Saturday, and Night Recreation Swims have been popular, seeing between 30-60 patrons for each time offered. When the weather is warmer, the pool sees more popularity.

## Community Centers:

- Solano County has completed janitorial services reimbursements for 2021-2022.
  - **City of Vallejo Reimbursement**
    1. May-June 2022 \$14,200.00
    2. July-August 2022 \$7,200.00
  - **Solano County Reimbursement**
    1. October 2020-June 2021 \$32,400.00
    2. July 2021-June 2022 \$45,600.00
- Our two new Guitar classes completed each session with 6 participants, per site.

## Children's Wonderland & Community Events:

- 10am-7pm park hours of operation will extend through September.

- Parks and Rex Day will be held this weekend! The event will showcase a dinosaur egg hunt, face painting and reptiles!
- Wonderland Market in partnership with the Vallejo Project will take place on Tuesday, August 23<sup>rd</sup> at CW park, 5-9:30pm.
- GVRD will participate in National Night Out on August 2<sup>nd</sup>. We are elated to promote programs and pass out swag at the event!

### **Staffing:**

- 2<sup>nd</sup> round of Recreation Coordinator interviews was held on Tuesday, July 26<sup>th</sup>. The Department will make an offer at the beginning of August.

### **Sports:**

- GVRD Youth Coed Summer Soccer league ended on 7/9. All players received an athletic t-shirt, Big-5 gift card, soccer ball, and medal of recognition. Fall league is anticipated to start in September.
- Youth soccer, basketball, tennis, and all sorts of sports classes has reached maximum enrollment for the remainder of summer.
- Junior Giants season is halfway complete. Players focused on character development such as health, anti-bullying, education, and confidence. 4/10 Teams completed the reading challenge and became eligible to attend the Junior Giants Festival on August 14 at Oracle Park. Every player on each team were required to read 720 minutes in 4 weeks, to qualify.
- Michael Manalastas, Recreation Coordinator of Sports last day is Friday, July 29<sup>th</sup> after being with GVRD a little over a year. He's accepted a position with Pleasant Hill Parks and Recreation District.

### **Youth Services:**

- Lego University and Fun in the Sun Camps are on week 6, running with great attendance at each site.
- The Youth Dept. made two job offers to candidates to fill our PT Assistant Coordinators positions.
- PT Rec Leader interviews will resume for the new school year.

- We are sad to announce, Recreation Coordinator, Stephanie Herriman's last day with the District is August 1<sup>st</sup>.





## Human Resources Board Report

07/28/2022

### Personnel Update:

#### Open Positions

- Recreation Coordinator – FT
- Lead Parks Worker – FT
- Maintenance Specialist – FT
- Senior Lifeguard – PT
- Pool Specialist – PT
- Administrative Clerk - PT
- Sr. Recreation Leader – PT
- Visitor Services Monitor – PT
- Center Monitor – PT
- Maintenance Worker I - FT
- Lifeguard Swim Instructor – PT
- EXLP/Kid's Club/Camps Recreation Leader – PT
- Parks Maintenance Worker – PT

#### Recently filled Positions

- Assistant Coordinator, Youth – PT
- Assistant Coordinator, EXLP – PT
- Assistant Coordinator, CW - PT
- Visitor Services Monitor – PT
- Lifeguard/Swim Instructor

#### Recent Interviews

- Maintenance Specialist
- Recreation Coordinator



**Covid-19:**

- We are seeing another increase in Covid numbers nationwide and that's impacted GVRD as well with employee absences. We continue to ask for any and all patience and understanding as we continue to navigate low staffing due to both covid and staffing shortages.

**Employee Recognitions:**

- Doug Vaughn, in our Parks Department, is celebrating 14 years at GVRD

**CAPRI Visit**

- HR worked with other departments to prep for CAPRI visit, but compiling all HR Related documentation CAPRI requested

**Joint Labor Management**

- HR Manager, GM and other department heads meet regularly with Unions to collaborate on various needs



## Finance Department Board Report

07/28/22

### Proposed Fee Schedule for FY 22-23

- The proposed fee schedule for FY 22-23 was presented to the Budget and Finance committee at the 7/18/22 meeting and is being presented it to the full Board at the 7/28/22 meeting. Upon approval, it will become a part of the FY 2022-2023 budget book.

### End of FY 21-22

- FY 21-22 has ended. Invoices are still trickling in for June. I reached out to the county regarding our final apportionment usually received in June and was informed reports will be sent out on July 29<sup>th</sup>.

### Increase to Part Time Wages

- The State of California is raising the minimum wage to \$15.50 effective January 2023. We are currently reviewing our Part Time wage table and determining where to make changes. Additional ranges may be added to allow for improved pay equity based on positions.

### Budget FY 22-23

- I am working with staff to get together all the narratives, photos, graphs, etc. that will make up our FY 22-23 budget book.

### CalPERS Unfunded Accrued Liability (UAL) refinance

- Funds were distributed to CalPERS on July 12<sup>th</sup>. We learned that splitting up the payment over time “wouldn’t comply with the State refunding law the bond was issued under,” per Albert R. Reyes, Bond Counsel. Therefore, we made one lump sum payment.

### New Fiscal Year – 2022-2023

- The finance department is working on items needed to be ready for the new fiscal year: pay increases for FT staff, changes in budget allocations, some new budget numbers, etc.



## Maintenance Department Board Report

7/28/22

### Parks and Facilities

- Glen Cove
  - Contractor begins working on conversion of the courts; should be completed soon.
- Richardson Park
  - Corp Yard automatic gate operator scheduled for installation on July 25<sup>th</sup>.
- Hanns Park
  - Staff worked getting the Park ready for Shakespeare event on July 30<sup>th</sup>, and 31<sup>st</sup>.
- North Vallejo Park
  - We received the new bleachers for the field; staff is working on scheduling the installation.
- Borges Park
  - Staff installed a smart irrigation controller.
- Blue rock
  - Staff installed new BBQ grills in a few picnic areas.
- Staff Recruitment
  - We are in the process of interviewing for the Maintenance Specialist position; Staff is working with HR to have a date for the testing of the Lead Worker position.

# BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
<b>395/401 Renovations</b>					
Design Phase	1/1/2018	6/1/2021	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2019	6/1/2020	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	12/23/2022	9/1/2022	50%	<input type="checkbox"/>	HR offices are completed; contractor started working on new finance wing.
<b>VCC Kitchen</b>					
Design Phase	1/1/2015	8/1/2020	100%	<input checked="" type="checkbox"/>	
Permit Issued	8/1/2019	8/1/2021	100%	<input checked="" type="checkbox"/>	
Engineer's cost estimate	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Proposed Board Approval	8/12/2022	11/18/2021	100%	<input checked="" type="checkbox"/>	
RFP	1/7/2022	2/28/2022	100%	<input checked="" type="checkbox"/>	
Build	4/18/2022	9/1/2022	60%	<input type="checkbox"/>	Contractor is installing the tile floor; they also started on the wall paneling.
<b>Dan Foley Cultural Center Upgrades</b>					
Phase design	7/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	8/1/2021	12/30/2022	80%	<input type="checkbox"/>	Baffle install scheduled for first two weeks in December.
<b>Richardson Electrical Upgrade</b>					
Design Phase	3/1/2020	1/28/2022	100%	<input checked="" type="checkbox"/>	
Permit Issued	2/3/2022	2/11/2022	100%	<input checked="" type="checkbox"/>	

RFP	2/14/2022	3/31/2022	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	
Build	6/1/2022	8/1/2022	<div style="width: 30%; background-color: green;">30%</div>	<input type="checkbox"/>	Trenching and conduit runs complete, waiting for new equipment and PG&E work.
<b>Cunningham Pool ADA</b>					
Design Phase	11/1/2020	1/28/2022	<div style="width: 95%; background-color: green;">95%</div>	<input type="checkbox"/>	City staff informed us that they will be issuing the permit to do the building upgrades, and they will work on finalizing the plans for the parking lot improvements.
Permit Issued	6/1/2022	7/30/2022		<input type="checkbox"/>	
RFP	9/1/2022	9/29/2022		<input type="checkbox"/>	
Build	10/1/2022	12/1/2022		<input type="checkbox"/>	
<b>Grant Mahony Park Lighting</b>					
Design/Assessment Phase	9/1/2021	2/28/2021	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	
Permit Issued	2/1/2022	2/16/2022	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	City issued the permit for the Park lighting.
RFP	4/1/2022	4/29/2022	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	
Build	6/20/2022	8/1/2022	<div style="width: 70%; background-color: green;">70%</div>	<input type="checkbox"/>	Conduit and trenching complete
<b>PB Projects</b>					
Design Phase	1/1/2020	3/24/2020	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	City postponed the projects on 2020 due to the pandemic.
RFP	5/2/2021	6/20/2021	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	
Build	11/12/2021	7/30/2022	<div style="width: 90%; background-color: green;">90%</div>	<input type="checkbox"/>	SVCC project is completed; contractor is making progress on completing Setterquist project soon.
<b>Hanns Park Disc Golf</b>					
Design Phase	3/1/2021	9/27/2021	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	
Equipment	8/26/2021	9/1/2021	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	
Build	10/6/2021	6/30/2022	<div style="width: 90%; background-color: green;">90%</div>	<input type="checkbox"/>	Staff installed the posts for the signs; waiting on the design for the course signage.
<b>Terrace Park Playground</b>					
Prop 68 Per Capita Project Approval	12/1/2020	2/28/2022	<div style="width: 100%; background-color: green;">100%</div>	<input checked="" type="checkbox"/>	

Design/RFP	12/1/2021	6/30/2022	100%	<input checked="" type="checkbox"/>	Received all the proposals and designs; staff will working with the vendor on revisions of the designs.
Build	9/1/2022	10/31/2022	0%	<input type="checkbox"/>	