



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

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Board of Directors
Robert Briseno
Gary Salvadori
Ron Bowen
Sheryl Pannell Lea
Adjoa McDonald

General Manager
Gabriel Lanusse

Greater Vallejo Recreation District Board of Directors

MINUTES

August 26, 2021 – 395 Amador Street

6:30 p.m.

1) **Call to Order:**

Chairperson Briseno called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., August 26, 2021, in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

3) **Roll Call:**

Present: Chairperson Robert Briseno, Vice-Chairperson Gary Salvadori, Directors; Sheryl Pannell Lea, Adjoa McDonald (arrived at 6:36 p.m.), and Ron Bowen

Staff: General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Human Resources Manager, Casey Halcro and Board Clerk, Kimberly Pierson

Excused: Interim Recreation Superintendent, Antony Ryans

4) **Approval of Agenda:**

Director Bowen offered the motion, seconded by Director Salvadori to approve the agenda. Motion passed unanimously.

5) **Presentations:**

A) Presentation to Sheryl Pannell Lea in Recognition of Her Service on the Board of Directors. (Lanusse)

General Manager Lanusse thanked Director Lea for her service and provided her with a token of appreciation.

B) Roles of Board Committees-Policies 5060 and 4060 (Lanusse)

General Manager Lanusse discussed the two policies and suggested they move to the Policy and Personnel Committee for review

6) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

7) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-August 12, 2021

B) Accept the Policies and Personnel Committee Minutes-August 9, 2021

C) Accept the Facility and Development Committee Minutes-August 16, 2021

D) Accept the Budget and Finance Committee Minutes-August 16, 2021

Director Bowen offered the motion seconded by Director Lea to approve the Consent Calendar. Motion passed unanimously.

8) New Business:

A) Resolution 2021-05 of the Board of Directors of the Greater Vallejo Recreation District to Temporarily Suspend Collection of Entrance Fees at Children's Wonderland for a period of one year (Lanusse)

Director McDonald offered the motion, seconded by Director Lea to approve Resolution 2021-05. After some discussion, Director Salvadori asked Director McDonald if she would consider amending her motion. Director McDonald offered a motion to amend, seconded by Director Lea. Roll Call Vote: Ayes: Directors Lea, Salvadori, Bowen, Briseno, and McDonald; Noes: none; Abstain: none; Absent: none. Motion passed unanimously.

Director McDonald offered the amended motion, seconded by Director Lea to approve Resolution 2021-05 of the Board of Directors of the Greater Vallejo Recreation District to Temporarily Suspend Collection of Entrance Fees for Vallejo Residents at Children's Wonderland for a period of one year beginning September 1, 2021. Roll Call Vote: Ayes: Directors Lea, Salvadori, Bowen, Briseno, and McDonald; Noes: none; Abstain: none; Absent: none. Motion passed unanimously.

The board stated they would like an update after 6 months.

B) Approve the Addition of a New Full-Time Job Position-Human Resource Clerk-Approximate Cost of \$72,375 - \$84,101 per Year (Halcro)

Director Bowen offered the motion seconded by Director Salvadori to approve the addition of a new full time Human Resource Clerk Position. Motion passed unanimously.

9) Staff Reports-Informational Only:

A) Maintenance Superintendent

- Provided an update on recruitment efforts in the parks department.
- Announced the Request for Proposals for the remodel of 395-401 Amador Street has been put out.
- Provided updates on Grant Mahony and Highlands Park and the upgraded work order system (Asset Essentials)

B) Finance Director

- Updated the board on fiscal year 2021-2022 budget books, PEAK software, department cross training, and the part-time pay scale.

C) Human Resources

- Provided an update on current recruitment efforts.

D) Recreation Department-Provided by the General Manager

- Announced a collaboration with the school district on recruitment efforts for the after-school programs.
- Provided updates on pool programming and staffing levels.
- Provided an update of the painting project at Foley Cultural Center.

E) General Manager

- Announced the Draft 10-Year master plan will be reviewed at the September 1st Special Board Meeting.
- Updated the board on the status of the Youth Task Force. The board requested Legal Counsel research the concerns being raised by Vallejo City Unified School District in regard to having two board members participate in the task force.

10) Administrative Items:

Meeting Updates:

Special Board Meeting – September 1st – Virtual (Zoom)

Board Meetings – September 9th and 23rd – In-Person

September Committee Meetings – Virtual (Zoom)

September 14th-Tour of Colusa Street Property – 3pm

11) Executive Session: At 8:05 p.m. Chairperson Briseno convened to executive session.

A) CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GENERAL MANAGER & LEGAL COUNSEL): Regarding potential lease from Vallejo City Unified School District of part of the Franklin Middle School site, 501 Starr Avenue, Vallejo. Negotiating Parties: Vallejo Unified School District (Mitchell Romao). Called pursuant to Government Code section 54956.8

B) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: General Manager - Pursuant to Government Code Section 54957(b)(1).

12) Report out on Executive Session:

At 9:36 p.m. Chairperson Briseno convened to regular session and reported: Item 11A: Information was given, and direction was provided by the board.

Item 11B: Information was provided to the General Manager and feedback was received from the General Manager

13) Announcements and Comments from Board Members:

Director Briseno announced that his son is the newest part-time employee at GVRD. He was recently hired as a lifeguard.

Director Briseno mentioned that the next board meeting falls on his birthday and he may miss the meeting.

14) Meeting Adjourn:

Director Bowen offered the motion, seconded by Director Lea to adjourn the meeting at 9:38 p.m. Motion passed unanimously.



Ron Bowen, Board Secretary

9 / 9 / 21
Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Lea	✓	
Director Briseno	✓	
Director Salvadori	✓	
Director Bowen	✓	
Director McDonald	✓	arrived at 6:36pm

DATE OF MEETING August 26, 2021-6:30pm

Kimberly Pierson 8/26/2021
Clerk of the Board Date



ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Chairperson Briseno				
Director Lea				
Director Bowen				
Director Salvadori				
Director McDonald				

AGENDA ITEM: Resolution 2021-05 of the Board of Directors of the Greater Vallejo Recreation District to Temporarily Suspend Collection of Entrance Fees for Vallejo Residents at Children’s Wonderland for a period of one year

DATE OF MEETING: August 26, 2021- Board Meeting