



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
Robert Briseno
Gary Salvadori
Ron Bowen
Sheryl Pannell Lea
Adjoa McDonald

General Manager
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. *Due to the current closure of the district office, documents will be available electronically at <https://www.gvrld.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

MINUTES

August 12, 2021

6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings

(The Zoom platform is ADA compliant)

1) Call to Order:

Vice-Chairperson Salvadori called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:31 p.m., August 12, 2021.

2) Pledge of Allegiance:

3) Roll Call:

Present: Vice-Chairperson Gary Salvadori, Directors; Sheryl Pannell Lea, Adjoa McDonald, and Ron Bowen

Staff: General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Interim Recreation Superintendent, Antony Ryans and Board Clerk, Kimberly Pierson

Excused: Chairperson Robert Briseno; Human Resources Manager, Casey Halcro

4) Approval of Agenda:

Director Bowen offered the motion, seconded by Director Lea to approve the agenda. Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald; Noes: none; absent: Briseno abstain: none. Motion passed unanimously.

5) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

6) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-July 22, 2021

B) Accept the Programs and Publicity Committee Minutes-August 2, 2021

Item 6-A was removed from the consent calendar. Director Bowen offered the motion seconded by Director Lea to approve the Consent Calendar Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald Noes: none; absent: Briseno abstain: none. Motion passed unanimously.

Item 6-A-Mintues-July 22, 2021: Item 9-A Director Salvadori should be listed as a "no" vote and not as "abstain" Director Lea offered the motion, seconded by Director Bowen to approve the Board Minutes from July 22, 2021 with one change. Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald Noes: none; absent: Briseno abstain: none. Motion passed unanimously.

7) Financials:

A) Fiscal Year 2019-2020 Financial Audit Presentation by Susan Beeter of M.U.N. CPA's

Susan Beeter provided the board with details of the 2019-2020 financial audit.

B) Resolution 2021-04 of the Board of Directors of the Greater Vallejo Recreation District to Adopt the Revised Annual Operating Budget for Fiscal Year 2021-2022 (Harman)

Director Bowen offered the motion seconded by Director Lea to approve Resolution 2021-04-Revised Annual Operating Budget for Fiscal year 2021-2022 Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald Noes: none; absent: Briseno abstain: none. Motion passed unanimously.

C) Approve Financial Statement as of 7/31/2021 (Harman)

Director Bowen offered the motion seconded by Director Lea to approve Resolution 2021-04-Revised Annual Operating Budget for Fiscal year 2021-2022 Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald Noes: none; absent: Briseno abstain: none. Motion passed unanimously.

D) Approve Payment of Bills 7/1/2021 through 7/31/2021 (Harman)

Finance Director Harman provided details on a few of the larger payments: Director Bowen offered the motion, seconded by Director Lea to approve the Payment of Bills 7/1/2021 through 7/31/2021. Roll call vote: ayes: Directors: Lea, Bowen Noes: none; absent: Briseno abstain: Directors Salvadori and McDonald. Motion failed. Director McDonald amended the motion, seconded by Director Bowen to remove check #65251-Minuteman Press-\$56.59 and approve the payment of bills 7/1/2021 through 7/31/2021. Roll call vote: ayes: Directors: Lea, Bowen, McDonald Noes: none; absent: Briseno abstain: Directors Salvadori Motion passed.

8) New Business:

Approve 1st Read of Policy XXXX -Vacation/Sick Leave Transfer (Lanusse/Halcro)

Director Lea offered the motion, seconded by Director McDonald to approve the 1st read of Policy XXXX-Vacation/Sick Leave Transfer. Roll call vote: ayes: Directors: Directors: Lea, Salvadori, McDonald, Bowen Noes: absent: Briseno abstain: none. Motion passed unanimously.

9) Staff Reports-Informational Only:

A) Maintenance Superintendent

- Provided an update on recruitment efforts in the parks department.
- Gave an update on current updates taking place at Foley Cultural Center
- Announced a special event taking place at City Park on Saturday

B) Finance Director

- Updated the board on changes to internal controls

C) Human Resources-No Report

D) Recreation Department

- Announced an upcoming "Play Ball" event, in partnership with Junior Giants.
- Provided an update on Family Free days at Children's Wonderland Park
- Gave an update on staffing for the before/after school programs

E) General Manager

- Provided the board with an update on the Youth Task Force
- Gave an update on McIntyre Ranch and Solano Land Trust
- Provided an update on a \$250,000 grant award
- Announced plans for a marketing outreach campaign for City Park

10) Executive Session: At 7:34p.m. Vice-Chairperson Salvadori convened to executive session held via Zoom breakout room.

A) CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GENERAL MANAGER & LEGAL COUNSEL): Regarding potential lease from Vallejo City Unified School District of part of the Franklin Middle School site, 501 Starr Avenue, Vallejo. Negotiating Parties: Vallejo Unified School District (Mitchell Romao). Called pursuant to Government Code section 54956.8

B) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: Legal Counsel - Pursuant to Government Code Section 54957(b)(1).

11) Report out on Executive Session:

At 8:28p.m. Vice-Chairperson Salvadori convened to regular session and reported:

Item 12A: Discussion was had, direction given. No action taken

Item 12B: Discussion was had, suggestion made. No action taken

12) Announcements and Comments from Board Members:

Director McDonald announced three upcoming events for this weekend:

Island Concert and backpack giveaway-Vino Godfather's

Resource Fair and backpack giveaway-City Park

Floyd Terrace Reunion

Director Bowen announced a recent switch he made to his Comcast internet which significantly increased his bandwidth and helped with his Zoom connections. Recommended other members check out the promotion.

Discussion on returning to in-person meetings. Tentative date of August 26th was given by the General Manager.

13) Meeting Adjourn:

Director Bowen offered the motion, seconded by Director Lea to adjourn the meeting at 8:35p.m. Roll call vote: ayes: Directors: Lea, Salvadori, Bowen, McDonald Noes: none; absent: Briseno: none. Motion passed unanimously.



Ron Bowen, Board Secretary

8/26/21

Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Lea	✓	
Director Briseno		✓
Director Salvadori	✓	
Director Bowen	✓	
Director McDonald	✓	

DATE OF MEETING August 12, 2021-6:30pm (Zoom Meeting)

Kimberly Pierson 8/12/2021
Clerk of the Board Date



DATE OF MEETING: August 12, 2021- Board Meeting

AGENDA ITEM: Approval of Agenda

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Approve Consent Calendar

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Approve Board Minutes-July 22, 2021

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

**AGENDA ITEM: Approve Resolution 2021-04 Adopting the Revised Fiscal Year
2021-2022 Budget**

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Approve Financial Statement as of 7/31/2021

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Approve Payment of Bills 7/1/2021 through 7/31/2021

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori			✓	
Director McDonald			✓	

AGENDA ITEM: Remove Check #65251-Minuteman Press-\$56.59 & Approve Payment of Bills 7/1/2021 through 7/31/2021

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori			✓	
Director McDonald	✓			

AGENDA ITEM: Approve 1st Read of Policy XXXX-Vacation/Sick Leave Transfer

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Meeting Adjournment

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno				✓
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			