



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and programs.*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
Rizal Aliga
Ron Bowen
Robert Briseño
Adjoa McDonald
Wendell Quigley

General Manager
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. Documents will also be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

AGENDA-REGULAR MEETING

October 27, 2022

Administrative Office – Board Room

401 Amador Street

6:30 p.m.

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

6) **Presentation:**

Leaven Kids Proposed Usage of South Vallejo Community Center-Mark Lillis, CEO

7) **Committee Updates:**

A) The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

B) Purpose and Progress of current ad hoc committees

McIntyre Ranch: Directors McDonald, Briseño; Purpose: Determine next steps for McIntyre Ranch. Formed June 9, 2022

Sports Center: Directors McDonald, Aliga; Purpose: Research what it will take to get a new sports complex for the community. Formed July 14, 2022

Proposed with City of Vallejo: Directors McDonald, Briseño Purpose: Discuss issues of mutual concern with the City of Vallejo. Pending approval from City Council. Formed February 9, 2022. Members appointed February 24, 2022.

8) Consent Calendar

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-October 13, 2022

B) Accept Programs and Publicity Committee Minutes – October 11, 2022

C) Accept Budget and Finance Committee Minutes – October 11, 2022

9) Administrative Items:

Update on McIntyre Ranch from Legal Counsel and General Manager:

Status of Property

Current Users Insurance

Status of New User Agreement

10) New Business:

Board Authorization to Declare Equipment Surplus Property – 1 Truck

2009 Ford F-550

License # 1515755

VIN# 1FDAF56R89EA93982

ID # 1107

11) Staff Updates-Information Only

A) Human Resources Director

B) Finance Director

C) Recreation Superintendent

D) Maintenance Superintendent

E) General Manager

12) Announcements and Comments from Board Members:

13) Executive Session:

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9 (d)(2) 2 Cases

14) Meeting Adjourn:

Next meeting: November 3, 2022 – Special Board Meeting-Closed Session



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Greater Vallejo Recreation District Board of Directors

MINUTES

October 13, 2022 – 401 Amador Street

6:30 p.m.

1) **Call to Order:**

Chairperson Bowen called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., October 13, 2022, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

Chairperson Bowen led the pledge.

3) **Roll Call:**

Present: Chairperson Bowen; Vice-Chairperson McDonald; Secretary Rizal Aliga; Director; Wendell Quigley,

Staff: General Manager, Gabe Lanusse; Maintenance Superintendent, Salvador Nuno; Finance Director, Penny Harman; Recreation Superintendent, Antony Ryans; Human Resources Manager, Casey Halcro; Board Clerk, Kimberly Pierson

Excused: Director Robert Briseño; Legal Counsel, Gary Heppell

4) **Approval of Agenda:**

Director Quigley offered the motion, seconded by Director Aliga to approve the agenda. Motion passed.

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

6) Committee Updates:

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

After discussion, Direction was given to put McIntyre Ranch on the next board agenda.

Sports Center Ad Hoc gave an update on their first meeting, held October 4th.

7) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-September 22, 2022

B) Accept Facility and Development Committee Minutes – September 19, 2022

C) Accept Policies and Personnel Committee Minutes-September 26, 2022

Director Quigley offered the motion, seconded by Director Aliga to approve the Consent Calendar. Motion passed.

8) Financials:

A) Approve Financial Statement as of 9/30/2022 (Harman)

Director Quigley offered the motion, seconded by Director McDonald to approve the financial statement as of 9/30/2022. Motion passed.

B) Approve Payment of Bills 9/1/2022 through 9/30/2022 (Harman)

Director Quigley offered the motion, seconded by Director Aliga to approve the payment of bills 9/1/2022 through 9/30/2022. Motion passed.

9) Administrative Items:

Update on refreshed GVRD Logo (Lanusse)

General Manager Lanusse discussed the refreshed logo design.

10) Staff Updates-Informational Only

A) Human Resources Director

- Provided an update on staff recruitment.
- Announced the wonderful job staff are doing working collaboratively.

B) Finance Director

- Announced the finance department has moved to the 401 building.
- Provided an update on the audit.

C) Recreation Superintendent

- Provided updates on upcoming community events.

D) Maintenance Superintendent

- Announced staff updates.
- Provided an update on recent park events.

E) General Manager

- Announced a recent meeting with the new City of Vallejo Recreation Coordinator.
- Provided an updated on proposed warming stations.

- Provided an update on the request by Leaven Kids to use South Vallejo Community Center.

11) Announcements and Comments from Board Members:

None

12) Executive Session: At 8:13pm Chairperson Bowen convened Executive Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957 Title: General Manager

At 8:55pm Chairperson Bowen reconvened regular session and reported the following: Information provided.

13) Meeting Adjourn:

Director Quigley offered the motion, seconded by Director McDonald to adjourn the meeting at 8:56 p.m. Motion passed.

Rizal Aliga, Board Secretary

Date



Agenda 8-B

BOARD COMMUNICATION

Date: October 27, 2022

TO: Board Chairperson and Directors

FROM: Staff

SUBJECT: Accept the Minutes from the Programs and Publicity Committee meeting October 11, 2022

RECOMMENDATION

To accept the minutes from Programs and Publicity Committee from the October 11, 2022 meeting.

DOCUMENTS AVAILABLE FOR REVIEW

A) Programs and Publicity Committee Minutes from October 11, 2022



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Programs and Publicity Committee Minutes
Tuesday, October 11, 2022
4:00 P.M.
Administrative Office-Conference Room
401 Amador Street

In attendance: Director Aliga, Quigley, Recreation Superintendent, Antony Ryans, Recreation Supervisors, Julie Myers, Sandy Tawaratsumida, & General Manager, Gabriel Lanusse

Meeting began: 4:03 P.M.

1. **Activity Guide Update-** Production schedule for the spring activity guide will go out this week.
2. **Aquatic Programs-** There was a swim meet at the pool over 350 competitors visited the pool over the past weekend.
3. **Board Tours-** Staff will gather a list of dates and times for the board to visit the Aquatic programs within the next month.
4. **Children's Wonderland-** The Harvest Festival will take place on Wednesday, October 12th. Over 250 students are registered for Pumpkin Play days beginning Monday, October 19th.
5. **Community Centers Update-** The security contract was signed by our security vendor. Also, the progression of the VCC kitchen is making progress. Appliances were recently added.
6. **Community Events-** Staff will attend the Benicia Dog Festival on Oct 15th and will host a booth at the event. Also, staff is preparing for the Nightmare on Glenn Street event, Floating Pumpkin Patch, and the Pup'kin Patch Dog Festival.
7. **Marketing Update-** Verdin drafted two different logo designs for discussion and direction at the Programs committee meeting. Committee would like to see some revisions made to the proposed vintage and retro logos. Verdin will have a revised draft ready for review by the Nov meeting.

8. **Sports Programs-** Staff have begun the planning for the 18th Annual Sports Hall of Fame fundraiser. The Department plans to invite and meet with the committee Oct. 2022.
9. **Therapeutic Recreation-** Formally known as REACH. GVRD will begin to provide recreational activities for communities with special needs. Programs will resume beginning Nov.
10. **Recreation Software Update-** Staff have begun the integration process for our new recreation software, Civic Rec.
11. **Youth Services-** Staffing is still a challenge for the department. The school year has begun, and staff is focused on reopening all Kids Club sites and staffing programs for ExLP. Staff will be partnering with Soaring Phoenix to offer STEM in our programs. Also, staff hosted a one-week training for all new PT Recreation staff.

Adjourned at 4:56 P.M.



Agenda 8-C

BOARD COMMUNICATION

Date: October 27, 2022

TO: Board Chairperson and Directors

FROM: Staff

SUBJECT: **Accept the Minutes from the Budget and Finance Committee meeting
October 11, 2022**

RECOMMENDATION

To accept the minutes from Budget and Finance Committee from the October 11, 2022 meeting.

DOCUMENTS AVAILABLE FOR REVIEW

A) Budget and Finance Committee Minutes from October 11, 2022.



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Wendell Quigley

General Manager
Gabe Lanusse

Budget and Finance Committee Minutes
Tuesday, October 11, 2022
9:30 a.m.
Administrative Office - Conference Room
401 Amador Street

In attendance: Director Bowen, Director Briseño
General Manager Lanusse, Finance Director Harman

Meeting began: 9:30 a.m.

1. Public Comment

There was no Public Comment at this meeting.

2. Pension Funding Policy Draft &

3. Debt Management Policy Draft

Drafts of these two policies were presented to the committee. Both committee members approved them. These policies can now be presented to the board.

4. Fiscal Year 2021-2022 Audit Status

We've received a draft copy of the 2020-2021 audit for our review. This will be completed soon and then the 2021-2022 audit can begin.

5. Measure K Oversight Committee Vacancy

Director Quigley was on the Measure K Oversight Committee. Now that he is on the board, there is a vacancy on the committee. Discussion was held on developing an application process, as well as some attributes the Board should look for in a new candidate.

6. Fines for use of Facilities

Discussion was held regarding unauthorized use of District Facilities. More research needs to be done to determine what we might be able to do legally.

7. Dashboard for Financial Status

Discussion was held on whether to work with Cougar Mountain Software to create a dashboard that would be available to select persons to check status of financials. The committee felt that, unless the cost was minimal, it would not be worth the investment as the Finance Department already provides status reports monthly to the Board and staff.

8. Other Post Retirement Benefits (OPEB)

This is the coverage of medical premiums for retirees. In order to create an irrevocable trust for the funds we are setting aside, we need to create an investment policy. A committee is to be created to review the policy.

Adjourned at 9:50 a.m.

Next meeting: November 14, 2022



Agenda # 9

BOARD COMMUNICATION

Date: October 27, 2022

TO: Board Chairperson and Directors

FROM: Salvador Nuno, Maintenance Superintendent

SUBJECT: Board Authorization to Declare Equipment Surplus Property.

BACKGROUND AND DISCUSSION

We received a letter from DMV stating that due to changes in California Air Resources Board (CARB) laws, this vehicle needs to be retrofitted to meet current emission standards prior to January 1, 2023. Staff investigated and currently there is no approved retrofit method for this vehicle approved by the CARB. The California Department of Motor Vehicles (DMV) will revoke and hold registration on this vehicle starting on January 1, 2023.

2009 Ford F-550

License # 1515755

VIN# 1FDAF56R89EA93982

ID # 1107

RECOMMENDATION

Approve the authorization to declare the above equipment surplus property. There is no lead time for when a retrofit will be approved or available, and the cost of retrofit will likely outweigh the benefit of maintaining this inoperable vehicle

ALTERNATIVES CONSIDERED

Approve the recommendation.

Reject the recommendation and revise.

Do not act on item.

COST

None

COMMITTEE REVIEW

None

ENVIRONMENTAL REVIEW

This is not a project as defined by the California Environmental Quality Act (“CEQA”) pursuant to section 15378 (b) (2) of Title 14 of the California Code of Regulations as it is an administrative activity and is not subject to CEQA review.

PROPOSED ACTION

Staff recommends approving to declare above equipment surplus property

DOCUMENTS AVAILABLE FOR REVIEW

“EXHIBIT A” – California Air Resources Board Compliance Document

CARB Truck Rule Compliance Required for DMV Registration

As of 2020, the California Department of Motor Vehicles (DMV) will verify compliance to ensure that vehicles subject to the California Air Resources Board's (CARB) Truck and Bus Regulation meet the requirements prior to obtaining DMV registration.

What are the CARB requirements I must meet to ensure that DMV can register my vehicle?

The Truck and Bus Regulation is currently in effect, and your diesel vehicle must meet the compliance deadlines. As of 2020, DMV will check compliance with the regulation in order to register your vehicle based on the following schedule:

Lighter Vehicles (14,001 - 26,000 lbs GVWR):

Vehicle Model Year	DMV Verifies Compliance*
2004 and older	January 1, 2020
2005 - 2007	January 1, 2021
2008 - 2010	January 1, 2023

Heavier Vehicles (>26,000 lbs GVWR):

Vehicle Model Year	DMV Verifies Compliance*
2000 and older	January 1, 2020
2001 - 2005	January 1, 2021
2006 - 2007	January 1, 2022
2008 - 2010	January 1, 2023

***You may already be out of compliance and currently subject to DMV registration holds.**



How does my vehicle comply?

You must replace your 2010 or older vehicle (2009 or older engine) based on the Truck & Bus Regulation schedule—OR—be using an allowable compliance option and reporting in the Truck Regulation Upload, Compliance and Reporting System (TRUCRS).

What if I am currently out of compliance with the Truck and Bus Regulation?

CARB can place a DMV registration hold on your vehicle now if it does not meet current regulatory requirements.

Which vehicles are subject to the Truck and Bus Regulation?

The Regulation applies to nearly all diesel-fueled trucks, buses, and school buses with a gross vehicle weight rating (GVWR) greater than 14,000 pounds.

If your vehicle is exempt from another heavy-duty diesel regulation (see below for examples), it is likely subject to the Truck and Bus Regulation.

- Solid waste collection vehicles
- Drayage trucks
- Cargo-handling equipment

If your vehicle is exempt from the Regulation, or has met the regulatory requirements, you will be able to register with the DMV. Reporting fleet and vehicle information to CARB, such as VIN numbers, may be needed to ensure that you are not mistakenly denied registration.



For more information on the Truck and Bus Regulation, compliance options, and funding opportunities, call the Diesel Hotline: 1-866-6DIESEL (1-866-634-3735) or visit: www.arb.ca.gov/truckstop





Human Resources Board Updates

10/13/2022

Personnel Update:

- We are excited to have welcomed the following people to the GVRD FT Staff Team in the last few months:
 - “Gill” Nixon – Parks Maintenance Lead Worker
 - Michael Andrade – Parks Maintenance Worker I
 - Courtney Collier – Recreation Coordinator
 - Joe Gatmen – Recreation Coordinator
 - Michael Morris – Recreation Coordinator
 - Mario Samayoa – Maintenance Specialist
 - Jesus Segura – Maintenance Worker I
 - Alex Martinez – Maintenance Worker I

Policy Update:

- Policy 2260 has been sent to Unions for review. GVRD has started the meet and confer process with IBEW and is awaiting response from SEIU.

Appreciation:

- The General Manager announced this week that Jake Roberts is the September Employee of the Month. Congrats Jake!
- The HR Director was unable to attend the Policy and Personnel Committee meeting. Thank you to the rest of the committee for continuing to move items forward and discuss policy and personnel.
- Thanks to the Recreation staff for working collaboration with Human Resources to bring an Emergency Preparedness training to GVRD staff.
- Thanks to Admin staff for helping HR with website updates, testing systems, and their all around awesomeness.
- Our Maintenance and Parks staff continue to over deliver, and we are grateful for all they do for GVRD and our departments.

HR is PROUD to work with so many wonderful departments doing really incredible work for GVRD and the citizens of Vallejo!!!!!!



Finance Department Board Update

10/27/22

Budget Books FY 22-23

- The budget books have been received from the printer and have been distributed to staff.

Audit FY 20-21 and FY 21-22

- We have received a draft of the FY 20-21 audit/financial reports from MUN CPAs. We are completing items requested and expect the final audit to be ready soon. The FY 21-22 audit will begin soon after the completion of FY 20-21.

Staff Training/Trust Training

- Finance Department team members Betty (Accounting Clerk II) and Dayna (Accounting Clerk I) will begin Trust Training in November. We are continuing to research beneficial training opportunities for all of us in the Finance Department staff – including refresher for Cougar Mountain Software, many CalPERS classes, and others.

Internal Controls

- We continue to implement internal controls as suggested by our auditing team.

Finance Department Cross Training

- I am looking at ways to cross train our Finance Department team to ensure coverage during times of absence.



Recreation Department Board Updates

10/27/2022

Activity Guide:

- The Spring Activity Guide production schedule went out to staff last Monday.

Aquatics:

- The Floating Pumpkin Patch was held on Saturday, October 15th. 59 children and 38 parents registered for the event.
- Departmental staff attending the Certified Pool Operator training on October 20th and 21st.
- This week GVRD staff visited the Aquatics team from City of Concord to check out their facility, registration counter layout, and discussed programming.

Community Centers:

- NVCC hosted the 2nd McIntyre Ranch Public workshop held on October 20th.
- Security Services contract renewed through 2024.

Children's Wonderland & Community Events:

- Staff found a possible local vendor who is interested in painting murals and designs to touchup worn artwork at Children's Wonderland. Staff will reach out to schedule a meeting soon.
- Preparations for the Turkey Drive has commenced. Staff reached out to local grocery stores for donations. Costco Wholesale has gotten back to us and will determine how much they will donate to us. Three local Safeway grocery stores will be donating several \$25 gift cards to use for purchasing turkeys.



A howling good time in Vallejo

About a week before everyone dresses up for Halloween, it was time for pet owners to dress up their dogs in costumes at Vallejo's City Park for the community event. The event, sponsored by Subaru and Napa Smith Brewery, featured...

Staffing:

- The department continues to interview weekly to fill PT vacancies in several program areas.

Sports/Therapeutic Recreation:

- The Department is preparing for new indoor programming ideas for wintertime which include Chess Club, Book Club, Video Gaming Club, Tutoring service, Table Tennis, and Puzzle Palooza.
- New user agreements are being revised for the upcoming year.
- There are four TR programs starting next month. The final preparations for those are well under way.

Youth Services:

- Fun on the Run camp will be held on Friday, November 11th at FCC. This camp will be held during a non-student day.
- Kids Club has contracted with an outside organization to offer STEM to students attending the program for one hour, every Wednesday beginning in November.



Maintenance Department Board Update

10/27/22

Parks and Facilities

- Hiddenbrooke Park
 - Staff installed drainage before the rain season begins.
- City Park
 - Staff will be assisting the Recreation department with the Pupkin patch dog festival event.
- Highlands Park
 - Staff will be working on top dressing and overseeding the grass areas.
- McIntyre Ranch
 - Staff is working with a company to do the asbestos and lead assessments of the buildings.
- Amador Restrooms
 - The restrooms were closed due to a water leak; staff completed the repairs, and the restrooms are now open.
- Sports Fields
 - We will be closing our grass fields in November; staff is getting the equipment ready and materials to do renovations on the fields.
- Staff Recruitment
 - The new Lead Worker started working; we are currently 100% of full-time positions are now filled. I would like to thank our HR Department for the help with the recruitment process.
- Visitor Services
 - Staff completed the Visitor Services season; staff did a great job assisting park visitors on weekends and holidays.

BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
395/401 Renovations					
Design Phase	1/1/2018	6/1/2021	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2019	6/1/2020	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	12/23/2021	2/1/2023	50%	<input type="checkbox"/>	Contractor is working on finalizing the new board room; the abatement work begun at 395 building.
VCC Kitchen					
Design Phase	1/1/2015	8/1/2020	100%	<input checked="" type="checkbox"/>	
Permit Issued	8/1/2019	8/1/2021	100%	<input checked="" type="checkbox"/>	
Engineer's cost estimate	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Proposed Board Approval	8/12/2022	11/18/2021	100%	<input checked="" type="checkbox"/>	
RFP	1/7/2022	2/28/2022	100%	<input checked="" type="checkbox"/>	
Build	4/18/2022	12/1/2022	80%	<input type="checkbox"/>	Contractor poured two ADA ramps on the outside; will be working on the front ADA ramp. The kitchen is getting close for completion; contractor is also working on painting.
Dan Foley Cultural Center Upgrades					
Phase design	7/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
RFP	8/1/2021	10/1/2021	100%	<input checked="" type="checkbox"/>	
Build	8/1/2021	12/30/2022	80%	<input type="checkbox"/>	Baffle installation scheduled for first two weeks in December.

Dan Foley Cultural Center Roof				<input type="radio"/>	
Design/Assessment Phase	7/1/2022	8/28/2022	100%	<input checked="" type="checkbox"/>	
RFP	7/1/2022	8/28/2022	100%	<input checked="" type="checkbox"/>	We have a contract with roof company to make the repairs.
Permit Issued	10/1/2022	10/28/2022	100%	<input checked="" type="checkbox"/>	
Build	10/24/2022	11/18/2022	0%	<input type="radio"/>	
Dan Foley Artificial Field				<input type="radio"/>	
Assessment and Engineer's cost estimate	8/1/2022	11/1/2022	100%	<input checked="" type="checkbox"/>	Engineering consultant presented the assessment to the Facilities committee.
Board Approval	12/1/2022	1/1/2023	0%	<input type="radio"/>	
Design Phase	1/1/2023	2/28/2023	0%	<input type="radio"/>	
Permit Issued	3/1/2023	4/30/2023	0%	<input type="radio"/>	
RFP	5/1/2022	5/28/2023	0%	<input type="radio"/>	
Build	8/1/2023	8/31/2023	0%	<input type="radio"/>	
Richardson Electrical Upgrade					
Design Phase	3/1/2020	1/28/2022	100%	<input checked="" type="checkbox"/>	
Permit Issued	2/3/2022	2/11/2022	100%	<input checked="" type="checkbox"/>	
RFP	2/14/2022	3/31/2022	100%	<input checked="" type="checkbox"/>	
Build	6/1/2022	12/30/2022	60%	<input type="radio"/>	Trenching and conduit runs complete; waiting for new equipment and PG&E work.
Cunningham Pool ADA Upgrades					

Design Phase	11/1/2020	1/28/2022	100%	<input checked="" type="checkbox"/>	City will work on finalizing the plans and making the parking lot improvements.
Permit Issued	6/1/2022	8/5/2022	100%	<input checked="" type="checkbox"/>	City issued the permit.
RFP	11/1/2022	11/29/2022		<input type="checkbox"/>	Staff is working on the RFP.
Build	1/1/2023	3/1/2023		<input type="checkbox"/>	
PB Projects					
Design Phase	1/1/2020	3/24/2020	100%	<input checked="" type="checkbox"/>	City postponed the projects on 2020 due to the pandemic.
RFP	5/2/2021	6/20/2021	100%	<input checked="" type="checkbox"/>	
Build	11/12/2021	11/15/2022	98%	<input type="checkbox"/>	Contractor is close for completion on Setterquist; staff will do a final walk-through; signs are on order.
Hanns Park Disc Golf					
Design Phase	3/1/2021	9/27/2021	100%	<input checked="" type="checkbox"/>	
Equipment	8/26/2021	9/1/2021	100%	<input checked="" type="checkbox"/>	
Build	10/6/2021	11/30/2022	98%	<input type="checkbox"/>	Staff installed the new signs; working on the welcome sign.
Terrace Park Playground					
Prop 68 Per Capita Project Approval	12/1/2020	2/28/2022	100%	<input checked="" type="checkbox"/>	
Design/RFP	12/1/2021	11/15/2022	95%	<input type="checkbox"/>	Playground is working on the design making some revisions.
Build	2/1/2023	4/30/2023	0%	<input type="checkbox"/>	

Children's Wonderland Shade Structures				<input type="radio"/>	
Design/Assessment Phase	1/1/2022	2/28/2022	100%	<input checked="" type="checkbox"/>	
RFP	4/1/2022	9/1/2022	100%	<input checked="" type="checkbox"/>	
Permit Issued	4/1/2022	10/14/2022	95%	<input type="checkbox"/>	waiting on the City to issue the permit.
Build	2/1/2022	3/1/2022	0%	<input type="checkbox"/>	
Hiddenbroke Bocce Ball Conversion				<input type="radio"/>	
Design/Assessment Phase	4/1/2022	5/28/2022	100%	<input checked="" type="checkbox"/>	Community outreach was done.
RFP	4/1/2022	6/29/2022	100%	<input checked="" type="checkbox"/>	
Build	8/22/2022	9/30/2022	98%	<input type="checkbox"/>	Staff completed the walk-through with the contractor; the contractor will work on making some corrections.
Setterquist RIRE Funds Upgrades				0	
Design/Assessment Phase	1/1/2022	10/28/2021	90%	<input type="checkbox"/>	Working with the engineer on the design and plans.
Permit Issued	12/1/2022	12/31/2022	0%	<input type="checkbox"/>	
RFP	1/1/2023	1/30/2023	0%	<input type="checkbox"/>	
Build	4/1/2023	6/28/2023	0%	<input type="checkbox"/>	



General Manager Board Update

10/21/2022

- We had a community meeting regarding McIntyre Ranch. We received input and are working on a third meeting to present information, and have representatives from Solano RCD, Solano Land Trust, Solano County Parks, and the City of Vallejo. We are also working on producing a survey for McIntyre.
- Legal Counsel was on vacation, and I have been in contact the caretakers at McIntyre regarding insurance updates.
- I am working on a draft new use agreement for McIntyre.
- I am researching questions brought up regarding a sports center. We are working on producing a survey.
- We had our first Sports Center Ad Hoc meeting. Once staff does some more research, we will have a community meeting(s).
- We received RFP's for legal counsel. We have their presentations scheduled for November 3. We have two firms confirmed and are awaiting a third.
- We are planning the All-Staff Training and Holiday Lunch (optional) to be held the first week of December. If any Board members could please attend to say a few words, that would be appreciated.

Current General Manager Tasks	
Recreation 80- list of possible rec. activities	MISC.
Afro Ourdoors	Impact fees
Latino Outdoors	City municipal code 3.18
Master Lease with the City of Vallejo	Public Art Policy
Naveed Wifi/ fiber optics to parks	Eden Housing-Money owed \$202, 463
Marketing	Classification Study
Information Technology	Succession Planning
Public Records Request	GVRD tour
VCUSD	Tour of Colusa Building
VCUSD MOU	Board Team Building
VCUSD parking lots	Board member concerns- internal
VCUSD Pool Agreement	Board priority list
GVRD for CAPRI	Strategic Action Planning
Safety Committee	Capital Improvement List
PROP 68	Closed session acknowledgment letter
Prop 68 Terrace Park	Annual Progress (MRG chart)-Workshop
Prop 68 Setterquist Park	Chamber Meetings
CalTrans Grant for Dalwigk	Leadership Vallejo Board
Find grants for...	OPEB Policy
Soccer fields	Update of 451 refi policy
Playgrounds	MRG Matrix
Parks	Good Governance training for Board
COMMUNITY CENTERS	Strategic Planning for Board (priorities)-Consultant
Use as emergency centers	Rotating meeting locations
Use as cooling centers	Board Pay
Use as warming centers	Archivist
Current Lease agreements	Equity, Diversity, Inclusion, training
Sublease proposals SVCC and McIntyre	Exit interview data presentation
Aquatic complex- Programming/days/ hours of Ops.	Demographic composition of employees
South Vallejo	Acknowledgment of Closed Session
Vallejo Community Center	Work with Non-Profits and other agencies to enhance offerings
Dan Foley Cultural Center	Legal RFP and Interviews
North Vallejo Community Center	Unsheltered Policies
Upgrades needed to be emergency centers	Policies and Rules and Regulations
AD HOC	Mare Island Preserve
McIntyre Ranch	Housing Developments
Sports Center	Kayak launch on Wilson Ave.
2+2 with City	EXPAND POSITIONS- No particular order
Interagency committee	(1) Assistant GM/marketing -Part Master Plan
EMPLOYMENT	(1) Visitor Services Coordinator FT
Part time wages	(1) Facilities MWI or MWII
Prep for negotiations with...	(2) Parks Maint WRK- Master Plan
SEIU	(1) assistant pool Coordinator FT
IBEW	(1) Customer Service Rep FT
Unrepresented	(2) Park Rangers FT
	(1) Recreation Supervisor