

**GREATER VALLEJO RECREATION DISTRICT**  
**TEMPORARY MAINTENANCE WORKER I - FACILITIES**

***\$11.50/HR – \$13.50 HOUR***

**DEFINITION**

Performs a variety of semi-skilled and skilled tasks assisting in the construction, repair and maintenance of buildings, parks including general maintenance of community centers, office and park infrastructure.

**SUPERVISION RECEIVED AND EXERCISED**

Receive immediate supervision from higher-level maintenance staff.

**ESSENTIAL AND MARGINAL FUNCTION STATEMENTS-** *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

**Essential Functions:**

1. Operate construction and maintenance equipment and power tools including, but not limited to, backhoe, grader, and jack hammer; operate mowers, edgers, and pruners; maintain hand and power tools and assigned equipment; perform preventive maintenance on equipment.
2. Utilize proper safety precautions related to all work performed.
3. Primary assignment facility, construction and park infrastructure including community centers, offices, playgrounds and restrooms. May be assigned to perform any combination of routine tasks of parks, parkways, athletic fields and trails.
4. Perform maintenance for facilities and parks; clean and maintain restrooms.
5. Inspect walls, play areas and picnic areas for graffiti and vandalism; homeless camp activity and illegal dumping; remove/repair as needed. Advise lead maintenance worker.
6. Inspect play equipment for broken structures and safety hazards as assigned; perform repairs as needed.
7. Ability to change HVAC filters.

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**Knowledge of:**

- Learn to perform a variety of maintenance; construction and repair work in the area of work assigned.
- Operate a variety of vehicular and stationary mechanical equipment in a safe and effective manner.
- Perform a variety of manual tasks for extended period of time and in unfavorable weather conditions.
- Perform heavy manual labor.
- Understand and follow oral and written instructions.
- Establish and maintain effective working relationships with those contacted in the course of work.

**Experience and Education Guidelines**

*Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain knowledge and ability would be:*

**Experience:**

Minimum one year experience performing maintenance or construction work is desirable.

Some general experience in use of tools and equipment.

Custodial building maintenance is desirable.

**Education:**

Graduation from High School or GED equivalent.

**WORKING CONDITIONS**

**Environmental Conditions:**

Field environment, travel from site to site; exposure to potentially hazardous chemicals, heat, cold and inclement weather conditions; work around slippery or uneven surfaces, and around heavy construction equipment.

**Physical Conditions:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job in compliance with Americans with Disabilities Act (ADA) requirements.

On a case by case basis, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Essential and

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marginal functions may require maintaining physical condition necessary for heavy lifting, bending, stooping, kneeling and crawling; working at heights; standing for prolonged periods of time; operating motorized vehicles and equipment.

Required to wear personal protective equipment (PPE) appropriate for job assignments; must comply with respiratory program and Cal OSHA standards.

To be considered for this career opportunity, please submit employment application to the main office of the Greater Vallejo Recreation District, 395 Amador St., Vallejo, CA. 94590 or visit: [www.gvrd.org](http://www.gvrd.org). Click on Administration/Human Resources/Employment Application.

*GVRD is an Equal Opportunity Employer and does not discriminate on the basis of any legally protected status in employment or in the provision of services.*