



GREATER VALLEJO RECREATION DISTRICT

Board of Directors
Sheryl Pannell Lea
Robert Briseno
Ron Brown
Gary Salvadori
Karen Sims

General Manager
Gabriel Lanusse

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Mission Statement:

Building community and enhancing quality of life through people, parks, and programs.

Website: www.gvrd.org

MINUTES July 23, 2020

Greater Vallejo Recreation District Board of Directors Regular Meeting

6:30 p.m.

Due to Solano County and the State of California's shelter in place orders this Board Meeting was held remotely via Zoom Meetings.

1) Call to Order

Chairperson Pannell Lea called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., July 23, 2020

2) Pledge of Allegiance

3) Roll Call

Present: Chairperson Pannell Lea, Vice-Chairperson Robert Briseno, Directors; Gary Salvadori, Ron Bowen and Director Sims.

Staff: General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Maintenance Superintendent, Salvador Nuno; Recreation Superintendent, Phillip McCoy; Human Resources Manager, Casey Halcro; Project Manager, Thomas Judt; and; Board Clerk, Kimberly Pierson

4) Approval of Agenda

Director Salvadori offered the motion, seconded by Director Briseno to approve the agenda. Roll call vote: ayes: Directors: Lea, Salvadori, Sims, Briseno, Bowen; absent: none; abstain: none. Motion passed unanimously.

5) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.
None

6) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-July 9, 2020

B) Accept the Facility and Development Committee Minutes, June 22, 2020

Director Salvadori offered the motion, seconded by Director Briseno to approve the consent calendar. Roll call vote: ayes: Directors: Lea, Briseno, Salvadori, Sims, Bowen; absent: none; abstain: none. Motion passed unanimously.

7) New Business:

A) Appoint Legal Counsel, General Manager and HR Manager as Designated Representatives for Contract Negotiations with International Brotherhood of Electrical Workers Local Union 1245, (IBEW) (Lanusse)

No motion made.

B) Appoint Legal Counsel, General Manager and HR Manager as Designated Representatives for Contract Negotiations with Service Employees International Union Local 1021 (SEIU) (Lanusse)

No motion made.

8) Staff Reports-Informational Only:

Parks Maintenance

- I had a meeting with City Park Playground stakeholders on Monday. I think it was a great meeting. As you know that playground was a community build. There is some dry rot that needs to be addressed. I presented the assessment from Leather and Associates, who did the original design. We hopefully have a plan to do minor repairs so we can buy some time to work on fundraising for a total replacement.
- We are working with the sports field coordinator and have opened some fields to allow teams to begin conditioning.
- I had a meeting with Lake Chabot Stakeholders: City of Vallejo, Solano RCD, Flood and Sanitation, Discovery Kingdom, and Friends of Lake Chabot. Last year we decided to have quarterly meetings. Discovery Kingdom would like to add irrigation pumps to help with the algae in the lake. We also started talking about the master lease agreement and who is responsible for the lake. There's still a lot of confusion. We hope to get some clarification on that at the next meeting.

Project Manager

- The hydraulic pistons were installed today at Cunningham Pool. Adams Pool are hopeful to begin plastering on August 7th. As soon as they are done plastering, they will start filling with water right away. The plans for the new small pool have been submitted to the health and building departments for approval.
- With regards to Vallejo Community Center, I met with a person from PG&E today, they are looking for emergency centers to use during their Planned Power Shut Offs. They have a program where they will come in and do a number of the upgrades required to make the facility useable during a power

shut off. They told me today that they would be willing to take care of some of the costs to make sure the accessible parking places are at the right level. They have funds to do some of the upgrades to the building that we were planning on doing.

Director Bowen: Do you have an estimated completion date for the Richardson Corp yard office? Judt: Working with PG&E on upgrades, PG&E has all the paperwork and we have paid them a \$2,500 engineering deposit. It was suggested that we need to update the transformers. The building itself has been mostly paid for, we're just waiting to schedule a delivery date. Right now we're just in a holding pattern.

Finance Director

- The three of us in the finance department are scanning documents like crazy to send to the new auditors. They sent us a huge list of requested documents.
- The finance department attended training webinars on Monday, Tuesday, and Wednesday. We picked up some new things. The trainings were recorded, so we'll be able to go and watch again.

Human Resources

- We sent out a survey to all GVRD staff to try and get feedback on how they're feeling about reopening plans. What I've shared with executive staff and GVRD leadership is the overarching feedback I'm getting is that we need to do a better job of communicating what the plans are. It was helpful for us to get that feedback to know how we can improve as a leadership team. Gabe and I have been working with both SEIU and IBEW to look at the COVID guidelines. That is still a draft document. I'm really hopeful to get that out if not this week coming up then the following week.
- As of today, we've sent in our final job description questionnaire for the classification study. The consultants will be able to update their draft with where they think we should all be classified. Hopefully within the next couple months we'll have a better idea of what, if any, updates need to happen to our classifications.

Recreation –

- Our in person summer camps began this week. They are pretty close to capacity. We have two camps at Vallejo Community Center. One in the Club Room with 6 participants and one in the Teen Room with 8 participants. We also have a sports camp at Foley Cultural Center with 9 participants. These camps will run for 4 weeks.
- We're working on a new marketing strategy called RecConnect News Segment. That began filming today. Look for that on our website and Facebook page.
- The Youth Department is offering a virtual Lego class beginning August 6th. That is being put on by Brickspace in Benicia.
- We're also working on a movie night at Children's Wonderland. We received approval to purchase the licensing.

- Fresh @ Home continues. It's probably the most successful virtual camp we have.
- We're working on an in-person tennis program that will take place at the Amador Tennis courts.

General Manager

- The school district announced virtual learning for the Fall. We're trying to talk with them on how this will affect us regarding before and after school programs.
- The foundation received a donation from one of the pickleball organizations. I think it's about \$300. They are requesting that it be used to paint new pickleball lines at the Castlewood courts. We're drafting a letter thanking them for the donation.
- The Admirals are not going to be playing this year. We are working on a lease for next year with the new ownership and management.
- Maria Guevara worked with GVRD for the Unity Day event for many years. She passed away recently and they will be having a virtual vigil and I just want to mention all the work she did on the event at City Park all those years.
- I'm back to working with the City of Vallejo regarding a sports center on two levels. One: on finding a location and two: trying to develop a site.

9) **Executive Session:** Items 9A and 9B were removed due to no motions on items 7A and 7B. At 7:15 p.m. Chairperson Lea convened to executive session held via Zoom breakout room.

- A) **Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager):**International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6
- B) **Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager):**Service Employees International Union Local 1021 (SEIU) negotiations; pursuant to Government Code section 54957.6
- C) **Conference with District's Legal Counsel regarding pending litigation; pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. One matter: Claim of Romeo Selfaison**


At 7:39 p.m. Chairperson Lea convened to regular session. Legal Counsel gave the following report on Item 9C: The Board approved by unanimous vote a settlement agreement concluding the employment claims of Romeo Selfaison. Under the agreement the District will pay Selfaison the total sum of \$45,000 in full settlement of all claims arising out of his employment with the District and the ending of that employment. Each party shall bear its own costs and attorneys' fees. Selfaison and the District release each other from all claims. The settlement agreement shall not be construed as an admission of liability by either party. The parties agree not to disparage each other. The settlement agreement shall be kept confidential to the extent permitted by law. (As a public entity, the District must comply with the California Public Records Act, Government Code sections 6250 *et seq.*, and the Ralph M. Brown Act, Government Code sections 54950 *et seq.*)

9) **Announcements and Comments from Board Members:**

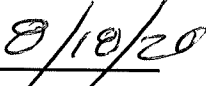
None

10) **Meeting Adjourn:**

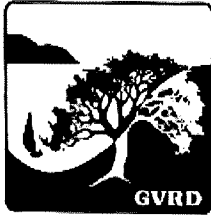
Director Bowen offered the motion, seconded by Director Briseno to adjourn the meeting at 7:42 p.m. Roll call vote: ayes: Directors: Lea, Briseno, Salvadori, Sims, Bowen; absent: none; abstain: none. Motion passed unanimously.



Gary Salvadori, Board Secretary



Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Lea	✓	
Director Briseno	✓	
Director Salvadori	✓	
Director Bowen	✓	
Director Sims	✓	

DATE OF MEETING July 23, 2020-6:30pm (Zoom Meeting)

Kimberly Pierson 7/23/20
Clerk of the Board Date



DATE OF MEETING: July 23, 2020- Board Meeting

AGENDA ITEM: Approval of Agenda

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Chairperson Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director Sims	✓			

AGENDA ITEM: Consent Calendar

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Chairperson Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director Sims	✓			

AGENDA ITEM: Meeting Adjournment

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Chairperson Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director Sims	✓			