



Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles
by providing safe parks and innovative and fun
recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Thomas Judt
Tom Starnes
Ward Stewart

GENERAL MANAGER

Gabe Lanusse

In accordance with California Government Code Section 54957.5, materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's Administrative Office, 401 Amador Street, Vallejo, CA during normal business hours or electronically on our [website](#).

In compliance with the Americans with Disabilities Act, Special assistance for participating in this meeting can be obtained by contacting the District Office at 707-648-4604. A 48-hour notification would enable the District to make reasonable accommodations to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Board of Directors Meeting Agenda

AMENDED AGENDA

Agenda has been amended to add Item 9.3 and Remove Executive Session Item 12.2

Thursday, April 10, 2025

Administrative Office-Board Room, 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

Public Comment on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the Chairperson of the Board. Please state your name and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization. Each individual speaker may speak for up to three minutes, and an individual representing an organization may speak up to five minutes.

1. Call to Order:
2. Pledge of Allegiance:
3. Roll Call:
4. Approval of Agenda:
5. Public Comment:
6. Committee Updates:

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization

The Chairperson for Standing Committees will provide any updates to the full board



7. Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

- 7.1 Approve Board Minutes – March 27, 2025
- 7.2 Accept Budget and Finance Committee Minutes- March 18, 2025
- 7.3 Accept Policy and Personnel Committee Minutes-March 25, 2025
- 7.4 Accept Facility and Development Committee Minutes-March 26, 2025

8. Financials:

- 8.1 Accept Payment of Bills 3/1/2025 through 3/31/2025 (Parkhurst)

9. Action Items:

- 9.1 Approve Waiver of Fees for Pippin Dew’s Goal Getters Free Soccer Clinic for Girls (Lanusse)
- 9.2 Discussion and Possible Action on Current Board Appointments (Judt/Legal Counsel)
- 9.3 Designation of Board Member(s) to work with the General Manager on McIntyre Ranch Negotiations (Lanusse)

10. Staff Updates:

- 10.1 General Manager
- 10.2 Recreation Services Director
- 10.3 Parks and Facilities Director
- 10.4 Human Resources Director
- 10.5 Finance Director

11. Announcements and Comments from Board Members:

12. Executive Session:

- 12.1 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager Gabe Lanusse

Employee Organization: Service Employees International Union Local 1021 (SEIU)

13. Meeting Adjourn:

We regularly meet on the second and fourth Thursdays of each month at 6:30pm

Next Meeting: April 24, 2025



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Greater Vallejo Recreation District Board of Directors Minutes

Thursday, March 27, 2025- 401 Amador Street, Vallejo, CA 94590
6:30 p.m. – Regular Session

1. Call to Order

Chairperson Briseño called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:30 p.m., March 27, 2025, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2. Pledge of Allegiance

Chairperson Briseño led the pledge of allegiance.

3. Roll Call

Present: Chairperson Robert Briseño; Vice-Chairperson Tom Starnes; Secretary Thomas Judt; Directors Rizal Aliga, Ward Stewart

Staff: General Manager, Gabe Lanusse; Legal Counsel, Andrew Shen; Recreation Services Director, Antony Ryans; Parks and Facilities Director, Salvador Nuño; Finance Director, Noel Parkhurst; Acting Board Clerk, Jeffrey Worrell

4. Approval of Agenda

Director Judt offered the motion, seconded by Director Starnes to approve the agenda. Motion passed unanimously.

5. Presentations:

- 5.1 Norman C. King South Vallejo Community Center - Presentation by One People Tribe
Izzy Drumgoole gave an annual report presentation about the community center, joined by several volunteers and supporters from One People Tribe.
- 5.2 Fiscal Year 2021-2022 Financial Audit Presentation by M.U.N. CPAs
Justin Williams of M.U.N. CPAs presented the 21-22 audit to the board.



6. Public Comment – 2 speakers-Jessica Blanco, Councilmember Gordon

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization

7. Committee Updates

The Chairperson for Standing Committees will provide any updates to the full board

Director Briseño gave an update from the Policy Committee; they reviewed a policy which attempted to address all possible contingencies. He suggested the board endeavor to adopt policies that are broad in scope and trust staff to carry them out.

8. Consent Calendar

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

8.1 Approve Board Minutes – March 13, 2025

8.2 Accept Programs and Publicity Committee Minutes - March 11, 2025

Two directors commented that per Policy 5010, large board packets should be made available early and they prefer not to get supporting documents after packets have been sent out. Director Judt offered the motion, seconded by Director Starnes to approve the consent calendar. Motion passed unanimously.

9. Financials:

9.1 Review and Accept the Greater Vallejo Recreation District’s Fiscal Year 2021/22 Final Audited Financial Statements, Auditor’s Internal Control Letter (Management Letter), with Responsible Official’s Responses, and Conclusion Communication (Parkhurst)

Director Judt offered the motion, seconded by Director Starnes to accept the 2021/2022 Financial Audit. Motion passed unanimously.

10. Staff Updates

10.1 General Manager

- Announced that a letter regarding the phishing event was sent to school board today, will distribute the letter to the GVRD board
- Mentioned that meetings with elected officials had gone well, hopes to continue dialogue with them



10.2 Recreation Services Director

- Announced Fishing in the City will take place this Saturday. It's the 20th Anniversary of the event. 100 kids are signed up and 25 waitlisted
- All Summer activity guides are distributed, considering sending out postcards in future directing residents to the website
- Pool office at Cunningham to reopen on 4/1/25, board would like to tour.
- Break camp at the pool has been very popular
- Two recreation coordinators attended the recent CPRS conference, appreciate the opportunity to network and learn

10.3 Parks and Facilities Director

- Staff have been working hard to prep for Fishing in the City, getting picnic areas ready to rent, abating weeds
- Baseball field prep is coming along, Vallejo Little League has started, Vallejo Seaweed will return this season
- Exams for Lead Worker position were held this evening
- Staff plans to complete painting at South Vallejo Center in house to save money
- There will be a resource fair held at City Park this Saturday from 8am – 3pm

10.4 Human Resources Director- Excused

10.5 Finance Director

- ERP system demonstrations took place today, more to follow
- Announced the auditing firm is scheduled to begin fieldwork for the FY 22-23 audit in the beginning of June, GVRD staff will begin pulling information in May
- Director Briseño commented that we need to stay aggressive with the schedule in order to catch up on audits.

11 Announcements and Comments from Board Members:

- Director Stewart would like to learn more about streaming options for board meetings and learn what other agencies are doing. He'd also like to know what are the deliverables for One People Tribe's contract at South Vallejo Center.
- Director Judt asked that an item be added to a future agenda RE: apportionment of GVRD board appointments between the City and County.
- Director Briseño would like information about streaming meetings, could we get info from the City about their procedure? He'd like to see year to year numbers for comparison for South Vallejo Center, hear perspectives from GVRD staff. He mentioned his new marketing role for the City. He encouraged everyone to attend Fishing in the City. He mentioned that Mare Island has



quarterly meetings RE: events taking place, suggests we consider something similar with other agencies. He mentioned that Mare Island Brewing Co.'s Beer Wagon is now fully licensed and they're looking for events to partner with.

12 Executive Session At 9:00pm Chairperson Briseño convened to executive session.

12.1 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager Gabe Lanusse

Unrepresented Employees: Finance Director, Parks and Facilities Director, Human Resources Director, Recreation Services Director, Board Clerk and Human Resources Coordinator

12.2 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager Gabe Lanusse

Employee Organization: Service Employees International Union Local 1021 (SEIU)

12.3 Public Employee Performance Evaluation; pursuant to Government Code Section 54957

Title: General Manager

At 9:41pm Chairperson Briseño re-convened to regular session and reported the following:

12.1 Information received; direction given

12.2 Information received; direction given

12.3 Information received; direction given

13 Meeting Adjourn: 9:42pm

Thomas Judt, Board Secretary



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Budget and Finance Committee – Meeting Minutes
Tuesday, March 18, 2025
1:30 p.m.
Administrative Office – Board Room
401 Amador Street

In attendance: Director Judt, Director Briseño, Finance Director Parkhurst

Meeting began: 1:33 P.M.

1. Public Comment.

No General Public Comment

2. Present Draft Version of Revised Reserve Policy- 1 Public Speaker - City of Vallejo Councilwoman Gordon.

Director Judt opened the meeting expressing his dislike/ disagreement with not getting all documentation for the committee meeting in a packet with the agenda. He sighted GVRD Policy 5010 – *Board Meeting Agenda* as the basis for this to be a requirement and mentioned by not doing so is violating the Brown Act. Director Parkhurst’s response was that staff’s intent is to always have documentation available with Agenda, when possible. However, He understood GVRD’s Policy 5010 differently as it is not required. He will research this after the meeting.

Director Judt also expressed his disappointment in the absence of General Manager Lanusse.

The committee and Director Parkhurst reviewed and discussed the redlined draft Version of the revised Reserve Policy (Number 3030 – Formerly Titled “Budget Process”). Several comments, questions and suggestions were provided by the committee on many lines throughout the policy. Director Briseño asked why the new draft policy is much more expansive than the current policy and if there was direction given to staff to make it so expansive and detailed. Director Parkhurst explained that the revised version is based on policies currently in use at similar small municipalities and special districts. He suggested that policies should be



broader in nature to allow staff to operate within the confines of a policy without being bogged down by detailed criteria.

A main point of contention in the revised policy that was discussed at length was a sentence in the first paragraph under the Revenue Expansion and Distribution Section on page 3030-3. It begins with "...In general, the District policy is to charge full costs of services provided.". The following sentence provides authority to the Board to apply any subsidization to user fees where they see fit. The committee feels this was inappropriate and not reflective of current district practices.

3. Discuss Part Time Wages increase for FY 2025-26.

The Committee Chair, Director Judt, announced that this item would be postponed to the next Budget and Finance Committee meeting.

4. Discuss Internal Procedures for Funding and Account Change Requests.

The Committee Chair, Director Judt, announced that this item would be postponed to the next Budget and Finance Committee meeting.

5. FY 25-26 Budget Process Update.

The Committee Chair, Director Judt, announced that this item would be postponed to the next Budget and Finance Committee meeting.

6. Meeting Adjourned at 2:56 PM.



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Policies and Personnel Committee Minutes
Tuesday, March 25, 2025
1:30 p.m.
Administrative Office-Board Room
401 Amador Street

In Attendance: Director Briseño, Director Starnes, General Manager, Gabe Lanusse, and Human Resources Director, Lisa Sorvari

Meeting Began: 1:30 pm

1. Public Comment: None

2. Discussion Items:

2.1 Policy 3012 – Fee, Subsidy, and Pricing

- The General Manager discussed policy 3012, the reason for creating the policy and an example of a subsidy that may be provided.
- Director Briceno gave the pool as an example of a high-cost facility and suggested the District have a fee-like gym memberships to help cover overhead costs - have different fees depending on usage reason. The community should know that there are times when our expenses exceed our budget, and we need to offset the additional costs with a fee. He stated that market forces affect the District even as a public entity. The market should play a part in our pricing and whom we are trying to attract.
- Director Briceno said the District could charge businesses enough to cover expenses and can market to the large businesses to hold events. He gave an example of renting the pool to a large company, such as Kaiser, for the day. Need to figure out staff costs, event costs and give discounts to families. We want staff to attempt to recover a higher percentage of the expenses, but staff need to determine true costs.
- Director Starnes stated he has no concerns with the policy if staff are implementing it appropriately. The policy reads that each division tracks direct and indirect costs, but it seems as though this is not being done.



There needs to be numbers behind events so we can determine if the event was successful. Businesses should not get much of a break, but families should get a subsidy. Director Starnes feels that the board is not getting answers regarding cost recovery.

- Director Starnes asked the HR Director what she thought of the policy, and she responded that she agrees staff should follow the policy and it seems as though recovering costs and providing subsidies are re-occurring topics for the board. She recommended the policy be reviewed after consultants complete the Fee Study.
- Director Starnes stated that there needs to be numbers behind events so the District can determine if the events were successful. He expressed an interest in seeing if the consultants have any thoughts about the policy after the Fee Study.
- The General Manager explained that the divisions conduct a true cost analysis – they list all expenses before the event, but once the event is over, there is no follow-up to analyze the true numbers. Staff are currently providing projected costs for the upcoming Bands and Brews event, and he’s making sure there are no hidden expenses.

2.2 Policy and RR Review Process

- The HR Director stated the question for the Committee is whether policies/RR should be reviewed by the department-specific committees then by the Policy and Personnel Committee; to only the department-specific committees, or to only the Policy and Personnel Committee. She said the benefit of being reviewed by the policy committee was that the committee has a chance to review and make suggestions before it goes to the Board of Directors.
- Director Briceno suggested policies/RR should go to department-specific committees and they do not need to go to the policy committee.
- Director Starnes suggested they go to the department-specific committees and that he can read the board packet before board meetings if he does not review during the Policy and Personnel Committee.
- Director Starnes asked about the procedure if someone reaches out to the board to get their involvement. Director Briceno said the community or staff can ask the General Manager to put the topic on the board agenda to be discussed during the board meeting. The General Manager said they can also make public comments during the board meeting and cannot speak with individual board members.

Meeting Adjourned: 2:24 pm



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Gabe Lanusse

Facility and Development Committee Minutes Wednesday, March 26, 2025 1:30 p.m. Administrative Office-Board Room 401 Amador Street

In attendance: Director Aliga, Director Starnes, General Manager Lanusse, Parks
and Facilities Director Nuño

Meeting began: 1:40 PM

1. Public Comment

None.

2. Hiddenbrooke Parks Landscape Maintenance- HOA Concerns and Request:

The President of the Hiddenbrooke HOA attended this meeting to discuss the replacement of dead plants in an area of the park. He also discussed the possibility of adding plants or grass on an area of the parks that don't have plants and irrigation. Parks and Facilities Director Nuño talked about the improvements of the bocce ball courts and the drainage. The park didn't have good drainage and in the last couple of years staff have worked on drainage upgrades to help with this situation. The condition of the plant material was a combination of both the drainage issue and issues with the irrigation. We used to have a contractor doing the maintenance of this park; however, the contract had to be cancelled due to poor performance, and due to this, staff took over the maintenance of the park. The Committee suggested working on the replacement of dead plants and looking for options for the other areas that do not have irrigation. The President of the Hiddenbrooke HOA would like to come back to Committee to discuss the possibility of adding a dog park.

3. Staff Project Priorities and Community Request:

Parks and Facilities Director Nuño presented a list of the CIP staff priorities and Community request. The Committee suggested submitting a CIP list to the City for the impact fees funds to show what is urgent from the CIP list.

4. Discuss Carquinez Park:



General Manager Lanusse commented that this was added to the agenda with the same as item #5 on the agenda. He received an email from a Council member asking to put these items in the agenda for discussion. We currently don't have a master plan for this park. This is a GVRD owned park, and Staff was informed by the City staff that Park impact fees cannot be used on properties that are not City owned land.

5. Discuss Norman C. King South Vallejo Community Center:

General Manager Lanusse commented that the building can be improved and that the grass area is owned by the School District. Some improvements were listed on the staff priority CIP list.

6. Lake Dalwigk Improvements:

Parks and Facilities Director Nuño reported that the contractor is working on completing the items in the punch list. Interwest will be submitting the plans to the City for the ADA path of travel from the playground to the restrooms; this was one of the corrections noted from the building inspector. This project is getting close for completion.

7. Prop. 68 Project Update-Franklin:

Parks and Facilities Director Nuño reported that staff is working with our legal department on the notice of intent to award; once this is done, need to wait 10 additional days, and then staff will be presenting the contract to board for approval.

8. Cunninham Pool Upgrades:

Parks and Facilities Director Nuño reported that we have the final inspection and signed off from the city inspector; staff will be having a meeting on site with the Recreation department for the opening of the reception area. Staff will be organizing a ribbon cutting event. General Manager Lanusse mentioned that he would ask board members if they would like a tour prior to the ribbon cutting.

9. Meeting Adjourn:

Adjourned at 2:36 PM

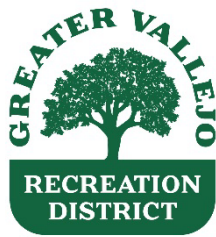
Check Register Report

Greater Vallejo Recreation District
For March 2025

ec

<u>k</u>	<u>Date</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Description</u>	<u>Detail Notes</u>
73672	03/28/2025	Construction West	\$224,180.05		Cunningham Pool - Restroom ADA improvements
73544	03/05/2025	Construction West	\$125,201.45		Cunningham Pool - Restroom ADA improvements
73663	03/28/2025	CAPRI	\$39,729.75	Property & Liability / Workers Comp Ins.	
73638	03/25/2025	US Bank Corporate Payment System	\$23,227.40	CalCard Master Statement Payment	
73553	03/05/2025	MUN CPA's	\$20,640.00		Final billing audit services FY 21/22
73586	03/07/2025	National Aquatic Services Inc	\$10,536.77		Cunningham Pool - Heater service annual maintenance and vaccum repair
73530	03/05/2025	P G & E	\$10,184.25		
73555	03/05/2025	National Aquatic Services Inc	\$9,144.38		Voided check
73622	03/19/2025	Candido Construction	\$8,950.00		
73604	03/12/2025	P G & E	\$8,039.51		
73554	03/05/2025	Municipal Resource Group, LLC	\$6,937.50	Financial Consultant/ District Management Support	
73547	03/05/2025	Folger Graphics	\$6,840.29		
73631	03/19/2025	Kay Cady-Johnson	\$6,413.40	Leisure Service Contract Instructor	
73546	03/05/2025	Fearless Inside LLC	\$6,000.00		
73620	03/12/2025	Verdin	\$5,724.50	Marketing Consultant	
73626	03/19/2025	Ameritas Life Ins. Group	\$5,374.24		
73679	03/28/2025	Turf Star, Inc.	\$5,079.23		
73614	03/12/2025	NetXperts, LLC	\$4,975.00	IT & Network Support Provider	
73617	03/12/2025	Security Enforcement Alliance	\$4,550.00	Security Services - Park Lock Ups & Center Events	
73615	03/12/2025	Isabel James	\$4,455.80		
73633	03/19/2025	Renne Public Law Group LLP	\$4,372.81	District Legal Counsel	
73562	03/05/2025	Renne Public Law Group LLP	\$4,269.65	District Legal Counsel	
73552	03/05/2025	Moore Design Group	\$4,163.75		
73588	03/11/2025	ABC Napa Valley Sewer & Drain	\$3,440.00		
73597	03/11/2025	National Academy Of Athletics, Napa Valley	\$3,000.00		
73635	03/19/2025	Tecogen	\$2,928.13	Energy Service - Cunningham Pool	
73537	03/05/2025	American Sanitation Inc	\$2,857.81		
73619	03/12/2025	Tecogen	\$2,629.61	Energy Service - Cunningham Pool	
73568	03/05/2025	Uline Shipping Supplies	\$2,561.83		
73542	03/05/2025	Commercial Energy Of Montana	\$2,419.77	Energy Service - Cunningham Pool	
73528	03/05/2025	Express Shirt Printing	\$2,285.08		
73678	03/28/2025	Teletrac Navman US Ltd.	\$2,089.20	District Fleet Maintenance & Tracking Software	
73557	03/05/2025	O'Connell Jetting	\$1,828.97		
73665	03/28/2025	V.C.U.S.D.	\$1,800.00		
73539	03/05/2025	Big Creek Lumber & Building Materials	\$1,702.65		
73671	03/28/2025	Commercial Pool Systems, Inc	\$1,692.94	Chemical Supplies for Pools	
73548	03/05/2025	Fortify Fire Protection	\$1,652.91		
73601	03/11/2025	Frankie Valentine-Flores	\$1,652.00	Leisure Service Contract Instructor	
73634	03/19/2025	Security Enforcement Alliance	\$1,610.00	Security Services - Park Lock Ups & Center Events	
73564	03/05/2025	Sherwin-Williams	\$1,446.50		
73520	03/03/2025	Frankie Valentine-Flores	\$1,417.15	Leisure Service Contract Instructor	
73608	03/12/2025	Bay Alarm Company	\$1,379.92		
73550	03/05/2025	Lincoln Aquatics	\$1,309.27		
73543	03/05/2025	Complete Welders Supply	\$1,248.16		
73602	03/11/2025	Victor Wallace	\$1,224.00	Leisure Service Contract Instructor	
73569	03/05/2025	Verizon Wireless	\$1,149.66	Cell Phone Provider	
73611	03/12/2025	Fortify Fire Protection	\$1,100.00		
73534	03/05/2025	ABC Napa Valley Sewer & Drain	\$1,050.00		
73551	03/05/2025	M & M Sanitary LLC	\$1,016.98		
73549	03/05/2025	Green Valley Aloha Saw & Mower	\$1,009.19		
73579	03/07/2025	Rena Gessel	\$954.00		
73532	03/05/2025	Pitney Bowes Bank Inc	\$930.88		
73643	03/27/2025	Betty DalPorto	\$908.26	Retiree Benefit Stipend - Thru April 2025	
73563	03/05/2025	Ring Central Inc.	\$882.26	District Phone System	
73600	03/11/2025	Frank Silveira	\$828.10	Leisure Service Contract Instructor	
73676	03/28/2025	SiteOne Landscape Supply	\$808.95	Irrigation & Plumbing Supplies	
73574	03/06/2025	Pink Salt Photos	\$800.00		
73580	03/07/2025	Michelle Hightower	\$750.00		
73581	03/07/2025	Tinisch Hollins	\$750.00		
73584	03/07/2025	Visions In Education	\$750.00		
73621	03/18/2025	Barbara Gary	\$750.00		
73625	03/19/2025	A Place To Live	\$750.00		
73629	03/19/2025	Natalya Castro	\$750.00		
73670	03/28/2025	The Coach Sarna League	\$750.00		
73561	03/05/2025	R & D Termite And Pest Control	\$705.00		
73669	03/28/2025	Angelito Or Loana Claudio	\$651.00	Leisure Service Contract Instructor	
73577	03/07/2025	Angelito Or Loana Claudio	\$616.00	Leisure Service Contract Instructor	
73556	03/05/2025	NuCO2	\$591.60		
73583	03/07/2025	Vern Phan	\$550.00		
73613	03/12/2025	Miracle Playsystems Inc.	\$544.16		
73531	03/05/2025	Pace Supply Co.	\$541.03		
73612	03/12/2025	M & M Sanitary LLC	\$531.71		
73624	03/19/2025	Quilian's Tire Service	\$522.11		
73596	03/11/2025	The Monitoring Center	\$503.82		
73680	03/28/2025	Mutual Of Omaha	\$494.49		
73585	03/07/2025	Mutual Of Omaha	\$486.49		
73592	03/11/2025	Karen Houston	\$479.50		
73541	03/05/2025	Cintas Corporation	\$454.35		
73642	03/27/2025	Richard Conzelmann	\$453.28	Retiree Benefit Stipend	
73668	03/28/2025	Cintas Corporation	\$452.33		
73571	03/06/2025	Mateo Francisco	\$450.00		
73572	03/06/2025	Steve Landaker	\$450.00		
73594	03/11/2025	Viriynda Luciano	\$449.40	Leisure Service Contract Instructor	
73645	03/27/2025	David Flowers	\$432.00	Retiree Benefit Stipend	

73646	03/27/2025	Penny Harman	\$430.08	Retiree Benefit Stipend
73560	03/05/2025	PROforma	\$403.19	
73598	03/11/2025	Theodore Rocha	\$401.10	
73570	03/06/2025	Justin Paul Calonia	\$400.00	
73573	03/06/2025	Isabel James	\$400.00	
73578	03/07/2025	Angelique Geringer	\$400.00	
73582	03/07/2025	Dennis Mukes	\$400.00	
73558	03/05/2025	On Time Sports	\$399.00	
73566	03/05/2025	Syber Fiber	\$394.00	Internet Provider: Administration & Other Locations
73591	03/11/2025	Chondra Renee Harris	\$346.50	
73616	03/12/2025	PROforma	\$330.99	
73524	03/03/2025	Comcast	\$324.33	Internet Provider: Multiple Locations
73575	03/06/2025	Mary Ruiz	\$322.29	
73667	03/28/2025	Big Creek Lumber & Building Materials	\$316.43	
73675	03/28/2025	Carmen Ramirez Bazarro	\$313.00	
73590	03/11/2025	Break It Down Soul Line Dance	\$278.40	Leisure Service Contract Instructor
73595	03/11/2025	Lorna Mandap	\$276.15	
73639	03/27/2025	Eileen Brown	\$274.00	Retiree Benefit Stipend
73650	03/27/2025	Roger Maryatt	\$274.00	Retiree Benefit Stipend
73652	03/27/2025	Randy Nicks	\$274.00	Retiree Benefit Stipend
73657	03/27/2025	Anita Sallas	\$271.99	Retiree Benefit Stipend
73648	03/27/2025	Jerome Lohr	\$258.17	Retiree Benefit Stipend
73522	03/03/2025	AT&T	\$254.67	Phone Lines: Alarm Multiple Locations
73526	03/03/2025	Derrick Poblette-Reyes	\$250.00	
73587	03/11/2025	Derrick Poblette-Reyes	\$250.00	
73525	03/03/2025	Noel Parkhurst	\$244.81	Executive Staff
73610	03/12/2025	C-DAT	\$228.00	Finger Print Services
73674	03/28/2025	Napa Ford-Lincoln	\$215.87	
73647	03/27/2025	Cynthia Hewitt	\$208.52	Retiree Benefit Stipend
73632	03/19/2025	Emil Miranda	\$203.30	
73666	03/28/2025	Mary Aller	\$190.00	
73640	03/27/2025	Deberah Carey	\$185.08	Retiree Benefit Stipend
73641	03/27/2025	Kerry Carmody	\$185.08	Retiree Benefit Stipend
73644	03/27/2025	Jose Famalette	\$185.08	Retiree Benefit Stipend
73649	03/27/2025	Prisco Manglona	\$185.08	Retiree Benefit Stipend
73651	03/27/2025	Jeremias Morgado	\$185.08	Retiree Benefit Stipend
73653	03/27/2025	Nancy Ortiz	\$185.08	Retiree Benefit Stipend
73654	03/27/2025	Steve Pressley	\$185.08	Retiree Benefit Stipend
73655	03/27/2025	Francis Radziewicz	\$185.08	Retiree Benefit Stipend
73656	03/27/2025	Joan Russell	\$185.08	Retiree Benefit Stipend
73658	03/27/2025	Barbara Schmidt	\$185.08	Retiree Benefit Stipend
73659	03/27/2025	Audrey Tucker	\$185.08	Retiree Benefit Stipend
73660	03/27/2025	Adeline Varni	\$185.08	Retiree Benefit Stipend
73605	03/12/2025	AT&T	\$180.48	Phone Lines: Alarm Multiple Locations
73567	03/05/2025	Team Chevrolet	\$172.17	
73576	03/07/2025	Sandra Babb	\$160.00	
73664	03/28/2025	State Of California	\$160.00	Garnishments
73637	03/24/2025	Franchise Tax Board	\$145.15	
73630	03/19/2025	Comcast	\$141.25	Internet Provider: Multiple Locations
73533	03/05/2025	State Of California	\$128.00	Garnishments
73661	03/28/2025	Bayshore Materials	\$127.82	
73599	03/11/2025	Karen Silas	\$123.00	
73593	03/11/2025	Steven Logoteta	\$120.00	
73607	03/12/2025	Bert Williams & Sons Inc	\$98.22	
73565	03/05/2025	Solano County	\$94.00	
73523	03/03/2025	AT&T	\$92.03	
73627	03/19/2025	AT&T	\$74.19	
73536	03/05/2025	Ryan Allen	\$65.59	
73636	03/19/2025	Turf Star, Inc.	\$62.66	
73521	03/03/2025	P G & E	\$60.26	
73535	03/05/2025	Alhambra	\$56.45	
73559	03/05/2025	Platt Electric Supply	\$55.31	
73673	03/28/2025	Culligan Quench	\$51.86	
73618	03/12/2025	Sherwin-Williams	\$48.19	
73623	03/19/2025	P G & E	\$46.93	
73609	03/12/2025	Big Creek Lumber & Building Materials	\$41.57	
73545	03/05/2025	Crown Hill Materials	\$41.51	
73589	03/11/2025	Bay Area Driving School	\$34.99	
73540	03/05/2025	Central Valley Builders	\$33.39	
73606	03/12/2025	AT&T	\$30.29	
73603	03/11/2025	Tyese M Wortham	\$21.60	
73527	03/05/2025	Bert Williams & Sons Inc	\$20.41	
73529	03/05/2025	Grainger	\$17.20	
73628	03/19/2025	Big Creek Lumber & Building Materials	\$15.66	
73662	03/28/2025	Bert Williams & Sons Inc	\$15.28	
73677	03/28/2025	Myles Stranzl	\$6.00	
73538	03/05/2025	Big Creek Lumber & Building Materials	\$0.00	



Agenda 9.1

BOARD COMMUNICATION

Date: April 10th, 2025

TO: Board Chairperson and Directors

FROM: Gabe Lanusse, General Manager

SUBJECT: Approve Waiver of Fees for Goal Getters Soccer Clinic

BACKGROUND AND DISCUSSION

Under management of Shane McAfee, Kickin' Up a Storm (now Goal Getters) has utilized the Dan Foley synthetic field for morning use for a one-day soccer clinic focused on female youth under 16 years of age. This event is a free soccer clinic for girls ages 4-16 to promote healthy living and leadership in our community. It will be from 10am-12pm on Sunday, June 15th at Dan Foley Soccer Field. The day will consist of small group drills run by different members of the Goal-Getters: Unleashing Leadership Through Soccer a workshops about healthy eating and how to prevent sports injuries, and sponsor booths with a focus on women in leadership and different career opportunities for women. They will get home a ball, a t-shirt, and be able to take pictures with the players. Lunch will be provided to all participants. We may have Super Soccer Star Guest appearances! Last Year Sissi came and told her inspiring story and showed the attendees the Golden Boot she was awarded in the 1999 Women's World Cup and her Hall of Fame Trophy too! This event has been well attended and sponsored by GVRD by waiving fees for field use, parking, and staff time.

Recently, GVRD was told by a member of the public, who wished to remain anonymous, that the event was not Vallejo based. As the event never had any issues, I did not review the application each year. Due to the complaint, I requested information from the event organizer that we require of other event permits that request a reduction or waiving of fees.

The first letter we received was from the Napa Valley Sports Foundation, based in Yountville. As this is not a local non-profit, we were given the response that it is through two non-profits. The Solano Association of Realtors Foundation is the primary non-profit, where all the money raised goes. Then they pay Napa Valley for their expenses to do the event.

We then received the request from the Solano Association of Realtors

We were then told the event changed its name to Goal Getters. This has confused staff regarding which non-profit is putting on the event. Registration for the event is handled by GVRD staff utilizing our Civic Rec software.

The Dan Foley Turf field does not have a non-profit rate and is in use from 10am-12pm, with the field being vacant from 8-10am to allow set up.

- Regular Turf Rental Fee- \$58.00 per hour for 5 hours = \$290 + \$15.00 turf replacement fee.
- Regular Parking Rates- \$6.00 per vehicle/ Non-resident parking per vehicle is \$8
- Cleaning & Damage Deposit- \$700 (refundable)
- Total regular price for field is \$305, with the 50% \$152.50

Parking fees-Based on an estimate of 96 local residents registered for the event last year. So, an average of 48 cars are estimated to use parking. The resident rate per car is \$6. Non-resident parking per car is \$8

- Staff time to clean after, if needed- 3 hours at \$25, per hour =\$75, 50% is \$38
- Staff time to take registrations- 6 hours at \$50, per hour =\$300, 50% is \$150

After review, we granted a reduction of 50%, and group parking passes are \$54 for 10 parking spaces and a savings of \$6, per pass. This event will require an estimated about 5 passes which is **\$270** and a savings of \$30, 50% of the total fees is \$135 for the user, which allows for some fee reduction. The cleaning deposit of \$700 is a fee we do not wave. Most events receive their deposit, as we historically deduct for damages, or cleaning an event that takes longer than one hour, or interrupts events scheduled after. We also requested the event move from Father's day to Saturday, as that has historically been a very popular day with soccer and picnics at that field. This would make reducing the fees more palatable. Due to the late request, they were unable to move based on other entities assisting with the day. We appreciate the effort.

Last year there were 96 registrants from Vallejo zip codes, of the 101 registered. This is very much focused on Vallejo youth. GVRD is recognized as a sponsor for this event in their promotions.

RECOMMENDATION

Approve waiving all fees for this year, to allow Goal Getters (FKA Kickin' up a Storm) to fund raise for following years to cover the difference. The board may also want to provide guidance regarding use of GVRD staff and software to take registrations.

FISCAL IMPACT

\$476 which is 50% off the total \$951 for the field & parking.
\$700 (refundable deposit)

Staff time to register with GVRD. System needs to be set up for event, and it can happen online or in-person. If in person, that would be a direct cost with staff time.

ALTERNATIVES CONSIDERED

Approve with all fees waived
Approve with recommendations
Approve for this year, to allow Goal Getters (FKA Kickin' up a Storm) to fund raise for following years.
Reject
Reject with recommendations

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve

DOCUMENTS AVAILABLE FOR REVIEW

Letters requesting reduction in fees



SOLANO ASSOCIATION of REALTORS® FOUNDATION

Serving, Vallejo, Benicia, Cordelia and Green Valley

1302 Springs Road
Vallejo, CA. 94591
(707) 644-5525
(707) 644-3715 fax
www.SAOR.org

2025
Foundation Trustees

To the Greater Vallejo Recreation District,

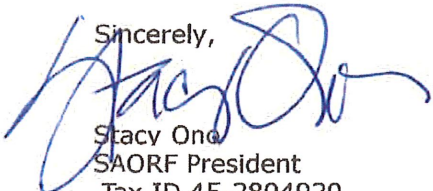
President
Stacy Ondr

On Behalf of the Solano Association of Realtors Foundation we are happy to be partnering with Goal Getters and their event this year. This is a community event being held by a non profit and we are writing to request that GVRD waive the site and parking fee to support this event. Please do not hesitate to reach out if you need further information.

Vice President
Linda Dzenekasch

Treasurer
Cory Beaumont

Trustees
Kristin Gutierrez
John Shaw
Kazumi Lutz
Rose Hairway
Jenny Castaneda
Maria Sullivan
Doranna Hughes
Monica Jones
Christine Sutter

Sincerely,

Stacy Ondr
SAORF President
Tax ID 45-2804920

Secretary/
Executive Officer
Jesse Payne



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NAPA VALLEY SPORTS FOUNDATION

March 6, 2025

Napa Valley Sports Foundation
6498 Washington St.
Yountville, CA 94599

Tax ID number: 99-5085193
IRC code: 501 (c)(3)
Public Charity Status: 509(a)(2)

To, Greater Vallejo Recreation District

On behalf of the Napa Valley Sports Foundation we are pleased to be partnering with Goal Getters with their event this year. As this is a community event being held by a non profit we are writing to request that GVRD can waive the site fee and the parking fee requirements.

Please let us know if you need anything further from us.

Kind Regards,

Sarah Corbett
- Assistant Chief Financial Officer



Agenda 9.2

BOARD COMMUNICATION

Date: April 10, 2025

TO: Board Chairperson and Directors

FROM: Gabe Lanusse, General Manager
Andrew Shen, Legal Counsel

SUBJECT: Appointments to the Board of Directors

BACKGROUND AND DISCUSSION

1. Prior Board of Directors Consideration and Subsequent Appointment

At our December 12, 2024, regular meeting, the Board of Directors (“Board”) considered the current division of appointments between the Vallejo City Council and the Solano County Board of Supervisors. At that time, the Board had a long-running vacancy and had waited several months for the Solano County Board of Supervisors to make an appointment to fill that vacancy. During that item, staff provided the information below regarding the Public Resources Code provisions and potential changes to the apportionment of appointments between the City of Vallejo and Solano County.

Following its discussion at the December 12, 2024, regular meeting, the Board adopted a motion to authorize the Chairperson (1) to work with Legal Counsel and General Manager to compose a letter to the entire Board of Supervisors pleading case to fill the pending vacancy and (2) to individually communicate with any Supervisor, as he finds appropriate, to fill the vacancy.

More recently, in March 2025, the Solano County Board of Supervisors filled the Board vacancy through the appointment of Ward Stewart, and the Board currently has a full, five-member complement of Directors.

On March 27, 2025, Director Thomas Judt submitted a request to Chairperson Robert Briseño and the General Manager to reconsider this issue. Pursuant to that request, Chairperson Briseño directed staff to place the matter on this agenda.

2. Appointments to the Board of Directors

Currently, the City Council for the City of Vallejo makes three appointments to the Board, and the Solano County Board of Supervisors makes two appointments. This has been the practice of GVRD and these other agencies for many years.

The apportionment of City Council and Board of Supervisors appointments is addressed

by the Public Resources Code, which generally governs special recreation and park districts. Public Resources Code Section 5783.5(a) provides that in “the case of a district that contains unincorporated territory and the territory of one or more cities” – like GVRD – that:

The board of directors may be elected or appointed by the county board of supervisors and the city councils in which the district is located. If the board of directors is to be appointed, the board of supervisors and the city council or councils shall appoint directors according to the proportionate share of population of that portion of the county and each city within the district, provided that the board of supervisors and each city council shall appoint at least one director. The board of supervisors or city council may appoint one or more of its members to the district board.

According to the latest available map of its jurisdictional boundaries (from 2012), GVRD’s boundaries include the City of Vallejo and unincorporated sections of Solano County. A copy of this 2012 map is attached.

Staff’s research to date has not uncovered when GVRD, the Vallejo City Council or the Solano County Board of Supervisors may have revisited this division of Board appointments. Notably, Public Resources Code Section 5785.1(b) addresses the potential need to revisit the division of appointments, due to population changes captured by the census:

In the case of a board of directors that has been appointed by more than one county board of supervisors or city council, the board of directors shall¹ adjust the proportionate distribution of the appointments before November 1 of the year following the year in which each decennial census is taken. If at any time between each decennial census, a change of organization or reorganization alters the population of the district, the board of directors shall reexamine the proportionate distribution of appointments. If the board of directors finds that the population of the district has varied so that the distribution of appointments is no longer proportionate, the board of directors shall adjust the proportionate distribution of appointments accordingly. The board of directors shall make this change within 60 days of the effective date of the change of organization or reorganization. The county board of supervisors or city council shall appoint members to the board of directors as vacancies occur.

Shortly before the December 12, 2024, Board meeting, Director Judt received an analysis of the population difference between the City of Vallejo and unincorporated Solano County within the boundaries of GVRD. This analysis was performed by the Solano County Department of Information Technology. A copy of this analysis is attached.

The Solano County Department of Information Technology generated this information using ESRI’s Community Analyst tool. This tool uses the most recent release of the

¹ “Shall” means “must” and imposes a “mandatory command.” (*Bufkin v. Collins*, 604 U.S. ___, 124 S.Ct. 728, 737 (2025).) “Shall” also means “[h]as a duty to” or “more broadly, is required to.” (Black’s Law Dictionary (12th ed. 2024).)

ESRI Updated Demographics dataset (2024-2029 release) which is based upon a variety of sources including the U.S. Census Bureau, the Census Bureau's American Community Survey (ACS), public and private data sources, and ESRI's demographic data development team.

In connection with this item, at Director Judt's request, staff has prepared the attached resolution to adjust the division of appointments between the Vallejo City Council and the Solano County Board of Supervisors. If the Board determines that such an adjustment is appropriate, the attached draft resolution proposes that staff coordinate changes to these appointments with the City of Vallejo and Solano County. Among other considerations, since the Solano County Board of Supervisors currently has two appointees serving on the Board – Directors Aliga and Stewart – the resolution proposes that the Board seek the Board of Supervisors' direction regarding which of its appointments will continue and urges that the Vallejo City Council appoint any Director removed as a result of this adjustment.²

COMMITTEE REVIEW

None

DOCUMENTS AVAILABLE FOR REVIEW

Solano County LAFCo map of GVRD's jurisdiction
Solano County Department of Information Technology analysis of population within GVRD's boundaries

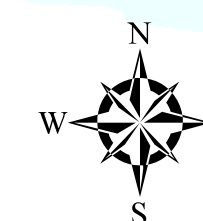
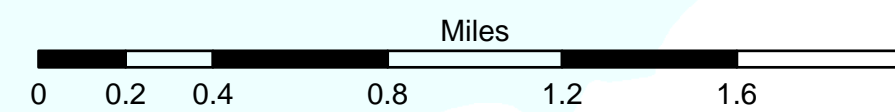
² We are unaware of any reason that the Vallejo City Council could not reappoint either Director to the Board under its own separate authority.

Greater Vallejo Recreation District Boundary

GVRD_Boundary_2011-10-28
 Boundary 2012
 City Boundaries
 County Boundaries
 Interstates
 Major Roads
 Water Features

Solano County GIS Services
 Department of Information Technology
 675 Texas Street, Suite 3700
 Fairfield, CA 94533
 Phone: 707-784-6340
 Email: GISStaff@SolanoCounty.com
 PRJ_01059, 04/10/2014

Disclaimer:
 This map was made using Solano County GIS files with varying degrees of scale, accuracy, precision, currentness, and alignment and therefore cannot be used for situations requiring survey grade measurement or legal boundary determination. Solano County disclaims liability for any loss that may result from the use of this map. User acknowledges data limitations and accepts responsibility for map based judgments.

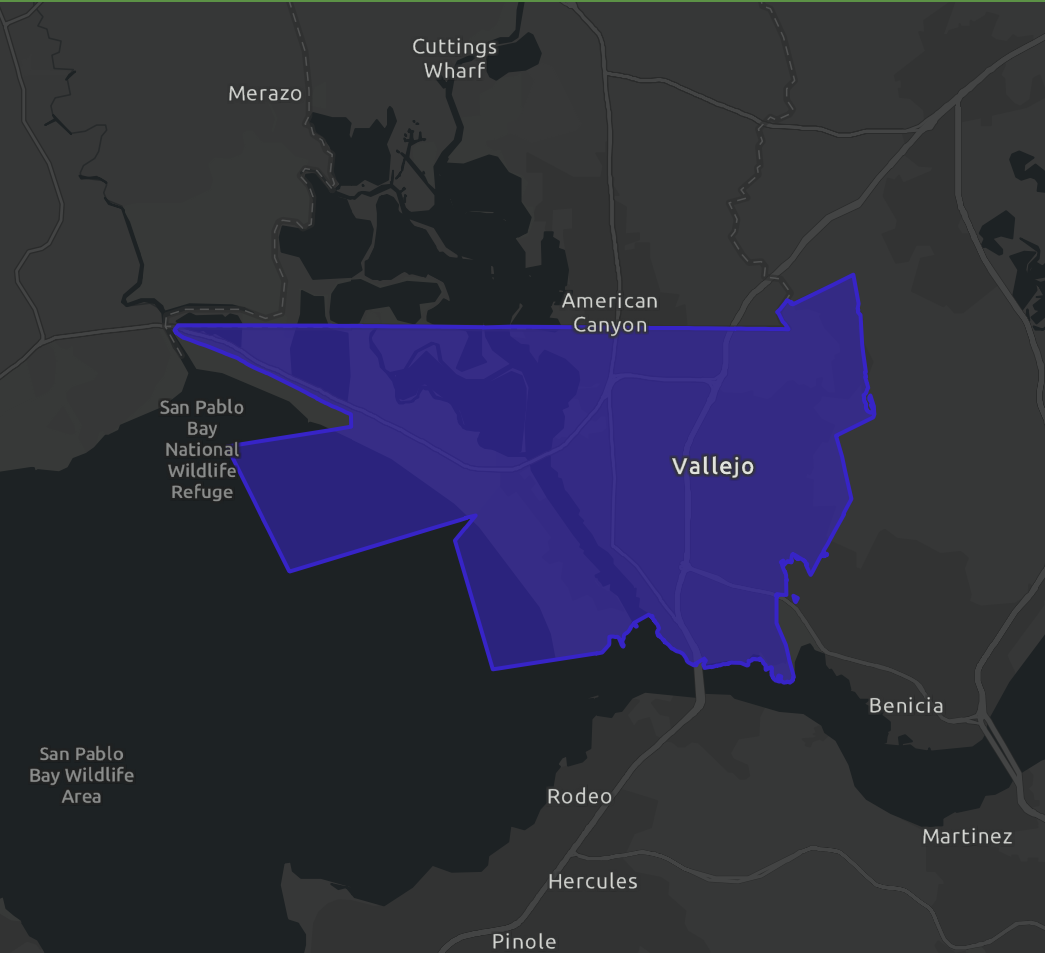


Department of Information Technology, GIS Services

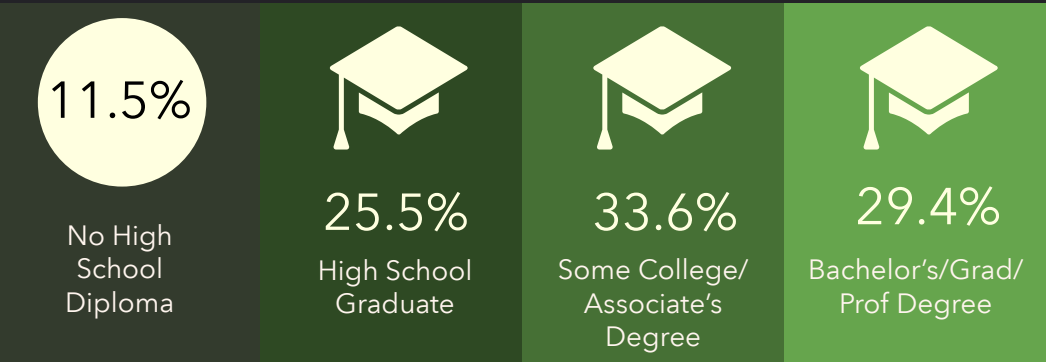
DEMOGRAPHIC PROFILE

Greater Vallejo Recreation District

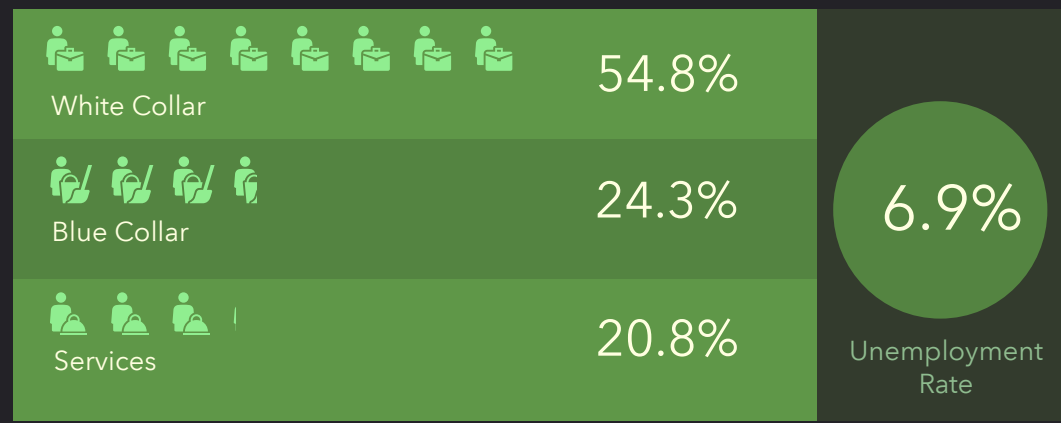
Area: 56.7 square miles



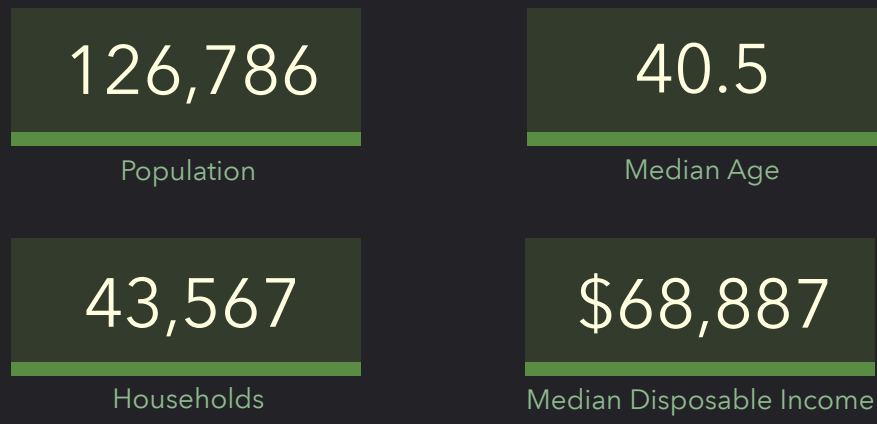
EDUCATION



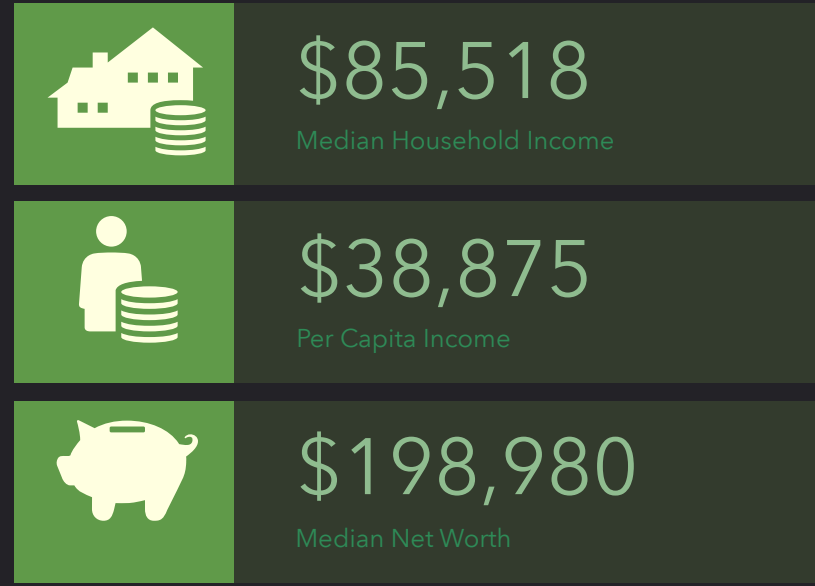
EMPLOYMENT



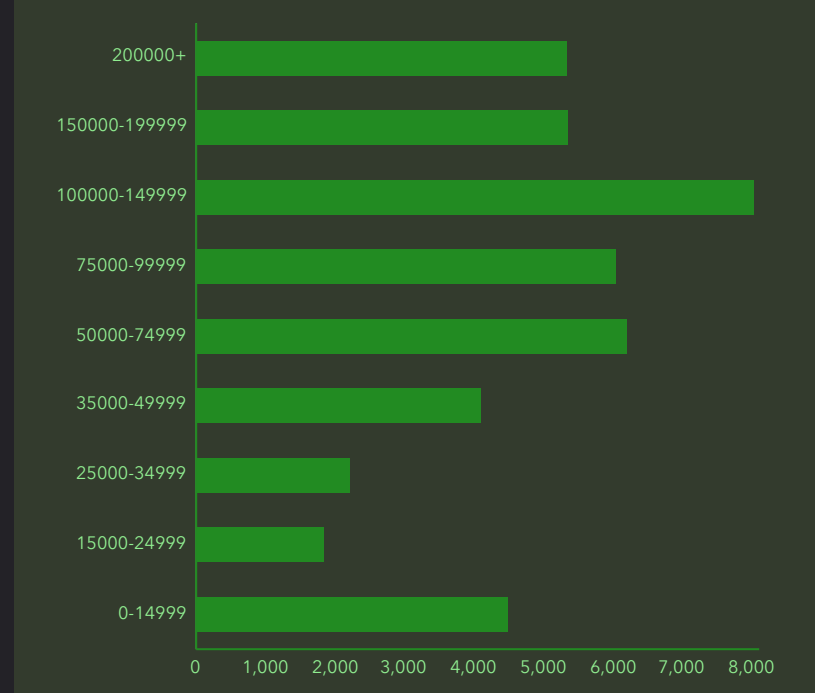
KEY FACTS



INCOME



HOUSEHOLD INCOME (\$)

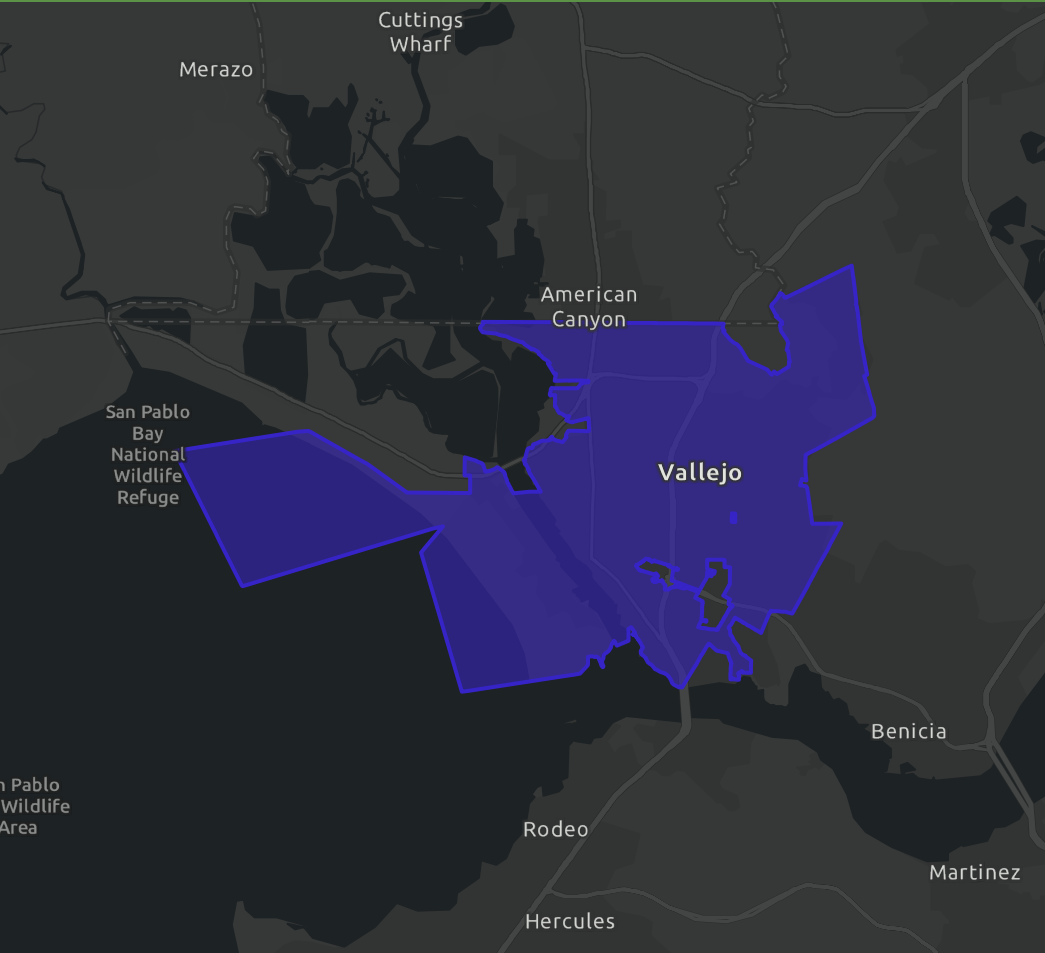


Source: This infographic contains data provided by Esri (2024, 2029).
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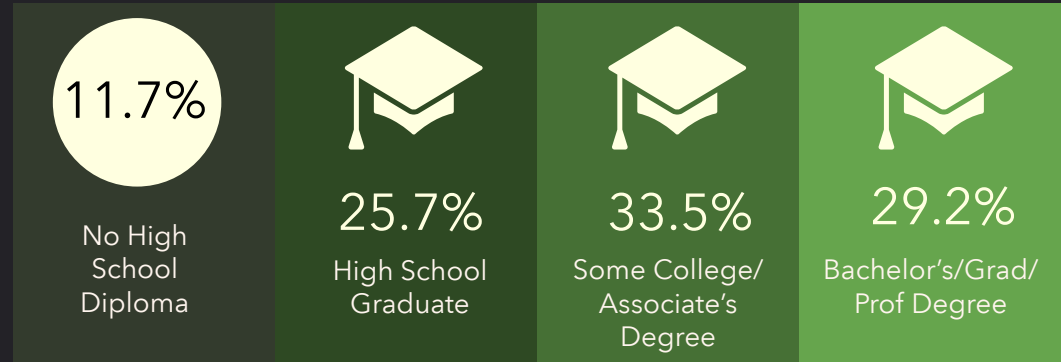
Demographic Profile

Greater Vallejo Recreation District (bWfdcfUHYX)

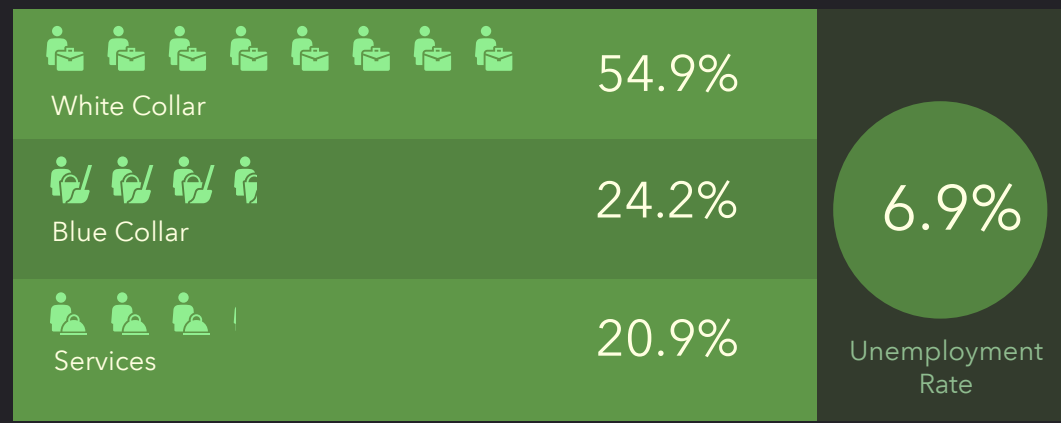
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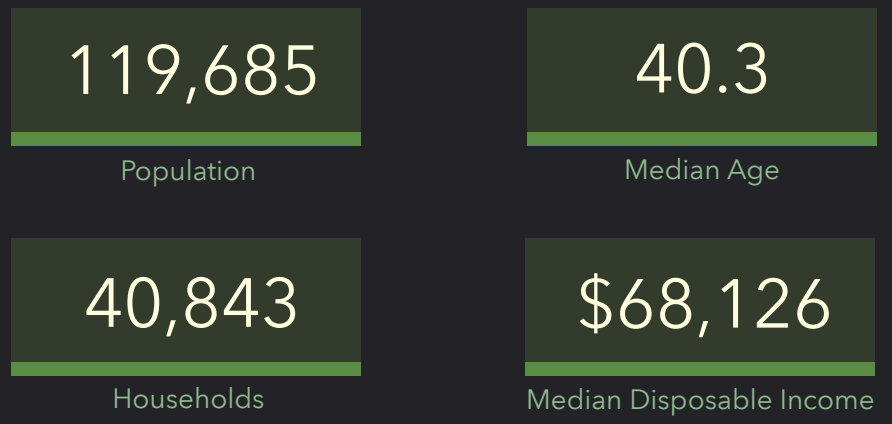
EDUCATION



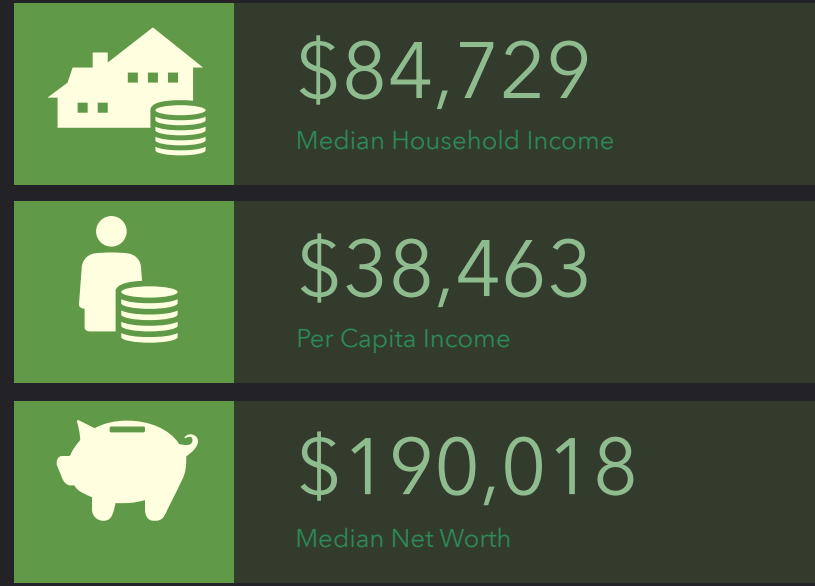
EMPLOYMENT



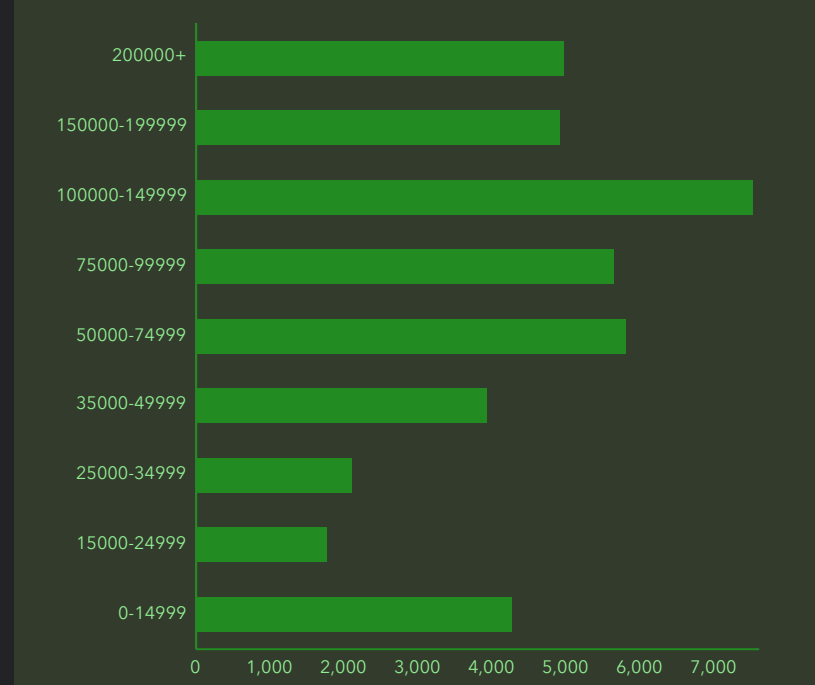
KEY FACTS



INCOME



HOUSEHOLD INCOME (\$)



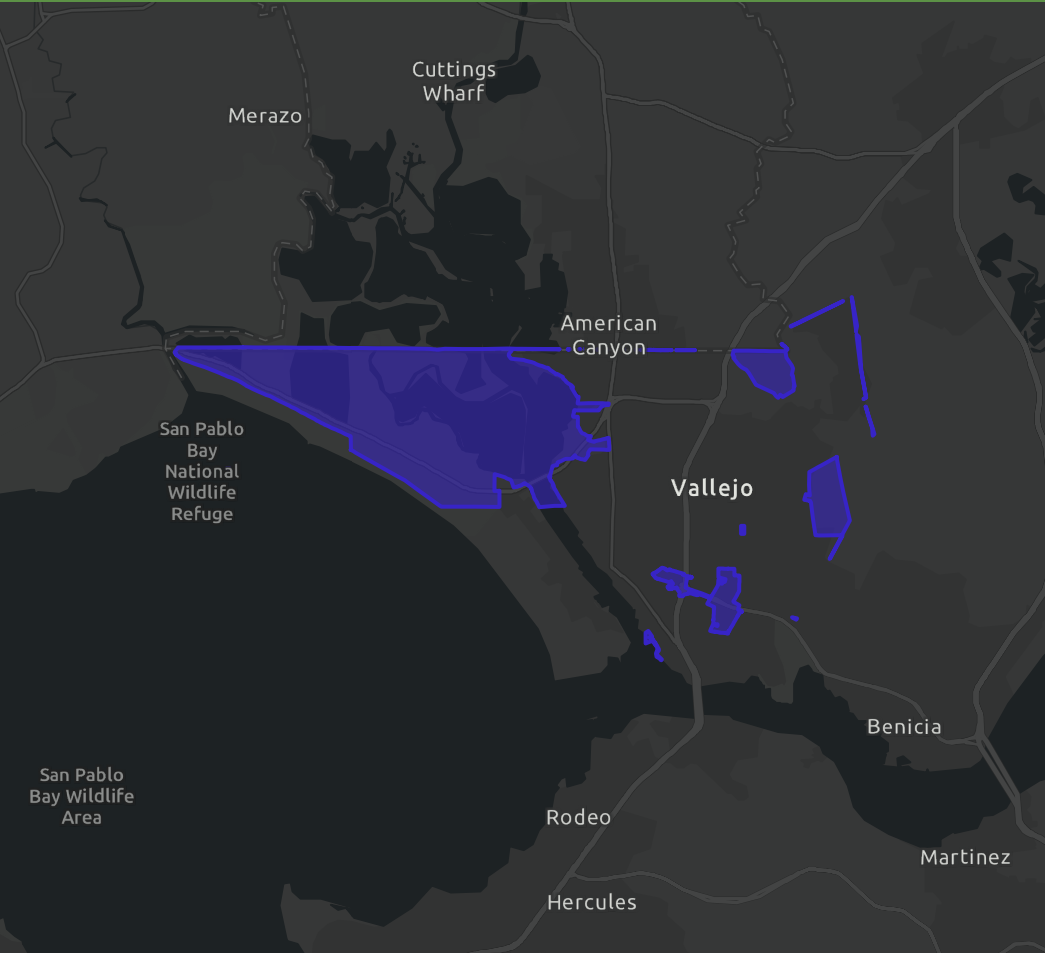
Source: This infographic contains data provided by Esri (2024, 2029).

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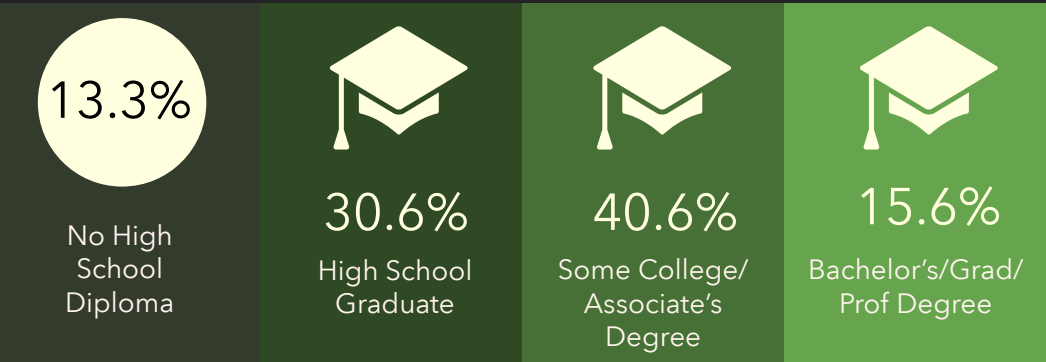
Demographic Profile

Greater Vallejo Recreation District (Unincorporated)

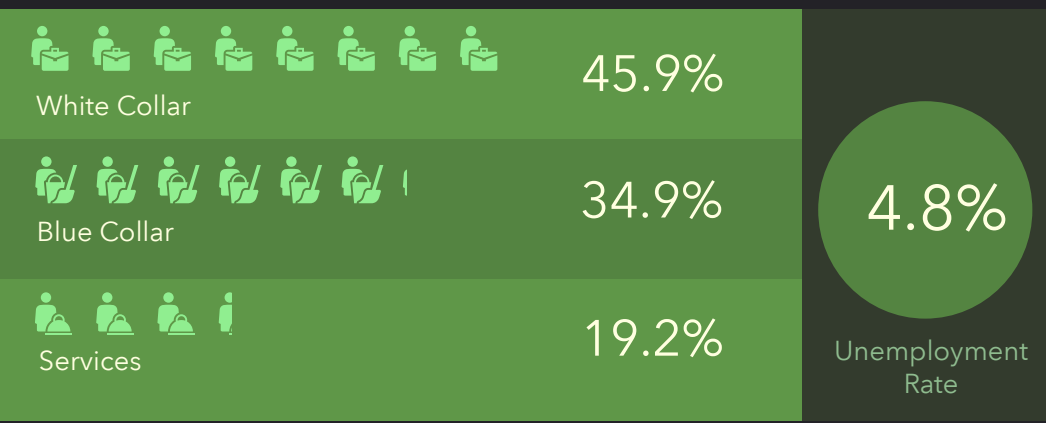
Area: 15.38 square miles



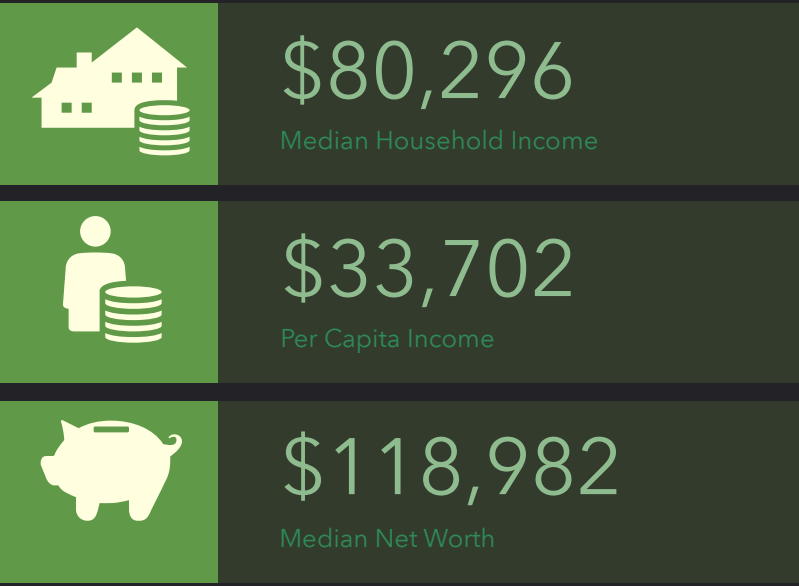
EDUCATION



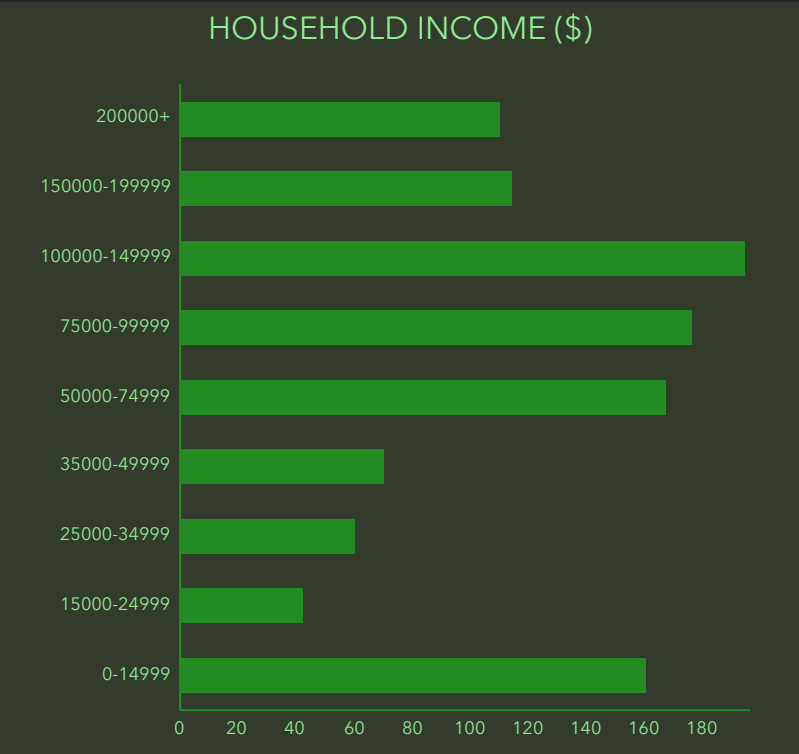
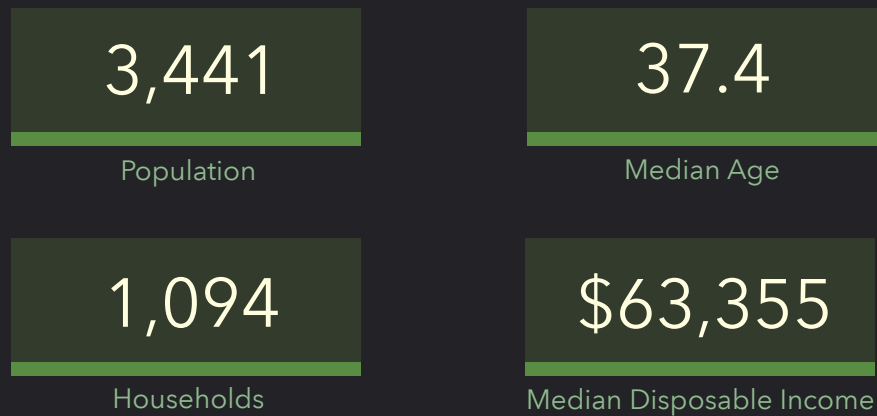
EMPLOYMENT



INCOME



KEY FACTS



Source: This infographic contains data provided by Esri (2024, 2029).

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RESOLUTION NUMBER 2025-01

RESOLUTION 2025-01 OF THE BOARD OF DIRECTORS OF THE GREATER VALLEJO RECREATION DISTRICT APPROVING THE ADJUSTMENT OF APPOINTMENTS TO THE BOARD OF DIRECTORS

WHEREAS, the Greater Vallejo Recreation District (“GVRD”) Board of Directors (“Board”) consists of five members, three appointed by the City Council for the City of Vallejo and two appointed by the Board of Supervisors for Solano County; and

WHEREAS, Public Resources Code Section 5783.5(a) provides that for districts, such as GVRD, that contain both unincorporated territory and one or more cities, their boards of directors may be appointed by the boards of supervisors and city councils in which the district is located, according to the proportionate share of population in each county or city; and

WHEREAS, Public Resources Code Section 5785.1(b) addresses the need for the GVRD Board to revisit the division of appointments and reexamine the proportionate distribution of appointments, on a periodic basis; and

WHEREAS, according to GIS information provided by the Solano County Department of Information Technology, over 90% of the population within GVRD’s boundaries resides within the City of Vallejo; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Greater Vallejo Recreation District:

1. The foregoing recitals are true and correct.
2. Given the information provided by the Solano County Department of Information Technology, the Board of Directors hereby determines that under the appropriate distribution of Board appointments, the City Council for the City of Vallejo should appoint four Board members, and the Board of Supervisors for Solano County should appoint one Board member.
3. The Board directs staff to communicate the above determination to the City of Vallejo and Solano County through their respective clerks and chief legal officers, and to convey that the Board wishes to cooperate with both agencies on a timely adjustment of their appointments.
4. Given this adjustment, the Board also directs staff to seek direction from the Solano County Board of Supervisors regarding which of their appointees will continue to serve on the Board.
5. The Board also urges the City Council for the City of Vallejo to reappoint any

current Board Director who no longer serves as an appointee of the Solano County Board of Supervisors, as a result of this adjustment.

Approved and Adopted on April 10, 2025.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by following a roll call vote on behalf of the Greater Vallejo Recreation District

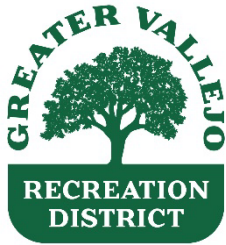
Ayes:

Noes:

Absent:

Attest: _____
Kimberly Pierson, Board Clerk

Robert Briseño, Board Chairperson



General Manager Board Update

4-10-2025

- Working on updates for the GM goals and achievements. Dan Keen will be reaching out to interview individual board members soon.
- Working with our IT regarding cyber security. Also working with IT regarding review of services.
- Working with School District Legal, and our legal regarding IT information.
- Working with HR, legal, and consultants regarding other employee issues and investigations.
- Met with union regarding compensation study, and other personnel matters.
- Continuing to field questions from Councilmembers and their requests to place items on committee agendas.
- Met with Mayor Sorce regarding GVRD and how the two agencies can help each other.
- Working with both Realtors regarding properties.
- We will promote community outreach for public input in late April, and again when the board adopts a draft budget.
- Coordinating a pool review with an outside consultant. Reviewing staff report regarding past pool practices and costs.
- Admin draft budget submitted to finance.
- Met with CARPD (California Association of Recreation and Park District) GM's as part of our Bimonthly meetings. Various topics discussed, and I have some discussion offline regarding Quimby and board meetings.
- I will have a synopsis of board meetings to discuss at the April 24th meeting.

- Attended the California Parks and Recreation Society conference in Sacramento. March 18-21 Topics included:

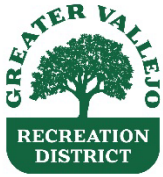
Tuesday- Aquatics Section Intensive

Wednesday-General Session with discussion regarding Becoming an idea factory. Then specific sessions on Understanding Inclusive Play, Disaster Service Workers, Building a High Trust Workplace, Resilience.

Thursday- Burnout, Electric Vehicles (and tools), AI tools, Building a legacy

Friday-Meaningful meetings, Strategic Communications and Conflict Resolutions, closing speaker on Game Time.

Thank you for the opportunity to attend the conference.

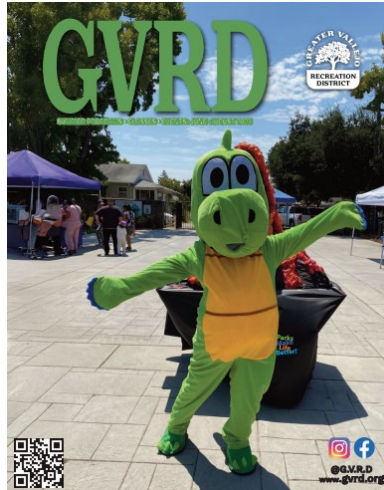


Recreation Services Board Updates

04/10/2025

Activity Guide:

- The Summer Activity Guide went to the printer last week for publication!



Aquatics:

- Spring Swim Lessons are off to an incredible start, with spots filling up fast! All Saturday sessions for Levels 1-4 are completely booked across all three spring terms, maintaining our exceptional 1:5 instructor-to-participant ratio.
- Additionally, our Private Swim Lessons for the spring are fully booked! We offered six private lesson spots from April through May, and all have been quickly claimed.
- Spring Break Camp also kicked off with a strong start, as Week 1 saw 16 eager participants diving back into the pool with excitement and energy!

Children's Wonderland, Community Events, & Adaptive Recreation (AR):

- GVRD recently hosted a highly successful Fishing in the City event, surpassing attendance expectations and creating an unforgettable experience for all participants. To wrap up the day on a high note, we were treated to a fantastic BBQ appreciation lunch, graciously hosted by the Rotary. Overall, the weather was beautiful, and we had 85 kids and their families in attendance.

- Looking ahead, GVRD is putting the finishing touches on the highly anticipated Bands and Brews Summer Concert Series. We are actively seeking dynamic partners to sponsor and help amplify this exciting event!
- On Wednesday, March 26th, we hosted an Open Gym Basketball session from 11 AM to 1 PM. While only four participants registered, everyone had a fantastic time shooting hoops and enjoying some great music. It was a fun and laid-back opportunity for basketball enthusiasts to connect and enjoy the game!

Community Centers:

- As staff members have more time available, we're excited to kick off a series of field trips to visit various community centers! The goal is to engage with other cities, ask insightful questions, build valuable connections, and gain a deeper understanding of how different facilities operate, along with the challenges and successes they've encountered. This initiative will help us enhance our own operations and continue to grow and improve!

Sports, Gym & Special Interest Classes:

- We are aware of the ongoing challenges regarding gym parking and understand that recent incidents of car thefts and break-ins have left patrons frustrated with the need to park on the streets. Rest assured, we are actively working with our facilities and maintenance teams to improve safety and address these concerns. We're taking steps to install security cameras on-site and exploring additional measures to ensure a safer, more secure experience for all our visitors.
- We are thrilled to announce the launch of Creative Expressions, a new painting class specifically designed for seniors, kicking off on Monday, April 7th at the Vallejo Community Center. The instructor, a skilled professional with experience working with seniors, including those with Alzheimer's and mobility challenges, is excited to provide our senior community with a creative and therapeutic outlet.
- In addition, on Saturday, March 29th, we proudly kicked off the very first session of Ball2Thrive, a recreational basketball program for kids ages 5-12. This program was developed in response to requests from parents who had participated in the Junior Warriors season and were eager for a year-round basketball option. With over a dozen enthusiastic participants on the first day, we're optimistic that Ball2Thrive will continue to grow and thrive as a valuable addition to our community offerings

Staffing:

- This week, we completed the first round of interviews for one of the two vacant Recreation Coordinator positions. A second round of panel interviews will be scheduled later this month to move forward in the selection process. Additionally, the recruitment for the Recreation Supervisor role has concluded, and we're excited to welcome the new team member on board within the next few weeks!

Youth Services:

- The Fun Seekers and Little Sprouts Spring Break Camp programming has received rave reviews from both participants and camp staff! The Youth Department is continually brainstorming innovative and cost-effective ways to engage students while driving up registrations. Our dedicated camp staff, in close collaboration with the Recreation Coordinator and Youth Office team, have worked tirelessly to ensure seamless camp operations. Fun Seekers saw 14 registrations each week, while Little Sprouts had 8 participants in Week 1 and 9 in Week 2.
- Although the inaugural FRESH Spring Camp had a modest start with just 2 registrations, it didn't go unnoticed. The Theatre team, led by Sr. Rec Erin Smith, swiftly adapted by integrating theatre sessions into the Fun Seekers and Little Sprouts camps. This adjustment mirrors the successful winter format, which piqued significant interest among participants. Each camp will culminate in a special performance for families on the final Friday. This excitement signals strong anticipation for future FRESH Camp participants as they grow into the program's age range.
- Additionally, the Youth Services have introduced a new Staff Recognition feature in the monthly staff newsletter to celebrate the outstanding efforts of our team members.



Kudos:

- A huge thank you to Assistant Coordinator Johnathan Burton for his exceptional support in managing the daily operations of the GVRD Sports Gym during our recruitment process for the Assistant Coordinator (PT) and Recreation Coordinator (FT) positions. Johnathan has been absolutely instrumental in assisting staff, ensuring safety, and coordinating facility bookings for user groups—all while taking on additional responsibilities beyond his usual duties with CW and Community Events. His dedication and hard work have been invaluable, and I truly appreciate his unwavering commitment to Recreation Services and GVRD. Thank you, Johnathan, for going above and beyond!



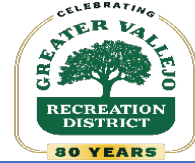
Maintenance Department Board Update

4/10/2025

Parks and Facilities

- Dan Foley Park
 - Staff had a company serviced the irrigation pump to get it ready for the irrigation service.
 - Facilities staff will be working on making repairs and painting the baseball field bleachers.
- Children's Wonderland
 - Staff will be working on getting the park ready for the easter egg hunting event scheduled for April 19th.
- City Park
 - The horseshoe club is working with our staff on the removal of the stakes on a section of the horseshoe courts.
- Callen Field
 - The Vallejo Little League had a volunteer cleanup event at this field.
- SVCC
 - Staff currently working on the painting of walls inside the Community Center.
- Weed Abatement
 - Staff started with the mowing at Hanns Park and along the trail of River Park
- Visitor Services
 - Staff had the Visitor Services orientation, and the season began on April 5th.
- Recruitment
 - The Lead Worker Position skill exam has been completed; we will be moving forward to inviting candidates to the interview.

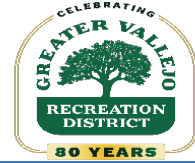
BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
VCC HVAC					
Design Phase	6/1/2023	3/31/2023	100%	<input checked="" type="checkbox"/>	Engineer completed the design. On hold until funds available.
Permit Issued			0%	<input type="checkbox"/>	
Cunningham Pool Shade Structures					
Design/Assessment Phase	1/1/2023	11/30/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued			0%	<input type="checkbox"/>	Received a proposal for engineering plans; we decided to postpone until funding is available.
RFP			0%	<input type="checkbox"/>	
Build			0%	<input type="checkbox"/>	
Cunningham Pool ADA Upgrades					
Design Phase	11/1/2020	1/28/2022	100%	<input checked="" type="checkbox"/>	City will work on finalizing the plans and making the parking lot improvements.
Permit Issued	6/1/2022	8/5/2022	100%	<input checked="" type="checkbox"/>	
RFP	6/21/2023	10/28/2023	100%	<input checked="" type="checkbox"/>	
Build	1/8/2024	3/31/2025	100%	<input checked="" type="checkbox"/>	We received the final on the City permit; we filed a NOC and staff coordinated the reopening of the reception area with Rec staff.
Lake Dalwigk Park Improvements					
Design Phase	5/1/2023	10/31/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	1/5/2024	1/30/2024	100%	<input checked="" type="checkbox"/>	
RFP	1/15/2023	3/30/2024	100%	<input checked="" type="checkbox"/>	

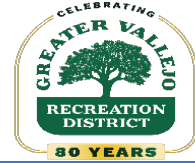
BOARD PROJECTS UPDATE



Date

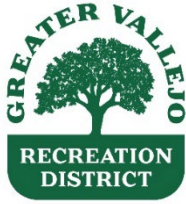
TASK	START	END	% COMPLETE	DONE	NOTES
Build	5/1/2024	4/15/2025	95%	<input type="radio"/>	The consultant is working with contractor on completing a punch list; the City and the consultant are working on a plan for the ADA pathway from the playground to the restrooms.
Children's Wonderland Electrical Upgrade					
Design Phase	4/1/2023	6/1/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2023	11/31/2023	100%	<input checked="" type="checkbox"/>	
RFP	7/1/2024	10/30/2024	100%	<input checked="" type="checkbox"/>	
Build	1/6/2024	4/30/2025	50%	<input type="radio"/>	Staff had a meeting with PG&E; tentative date for them for construction date is late April.
North Vallejo Community Center Electrical Upgrade					
Design Phase	4/1/2023	6/1/2023	100%	<input checked="" type="checkbox"/>	
Permit Issued	6/1/2023	11/30/2023	100%	<input checked="" type="checkbox"/>	
RFP	7/1/2024	10/30/2024	100%	<input checked="" type="checkbox"/>	
Build	1/6/2025	4/30/2025	0%	<input type="radio"/>	Staff had a meeting with PG&E; tentative date for them for construction date is late April.
Dan Foley Cultural Center Electrical Upgrade					
Design Phase	12/1/2023	3/1/2024	100%	<input checked="" type="checkbox"/>	This project is postponed until funding is available.
Permit Issued			0%	<input type="radio"/>	

BOARD PROJECTS UPDATE



Date

TASK	START	END	% COMPLETE	DONE	NOTES
RFP			0%	<input type="radio"/>	
Build			0%	<input type="radio"/>	
Franklin Middle School					
Prop 68 Management RFP	1/1/2024	4/24/2025	100%	<input checked="" type="checkbox"/>	Staff is working with legal to do the notice of intent to award; once this is completed it will go to the board for approval.
Design Phase			0%	<input type="radio"/>	
Permit Issued			0%	<input type="radio"/>	
Build			0%	<input type="radio"/>	
SVCC EV Charging Stations					
Design Phase			100%	<input checked="" type="checkbox"/>	
Permit Issued			100%	<input checked="" type="checkbox"/>	
Build	5/13/2024	5/1/2025	80%	<input type="radio"/>	Contractor began with the installation; waiting on PG&E for a construction date.



Human Resources Board Update

April 10, 2025

FULL TIME RECRUITMENT UPDATE:

- ✓ Lead Maintenance Worker – Six candidates attended the in-person assessment during the week of 3/24. Interviews have not been scheduled as of 4/3.
- ✓ Recreation Coordinator – First round interviews scheduled April 8th
- ✓ Recreation Supervisor – Accepted job offer, going through pre-employment process.

SAFETY & RETALIATION COMPLAINTS – Contracting with a licensed private investigator to investigate.

PROJECTS

- Working with managers on employee performance issues
- Amending performance management forms – counseling memo, written warning, letter of reprimand
- New Safety Committee this year
- Department Annual Safety Plans
- Policy updates in process:
 - 1070, Public Donations
 - 2090, Probationary Period
 - 2180, Grievance Procedures



Finance Department Board Update

April 10, 2025

Updates in the Finance Department

- Update on RFP for new Financial, HR & Payroll System.
 - Staff have chosen the new Financial System. Currently in contract negotiations with vendor.
- Budget Worksheets all have been turned in are being reviewed by General Manager and Finance Director.
- Staff will increase public outreach for Budget Process.
- The 2023/2024 Annual Report has been completed in Draft form and is being reviewed by Executive Staff.