



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
Robert Briseno
Gary Salvadori
Ron Bowen
Sheryl Pannell Lea
Adjoa McDonald

General Manager
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. *Due to the current closure of the district office, documents will be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

MINUTES

February 25, 2021

6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings

(The Zoom platform is ADA compliant)

1) Call to Order

Chairperson Briseno called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., February 25, 2021.

2) Pledge of Allegiance

3) Roll Call

Present: Chairperson Robert Briseno, Vice-Chairperson Gary Salvadori, Directors; Sheryl Pannell Lea and Ron Bowen. Director Adjoa McDonald was sworn in at 6:32pm.

Staff: General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Maintenance Superintendent, Salvador Nuno; Human Resources Manager, Casey Halcro and Board Clerk, Kimberly Pierson

4) Welcome New Board Member

Administer Oath of Office

Adjoa McDonald took the Oath of Office administered by the Board Clerk.

5) Approval of Agenda

Director Salvadori offered the motion, seconded by Director Bowen to approve the agenda with one change: Move item 9C after Executive Session. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno, Bowen, McDonald absent: none abstain: none. Motion passed unanimously.

6) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is

taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

7) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-February 11, 2021

B) Accept the Policies and Personnel Committee Minutes-February 8, 2021

C) Accept the Budget and Finance Committee Minutes-February 16, 2021

Director Lea offered the motion, seconded by Director Bowen to approve the consent calendar. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno, Bowen, McDonald absent: none abstain: none. Motion passed unanimously.

8) Financials:

A) Approve Budget Calendar for Fiscal Year 2021-2022 (Harman)

Director Lea offered the motion, seconded by Director Salvadori to approve the budget calendar for fiscal year 2021-2022. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno, Bowen, McDonald absent: none abstain: none. Motion passed unanimously.

B) Fiscal Year 2020-2021 Measure K Parcel Tax Annual Report – Informational Item (Harman)

Informational Item – No discussion took place.

9) New Business:

A) Approve Job Classification Structure, Job Title and Job Description Updates for the Following Positions: Human Resources Director, Finance Director, Maintenance Director and Recreation Director and a Title Change to the General Manager Position. (Halcro)

After some discussion, the board decided to table the item. Director Salvadori offered the motion, seconded by Director Lea to table the item for review by staff and the Policies and Personnel Committee. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno, Bowen, McDonald absent: none abstain: none. Motion passed unanimously.

B) Discussion on the Use of Electronic Signatures (Lanusse)

The Board of Directors, Staff and Legal Counsel discussed the possibility of utilizing electronic signatures. No action taken.

10) Staff Reports-Informational Only:

A) Maintenance Superintendent

· Provided an update on the status of the Cunningham Pool Project

B) Finance Director

· Provided an update on current staff trainings

C) Human Resources

- Provided an update on the Director Bowen's request for Worker's Compensation reports

D) Recreation Department

- Discussed the Rec 55 program and the e-Sports program

E) General Manager

- Provided an update on the McIntyre Ranch property
- Provided an update Highway 37 wetlands project
- Provided an update on the six Prop. 68 grant applications

11) Executive Session: At 7:43p.m. Chairperson Briseno convened to executive session held via Zoom breakout room

A) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6

B) Conference with Labor Negotiators (General Manager): Unrepresented Staff negotiations; pursuant to Government Code section 54957.6

At 9:03 p.m. Chairperson Briseno convened to regular session and reported the following:

Item A-Information provided to the Board. Board gave guidance.

Item B- Information provided to the Board. Board gave guidance.

9-C) Appoint General Manager as Designated Representative as to the Contract Negotiations with Unrepresented Staff. (Lanusse)

Director Salvadori offered the motion, seconded by Director Bowen to not appoint the General Manager as designated representative with unrepresented staff. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno, Bowen, McDonald absent: none abstain: none. Motion passed unanimously.

12) Announcements and Comments from Board Members:

The Board members welcomed Director McDonald and introduced themselves. The Facility and Development Committee members discussed a date change for the March meeting.

13) Meeting Adjourn:

Director Salvadori offered the motion, seconded by Director Lea to adjourn the meeting at 9:16 p.m. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno, Bowen, McDonald absent: none abstain: none. Motion passed unanimously.



Ron Bowen, Board Secretary

3-29-21

Date



DATE OF MEETING: February 25, 2021- Board Meeting

AGENDA ITEM: Approval of Agenda

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Consent Calendar

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Approve Budget Calendar for Fiscal Year 2021-2022

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Do Not Appoint General Manager as Designated Representative as to the Contract Negotiations with Unrepresented Staff

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Meeting Adjournment

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Lea	✓	
Director Briseno	✓	
Director Salvadori	✓	
Director Bowen	✓	
Director McDonald	✓	

sworn in at 6:32pm

DATE OF MEETING February 25, 2021-6:30pm (Zoom Meeting)

Kimber Pierson 2/25/2021
Clerk of the Board Date