



# Greater Vallejo Recreation District Application Request for Rental of Community Centers

This Application Request does not guarantee a date. Submit your Application Request by email

Foley Cultural Center  
707-648-4630  
rbrown@gvrd.org

Vallejo Community Center  
\*Closed due to renovations\*

Norman C. King South Vallejo Comm. Ctr.  
707-648-4620  
stawaratsumida@gvrd.org

North Vallejo Community Center  
707-648-4650  
rbrown@gvrd.org

## Applicant Information

Name of Applicant: \_\_\_\_\_

Name of Organization: \_\_\_\_\_ Non-profit: Yes No  
(attach copy of 501-c-3)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## Activity Details

Type of Activity: \_\_\_\_\_ Day of the Week: \_\_\_\_\_ Date: \_\_\_\_\_

Facility: \_\_\_\_\_ Room(s): \_\_\_\_\_

Decoration: \_\_\_\_\_<sup>AM</sup> to \_\_\_\_\_<sup>AM</sup> Event Hours: \_\_\_\_\_<sup>AM</sup> to \_\_\_\_\_<sup>AM</sup> Clean-up: \_\_\_\_\_<sup>AM</sup> to \_\_\_\_\_<sup>AM</sup>

Total Estimated Attendance: \_\_\_\_\_ Youth: \_\_\_\_\_ Adults: \_\_\_\_\_

Will be open to the public? Yes No If yes, explain: \_\_\_\_\_

Is this a fundraiser? Yes No If yes, explain: \_\_\_\_\_

Will donations or fees be collected? Yes No If yes, explain: \_\_\_\_\_

Will include alcohol? Served \_\_\_ Sold \_\_\_ No \_\_\_ Specify type of alcohol: \_\_\_\_\_

Will food be served? Yes No If yes, explain: \_\_\_\_\_

Will include entertainment? Yes No If yes, explain: \_\_\_\_\_

Will need PA System? Visual \_\_\_ Audio \_\_\_ No \_\_\_ Equipment varies at Centers. Additional fees will apply.

Will be advertised/promoted? Yes No If yes, explain: \_\_\_\_\_

I hereby attest that the information contained in this application is true and correct. I understand that this is only an application and does not guarantee an activity will be allowed to commence. If a contract is issued, I agree that if any of the information contained in the application is found to be false; or should any rules and regulations or laws be violated, any contract issued shall automatically become null and any activity associated with this reservation will immediately cease. Violations of above said will result in the forfeit of all deposits and fees.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_