



# Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles  
by providing safe parks and innovative and fun  
recreation programs for all residents.

## BOARD OF DIRECTORS

Rita Fryar  
Thomas Judt  
Nicole Person  
Olivia Ruiz  
Ward Stewart

**INTERIM  
GENERAL MANAGER**  
Pamela Sloan

In accordance with California Government Code Section 54957.5, materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's Administrative Office, 401 Amador Street, Vallejo, CA during normal business hours or electronically on our [website](#).

In compliance with the Americans with Disabilities Act, Special assistance for participating in this meeting can be obtained by contacting the District Office at 707-648-4604. A 48-hour notification would enable the District to make reasonable accommodations to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

## Board of Directors Meeting Agenda

Thursday, May 28, 2026

Administrative Office-Board Room, 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

### Public Comment on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the Chairperson of the Board. Please state your name and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization. Each individual speaker may speak for up to three minutes, and an individual representing an organization may speak up to five minutes.

1. Call to Order:
2. Pledge of Allegiance:
3. Roll Call:
4. Approval of Agenda:
5. Public Comment:

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization



6. Chairperson Opening Comments:
7. Presentations:  
Bay Area Ridge Trail-GVRD Partnership (Kyvan Elep)
8. Committee Updates:  
The Chairperson for Standing Committees will provide any updates to the Board of Directors.
9. Consent Calendar:  
Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.
  - 9.1 Approve Board Minutes – May 14, 2026
  - 9.2 Accept Payment of Bills 4/1/2026-4/30/2026
  - 9.3 Accept Financial Statement 4/1/2026 Through 4/30/2026
  - 9.4 Appoint Interim General Manager Pamela Sloan and Chairperson Thomas Judt as District Representatives for Impact Fee Discussions with City of Vallejo.
10. Staff Updates
  - 10.1 Finance Director
  - 10.2 Human Resources Director
  - 10.3 Parks and Facilities Director
  - 10.4 Recreation Services Director
  - 10.5 Interim General Manager
11. Announcements and Comments from Board Members:
12. Meeting Adjourn:



# Bay Area Ridge Trail

Greater Vallejo Recreation District | April 23, 2026




# ***Our Mission...***

***To plan, promote and sustain a connected hiking, cycling, and equestrian trail on the ridgelines around San Francisco Bay—linking people, parks and open space for today and future generations.***



# The Ridge Trail Today

~410 Primary Miles  
~ 500 Mile Network  
*and Growing!*

 In 2024, **395** volunteers contributed **1,262** hours to care for the Ridge Trail

 **3,000+** people joined a Ridge Trail outing last year



Connects  
**145**  
parks and open spaces

The Ridge Trail Council partners with  
**40+**  
land managers



## Long Connected Stretches:

**80 miles**  
IN THE WEST

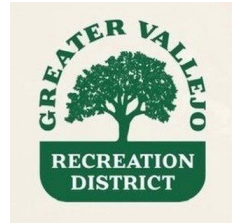
**45 miles**  
IN THE EAST

**2.5 million people** live within **2 miles** of the Ridge Trail





# Our Solano County Partners





# Our Work



## Action

- Dedicate trails
- Conduct route studies
- Host stewardship projects



## Advocacy

- Build public support
- Partner w/ land trusts & park agencies
- Advocate for funding



## Adventure

- Guide treks & overnight outings
- Host VIT outings
- Offer tools to explore



# BAY AREA RIDGE TRAIL Solano and Upper Contra Costa Counties

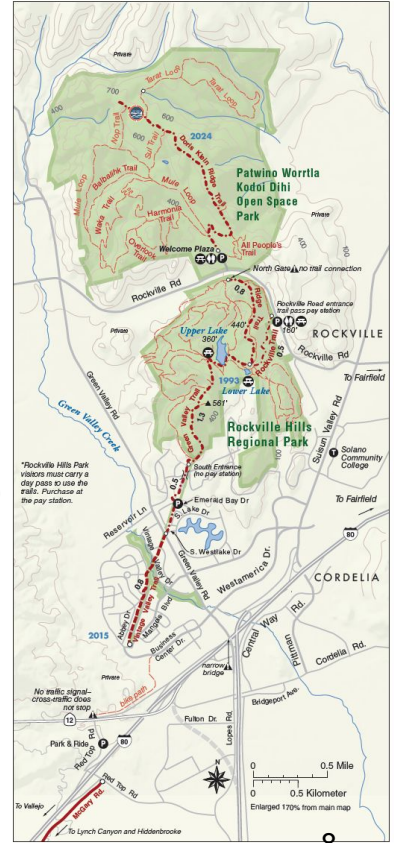
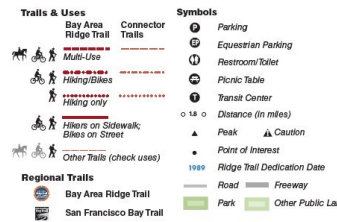


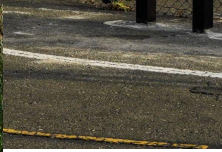
Find maps, trail  
outing planning  
tools, and more  
information at  
[RidgeTrail.org](http://RidgeTrail.org)



# BAY AREA RIDGE TRAIL

Lynch Canyon Open Space Park, Benicia Waterfront, Patwino Worrtla Kodoi Dihi Open Space Park and Rockville Hills Regional Park





# Elevating the Ridge Trail from Local Loop to National Treasure





# Putting the Ridge Trail on the National Map

## National Scenic Trail status would:

- Enhance Ridge Trail's visibility as a world-class recreation opportunity
- Attract new users from the communities around the Bay and beyond
- Build support to connect the 550+-mile trail and
- Promote public access to parks and preserves around the Bay Area
- Bring additional resources to the Council and its partners to help complete the trail



For More Information:

**RidgeTrail.org**

**Kyvan Elep**

**Trail Project Manager**

**[kyvanelep@ridgetrail.org](mailto:kyvanelep@ridgetrail.org)**



# Greater Vallejo Recreation District

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by providing safe parks and innovative and fun  
recreation programs for all residents.

## BOARD OF DIRECTORS

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Thomas Judt  
Nicole Person  
Olivia Ruiz  
Ward Stewart

## INTERIM GENERAL MANAGER

Pamela Sloan

## Greater Vallejo Recreation District Board of Directors Minutes

Thursday, May 14, 2026- 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

### 1. Call to Order:

Chairperson Judt called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:31 p.m., May 14, 2026, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

### 2. Pledge of Allegiance:

Chairperson Judt led the pledge of allegiance.

### 3. Roll Call:

**Present:** Chairperson Thomas Judt; Vice-Chairperson Ward Stewart, Director Olivia Ruiz, Director Rita Fryar- arrived at 8:15pm

**Staff:** Interim General Manager, Pam Sloan; Legal Counsel, Andrew Shen; Finance Director, Noel Parkhurst; Parks and Facilities Director, Salvador Nuño; Recreation Services Director, Antony Ryans; Board Clerk, Kimberly Pierson

**Absent:** Secretary Nicole Person

### 4. Approval of Agenda:

Director Stewart offered the motion, seconded by Director Ruiz to approve the agenda with one change-Remove item 9.2. Motion passed. Directors Person and Fryar were absent for the vote.

### 5. Public Comment: None

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization



## 6. Chairperson Opening Comments:

Chairperson Judt started with a housekeeping item for staff members. He asked that they update their GVRD calendars with the days/times they are not available for meetings.

## 7. Committee Updates: None

The Chairperson for Standing Committees will provide any updates to the Board of Directors.

## 8. Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

- 8.1 Approve Board Minutes – April 9, 2026-Special Meeting
- 8.2 Approve Board Minutes – April 9, 2026
- 8.3 Approve Board Minutes- April 23, 2026
- 8.4 Accept Budget and Finance Committee Minutes-April 15, 2026
- 8.5 Accept Policies and Personnel Committee Minutes-April 21, 2026
- 8.6 Accept Payment of Bills 3/1/2026-3/31/2026
- 8.7 Appoint Interim General Manager Pamela Sloan to replace Gabe Lanusse as Labor Negotiator.
- 8.8 Appoint Interim General Manager Pamela Sloan to replace Gabe Lanusse as Real Property Negotiator for 1 St. Johns Mine Road, Vallejo.
- 8.9 Accept Financial Statement 3/1/2026 Through 3/31/2026

Director Judt offered the motion, seconded by Director Ruiz to approve the consent calendar. Motion passed. Directors Person and Fryar were absent for the vote.

## 9. Action Items:

- 9.1 Review and Approve the Revised General Manager Job Description  
(Lewis/MRG)

Liz Brown, MRG Consultant, spoke in reference to the GVRD General Manager Job Description and raised the question regarding two items, Number 6 and Number 10, within the Knowledge of Section on behalf of a point raised to her for consideration. In addition to the redline Job Description submitted, the two new edits were as follows:



Original Language under Knowledge of:

6. Principles, practices, and objectives of comprehensive recreation administration and parks program development, parks maintenance management, and the facilities required for them.

10. Methods of developing a public recreation program, Federal, State, and local legislation affecting recreation and park districts and public-school systems as related to public recreation programs.

Recommended Language under Knowledge of:

6. Must be able to stay abreast and current, able and willing to continually research and study the principles, practices, and objectives of comprehensive recreation administration and parks program development, parks maintenance management, and the facilities required for them.

10. Must be able to stay abreast and current, methods of developing a public recreation program, Federal, State, and local legislation affecting recreation and park districts and public-school systems as related to public recreation programs.

**Director Stewart offered the motion, seconded by Director Ruiz to approve the revised redline version including the two additional edits above. Motion passed. Directors Person and Fryar were absent for the vote.**

~~9.2 Approve Updates to Fee Schedule for Fiscal Year 2026-2027 (Parkhurst)~~

## **10. Financials:**

10.1 Strategy and Timeline for Audit Catchup-Informational (Parkhurst)

**Finance Director Parkhurst reviewed the timeline and strategy.**

10.2 Cash Flow Projections to 6/30/2026-Informational (Parkhurst)

**Finance Director Parkhurst provided details of staff suggestions for assigning the projected unassigned cash balance.**

## **11. Staff Updates:**

### **11.1 Finance Director**

- Provided an update on the status of the ERP implementation, project is on hold as budget and audits are the priority.
- Provided an update on the status of the FY 22-23 audit.

**11.2 Human Resources Director-absent, no additional report.**



### 11.3 Parks and Facilities Director

- Recognized City of Vallejo staff for making asphalt repairs at the entrance to Dan Foley a priority.
- Provided details on a recent assessment and repairs made on the bleachers at the Franklin Gym.
- Provided information on a recent event at Glen Cove Waterfront Park hosted by Yocha Dehe Wintun Nation.

### 11.4 Recreation Services Director

- Provided an update on the May 12<sup>th</sup> Vallejo City Council Meeting regarding the Measure P funding request.

### 11.5 Interim General Manager

- Provided an update on her first few weeks in the office. Primary goal is the 2025-26 budget.

## 12. Announcements and Comments from Board Members: None

## 13. Executive Session: At 7:29pm Chairperson Judt convened to executive session.

13.1 Conference with Real Property Negotiators; pursuant to Government Code Section 54956.8

Property: 1 St. Johns Mine Road, Vallejo

Agency Negotiators: Pamela Sloan, Interim General Manager; Ward Stewart, Director; Peppino Messina

Negotiating Parties: Ray Wright and Gina Wright

Under Negotiation: Price and Terms of Payment

13.2 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representatives: Pamela Sloan, Interim General Manager; Andrew Shen, Legal Counsel; Luke Jensen, Director of Labor Relations, and Samantha Smithies, Analyst, Renne Public Law Group

Employee Organizations: International Brotherhood of Electrical Workers Local Union 1245 (IBEW); Service Employees International Union Local 1021 (SEIU)



13.3 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representatives: Pamela Sloan, Interim General Manager; Andrew Shen, Legal Counsel; Luke Jensen, Director of Labor Relations, and Samantha Smithies, Analyst, Renne Public Law Group

Unrepresented Employees: Finance Director, Recreation Services Director, HR Director, Parks and Facilities Director, HR Coordinator, Asst. to GM/Board Clerk

At 8:40pm Chairperson Judt re-convened to regular session and reported the following: 13.1-Board approved the sale of McIntyre Ranch to Ray and Gina Wright for \$873,000. Director Person and Director Fryar were absent for the vote.

14. Meeting Adjourn: 9:41pm

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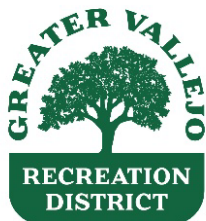
Nicole Person, Board Secretary

**Check Register Report**  
**Greater Vallejo Recreation District**  
**For April 2026**

<u>Check Number</u>	<u>Date</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Description</u>
75881	04/09/2026	Renne Public Law Group LLP	\$32,495.74	District Legal Counsel
75888	04/16/2026	US Bank Corporate Payment System	\$29,840.28	CalCard Master Statement Payment
75858	04/08/2026	P G & E	\$27,219.63	Monthly Bill
75855	04/08/2026	Municipal Resource Group, LLC	\$24,925.00	Financial Consultant & Management Support
75929	04/21/2026	MUN CPA's	\$23,000.00	Audit Services FY 22/23
75945	04/23/2026	P G & E	\$21,974.50	Monthly Bill - Most Locations
75916	04/21/2026	Candido Construction	\$17,750.00	Crest Ranch-Restroom Wash/Paint/Remove & Replace Restroom Doors
75963	04/24/2026	PROforma	\$12,505.61	Uniform Supplier
75962	04/24/2026	National Aquatic Services Inc	\$12,043.88	CP-Repair Ray Pak X-Therm Heater X2
75922	04/21/2026	Garton Tractor Inc	\$10,509.88	F165E Tractor Repair & Service
75931	04/21/2026	National Academy Of Athletics, Napa Valley	\$10,240.00	Leisure Service Contract Instructor
75949	04/24/2026	Benicia Cabinetry, Inc	\$8,837.45	CP-Laminate & Install Cabinetry
75910	04/21/2026	P G & E	\$7,712.50	Wilson Park & 801 Heartwood
75960	04/24/2026	Municipal Resource Group, LLC	\$7,250.00	Financial Consultant & Management Support
75952	04/24/2026	Chemical Procurement Services, LLC	\$7,077.55	CP-Chemical Supplies
75859	04/08/2026	Ameritas Life Ins. Group	\$5,552.48	Dental Insurance Provider
75934	04/21/2026	Pape Machinery, Inc	\$5,403.52	Flail Mower Repairs
75927	04/21/2026	MacLeod Watts Inc.	\$5,100.00	Actuarial Valuation F& 23/24
75824	04/02/2026	Kay Cady-Johnson	\$4,910.50	Leisure Service Contract Instructor
75998	04/30/2026	Pace Supply Co.	\$4,906.87	CP-Emergency Pool Heater Repairs
75968	04/24/2026	Verdin	\$4,767.00	Marketing Consultant
75870	04/09/2026	Chemical Procurement Services, LLC	\$4,720.67	CP-Chemical Supplies
75882	04/09/2026	Security Enforcement Alliance	\$4,556.25	Park Lock Ups & Event Security
75936	04/21/2026	Security Enforcement Alliance	\$4,556.25	Park Lock Ups & Event Security
75902	04/16/2026	Pape Machinery, Inc	\$4,363.49	JD Service & Parts
75954	04/24/2026	Commercial Energy Of Montana	\$4,142.85	Energy Service - Cunningham Pool
75872	04/09/2026	Commercial Energy Of Montana	\$4,134.23	Energy Service - Cunningham Pool
75911	04/21/2026	Pace Supply Co.	\$4,006.95	CP Pump Kit/Independent Pk Urinal
75843	04/07/2026	National Academy Of Athletics, Napa Valley	\$3,805.73	Leisure Service Contract Instructor
75940	04/21/2026	Tecogen	\$3,406.79	Energy Service - Cunningham Pool
75879	04/09/2026	NBS	\$2,952.00	Consultant for Measure K Analysis
75943	04/21/2026	Uline Shipping Supplies	\$2,345.48	Parks-Janitorial Supplies
75966	04/24/2026	Studio Lin Architecture	\$2,100.00	Franklin-Construction Documents
75848	04/07/2026	Victor Wallace	\$1,764.00	Leisure Service Contract Instructor
75999	04/30/2026	Georgia House Graphics	\$1,700.00	Summer 2026 AG & Flipbook for Web
75886	04/09/2026	Veritiv Operating Company	\$1,673.94	Paper Supplies
75955	04/24/2026	FASTSIGNS-American Canyon	\$1,421.90	Vinyl Graphics for Minicades
75847	04/07/2026	Frankie Valentine-Flores	\$1,372.00	Leisure Service Contract Instructor
75941	04/21/2026	Tru Green	\$1,332.95	CW/Wilson Park/BC Field-Lawn Services
75867	04/09/2026	American Sanitation Inc	\$1,320.80	Portable Toilet Services - Wardlaw Fld.
75996	04/27/2026	Calvin McCullough Jr.	\$1,260.00	Leisure Service Contract Instructor
75956	04/24/2026	Fortify Fire Protection	\$1,190.00	Fire Extinguisher Maintenance
75997	04/28/2026	US Security Supply, Inc	\$1,151.60	401-10 Peaks Cut Oper Key/Core
75942	04/21/2026	Turf Star, Inc.	\$1,081.59	Model 31699 Injector System
75887	04/09/2026	Verizon Wireless	\$1,052.68	Cell Phone Provider
75967	04/24/2026	Uline Shipping Supplies	\$980.07	Janitorial Supplies
75938	04/21/2026	SiteOne Landscape Supply	\$881.58	Irrigation & Plumbing Supplies
75875	04/09/2026	George's Towing Co.	\$877.50	DF Boat/Trailer Removal
75921	04/21/2026	FASTSIGNS-American Canyon	\$846.72	10-No Authorized Vehicle Signs
75874	04/09/2026	Gene's Auto Repair	\$834.36	
75923	04/21/2026	Green Valley Aloha Saw & Mower	\$831.22	
75912	04/21/2026	CITY OF VALLEJO	\$795.00	False Alarm Fees
75876	04/09/2026	Green Valley Aloha Saw & Mower	\$769.92	
75831	04/07/2026	Angelito Or Loana Claudio	\$756.00	Leisure Service Contract Instructor
75939	04/21/2026	Melanie Solano	\$750.00	
75965	04/24/2026	Sherwin-Williams	\$741.66	

75863	04/08/2026	Ring Central Inc.	\$721.53	District Phone System
75964	04/24/2026	R & D Termite And Pest Control	\$705.00	Pest Control Services
75880	04/09/2026	NuCO2	\$680.32	gas to help distribute Chlorine
75993	04/27/2026	Angelito Or Loana Claudio	\$665.00	Leisure Service Contract Instructor
75974	04/27/2026	Richard Conzelmann	\$640.93	Retiree Benefit Stipend
75932	04/21/2026	NuCO2	\$607.87	gas to help distribute Chlorine
75933	04/21/2026	Isabel James	\$592.20	Leisure Service Contract Instructor
76000	04/30/2026	M & M Sanitary LLC	\$584.49	Portable Toilet Services - McIntyre Ranch
75868	04/09/2026	Big Creek Lumber & Building Materials	\$583.32	
75969	04/24/2026	Calmat Co DbA Vulcan Materials Co	\$542.58	
75919	04/21/2026	Cougar Mountain Software	\$540.00	Financial Software & Web Host for Cloud
75908	04/21/2026	Horizon	\$529.00	
75862	04/08/2026	Mutual Of Omaha	\$527.54	Vol. Life Insur. Premium
75873	04/09/2026	CSG Forte Payments, Inc	\$519.00	
75846	04/07/2026	Frank Silveira	\$509.60	Leisure Service Contract Instructor
75857	04/08/2026	Sherwin-Williams	\$504.89	
75935	04/21/2026	Pink Salt Photos	\$500.00	CW Rec Expo Photographer
75835	04/07/2026	Karen Houston	\$494.20	
75869	04/09/2026	BPX Printing & Graphics	\$493.31	12-3MM PVC Past Present Future Graphics
75959	04/24/2026	Green Valley Aloha Saw & Mower	\$491.92	
75951	04/24/2026	Big Creek Lumber & Building Materials	\$472.30	
75841	04/07/2026	Virlynda Luciano	\$455.00	Leisure Service Contract Instructor
75834	04/07/2026	Chondra Renee Harris	\$452.20	
75825	04/02/2026	Pink Salt Photos	\$450.00	Sports Spring Break Camp Photographer
75826	04/02/2026	Pink Salt Photos	\$450.00	CW Eggs Stravaganza Photographer
75844	04/07/2026	Theodore Rocha	\$437.85	
75852	04/08/2026	David Flowers	\$432.00	Retiree Benefit Stipend
75976	04/27/2026	David Flowers	\$432.00	Retiree Benefit Stipend
75977	04/27/2026	Penny Harman	\$430.08	Retiree Benefit Stipend
75889	04/16/2026	Rosa Almanza	\$425.00	
75866	04/09/2026	Mehzabeen Ali	\$400.00	
75907	04/17/2026	Noel Parkhurst	\$400.00	Health & Wellness Ben. Reimbursement
75957	04/24/2026	Garton Tractor Inc	\$400.00	
75917	04/21/2026	C-DAT	\$395.00	Finger Print Services
75953	04/24/2026	Cintas Corporation	\$388.13	
75883	04/09/2026	Sherwin-Williams	\$380.24	
75892	04/16/2026	Cynthia Combs	\$377.40	
75877	04/09/2026	Minuteman Press	\$353.86	
75823	04/02/2026	Hannah Best	\$350.00	
75832	04/07/2026	Anna Lea Franson	\$350.00	
75924	04/21/2026	Lee's Sheet Metal	\$350.00	
75988	04/27/2026	Anita Sailas	\$338.63	Retiree Benefit Stipend
75893	04/16/2026	Sabrina Enriquez	\$335.00	
75979	04/27/2026	Jerome Lohr	\$312.06	Retiree Benefit Stipend
75897	04/16/2026	Lizbeth Huerta	\$310.00	
75896	04/16/2026	Audrey Hernandez	\$305.00	
75915	04/21/2026	Justin Paul Calonia	\$300.00	
75884	04/09/2026	SiteOne Landscape Supply	\$283.22	Irrigation & Plumbing Supplies
75830	04/07/2026	Break It Down Soul Line Dance	\$272.30	Leisure Service Contract Instructor
75856	04/08/2026	Randy Nicks	\$270.00	Retiree Benefit Stipend
75971	04/27/2026	Eileen Brown	\$270.00	Retiree Benefit Stipend
75981	04/27/2026	Roger Maryatt	\$270.00	Retiree Benefit Stipend
75983	04/27/2026	Randy Nicks	\$270.00	Retiree Benefit Stipend
75849	04/08/2026	B & B TIRES	\$260.71	
75944	04/22/2026	J & Co.	\$250.00	
75946	04/23/2026	Jessica Prado	\$250.00	
75842	04/07/2026	Lorna Mandap	\$235.90	Leisure Service Contract Instructor
75901	04/16/2026	Kendall Lara	\$220.00	
75978	04/27/2026	Cynthia Hewitt	\$208.52	Retiree Benefit Stipend
75851	04/08/2026	Cintas Corporation	\$208.29	
75894	04/16/2026	Vanita Finney	\$205.00	
75829	04/07/2026	Dwain Blazej	\$197.00	
75853	04/08/2026	George's Towing Co.	\$195.00	
75972	04/27/2026	Deberah Carey	\$194.83	Retiree Benefit Stipend
75973	04/27/2026	Kerry Carmody	\$194.83	Retiree Benefit Stipend
75975	04/27/2026	Jose Famalette	\$194.83	Retiree Benefit Stipend

75980	04/27/2026	Prisco Manglona	\$194.83	Retiree Benefit Stipend
75982	04/27/2026	Jeremias Morgado	\$194.83	Retiree Benefit Stipend
75984	04/27/2026	Nancy Ortiz	\$194.83	Retiree Benefit Stipend
75985	04/27/2026	Steve Pressley	\$194.83	Retiree Benefit Stipend
75986	04/27/2026	Francis Radziewicz	\$194.83	Retiree Benefit Stipend
75987	04/27/2026	Joan Russell	\$194.83	Retiree Benefit Stipend
75989	04/27/2026	Barbara Schmidt	\$194.83	Retiree Benefit Stipend
75990	04/27/2026	Audrey Tucker	\$194.83	Retiree Benefit Stipend
75991	04/27/2026	Adeline Varni	\$194.83	Retiree Benefit Stipend
75898	04/16/2026	Keyanda Imohimi	\$190.00	
75903	04/16/2026	Lisa Schroers	\$190.00	
75839	04/07/2026	Steven Logoteta	\$171.00	Leisure Service Contract Instructor
75913	04/21/2026	AT&T	\$160.50	Phone Lines: Alarm Multiple Locations
75926	04/21/2026	M & M Sanitary LLC	\$158.41	Portable Toilet Services - McIntyre Ranch
75836	04/07/2026	Jolly Ice Cream	\$158.00	
75827	04/07/2026	Phoenix Acosta-Reyes	\$150.00	
75833	04/07/2026	Janice Haller	\$150.00	
75838	04/07/2026	Ali Khan	\$150.00	
75920	04/21/2026	CPS HR Consulting	\$145.75	
75878	04/09/2026	Napa Auto Parts BWS	\$143.09	
75970	04/27/2026	Grainger	\$140.93	
75845	04/07/2026	Karen Silas	\$138.00	Leisure Service Contract Instructor
75925	04/21/2026	Lift Off, LLC	\$138.00	MS 365 Licenses
75918	04/21/2026	Comcast	\$134.72	Internet Provider: Multiple Locations
75948	04/24/2026	Bay Alarm Company	\$131.00	Alarm System Provider (exc. 401)
75937	04/21/2026	Sherwin-Williams	\$124.65	
75895	04/16/2026	Maureen Hatfield	\$117.00	
75906	04/17/2026	La Dona Authentic Mexican Food Catering	\$116.00	
75899	04/16/2026	Moses Kayanda	\$105.00	
75909	04/21/2026	California Glass Of Vallejo	\$103.00	
75837	04/07/2026	Kababayan Kids LLC	\$96.00	
75994	04/27/2026	Marina Cruise	\$95.12	
75854	04/08/2026	Green Valley Aloha Saw & Mower	\$92.93	
75905	04/16/2026	Shaneeka Williams	\$87.50	
75900	04/16/2026	Gabe Lanusse	\$77.36	Reimbursemnt -Fuel District Vehicle
75995	04/27/2026	Kimberly Franco	\$76.07	
75860	04/08/2026	AT&T	\$74.90	Phone Lines: Alarm Multiple Locations
75890	04/16/2026	April Ayson	\$70.00	
75891	04/16/2026	Barbara Brown	\$70.00	
75904	04/16/2026	Tomomi Tsukioka	\$70.00	
75947	04/24/2026	Bayshore Materials	\$61.18	
75864	04/09/2026	Grainger	\$55.75	
75861	04/08/2026	Big Creek Lumber & Building Materials	\$48.78	
75930	04/21/2026	Napa Auto Parts BWS	\$47.96	
75992	04/27/2026	Roslynn Brown	\$46.04	
75865	04/09/2026	AAAWorkspace	\$43.59	
75928	04/21/2026	Minuteman Press	\$42.61	
75958	04/24/2026	Glen Cove Communtiy Association	\$42.50	
75914	04/21/2026	Big Creek Lumber & Building Materials	\$42.23	
75961	04/24/2026	Napa Auto Parts BWS	\$41.24	
75840	04/07/2026	Desiree Lou Lozada	\$36.00	
75828	04/07/2026	Bay Area Driving School	\$34.99	Leisure Service Contract Instructor
75850	04/08/2026	Big Creek Lumber & Building Materials	\$21.62	
75885	04/09/2026	Vallejo Adult School	\$10.00	
75871	04/09/2026	Cintas Corporation	\$8.23	
75950	04/24/2026	Big Creek Lumber & Building Materials	\$0.00	



## Agenda 9.3

### BOARD COMMUNICATION

Date: May 28, 2026

TO: Board Chairperson and Directors

FROM: Noel Parkhurst, Finance Director

SUBJECT: April 30, 2026, Year To Date Financials

#### BACKGROUND AND SUMMARY

The Monthly Financial Report presents Year to Date Budget to Actuals for Combined Funds during the Fiscal Year 2025/26. Presented today is the Budget to Actuals through April 30, 2026, with 83% of the fiscal year completed. Both apportionments have been received for the property tax revenue and the Measure K revenue. The apportionments from Solano County are typically received in December and April with a final true up payment in June. The District received \$6,027,838 in Property Tax revenue and \$2,031,957 in Measure K revenue. Both revenues are reflected in the YTD Revenue total.

Another note-worthy revenue is the first round of funding from Proposition 68 Grant funding for the Franklin Sports Complex Project. The advance payment was received from the state of California in November of 2025 in the amount of \$414,056t. The District has made payments to CALA, the consulting project manager on the project, exhausting most of the funds from the first round of advanced payments. The Revenue and Expenditures are being tracked in a newly created Fund in the District's ERP system. The second request for pre-payment for the grant is being reviewed in the final stages and is expected to be approved in June of 2026.

The District's General Fund Revenue through April 30, at \$10,023,664, is approximately 111% of the FY 25/26 budgeted revenue of \$9,024,649. In April, the district received the second apportionment of property taxes and Measure K special assessment revenue. The other factors driving the revenue beyond budget are the unbudgeted \$737K in Impact Fees received from the City of Vallejo in the first quarter which appears in the Intergovernmental Revenue category. The Use of Money & Property revenue line is 149% of budget because the District earned \$78K of unbudgeted interest revenue. The District also received approximately \$123K in the form of insurance claims from CAPRI, the Districts Insurance provider. \$117K of this was related to wire theft at Dan Foley Fields which work has begun.

The year to date General Fund Expenditures is \$6,988,600, which is 79% of the annual budget of \$8,873,628. Most of the expenditure lines were in proximity to the expected 83% of budget. Exceptions include Non Retirement Employees Benefits expenses are 8% higher than expected 83% driven by higher increase in Workers' Comp Rates than was budgeted; and Computer Services, Software and Equipment at 49% of the budget. This expenditure will fall in line with the budget as payments are made in May and June. The General Fund ends the month with a surplus of \$3,028,439. This surplus is expected to decrease as spending gets closer to budgeted amounts to the end of the fiscal year.

Measure K Revenue through April 30 is \$2,031,957, which is 94% of the annual budget of \$2,155,914. The expenditures through April were \$1,618,208, which is 80% of the FY 25/26 budgeted expenditures of \$2,012,146. A couple expenditures stood out; one of them is the \$1,452,251 in Service and Supplies spending is slightly higher than budget by 4% due to a \$75K “catch up” payment to P, G & E for meters installed incorrectly in a prior year. Another notable item is the Facilities Maintenance Expense, at \$165,957 is only 48% of the budgeted \$347,367. Maintenance expenses are expected to increase in the last two months of the year and will be in line with the budget. At the end of April, the Measure K Fund had a surplus of \$269,981. This is expected to be balanced at the end of the year.

The District received \$414,056 in revenue for Prop. 68 Franklin Sports Complex Grant. Prefunding is provided by the grant as funding is used. \$321,323 of expenses have been paid toward the first phase of the project. The second installment of pre-funding is in review and expected to be funded by the end of June.

#### RECOMMENDATION

Accept the April 30, 2026, Monthly Financial Report.

#### DOCUMENTS AVAILABLE FOR REVIEW

Combined Budget to Actual YTD Financials through April 30, 2026  
Balance Sheet as of April 30, 2026

Greater Vallejo Recreation District  
 Budget to Actuals by Category  
 General Fund and Measure K Combined  
 As of 04/30/2026  
 83% of Fiscal Year

Revenue/ Expense By Category	Preliminary FY 24/25 Y/E (Unaudited)	FY 25/26 Adopted Budget	FY 25/26 Actuals thru 04/30/26	Compared to Budget	FY 25/26 % of Budget
<b>General Fund</b>					
<b>General Fund Revenue</b>					
Property Taxes	5,965,314	6,233,769	6,027,838	(205,931)	97%
Intergovernmental Revenue	2,128,271	1,412,220	1,626,070	213,850	115%
Charges for Services	647,663	523,124	448,742	(74,382)	86%
Rents: Use of Facilities/Equipment	760,152	748,988	559,733	(189,255)	75%
Use of Money & Property (Contract Rents,Leases, Int Income)	63,512	102,548	153,303	50,755	149%
Grants	322,952	0	0	0	0%
Donations	2,000	0	41,646	41,646	0%
Other Revenue	28,557	4,000	191,606	187,606	4790%
Sale of Assets	4,275	0	974,727	974,727	0%
<b>Total General Fund Revenue</b>	<b>9,922,696</b>	<b>9,024,649</b>	<b>10,023,664</b>	<b>999,015</b>	<b>111%</b>
<b>General Fund Expenses</b>					
Full-Time Salaries	3,203,552	3,430,829	2,719,700	(711,129)	79%
Part-Time Salaries	1,810,486	1,776,565	1,529,068	(247,497)	86%
Non-Retirement Employee Benefits	830,682	1,038,443	942,735	(95,708)	91%
Medical Insurance - Retiree	93,649	91,350	78,960	(12,390)	86%
CalPERS	407,596	504,393	450,783	(53,610)	89%
Services & Supplies	830,962	877,135	778,784	(98,351)	89%
Computer Services, Software & Equipment	103,330	261,912	128,942	(132,970)	49%
County Tax Collection Fee	19,405	80,000	0	(80,000)	0%
Professional Services	459,584	482,000	282,817	(199,183)	59%
Facilities Maintenance Expense	0	0	0	0	0%
Other Post Employment Benefit (OPEB)	0	0	0	0	0%
Transfer to Debt Service (POB)	330,565	331,000	76,810	(254,190)	23%
<b>Total General Fund Expense</b>	<b>8,089,811</b>	<b>8,873,628</b>	<b>6,988,600</b>	<b>(1,885,028)</b>	<b>79%</b>
<b>Total General Fund Excess (Deficiency) of Revenue Over Expense Before Capital Outlay &amp; CIP</b>	<b>1,832,885</b>	<b>151,021</b>	<b>3,035,064</b>	<b>2,884,043</b>	<b>2010%</b>
Capital Outlay & CIP	107,016	0	6,625	6,625	0%
Total Capital Outlay & CIP Expense	107,016	0	6,625	6,625	0%
Total General Fund Expense with Capital Outlay & CIP	8,196,827	8,873,628	6,995,225	(1,878,403)	79%
<b>Total General Fund Excess (Deficiency) of Revenue Over Expense with Capital Outlay &amp; CIP Expense</b>	<b>1,725,870</b>	<b>151,021</b>	<b>3,028,439</b>	<b>2,877,418</b>	

<b>Measure K Fund</b>	
<b>Measure K Revenue</b>	

Greater Vallejo Recreation District  
 Budget to Actuals by Category  
 General Fund and Measure K Combined  
 As of 04/30/2026  
 83% of Fiscal Year

Revenue/ Expense By Category	Preliminary FY 24/25 Y/E (Unaudited)	FY 25/26 Adopted Budget	FY 25/26 Actuals thru 04/30/26	Compared to Budget	FY 25/26 % of Budget
Other Revenue	0	0	0	0	0%
Special Assessments - Measure K	2,127,405	2,155,914	2,031,957	(123,957)	94%
<b>Total Measure K Revenue</b>	<b>2,127,405</b>	<b>2,155,914</b>	<b>2,031,957</b>	<b>(123,957)</b>	<b>94%</b>
<b>Measure K Expense</b>					
Part-Time Salaries	0	0	0	0	0%
Non-Retirement Employee Benefits	0	0	0	0	0%
Services & Supplies	1,501,805	1,661,895	1,452,251	(209,644)	87%
Computer Services, Software & Equipment	0	0	0	0	0%
Professional Services	2,800	2,884	0	(2,884)	0%
Facilities Maintenance Expense	194,983	347,367	165,957	(181,410)	48%
Measure K Refunds	1,074	0	0	0	0%
<b>Total Measure K Expense</b>	<b>1,700,662</b>	<b>2,012,146</b>	<b>1,618,208</b>	<b>(393,938)</b>	<b>80%</b>
Capital Outlay & CIP	408,714	0	0	0	0%
Total Capital Outlay & CIP	408,714	0	0	0	0%
<b>Total Measure K Expense with Capital Outlay &amp; CIP</b>	<b>2,109,376</b>	<b>2,012,146</b>	<b>1,618,208</b>	<b>(393,938)</b>	<b>80%</b>
<b>Total Measure K Excess (Deficiency) of Revenue Over Expense With Capital Outlay &amp; CIP</b>	<b>18,029</b>	<b>143,768</b>	<b>413,749</b>	<b>269,981</b>	
<b>Total General &amp; Measure K Funds Combined Excess (Deficiency) of Revenue Over Expense</b>	<b>1,743,899</b>	<b>294,789</b>	<b>3,442,188</b>	<b>3,147,399</b>	

<b>Prop. 68 F.S.C. Revenue</b>					
<b>Prop. 68 F.S.C. Revenue</b>					
Use of Money & Property (Contract Rents,Leases, Int Income)	0	0	3,562	3,562	0%
Grants	0	2,000,000	414,056	(1,585,944)	21%
<b>Total Prop. 68 F.S.C. Revenue</b>	<b>0</b>	<b>2,000,000</b>	<b>417,618</b>	<b>(1,582,382)</b>	<b>21%</b>
<b>Prop. 68 F.S.C. Expense</b>					
Capital Outlay & CIP	0	2,000,000	321,323	(1,678,677)	16%
<b>Total Prop. 68 F.S.C. Expense with Capital Outlay &amp; CIP</b>	<b>0</b>	<b>2,000,000</b>	<b>321,323</b>	<b>(1,678,677)</b>	<b>16%</b>
<b>Total Prop. 68 F.S.C. Excess (Deficiency) of Revenue Over Expense With Capital Outlay &amp; CIP</b>	<b>0</b>	<b>0</b>	<b>96,295</b>	<b>96,295</b>	

Greater Vallejo Recreation District  
 Budget to Actuals by Department  
 General Fund and Measure K Combined  
 As of 04/30/2026  
 83% of Fiscal Year

Revenue/Expense By Departments	Preliminary FY 24/25 Y/E (Unaudited)	FY 25/26 Adopted Budget	FY 25/26 Actuals thru 04/30/26	Compared to Budget	FY 25/26 % of Budget
<b>General Fund</b>					
<b>General Fund Revenue</b>					
001-General Support & Administration	6,052,051	6,336,317	7,329,256	992,940	116%
<b>Total Administration &amp; General Support</b>	<b>6,052,051</b>	<b>6,336,317</b>	<b>7,329,256</b>	<b>992,940</b>	<b>116%</b>
301-Visitor Services	234,759	234,400	190,868	(43,532)	81%
310-Landscaping & Grounds	4,553	0	0	0	0%
<b>Total Parks &amp; Facilities</b>	<b>239,312</b>	<b>234,400</b>	<b>190,868</b>	<b>(43,532)</b>	<b>81%</b>
010-Recreation Administration	2,375	4,000	600	(3,400)	15%
415-Children's Wonderland	31,845	50,398	38,810	(11,588)	77%
430-Break Camp	132,639	100,000	87,127	(12,873)	87%
450-Vallejo Community Center	153,050	137,000	116,852	(20,148)	85%
451-Foley Cultural Center	277,903	254,600	196,547	(58,053)	77%
460-Sports	122,602	71,100	108,724	37,624	153%
465-Community Events	150,321	6,500	47,546	41,046	731%
480-EXLP After School Programs	1,580,342	1,300,000	794,514	(505,486)	61%
481 - Before School Programs	308,384	112,520	94,438	(18,083)	84%
486-Teen Services	35	0	60	60	0%
487-Franklin Gym	56,927	36,000	31,928	(4,072)	89%
490-Adaptive Recreation	3,051	2,500	2,500	0	100%
720-North Vallejo Community Center	32,866	28,600	20,159	(8,441)	70%
721-South Vallejo Community Center	58,186	53,700	47,471	(6,229)	88%
730-Cunningham Pool	303,168	297,014	179,145	(117,869)	60%
<b>Total Recreation</b>	<b>3,213,692</b>	<b>2,453,932</b>	<b>1,766,421</b>	<b>(687,511)</b>	<b>72%</b>
906-CIP	417,642	0	737,118	737,118	0%
<b>Total CIP</b>	<b>417,642</b>	<b>0</b>	<b>737,118</b>	<b>737,118</b>	<b>0%</b>
<b>Total General Fund Revenue</b>	<b>9,922,696</b>	<b>9,024,649</b>	<b>10,023,664</b>	<b>999,015</b>	<b>111%</b>
<b>General Fund Expense</b>					
001-General Support & Administration	1,322,446	1,568,016	903,676	(664,340)	58%
007-Human Resources	381,232	425,433	361,995	(63,438)	85%
100-Finance	555,903	676,323	495,904	(180,420)	73%
<b>Total Administration &amp; General Support</b>	<b>2,259,582</b>	<b>2,669,771</b>	<b>1,761,574</b>	<b>(908,197)</b>	<b>66%</b>
200-Park Maintenance & Development	208,646	241,883	184,463	(57,420)	76%
300-Facilities	664,227	754,880	584,777	(170,104)	77%
301-Visitor Services	110,600	156,166	102,859	(53,306)	66%
310-Landscaping & Grounds	1,313,244	1,552,964	1,190,117	(362,847)	77%

Greater Vallejo Recreation District  
 Budget to Actuals by Department  
 General Fund and Measure K Combined  
 As of 04/30/2026  
 83% of Fiscal Year

Revenue/Expense By Departments	Preliminary FY 24/25 Y/E (Unaudited)	FY 25/26 Adopted Budget	FY 25/26 Actuals thru 04/30/26	Compared to Budget	FY 25/26 % of Budget
312-McIntyre Ranch	116	3,000	169	(2,831)	6%
<b>Total Parks &amp; Facilities</b>	<b>2,296,832</b>	<b>2,708,893</b>	<b>2,062,385</b>	<b>(646,508)</b>	<b>76%</b>
010-Recreation Administration	403,915	478,208	387,955	(90,253)	81%
415-Children's Wonderland	181,782	149,819	151,159	1,340	101%
430-Break Camp	235,537	181,520	174,137	(7,383)	96%
450-Vallejo Community Center	212,288	224,532	173,233	(51,299)	77%
451-Foley Cultural Center	280,747	323,732	233,525	(90,207)	72%
460-Sports	163,233	143,259	166,473	23,214	116%
465-Community Events	137,998	114,574	174,598	60,025	152%
480-EXLP After School Programs	763,756	812,927	777,422	(35,505)	96%
481 - Before School Programs	200,379	160,834	116,306	(44,527)	72%
486-Teen Services	3,909	8,971	323	(8,648)	4%
487-Franklin Gym	153,431	98,728	94,939	(3,789)	96%
490-Adaptive Recreation	3,828	15,726	2,640	(13,086)	17%
720-North Vallejo Community Center	50,128	70,954	51,388	(19,566)	72%
721-South Vallejo Community Center	53,943	20,548	35,918	15,370	175%
730-Cunningham Pool	688,523	690,633	624,624	(66,009)	90%
<b>Total Recreation</b>	<b>3,533,397</b>	<b>3,494,963</b>	<b>3,164,641</b>	<b>(330,323)</b>	<b>91%</b>
906-CIP	107,016	0	6,625	6,625	0%
<b>Total CIP</b>	<b>107,016</b>	<b>0</b>	<b>6,625</b>	<b>6,625</b>	<b>0%</b>
<b>Total General Fund Expense</b>	<b>8,196,827</b>	<b>8,873,628</b>	<b>6,995,225</b>	<b>(1,878,403)</b>	<b>79%</b>
<b>Total General Fund Excess/ (Deficiency) of Revenue Over Expense</b>	<b>1,725,870</b>	<b>151,021</b>	<b>3,028,439</b>	<b>2,877,418</b>	

<b>Measure K Fund</b>					
<b>Measure K Revenue</b>					
001-General Support & Administration	2,127,405	2,155,914	2,031,957	(123,957)	94%
<b>Total Measure K Revenue</b>	<b>2,127,405</b>	<b>2,155,914</b>	<b>2,031,957</b>	<b>(123,957)</b>	<b>94%</b>
<b>Measure K Expense</b>					
001-General Support & Administration	641,637	752,794	609,149	(143,645)	81%
100-Finance	2,800	2,884	0	(2,884)	0%
<b>Total General Support &amp; Administration</b>	<b>644,437</b>	<b>755,678</b>	<b>609,149</b>	<b>(146,529)</b>	<b>81%</b>

Greater Vallejo Recreation District  
 Budget to Actuals by Department  
 General Fund and Measure K Combined  
 As of 04/30/2026  
 83% of Fiscal Year

Revenue/Expense By Departments	Preliminary FY 24/25 Y/E (Unaudited)	FY 25/26 Adopted Budget	FY 25/26 Actuals thru 04/30/26	Compared to Budget	FY 25/26 % of Budget
300-Facilities	411,553	666,367	417,795	(248,572)	63%
310-Landscaping & Grounds	152,254	156,286	126,339	(29,947)	81%
312-McIntyre Ranch	120	0	40	40	0%
<b>Total Facilities</b>	<b>563,928</b>	<b>822,653</b>	<b>544,175</b>	<b>(278,478)</b>	<b>66%</b>
010-Recreation Administration	0	0	0	0	0%
415-Children's Wonderland	6,925	13,596	4,130	(9,466)	30%
450-Vallejo Community Center	28,581	19,800	25,735	5,935	130%
451-Foley Cultural Center	68,925	86,000	59,854	(26,146)	70%
460-Sports	19,009	18,000	21,755	3,755	121%
465-Community Events	0	0	0	0	0%
486-Teen Services	0	0	0	0	0%
487-Franklin Gym	0	30,000	0	(30,000)	0%
490-Adaptive Recreation	0	0	0	0	0%
720-North Vallejo Community Center	15,068	21,675	12,402	(9,273)	57%
721-South Vallejo Community Center	27,211	21,000	37,029	16,029	176%
730-Cunningham Pool	326,578	223,744	303,979	80,235	136%
<b>Total Recreation</b>	<b>492,297</b>	<b>433,815</b>	<b>464,884</b>	<b>31,069</b>	<b>107%</b>
906-CIP	408,714	0	0	0	0%
<b>Total CIP</b>	<b>408,714</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Measure K Expense</b>	<b>2,109,376</b>	<b>2,012,146</b>	<b>1,618,208</b>	<b>(393,938)</b>	<b>80%</b>
<b>Total Measure K Excess (Deficiency) of Revenue Over Expense</b>	<b>18,029</b>	<b>143,768</b>	<b>413,749</b>	<b>269,981</b>	<b>288%</b>
<b>Total General &amp; Measure K Funds Combined Excess (Deficiency) of Revenue Over Expense</b>	<b>1,743,899</b>	<b>294,789</b>	<b>3,442,188</b>	<b>3,147,399</b>	

<b>Prop 68 Franklin Sports Complex Fund</b>					
<b>Prop. 68 F.S.C. Revenue</b>					
001-General Support & Administration	0	0	3,562	3,562	0%
906-CIP	0	2,000,000	414,056	(1,585,944)	21%
<b>Total Prop. 68 F.S.C. Revenue</b>	<b>0</b>	<b>2,000,000</b>	<b>417,618</b>	<b>(1,582,382)</b>	<b>21%</b>
<b>Prop. 68 F.S.C. Expense</b>					
001-General Support & Administration					
906-CIP	0	2,000,000	321,323	(1,678,677)	16%

Greater Vallejo Recreation District  
 Budget to Actuals by Department  
 General Fund and Measure K Combined  
 As of 04/30/2026  
 83% of Fiscal Year

Revenue/Expense By Departments	Preliminary FY 24/25 Y/E (Unaudited)	FY 25/26 Adopted Budget	FY 25/26 Actuals thru 04/30/26	Compared to Budget	FY 25/26 % of Budget
<b>Total Prop. 68 F.S.C. Expense</b>	0	2,000,000	321,323	(1,678,677)	16%
<b>Total Prop. 68 F.S.C. (Deficiency) of Revenue Over Expense</b>	0	0	96,295	96,295	0%



**Greater Vallejo Recreation District  
Preliminary Balance Sheet Year-to-Date  
as of April 30, 2026  
All Funds Combined**

**Assets**

Cash - Solano County	5,616,905	
Cash - General Account	574,011	
Cash - Payroll Account	287,073	
Cash - 15% Unrestricted Reserve - Columbia	1,970,530	
Cash - Retiree Benefit Trust Fund - Five Star	1,339,208	
Cash - Prop 68 F.S.C. - Five Star	17,921	
Accounts Receivable	454,369	
<b>Total Assets</b>		<b><u><u>10,260,017</u></u></b>

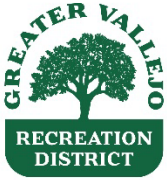
**Liabilities**

Accounts Payable	88,230	
Payroll Related Payables	459,305	
Building Deposits Payable	41,185	
<b>Total Liabilities</b>		<b><u>588,721</u></b>

**Net Assets**

Fund Balance- General Unrestricted Operating Reserve	3,528,699	
Fund Balance- Measure K	(645,192)	
Fund Balance - Restricted Retiree Benefit	1,298,520	
Fund Balance - Unrestricted Designated Reserve 15%	1,932,866	
Fund Balance - Restricted Prop 68 Franklin Sports Complex Fund	17,921	
Excess Revenues Over Expenses	3,538,483	
<b>Total Net Assets</b>		<b><u>9,671,296</u></b>

<b>Total Liabilities and Net Assets</b>		<b><u><u>10,260,017</u></u></b>
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# Finance Department Board Update

05/28/2026

## **FY 22-23 Annual Audit**

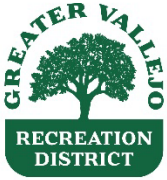
- Finance received the draft audited financial reports for the FY 22-23 Audit from MUN CPA for review. Finance will be reviewing the documents provided and completing the MD&A variance analysis and economic outlook. Staff are also looking forward to scheduling MUN CPA to present the audited financials to the board at one of the board meetings in June.

## **FY 2026-27 Budget Process Update**

- The Draft Preliminary Budget is in final stages with reviewing and adjusting where appropriate with the goal of being ready for presentation to the board at the June 11<sup>th</sup> board meeting.

## **Staff Training**

- During the day-to-day tasks, the Finance Team are seizing on opportunities for training and further education. Currently, staff are attending live training through CalPERS. Staff look forward to future training and conference opportunities to continue individual professional growth and strengthen the team and district.



# Human Resources Department Board Update

5/28/2026

## Onboarding and Organizational Development

- HR is currently revamping the onboarding and new employee orientation process to provide a more structured and consistent experience for incoming employees to improve employee integration into the organization while reinforcing District expectations, workplace culture, and operational standards from the beginning of employment.

## Leadership Support and Training

- The Department continues to support supervisors and managers through training and guidance in key employment areas, including leave administration, workers' compensation, employee performance management, employee coaching, and workplace compliance responsibilities.

## Compliance and Risk Management

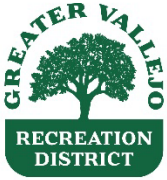
- HR continues to work closely with legal counsel and external investigators regarding employment-related investigations and matters associated with pending litigation.

## Safety and Policy Updates

- Human Resources is actively updating several key HR and safety-related programs and resources, including the Part-Time Employee Handbook, Injury and Illness Prevention Program (IIPP), Heat Illness Prevention Program, and Workplace Violence Prevention Program.

## Organizational Effectiveness

- HR continues to focus on improving organizational effectiveness, supporting operational consistency, and aligning departmental efforts with the District's 10-Year Master Plan goals and operational needs.
- Overall, these ongoing efforts are intended to strengthen internal operations, support workforce development, and position the District for continued growth and sustainability in the upcoming fiscal year.



# Maintenance Department Board Update

05/28/2026

## Lake Dalwigk Park

- Staff replaced two of the bollard lights along the walking pathway that had been damaged. The replacement was paid for by the Vallejo Flood and Wastewater District.

## Wilson Park

- Staff are working in collaboration with the City on a grant opportunity for park improvements through the Statewide Park Development and Community Revitalization Program (SPP). The guidelines for this program are expected to be released on May 26<sup>th</sup>.

## Carquinez Park

- Staff ordered the replacement of the booster pump for the irrigation system.

## Dan Foley Park

- Staff had a meeting with SVT Camera Company to discuss a one-month pilot program to monitor the park. This company currently has a contract with the Vallejo Police Department (VPD).

## Sports Fields

- Staff worked aerating soccer fields at Franklin, Wardlaw, and Glen Cove Park.

## Franklin

- Staff continue working on the classroom improvements for the Recreation Department summer camps.

## McIntyre Ranch

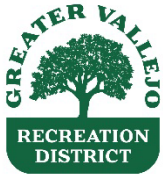
- Staff will be removing fallen tree branches through the ranch area.
- Staff coordinated the handoff of ranch keys and other related items.

## Weed Abatement

- Staff will be conducting a second mowing of the sites due to regrowth of vegetation following the late rains.

## Recruitment

- We filled out vacant Maintenance Worker I (MWI) position and the selected candidate began on May 26<sup>th</sup>. I would like to thank the Human Resources Department for their assistance with this recruitment.



## Recreation Services Board Updates

5/28/2026

### Activity Guide:

- As summer programming continues in full swing, Recreation Services is beginning planning efforts for the upcoming fall/winter season. Staff are currently reviewing program trends, evaluating new recreation opportunities, and exploring potential partnerships to enhance seasonal offerings for the community. The production schedule for the Fall/Winter Activity Guide will be distributed to the Recreation team within the next few weeks. We look forward to continuing to provide diverse, engaging, and high-quality programs for Vallejo residents of all ages.

### Additional Project(s):

- The Recreation Services Director met with Victoria Grace-Barksdale to review City Council feedback regarding the proposed Measure P funding initiatives. Staff worked collaboratively to refine the presentation and discuss adjustments that align with Council direction and community priorities. Recreation Services remains committed to strengthening partnerships and expanding accessible recreation opportunities for Vallejo youth and families. Staff anticipate reintroducing the concept at a future City Council meeting.
- The Recreation Services Director will be attending the California Association of Recreation and Park Districts (CARPD) Conference from May 27–30. The conference provides professional development and networking opportunities focused on current trends, operational best practices, and emerging issues impacting recreation and park districts throughout California. Planned sessions include topics related to Brown Act updates, community partnerships, and collaborative agency initiatives. Information and resources gathered from the conference will help support continued innovation and best practices within Recreation Services.
- Recreation Services staff met with the VCUSD team to discuss the upcoming CSA agreement for the ExLP programs and continue coordination efforts for the 2026–27 school year. Discussions focused on finalizing program details, staffing requests, employee schedules, and operational expectations to support successful program implementation. Both teams continue to work collaboratively through the remaining details, with the goal of finalizing and executing the agreement by the end of May.

## **Aquatics:**

- Vallejo Aquatic Club is currently preparing for its upcoming Spring Meet scheduled for May 30–31 at the Cunningham Aquatic Complex. In preparation for the event, the pool has been transitioned to a long course configuration, allowing VJO swimmers additional practice and training time leading up to the meet. Staff anticipate strong community interest and attendance throughout the weekend event as local swimmers, families, and spectators gather to support youth aquatics and competitive swimming opportunities in Vallejo.
- The Aquatics team is also exploring additional professional development and training opportunities in the adaptive recreation space to reinforce the importance of providing inclusive and accessible experiences for individuals of all abilities. These efforts will help refresh staff knowledge, strengthen customer service practices, and support GVRD's continued commitment to creating welcoming recreation environments for all community members.
- The Aquatics team is actively preparing for the upcoming summer season through staff readiness efforts and operational planning. Annual summer staff training is scheduled for the week of June 15 and will focus on safety procedures, customer service, emergency response protocols, and overall operational preparedness. These trainings are designed to ensure staff are well-equipped to provide a safe, welcoming, and high-quality experience for all pool visitors and program participants throughout the summer season.

## **Adaptive Recreation (AR), Children's Wonderland, & Community Events:**

- Recreation Services launched a new adaptive recreation program this month, Adaptive Joys of Painting. The program has already generated strong interest with 28 participants registered to take part in this creative and inclusive offering. Participants will have the opportunity to create collaborative community art pieces using a variety of artistic mediums and upcycled materials. The program supports creativity, self-expression, and social engagement while continuing GVRD's commitment to accessible recreation opportunities for individuals of all abilities.
- On Friday, May 15, Children's Wonderland opened early to accommodate a scheduled field trip for students from Nelda Mundy School in Fairfield. Staff welcomed approximately 110 youth participants, 5 teachers, and an additional 75 chaperones for a fun-filled day at the park. Families enjoyed sunny weather, music, lunch and picnics on the lawn, and a variety of recreational play opportunities throughout the day. The visit highlighted Children's Wonderland as a valued destination for youth enrichment and family recreation experiences.

- Events staff is finalizing preparations for the return of Bite Night Thursdays, beginning Thursday, June 18, at Children’s Wonderland. This free community event series will take place from 5:00-8:00pm and feature food trucks, family activities, and opportunities for the community to gather and enjoy summer evenings together. Staff look forward to bringing back this popular seasonal event and continuing to create fun, welcoming experiences for Vallejo families. The 2026 summer season theme, “Food Trucks, Friends, Fun, Summertime,” will help promote this exciting community series throughout the summer.

**Community Centers:**

- Staff are currently working with 707 Week organizers regarding their proposed Soul Food Stroll event planned for July 12, 2026, at the Foley Cultural Center. Event organizers have expressed interest in requesting a fee waiver from the GVRD Board of Directors to support the community-focused event. At this time, staff are gathering the required facility application materials and additional proposal details for review and consideration. Recreation Services looks forward to continuing discussions and evaluating opportunities to support community partnerships and cultural events within Vallejo.

**Outreach, Sports, Gym & Special Interest Programs:**

- GVRD Outreach participated in the V-Town Community Connect event at the JFK Library, providing community members with information on recreation programs, upcoming activities, and local resources. The event created an opportunity to engage directly with families, strengthen community partnerships, and increase awareness of accessible recreational opportunities available throughout Vallejo. Staff enjoyed connecting with residents and continuing outreach efforts that support community engagement and participation in District programs.
- GVRD Mobile RECess concluded its final spring season event on Saturday, May 16, welcoming 20 youth participants for a day of recreation activities, games, and community engagement. The program continued to provide a fun, safe, and active environment for local youth while supporting GVRD’s commitment to expanding accessible recreation opportunities throughout Vallejo. Staff appreciate the community partnerships and family participation that contributed to a successful spring season, and look forward to future Mobile RECess programming opportunities.



- Staff continue to diligently plan and prepare for the 2026 Jr. Giants season, which is scheduled to begin on June 8. Community interest in the free youth baseball program has been strong, with more than 200 registrations received to date. Recreation Services anticipates an additional 100+ participants registering in the coming weeks leading up to the start of the season. The program continues to provide valuable opportunities for youth development, teamwork, and active recreation within the Vallejo community.

#### **Staffing:**

- Staff continue to interview candidates for part-time summer positions supporting summer camps, aquatics, sports, and Children’s Wonderland operations. Recruitment efforts remain focused on identifying talented, energetic, and community-oriented individuals to support high-quality seasonal programming. Recreation Services looks forward to welcoming new staff members who will help create positive experiences for participants and families throughout the busy summer season.

#### **Youth Services:**

- Youth Services staff are excited to kick off summer programming and have remained on schedule with key planning and operational deadlines in preparation for the busy season ahead. Team morale remains high as staff prepare to support a wide variety of camps, events, and community activities throughout the summer. Staff are also looking forward to participating in Surf ‘N’ Turf Summer Camp Staff Training and anticipate even greater participation and engagement than last year’s successful event.

#### **Kudos:**

- The Recreation Services Team would like to recognize Johnathan Burton, Recreation Coordinator, for successfully passing his one-year

probationary period with the District. Johnathan has demonstrated growth, dedication, and a strong commitment to Recreation Services and the community we serve. His contributions to programs, operations, and team collaboration are greatly appreciated, and we are fortunate to have him as part of the GVRD team. Congratulations, Johnathan, on this important milestone!

**Greater Vallejo Recreation District  
Interim General Manager Board Update  
May 28, 2026**

**[Projects]**

**A. Franklin Roof:**

District has received the plans and specifications for this project. No additional work is currently under way on the project. The architect's contract states they will assist with bidding and project delivery, however there is no work in this area until we initiate it, pending board approval.

Total design/construction administration fees for project: NTE \$13,000

March 2026 invoice #1: \$4,525

April 2026 invoice #2: \$2,100

May 2026: no work scheduled

June 2026: no work scheduled

Remaining project balance (design/admin only): \$6,375

District has received 90% of plans and specifications. Project is in review stage until District allocate funding to complete the project. The remainder of the design contract is finalizing bid documents and construction/bidding administration assistance.

The account code for project is 906-8071-01

**B. Blue Rock:**

Gazebo installed, pad pouring, roof install completed on May 15, 2026.

Start pathway demolition next week and pour in phases, expected completion July 3<sup>rd</sup>.

Contractor will provide updated schedule today.

The total project will be: \$157,439.00

April 2026 invoice (coming): \$11,744.85

May 2026 estimate: \$70,000

June 2026 estimate: \$67,822.20

July/August 2026 (retention): \$7,871.95

Blue Rock improvements are to be completed in phases. The work to be completed is for a section that is in bad condition. Materials for the shade structure were purchased in 2023 when the district installed one at Children's Wonderland. On March 2, 2026, we received an email from Councilmember Alex Matias stating that there are many

families with young children that walk this path, and he is concerned for their safety and liability to the district. With the direction from the former General Manager, the project moved forward to address the improvements and to have this done prior to our big events on the 4<sup>th</sup> of July and bands and brews events.

Funds used are coming out of the 2025-26 300-7000-09 Capital outlay (Account 300-7000-09).

### **C. Mare Island Crescent Playground:**

On June 15, 2006, the City of Vallejo (City) and Greater Vallejo Recreation District (District) entered into an agreement (20 years) for the operation and maintenance of Mare Island parks. The agreement identified and outlined the parks within Mare Island for which the district agreed to assume responsibility for ongoing maintenance and management.

In 2015, former district General Manager, Shane McAfee sent a letter to the city regarding the installation of a playground at Crescent Park, which the district did not manage. Once the playground was installed, the understanding was the district would also commit to maintaining the playground in perpetuity.

The Playground was constructed by the district in 2017. On June 30, 2017, the city and the district approved the first amendment to the agreement, adding the Crescent Park Playground as an additional Mare Island park for the district to maintain and manage the playground.

The City has since drafted a second amendment to extend the term of the agreement, which is currently set to expire on June 30, 2026. The proposed extension includes an additional two-year term with two optional one-year extensions. This amendment will provide time for the city to negotiate a longer-term agreement with the district regarding future parks that are planned for development on Mare Island. An agenda item will be placed on the June 9, 2026 Board meeting to take action.

### **[Grants]**

The district has asked Townsend Public Affairs, Inc., grant writing vendor, to review potential park or facilities projects within the district for improvements or enhancement. It was specifically requested to provide which grant should be considered from either a state or federal grant program. The district provided deals for each project including what the area is used for. The following parks/facilities were submitted for grant opportunities:

- **Crest Ranch Park Buildings** – Not a good candidate for Community Resilience Center Grant and no other grant program was recommended.

- **Vallejo Community Center** – Could be a good candidate for the Community Resilience Center Grant
- **River Park/Dog Park** – Should consider an application for the Petsafe Bark for You Park Grant and other dog park specific applications
- **South Vallejo Community Center** – Could be a good candidate for the Community Resilience Center Grant
- **Carquinez Park** – Could be a good candidate for the Statewide Parks Program due to low acres per 1,000 people and underdeveloped nature of the park.
- **Wilson Park** – Good candidate for Statewide Parks Program due to regional nature of the park. We are currently working with the City of Vallejo on a grant for Statewide Parks Program funding.
- **Hanns Park Trails – Way Making Trail Signage** – Could be a good candidate for Urban Greening if significant tree planting was involved. Likely not a good candidate for Extreme Heat or the Statewide Parks Program. Could be a good candidate for the Regional Trails Grant program.

The district continues to partner with the City of Vallejo grant writers on grant opportunities. The district frequently meets with the City of Vallejo to discuss grant opportunities and current grant status.

### **[Foundation]**

General Manager met with Director Persons and the Solano Community Foundation (SCF) to discuss the possibility of either merging with the Greater Vallejo Recreation District Parks and Open Space Foundation or establishing a district account with the Solano Community Foundation. Utilizing the SCF brings many benefits to the district. The SCF would be responsible for receipt of donations on behalf of the district, assist in soliciting grant opportunities, and to administer the fund which includes any tax obligation reporting. As the Interim General Manager, I would like to get directions on how you like the district to proceed in this partnership.

There are two possible options to be considered. One is what to do with the current district foundation? Depending on the decision regarding the current foundation, there will be some legal steps to consider. Secondly, whether to establish and account with the SCF to receive donations for recreation programs, parks and services of the district.

### **[Other]**

#### **Consultants:**

- A. Board Retreat – Collaborating with Director Stewart on design and – To facilitate a board retreat that will cover:
  - a. Strategic goal setting,
  - b. Board governance and operating effectiveness,
  - c. Relationship and team building and
  - d. Effective board meetings.

Review and Update District-Wide Policies and Procedures – Reviewing and updating policies to ensure the organization operates in alignment with public agency best practices, regulatory requirements, and effective governance standards.

**Budget:**

Preliminary Budget review and consideration presentation to the Board on June 11, 2026.