



# Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles  
by providing safe parks and innovative and fun  
recreation programs for all residents.

## BOARD OF DIRECTORS

Rizal Aliga  
Robert Briseño  
Stacey Kennington  
Wendell Quigley

## GENERAL MANAGER

Gabe Lanusse

### **Policies and Personnel Committee Minutes Monday, August 28, 2023 6:30 p.m. Administrative Office-Board Room 401 Amador Street**

**In attendance:** Director Kennington, Director Briseño,  
Human Resources Clerk Morehouse  
**Absent:** General Manager Lanusse

Meeting began: 6:32 pm

#### **1. Public Comment**

N/a

#### **2. Policy 3074 – Fee Waiver for Community Organizations**

- Legal Counsel commented that the policy currently includes “other district charges” as something that cannot be waived. It was recommended to remove that item from the “cannot waive” list. Committee agrees to this.
- Legal Counsel asked regarding the fees currently eligible for waiver, what does “permit fees” include? Looking at our fee schedule, it’s not clear what “permit fee” covers.
- Committee would like to clarify if the event is free or is there a charge for the event.
- Committee asked how do we define what the Organization is? This is found on page 2, 3b. Committee recommends that we change this to being open to the public and if it is free or a fee will be applied.
- Committee recommends changing a mistake on the Facility rental fee waiver request form from the word Facilitie(S) and should be Facilities.
- Committee recommends adding next to Fundraiser Yes or No, if a fee will be charged for the event. If a fee will be charged for the event, what is the fee.
- Committee recommends on the second page of the Facility rental fee waiver request form to move the line that is after Security Deposit and move it to before, so it is aligned with Facility Rental & Permits with the line being first.



**3. Discussion on New Policy Requirement by Vallejo City Unified School District (VCUSD) – Child Sexual Abuse and Molestation Prevention**

- Committee recommends that Legal Counsel & Human Resources Director look over this policy to make sure that the District is compliant with the current law.
- A draft copy of a new policy titled Abuse and Molestation Policy #3076 that staff put together from using the sample policy given by the VCUSD was given to the Committee. Committee commended that this was well thought out. VCUSD requires a written policy on the prevention of child abuse for each organization that they contract with that has contact with students.

**4. Update on HR Director Position**

- Staff gave the update that the new HR Director will be starting September 5, 2023.
- Committee requested that there be a narrative on the new HR Director at the next Board Meeting.

Adjourned at 6:53 pm