



Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles
by providing safe parks and innovative and fun
recreation programs for all residents.

BOARD OF DIRECTORS

Thomas Judt
Nicole Person
Tom Starnes
Ward Stewart

GENERAL MANAGER

Gabe Lanusse

In accordance with California Government Code Section 54957.5, materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's Administrative Office, 401 Amador Street, Vallejo, CA during normal business hours or electronically on our [website](#).

In compliance with the Americans with Disabilities Act, Special assistance for participating in this meeting can be obtained by contacting the District Office at 707-648-4604. A 48-hour notification would enable the District to make reasonable accommodations to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Board of Directors Meeting Agenda

Thursday, December 11, 2025

Administrative Office-Board Room, 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

Public Comment on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the Chairperson of the Board. Please state your name and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization. Each individual speaker may speak for up to three minutes, and an individual representing an organization may speak up to five minutes.

1. Call to Order:

2. Pledge of Allegiance:

3. Roll Call:

4. Approval of Agenda:

5. Public Comment:

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization

6. Presentations:

6.1 Congratulations to Human Resources Director, Lisa Sorvari, on her retirement from the District (Lanusse)



7. Committee Updates:

The Chairperson for Standing Committees will provide any updates to the Board of Directors.

8. Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

- 8.1 Approve Board Minutes – November 13, 2025
- 8.2 Accept Publicity, Program and Community Relations Committee Minutes – November 10, 2025
- 8.3 Accept Policies and Personnel Committee Minutes – November 17, 2025
- 8.4 Accept Budget and Finance Committee Minutes – November 18, 2025
- 8.5 Accept Facility and Development Committee Minutes- November 26, 2025
- 8.6 Accept Fiscal Years 2023-2024 and 2024-2025 Measure K SB 165 Annual Reports

9. Financials:

- 9.1 Accept Payment of Bills 11/1/2025 through 11/30/2025 (Parkhurst)
- 9.2 Cash Flow Projection (Parkhurst)

10. Staff Updates

- 10.1 Finance Director
- 10.2 Human Resources Director
- 10.3 Parks and Facilities Director
- 10.4 Recreation Services Director
- 10.5 General Manager

11. Announcements and Comments from Board Members:

12. Executive Session:

12.1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION, pursuant to Government Code section 54956.9(d)(1)

Case Names: Jessica Blanco, Case No. SC25-00312; Jenna Workman, Case No. SC25-00314

13. Meeting Adjourn:



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BOARD OF DIRECTORS

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Robert Briseño
Thomas Judt
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Ward Stewart

GENERAL MANAGER

Gabe Lanusse

Greater Vallejo Recreation District Board of Directors Minutes

Thursday, November 13, 2025- 401 Amador Street, Vallejo, CA 94590
6:30 p.m. – Regular Session

1. Call to Order:

Chairperson Briseño called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:30 p.m., November 13, 2025, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2. Pledge of Allegiance:

Chairperson Briseño led the pledge of allegiance.

3. Roll Call:

Present: Chairperson, Robert Briseño; Vice-Chairperson, Tom Starnes; Secretary, Thomas Judt; Director Rizal Aliga; Director Ward Stewart

Staff: General Manager, Gabriel Lanusse; Legal Counsel, Andrew Shen; Human Resources Director, Lisa Sorvari; Recreation Services Director, Antony Ryans; Facilities Supervisor, Chris Andrade; Finance Director, Noel Parkhurst; Board Clerk, Kimberly Pierson

4. Approval of Agenda:

Director Judt offered the motion, seconded by Director Starnes to approve the agenda with two changes-(1) Remove items 6.3 and 13.1 Motion passed unanimously.

5. Public Comment-None

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization

6. Presentations: 6.2: 1 Speaker

6.1 Recognition of Director Robert Briseño for his service to GVRD. (Lanusse)
General Manager Lanusse thanked Director Briseño for his eight years of service to GVRD and provided him with a certificate and thank you gift.



6.2 Recognition of Director Rizal Aliga for his service to GVRD. (Lanusse)
General Manager Lanusse thanked Director Aliga for his four years of service to GVRD and provided him with a certificate and thank you gift.

~~6.3 Vallejo Late Night Basketball Summer 2025 Season – Louis Michael~~

7. Committee Updates:-None

8. Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

8.1 Approve Board Minutes – October 23, 2025

8.2 Accept Facility and Development Committee Minutes- October 30, 2025

Director Starnes offered the motion, seconded by Director Judt to approve the consent calendar. Motion passed unanimously.

9. Action Items: 1 Public Speaker on item 9.2-Charles Palmares

9.1 Approve Part-Time Wage Schedule (Parkhurst)

Director Starnes offered the motion, seconded by Director Judt to approve Option 2-C, which will increase all Part-Time positions by fifty cents an hour.

Motion passed unanimously.

9.2 Discussion and Possible Action on River Park Survey (Lanusse)

After discussion, direction was given to return the item to the Facility and Development Committee.

9.3 Approve Changes to Policy 2080-Union Membership (Sorvari)

Director Starnes offered the motion, seconded by Director Aliga to approve changes to Policy 2080-Union Membership. Motion passed unanimously.

9.4 Approve Changes to Policy 2090-Probationary Period (Sorvari)

Director Starnes offered the motion, seconded by Director Stewart to approve changes to Policy 2090-Probationary Period. Motion passed unanimously.

10. Financials:

10.1 Accept Financials 9/1/2025 through 9/30/2025 (Parkhurst)

Director Starnes offered the motion, seconded by Director Judt to accept financials 9/1/2025 through 9/30/2025. Motion passed unanimously.



10.2 Accept Payment of Bills 10/1/2025 through 10/31/2025 (Parkhurst)

Director Starnes offered the motion, seconded by Director Judt to accept payment of bills 10/1/2025 through 10/31/2025. Motion passed unanimously.

11. Staff Updates:

11.1 Finance Director

- Provided an update on the Prop. 68 Franklin project. 1st advance payment from the state has been received, discussion have begun regarding the 2nd request.
- Provided an update on when preliminary cash flow projections will be presented.

11.2 Human Resources Director

- Recruitment update: Park Supervisor: completed first round of interviews. Three candidates are moving forward to round two interviews.
- Recruitment for the HR Director: Firm has been hired and recruitment materials are being reviewed.
- Announced she is wrapping up projects in preparation for her last day on Dec. 12th.

11.3 Parks and Facilities Director-Provided by Facilities Supervisor

- Thanked Directors Briseño and Aliga for their support during employee MOU bargaining.
- Provided additional details on the lighting vandalized at Lake Dalwigk Park.

11.4 Recreation Services Director

- Provided details on the upcoming Gobble Gobble Turkey Drive. Reported donations are still being requested.
- Thanked Directors Briseño and Aliga.

11.5 General Manager

- Provided an update on the last 2+2 meeting, tried to attend but due to a protest meeting had to take an extended recess.
- Provided an update on a recent meeting with the Sea Weed baseball team. They are interested in a multi-year contract.
- Thanked the HR Director for continuing to give 100% during her remaining time at the district.



12. Announcements and Comments from Board Members:

Director Stewart invited everyone to attend the CC Sabathia recognition event being held the 16th at Vallejo High School. Directors Starnes, Judt and Stewart thanked and acknowledged Directors Briseño and Aliga for their service on the GVRD Board.

13. Executive Session:

~~13.1 Conference with Real Property Negotiators; pursuant to Government Code Section 54956.8~~

~~Property: 1110 Colusa Street, Vallejo~~

~~Agency Negotiators: General Manager, Gabe Lanusse; Director, Tom Starnes~~

~~Negotiating Party: East Bay Screenprint LLC~~

~~Under Negotiation: Price and Terms of Payment~~

14. Meeting Adjourn: 8:11pm

Thomas Judt, Board Secretary



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BOARD OF DIRECTORS

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GENERAL MANAGER

Gabe Lanusse

Publicity, Program and Community Relations Committee Meeting Minutes Monday, November 10, 2025 2:00 P.M. Administrative Office-Board Room 401 Amador Street

In Attendance: Chair Judt, Director Starnes, Director Ryans & General Manager Lanusse.

Meeting began at: 2:03 PM

1. Public Comment: No public comment.

2. Community Events Review:

- **2.1 Inclusive Boo Ball, 10/22**
 - This year's Inclusive Boo Ball was held from 11:00 a.m. to 1:00 p.m. and welcomed 72 participants, an increase from 62 the previous year. Despite the chilly weather, attendees enjoyed a fun, inclusive Halloween celebration with dancing, games, and activities tailored for individuals with disabilities.
 - What worked: Outreach to PACE Solano and adaptive groups in Fairfield expanded attendance. Participants and caregivers praised the sensory-friendly atmosphere and music selection.
What could be improved: Staff will consider adding indoor seating or warming options if outdoor areas are used again. More structured activity rotations will also be explored to keep guests continuously engaged.
 - Committee members praised the event's inclusivity and growing regional reputation and suggested capturing event data to strengthen future grant applications or sponsorship outreach
- **2.2 Floating Pumpkin Patch, 10/24**
 - Attendance rose to 74 participants, compared to 50 last year. The new Friday evening schedule proved effective in drawing families and working parents.



- What worked: The inclusion of food trucks, a DJ, and themed lighting created a lively environment and made the event more social and family-oriented.
What could be improved: Staff discontinued use of the fog machine due to safety concerns with wind conditions and lifeguard visibility. Additional vendor lighting and earlier marketing will be considered for next year.

- **2.3 Nightmare on Glenn Street, 10/31**

- This free community event drew a record 1,823 guests, surpassing last year's 1,785. It remains one of Vallejo's most popular family events.
- What worked: Strong collaboration with 16 community partners, including the Mayor's Office, Vallejo Police and Fire Departments, Angels with Heart, Tesla, Rotary, and iHart, provided a robust trick-or-treat lane and family activities.
What could be improved: To manage high attendance, staff will expand trick-or-treat areas and candy distribution points, add crowd flow signage, and recruit more volunteers for setup and cleanup.
- Committee members recommended adding branded photo backdrops to enhance visibility of GVRD's role and improve event marketing assets for future promotion.

3. Upcoming Community Events

- **3.1 Glow in the Dark Family Dodgeball**

- The Glow Dodgeball series continues to perform well, averaging 30–50 participants per session. Blacklight effects, team jerseys, and upbeat music make the event popular among families and teens.
- What worked: Improved structure and pre-game orientation enhanced safety and fun.
What could be improved: Staff will explore sponsorships, concession partnerships, or alternating "family" and "teen" sessions to sustain interest.
- Committee members suggested connecting with high school recreation programs and testing a pop-up dodgeball demonstration at Vallejo High to promote teen participation.

- **3.2 Gobble, Gobble Turkey Giveaway 11/20 & 11/21**

- Registration is at capacity with 100 families, and a waiting list of 40 remains. The goal is to provide 100 turkey kits this year, up from 80 in 2024. GVRD is accepting monetary donations via PayPal and collecting canned goods through staff food drives.
- Committee Member Judt requested digital donation materials for Facebook, Instagram, and Nextdoor. Staff will provide formatted graphics for sharing, including both wide and vertical layouts.
General Manager Lanusse noted the addition of a "Please Give Year-Round" banner on the GVRD website, emphasizing continued community food support amid SNAP benefit reductions.



- Committee Member Judt also proposed testing Facebook’s @everyone tag and donation tools to boost visibility. Staff will assess engagement and consider these tactics for future campaigns.

4. Programs:

- **4.1 Youth Roundtable Meeting**
 - The most recent Youth Roundtable Meeting was held on October 24, with strong participation from service providers and educators. The group continues to form new partnerships and is planning the Teen Summit for March 2026, focusing on leadership, engagement, and empowerment.
 - The next meeting will take place at Vallejo High School on November 21 at 7:30 a.m., marking the first on-campus roundtable. This initiative strengthens outreach to high school students through district collaboration.
 - Outreach Challenges:
Director Ryans shared that marketing to students within the district requires advance approval and careful wording aligned with district communication policy, typically requiring 4–6 weeks for clearance. With the help of a liaison at Vallejo High, GVRD has been able to expedite outreach through school announcements, newsletters, and flyers.
 - Committee Discussion:
Members Judt and Starnes discussed the value of leveraging school announcements and on-campus demos to increase teen engagement. Director Ryans proposed hosting a sample dodgeball game during a rally to generate interest. Committee members expressed strong support for continuing this type of direct, in-person outreach to youth.

5. Marketing Update:

- **5.1 Marketing CAP-December**
 - Director Ryans presented highlights from the September 2025 Marketing Report, noting that while engagement metrics dipped slightly from August’s boosted “Bite Night” campaign, overall performance remained strong and well above industry benchmarks.
 - The committee supported GVRD’s plan to continue emphasizing authentic storytelling, video content, and community partnerships in future marketing. Staff will also evaluate cross-promotions with partners like Good Tidings Foundation and explore potential sponsorship collaborations linked to Junior Warriors Basketball and other youth programs.
 - The committee reviewed the Marketing CAP for December and discussed the Marketing Data Report (January–September 2025). Highlights included strong email newsletter performance, steady social media engagement, and increased website user engagement time.
 - Committee members discussed simplifying social media ad layouts for higher readability, emphasizing bold visuals and direct calls-to-action. It was suggested that seasonal campaigns focus on storytelling, short-form



video, and targeted partner outreach to enhance visibility and drive donations for upcoming community programs.

- Committee Member Starnes commended staff for recognizing data-driven trends and reinvesting in professional photography, emphasizing that capturing high-quality event photos is a worthwhile return on investment.
 - He recommended that GVRD’s end-of-year marketing report emphasize growth metrics such as total new followers and engagement increases on Facebook and Instagram rather than focusing heavily on “new users” as defined by website traffic.
 - Starnes and Judt discussed the importance of measuring conversion actions (clicks, sign-ups, or donations) rather than raw web traffic, and suggested tracking how visitors navigate between marketing emails, the website, and program registrations.
 - Judt suggested experimenting with webpage counters and temporary analytics widgets to measure conversion rates during active campaigns.
- **5.2 Marketing Data Report Jan-Sept. 2025**
 - Director Ryans presented the September 2025 Marketing Report, highlighting key performance results: Email open rate: 41.3% (above industry average) Unique click rate: 7.3%. Top-performing content: The Fall Activity Guide (221 clicks)
 - Most engaging social posts: Senior Socials, youth programs, and candid event photos
 - Staff observed that posts showing real people and community activity outperform graphics-only content. Plans are underway to create more reels, behind-the-scenes content, and visual storytelling for winter and early 2026 campaigns. Committee Discussion & Feedback: Committee Member Starnes commended the use of professional photography to support stronger engagement and encouraged focusing the year-end report on total growth and audience behavior rather than isolated “new user” metrics.
 - Member Judt recommended deeper data tracking for ad conversions and click-to-registration metrics, suggesting tests that compare boosted versus organic posts over two-week intervals to identify what drives participation.
 - Member Starnes advised reviewing the vendor reporting format with staff before year-end to ensure reports include the most actionable insights (e.g., “top three performing posts” each month and conversion results).
 - General Manager Lanusse shared background on GVRD’s email list rebuild, noting that after the purge of outdated contacts, engagement and deliverability have increased significantly.
 - The committee agreed that focusing on click-through trends, audience retention, and conversion performance provides a clearer picture of marketing success.

6. Discussion Items:



- **6.1 User Groups Community Input Meeting, 12/4, 6:30pm, 401 Amador St.**
 - User Groups Community Input Meeting – December 4, 2025 (Franklin Recreation Park Center)
 - Staff confirmed the Community Input Meeting for the Franklin Recreation Park Center will be held Thursday, December 4, at 6:30 p.m. at 401 Amador Street. The purpose is to gather community feedback on the concept plan.
 - Press releases have been issued, social media boosted posts are active, and bilingual flyers (English/Spanish) have been distributed throughout GVRD facilities and community centers.
 - Committee Discussion: Member Judt emphasized the importance of documenting outreach efforts to demonstrate transparency in community engagement and to address potential claims of insufficient public notice.
 - General Manager Lanusse confirmed that staff are compiling an internal record of outreach touchpoints and will ensure comprehensive documentation of where and how information was distributed.
 - Director Judt also suggested that, following the meeting, a summary report of community input be shared with the full Board of Directors.
 - General Manager Lanusse noted that, to avoid potential Brown Act issues, board members would not attend the public input meeting, allowing community members to speak freely. A presentation of results will later be provided at a public board session.
 - General Manager Lanusse further reported that GVRD has received its first state reimbursement check of approximately \$400,000 for the Franklin project, which will cover several pending invoices.

Meeting Adjourned: 3:40 PM



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GENERAL MANAGER

Gabe Lanusse

Policies and Personnel Committee Minutes Monday, November 17, 2025 1:30 p.m. Administrative Office-Board Room 401 Amador Street

In Attendance: Director Briseño, Director Starnes, General Manager, Gabe Lanusse,

Meeting Began: 1:30 pm

1. Public Comment: None

Members of the public may speak on any item within the jurisdiction of the committee. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

2. Discussion Items:

2.1 Policy 3076, Video Recording/Surveillance by District

- Committee members discussed designation of common areas. Is a common area open to public and employees or ,as an example, is a kitchen area open to employees also a common area. The use of audio in some locations vs audio and video of other locations was mentioned and there was the want to be consistent. Unions will meet with GVRD staff to have meet and confer regarding this policy before it goes to the full board for review.

2.2 Policy 3075, Use of Video Recording Devices and Photography by Patrons (new policy)

- The committee discussed the difference between this policy and the previous policy, and how did this come about. There was also discussion regarding item “a” with Staff involved in enforcing rules and laws to the public.
- The point to included Union review was mentioned again.

Meeting Adjourned: 1:52 pm



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Budget and Finance Committee – Meeting Minutes

Tuesday, November 18, 2025

1:30 p.m.

Administrative Office – Board Room

401 Amador Street

In attendance: Director Judt, Director Briseño, Finance Director Parkhurst

Meeting began: 1:34 P.M.

1. Public Comment.

No General Public Present

2. Revised Policy 3030 – Budget and Reserves Policy (Parkhurst).

Director Parkhurst presented the latest version of Policy 3030- Budget and Reserves Policy to the committee. The policy has been presented to the committee once before this. The General Manager has revised the policy based on feedback from the previous appearance Infront of the committee. Director Judt asked Direct Parkhurst to provide insight from the Finance Department’s perspective regarding the revised policy. Director Parkhurst mentioned that the policy has been drastically reduced in size based on Committee responses. He also pointed out that the policy has one additional fund, the General Fund Emergency Reserve, that has not been funded yet and pointed out that this should be one of the Districts’ goals. Director Parkhurst notified the committee that there is a placeholder in the Budget Process portion of the policy to speak on the process of calculating and presenting the Appropriations Limits based on the Gann Appropriations requirements. Director Briseño questioned why the 15% General Fund Operating Reserve is “Committed” and not “Restricted”. He felt it was always restricted. Director Parkhurst explained that it is categorized based on the GASB 54 statement. If it was restricted, the use of the fund would be difficult to access when needed. Director Judt also thought it would be good to define the need for each of the funds in the policy. The other topic discussed relates to reserves, is for the District to get to a cash position where we start the fiscal year off with enough cash in the General Fund Unassigned Reserve to cover the first six months of the fiscal year until the first Property Tax appropriation that is received by the District at the end of December. All were in agreement with this need. Director Parkhurst spoke



to directions given by the board in a board meeting last year to build the General Fund Unassigned Reserve each year. The District started addressing this in the FY2025/26 Budget.

3. Update on Fiscal Year 2022-23 Audit (Parkhurst).

Director Parkhurst Updated the committee on status of completing audit items. Staff are still working through reconciling issues to complete the list of outstanding audit tasks. Additionally, Financial Consultant Sue Casey has been tasked with an additional project that has diverted her time away from audit items.

4. Designation of Impact Fee Revenue (Parkhurst).

Director Parkhurst explained that the \$239K Received in FY 24/25 and the \$729K in FY 25/26 will go to the General Fund as a reimbursement. CIP Projects from prior fiscal years were funded out of the General Fund The unallocated cash balances will be increased, and the reserve funds will be a little better cushioned with these funds.

5. Discussion on Process for Building and Updating a Cash Flow Projection (Parkhurst).

Director Judt previously requested from staff an explanation of how the Cash Flow Projection Report is constructed. Director Parkhurst explained, at a high level, the main tasks involved in creating and updating the Cash Flow Projections. He reminded the committee that even with as much effort that is put into the building an accurate and realistic projection, it is still a projection that provides an estimated cash balance throughout the fiscal year based on estimated transactions. Director Parkhurst also pointed out that while newer and more relevant financial software will help in the efficiency of the process to create cash flow projections, it is still a very manual process to build the report.

6. Meeting Adjourned at 2:12 P.M.



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GENERAL MANAGER

Gabe Lanusse

Facility and Development Committee Minutes Wednesday, November 26, 2025 3:00 p.m. Administrative Office-Board Room 401 Amador Street

In attendance: Director Stewart, Director Aliga, General Manager Lanusse, Parks
and Facilities Director Nuño

Meeting began: 3:00 PM

- 1. Public Comment:**
Doug Darling made comments on item #2.
- 2. Community Member Request to Place Historical Monuments in District Parks:** General Manager Lanusse reported that there are at least three monuments with people's names who made contributions to Vallejo that are stored in City storage. If GVRD considers placing them in our parks, the City of Vallejo may be able to install them. Doug Darling gave a history of these monuments and the people's names that made contributions to our parks. These monuments have been stored for about 23 years. The Committee asked whether we have any other monuments and art in our parks. Staff commented that we do have recently added art at Lake Dalwigk and we do have some plaques in our parks. The Committee recommended working with COV since these monuments were on their properties and are in their possession and recommended finding out what the process is that we need to follow before this goes to the Board for approval.
- 3. Community Member Request Regarding the Sandy Beach Parcel:** General Manager Lanusse reported that a resident reached out about the possibility of GVRD taking over the area at Sandy Beach public access for recreational access. General Manager Lanusse commented that he is still reviewing the documents that were sent to him, which total about 300 pages. The Committee recommended finding out the existing conditions of the area, determining how many parcels there are in this area.
- 4. Prop. 68 Franklin Project Update:**
Parks and Facilities Director Nuño reported that staff continue to work with CALA, the consultant hired to oversee this project. The community update meeting is scheduled for December 4th and is open to the public to attend and



provide feedback. We are leaving this open until December 12th to receive any feedback from the public who couldn't attend the meeting. On the date of the meeting, we will have the concept designs of the project and playground designs from playground vendors. CALA is planning to hold a board presentation at the second meeting in January. This could also be an opportunity for the community to attend and give their input. The Committee recommends reporting the feedback received from the public.

5. Discussion on Grants:

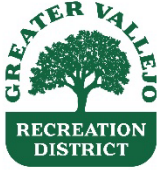
General Manager Lanusse reported that the question came up previously about grant opportunities. We are currently working with one of the larger grants from Prop. 68 for the Franklin improvements and another from the City of Vallejo. There are other grants that we didn't pursue because most of them required matching funds and due to our financial situation, we didn't have the funding to apply for these grants. We talked to consultants who assist with grants, but they come at a cost. Questions from the Committee included whether we have anyone on staff who can do the grant writing. The answer is that when grants come out, we sit down with staff to discuss whether we should pursue them. For example, a grant that would help with building a restroom at Setterquist Park. Some challenges include that most of these properties are owned by the COV and require a letter of intent from the City. The Committee recommends the possibility of investigating adding grant writing to a job description.

6. Discussion on the Development of a Dog Park:

General Manager Lanusse reported that there is a community request to add another dog park. River Park has some protected areas. One of the ideas from the Committee is about the possibility of adding a dog park by Independence Park since it is near this area. Staff will need to find out who owns the area next to Independence Park and find out what the plans are for this site. Parks and Facilities Director Nuño commented there is a dog park similar to this concept in the City of San Leandro near the marina area, and another in the City of Alameda.

7. Meeting Adjourn:

Adjourned at 4:00 PM



Agenda: 8.6

BOARD COMMUNICATION

Date: December 11, 2025

TO: Board Chairperson and Directors

FROM: Noel Parkhurst, Finance Director

SUBJECT: **Measure K 2023-2024 and 2024-2025 SB 165 Annual Reports**

BACKGROUND

Senate Bill 165, the Local Agency Special Tax and Bond Accountability Act (the "Act"), was enacted by the State on September 19, 2000. The Act requires that any local special tax subject to voter approval prepare an annual report containing specified information concerning the use of proceeds. The requirements of the Act apply to Measure K.

The attached report intends to comply with Section 50075.3 of the California Government Code which states:

"The chief fiscal officer of the issuing local agency shall file a report with its governing body no later than January 1, 2002, and at least once a year thereafter. The annual report shall contain all the following:

1. The amount of funds collected and expended.
2. The status of any project required or authorized to be funded as identified in subdivision (a) of Section 50075.1."

RECOMMENDATION

Staff recommends the Board approve the filing of the SB 165 Annual Report for Measure K for Fiscal Years 2023-2024 and 2024-2025 in compliance with the Local Agency Special Tax and Bond Accountability Act.

DOCUMENTS AVAILABLE FOR REVIEW

Measure K 2023-2024 SB 165 Annual Report
Measure K 2024-2025 SB 165 Annual Report

SB 165: LOCAL AGENCY SPECIAL TAX AND BOND ACCOUNTABILITY ACT

Senate Bill 165, filed with the Secretary of State on September 19, 2000, enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). This Act requires that any local special tax or local bond measure subject to voter approval contain a statement indicating the specific purposes of the special tax, require that the proceeds of the special tax be applied to those purposes, require the creation of an account into which the proceeds shall be deposited, and require an annual report containing specified information concerning the use of the proceeds. The Act only applies to any local special tax measure or local bond measure adopted on or after January 1, 2001, in accordance with Section 50075.1 or Section 53410 of the California Government Code.

Some of the requirements of the Act are handled at the formation of the Special Tax District and others are handled through annual reports. This section of this report intends to comply with Section 50075.3 of the California Government Code that states:

“The chief fiscal officer of the issuing local agency shall file a report with its governing body no later than January 1, 2002, and at least once a year thereafter. The annual report shall contain all the following:

1. The amount of funds collected and expended.
2. The status of any project required or authorized to be funded as identified in subdivision (a) of Section 50075.1.”

The requirements of the Act apply to the Funds for the following:

Greater Vallejo Recreation District
Measure K Parcel Tax (2018)

Purpose of Special Tax

The special tax provides funding to keep parks and playgrounds open, preserve after-school and weekend programs that keep at-risk children off the streets, to continue offering programs that help seniors stay active and independent, and to keep parks, pools, and playgrounds clean, safe, and free of graffiti.

The services financed by the special tax are ongoing.

Collections and Expenditures

District	6/30/2023 Balance	2023/24 Amount Collected ⁽¹⁾	2023/24 Amount Expended ⁽¹⁾	6/30/2024 Balance ⁽²⁾
Measure K Parcel Tax District	(\$834,416.39)	\$2,123,335.14	\$1,917,422.74	(\$628,503.99)

(1) Amount collected and amount expended provided by GVRD.

(2) The 6/30/2024 Balance is the 6/30/2023 balance plus amount collected, less amount expended.

SB 165: LOCAL AGENCY SPECIAL TAX AND BOND ACCOUNTABILITY ACT

Senate Bill 165, filed with the Secretary of State on September 19, 2000, enacted the Local Agency Special Tax and Bond Accountability Act (the “Act”). This Act requires that any local special tax or local bond measure subject to voter approval contain a statement indicating the specific purposes of the special tax, require that the proceeds of the special tax be applied to those purposes, require the creation of an account into which the proceeds shall be deposited, and require an annual report containing specified information concerning the use of the proceeds. The Act only applies to any local special tax measure or local bond measure adopted on or after January 1, 2001, in accordance with Section 50075.1 or Section 53410 of the California Government Code.

Some of the requirements of the Act are handled at the formation of the Special Tax District and others are handled through annual reports. This section of this report intends to comply with Section 50075.3 of the California Government Code that states:

“The chief fiscal officer of the issuing local agency shall file a report with its governing body no later than January 1, 2002, and at least once a year thereafter. The annual report shall contain all the following:

1. The amount of funds collected and expended.
2. The status of any project required or authorized to be funded as identified in subdivision (a) of Section 50075.1.”

The requirements of the Act apply to the Funds for the following:

Greater Vallejo Recreation District
Measure K Parcel Tax District (2018)

Purpose of Special Tax

The special tax provides funding to keep parks and playgrounds open, preserve after-school and weekend programs that keep at-risk children off the streets, to continue offering programs that help seniors stay active and independent, and to keep parks, pools, and playgrounds clean, safe, and free of graffiti.

The services financed by the special tax are ongoing.

Collections and Expenditures

District	6/30/2024 Balance	Amount Collected ⁽¹⁾	Amount Expended ⁽¹⁾	6/30/2025 Balance
Measure K Parcel Tax District	(\$628,503.99)	\$2,126,330.70	\$2,109,375.71	(\$611,549.00)

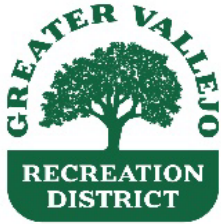
(1) Values provided by GVRD

**Check Register Report
Greater Vallejo Recreation District
For November 2025**

<u>Check Number</u>	<u>Date</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Description</u>
75022	11/26/2025	P G & E	\$23,331.96	Main Bill
74946	11/18/2025	US Bank Corporate Payment System	\$23,158.43	CalCard Master Statement Payment
74927	11/13/2025	Eisen Environmental Construction	\$19,440.00	Crest Ranch Trailer Demolition
74957	11/20/2025	Applied Landscape Materials, Inc	\$11,199.60	Parks-Engineered Wood Fiber
74891	11/03/2025	CSDA	\$9,930.00	Annual Membership Dues
74933	11/14/2025	P G & E	\$8,603.08	801 Heartwood & Little League
74978	11/20/2025	Renne Public Law Group LLP	\$7,411.52	District Legal Counsel
74971	11/20/2025	Matrix Consulting Group	\$7,300.00	Fee Study Consultant
74945	11/14/2025	Ameritas Life Ins. Group	\$5,460.60	Dental Insurance Provider
74986	11/20/2025	Verdin	\$5,458.00	Marketing Consultant
74975	11/20/2025	NetXperts, LLC	\$5,124.25	IT & Network Support Provider
74919	11/07/2025	Municipal Resource Group, LLC	\$4,937.50	Financial Consultant/ District Management Support
74965	11/20/2025	Commercial Pool Systems, Inc	\$4,858.80	Chemical Supplies for Pools
74964	11/20/2025	Chemical Procurement Services, LLC	\$3,959.86	CP Chemical Supplies
74988	11/21/2025	Kay Cady-Johnson	\$3,601.50	Leisure Service Contract Instructor
74944	11/14/2025	Solano County Tax Collector	\$3,495.92	Annual Storm Drainage Fees
74982	11/20/2025	Tecogen	\$3,392.96	Energy Service - Cunningham Pool
74989	11/21/2025	Isabel James	\$3,065.58	Leisure Service Contract Instructor
74983	11/20/2025	Turf Star, Inc.	\$2,693.52	Parks-Groundmaster 5900 Repair-Master Controller
74909	11/04/2025	PROforma	\$2,439.55	Uniform Supplier
74984	11/20/2025	Uline Shipping Supplies	\$1,962.05	Janitorial Supplies
74917	11/07/2025	Les Schwab Tires	\$1,665.50	Fleet Maintenance-Oil Change
74930	11/13/2025	Victor Wallace	\$1,584.00	Leisure Service Contract Instructor
74923	11/07/2025	Uline Shipping Supplies	\$1,280.85	
74929	11/13/2025	Frankie Valentine-Flores	\$1,232.00	Leisure Service Contract Instructor
74954	11/20/2025	General Plumbing Supply Co	\$1,025.50	
74918	11/07/2025	Miller's Sheet Metal, Inc.	\$945.00	
74928	11/13/2025	Ring Central Inc.	\$864.14	District Phone System
74976	11/20/2025	NuCO2	\$829.58	
74992	11/25/2025	Angelito Or Loana Claudio	\$805.00	Leisure Service Contract Instructor
74939	11/14/2025	Alexis Gonzales	\$750.00	
74941	11/14/2025	Adrian Valdina	\$750.00	
74993	11/25/2025	Patricia Griffin	\$750.00	
74997	11/25/2025	Sustainable Solano	\$750.00	
75000	11/26/2025	City Of Vallejo	\$750.00	False Alarm Fees
74963	11/20/2025	C-DAT	\$730.00	Finger Print Services
74937	11/14/2025	Manuel Ek	\$550.00	
74979	11/20/2025	Rhinos Roofing Company	\$550.00	
74994	11/25/2025	Michelle Jimenez	\$545.00	
74966	11/20/2025	Eco-Counter Inc	\$540.00	
74905	11/04/2025	National Academy Of Athletics, Napa Valley	\$537.60	Leisure Service Contract Instructor
74901	11/04/2025	Karen Houston	\$536.20	
74895	11/03/2025	Mutual Of Omaha	\$534.11	Vol. Life Insur. Premium
74973	11/20/2025	The Monitoring Center	\$527.76	
74897	11/04/2025	Break It Down Soul Line Dance	\$525.00	Leisure Service Contract Instructor
74969	11/20/2025	Lift Off, LLC	\$506.00	MS 365 Licenses
75004	11/26/2025	Richard Conzelmann	\$453.28	Retiree Benefit Stipend
74981	11/20/2025	VIP Fiber	\$444.00	Internet Provider: Administration & Other Locations
75006	11/26/2025	David Flowers	\$432.00	Retiree Benefit Stipend
75007	11/26/2025	Penny Harman	\$430.08	Retiree Benefit Stipend
74904	11/04/2025	Virlynda Luciano	\$417.20	Leisure Service Contract Instructor

74961	11/20/2025	Big Creek Lumber & Building Materials	\$417.19	
74915	11/07/2025	Green Olive Housekeeping & Janitorial Serv	\$400.00	
74947	11/19/2025	Jo Ann Rogers	\$400.00	
74948	11/19/2025	Sea Global Inc	\$400.00	
74949	11/19/2025	Tarani Sempadian	\$400.00	
74950	11/19/2025	Eliza Yabut	\$400.00	
74995	11/25/2025	Noel Parkhurst	\$400.00	Reimbursement for 2025 Health & Well Being Benefits
74977	11/20/2025	On Time Sports	\$399.00	
74914	11/07/2025	Garton Tractor Inc	\$392.43	
74968	11/20/2025	Green Valley Aloha Saw & Mower	\$375.63	
74985	11/20/2025	Vallejo Chamber Of Commerce	\$374.50	
74912	11/07/2025	Brady Industries	\$366.84	
74956	11/20/2025	State Of California	\$352.00	Garnishments
74996	11/25/2025	Kim Pierson	\$350.00	Reimbursement for 2025 Health & Well Being Benefits
74922	11/07/2025	Turf Star, Inc.	\$346.42	
74898	11/04/2025	Tahir Dossett	\$336.00	
74932	11/14/2025	Tahir Dossett	\$336.00	
74967	11/20/2025	Green Olive Housekeeping & Janitorial Serv	\$325.00	
75009	11/26/2025	Jerome Lohr	\$312.06	Retiree Benefit Stipend
74952	11/20/2025	Express Shirt Printing	\$300.39	
74951	11/20/2025	Bell Plastics	\$300.00	
75018	11/26/2025	Anita Sailas	\$295.63	Retiree Benefit Stipend
74980	11/20/2025	Sherwin-Williams	\$280.34	
75001	11/26/2025	Eileen Brown	\$274.00	Retiree Benefit Stipend
75011	11/26/2025	Roger Maryatt	\$274.00	Retiree Benefit Stipend
75013	11/26/2025	Randy Nicks	\$274.00	Retiree Benefit Stipend
74908	11/04/2025	Frank Silveira	\$273.00	Leisure Service Contract Instructor
74916	11/07/2025	Green Valley Aloha Saw & Mower	\$264.24	
74900	11/04/2025	Jeffrey Herman	\$255.00	
74940	11/14/2025	Salvador Nuno	\$239.40	Reimbursement For CW Flower Bulbs Purchased
74899	11/04/2025	Chondra Renee Harris	\$231.00	
75008	11/26/2025	Cynthia Hewitt	\$208.52	Retiree Benefit Stipend
74955	11/20/2025	Pitney Bowes	\$201.25	
74913	11/07/2025	Cintas Corporation	\$186.54	
75002	11/26/2025	Deberah Carey	\$185.08	Retiree Benefit Stipend
75003	11/26/2025	Kerry Carmody	\$185.08	Retiree Benefit Stipend
75005	11/26/2025	Jose Famalette	\$185.08	Retiree Benefit Stipend
75010	11/26/2025	Prisco Manglona	\$185.08	Retiree Benefit Stipend
75012	11/26/2025	Jeremias Morgado	\$185.08	Retiree Benefit Stipend
75014	11/26/2025	Nancy Ortiz	\$185.08	Retiree Benefit Stipend
75015	11/26/2025	Steve Pressley	\$185.08	Retiree Benefit Stipend
75016	11/26/2025	Francis Radziewicz	\$185.08	Retiree Benefit Stipend
75017	11/26/2025	Joan Russell	\$185.08	Retiree Benefit Stipend
75019	11/26/2025	Barbara Schmidt	\$185.08	Retiree Benefit Stipend
75020	11/26/2025	Audrey Tucker	\$185.08	Retiree Benefit Stipend
75021	11/26/2025	Adeline Varni	\$185.08	Retiree Benefit Stipend
74999	11/26/2025	Franchise Tax Board	\$176.30	
74911	11/07/2025	Big Creek Lumber & Building Materials	\$168.73	
74958	11/20/2025	AT&T	\$160.50	Phone Lines: Alarm Multiple Locations
74987	11/21/2025	Cynthia Combs	\$159.60	
74970	11/20/2025	M & M Sanitary LLC	\$158.41	Portable Toilet Services - McIntyre Ranch
74902	11/04/2025	Steven Logoteta	\$157.00	Leisure Service Contract Instructor
74938	11/14/2025	Devanae Franklin	\$150.00	
74906	11/04/2025	Theodore Rocha	\$135.80	
74925	11/13/2025	Big Creek Lumber & Building Materials	\$133.53	
74935	11/14/2025	Comcast	\$131.45	
74960	11/20/2025	Bay Alarm Company	\$131.00	
74998	11/25/2025	Mary Aller	\$120.00	
74896	11/04/2025	Bay Area Driving School	\$104.98	
74936	11/14/2025	Rosalba Sanabria De Bejarano	\$90.00	
74892	11/03/2025	Bay Alarm Company	\$71.88	

74959	11/20/2025	B & B TIRES	\$70.00
74934	11/14/2025	Shavon Booker	\$65.97
74903	11/04/2025	Desiree Lou Lozada	\$63.00
74991	11/25/2025	Roslynn Brown	\$58.73
74990	11/25/2025	Shavon Booker	\$55.51
74894	11/03/2025	Culligan Quench	\$54.45
74907	11/04/2025	Karen Silas	\$54.00
74953	11/20/2025	Foster Lumber Yards	\$44.22
74893	11/03/2025	Big Creek Lumber & Building Materials	\$40.60
74924	11/07/2025	Marlyn Mendez	\$38.50
74926	11/13/2025	Cintas Corporation	\$34.80
74974	11/20/2025	Napa Auto Parts BWS	\$32.94
74920	11/07/2025	O'Connell Jetting	\$24.64
74921	11/07/2025	Sierra Truck And Van, Inc.	\$17.29
74942	11/14/2025	Maria Vieyra	\$8.99



Greater Vallejo Recreation District Revenue & Expense Categories Legend

Found on Statement of Earnings & Cash Flow Projections

Property Taxes

Property Tax Revenue - Solano County

Intergovernmental Revenue

Impact Fees - City of Vallejo

Before & After School Programs - VCUSD

Participatory Budget Revenue - City of Vallejo

Charges for Services

Program Fees - Teen Services, Community Events,

Concessions Revenue

Contract Classes

Cunningham Pool Fees

Special Events Fees

Rents: Use of Facilities/Equipment

Facility & Field Rental/ Use Fees

Parking Fees

Security Reimbursement Fees

Sports Leagues & Field Usage Fees

Event Permit Fees

Use of Money & Property (Contract Rents, Leases, Int Income)

Facility and Land Lease Revenue

Interest Revenue

Grants

Grant Revenue Awarded

Donations

Misc. Donations (Not Grants) made through Foundation

Other Revenue

Misc. income received outside of Revenue Streams

Metal Recycling Refunds

Revenue from Sale of Assets

Administrative Fees Charged

Services & Supplies

Services: Alarm, Telephone, Janitorial, etc.

Equipment repair, replace, Lease or purchases

Employee: recognition, recruitment, uniform reimbursement, mileage, training

Supplies: Office, Janitorial, Safety, Maintenance,

Board related Expenses

Building, Field, and Park Maintenance expenses

Membership Dues, License Fees

Fuels & Lubricants for District vehicles & equipment

Misc. rentals, supplies and services

Professional Services

Security Guards - Events Facility Rentals

Consultant Fees

Audit and Finance Consulting Services

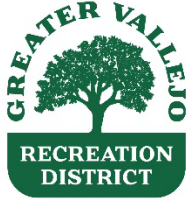
Legal Fees

Facilities Maintenance Expense

Capital Outlay - Deferred Maintenance Projects

Capital Outlay & CIP

Capital Investment Projects

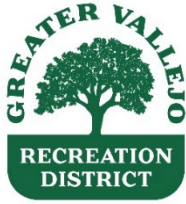


Finance Department Board Update

December 11, 2025

Updates in the Finance Department

- Finance Team is preparing to move General and Payroll Checking accounts to Five Star Bank.
- Payroll Staff have had one meeting with Sage Intact & ADP implementation partners. All hands jump off meeting is planned but not scheduled for some time in December or January for the implementation of Sage Intacct.
- The Gann Limit Appropriations calculations are still in progress. The process will be included in the revised Policy 3030 - Budget and Reserves Policy. It will be added as a task to be completed as a sub-component of budget process. Once calculations are completed, the appropriations limits will be presented to the board to accept.



Human Resources Board Update

December 11, 2025

- Policy Updates:
 - Amending policy 3076, Video Recording/Surveillance by District
 - New policy 3078, Use of Video Recording Devices and Photography by Patrons
 - Waiting to Meet and Confer with SEIU; met with IBEW last week
- Advising supervisors and managers on employee performance management concerns
- Reviewing Memorandum of Understandings for General Manager
- Recruitment Update (Full-Time):
 - Human Resources Director – Posted job opening; first review is Dec. 12th
 - Parks Supervisor – Second round of interviews were conducted and written exercise given on December 3rd.
- Wrapping up projects and assisting as much as possible before my last day on December 12th

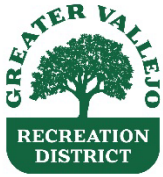


Maintenance Department Board Update

12/11/2025

Parks and Facilities

- City Park
 - Staff worked on making repairs to the tiles in the Men's restroom that was vandalized.
- Highlands Park
 - Staff is working on making repairs to the pathway on the DG and the bender board.
- Children's Wonderland
 - Staff assisted with the Christmas decorations for the upcoming events.
- Franklin
 - Prop. 68 project public update meeting was held on December 4th at our GVRD Board Room.
 - Staff made repairs to the roof in the gym that was leaking after the rains.
- Crest Ranch Buildings
 - Staff continues working on obtaining proposals from consultants to conduct an assessment of these buildings.
- 401 Building
 - Facilities staff worked on making renovations to the breakroom.
- Cunninham Pool
 - Staff will be working on repairs throughout the facility, including deck repairs, heater service, and exterior painting.
- Recruitment
 - We had the second round of interviews for the Parks Supervisor position.
- Sports Fields
 - Staff began repairs on the grass fields at Wardlaw Soccer Field, Glen Cove Soccer Field, Wilson Fields, and Dan Foley Baseball Field.



Recreation Services Board Updates

12/11/2025

Activity Guide:

- The Spring Activity Guide is progressing well and is currently in the second draft stage. Following one final internal review, the guide will be released to the printer, with delivery expected by the end of December. Staff have put great effort into creating a comprehensive and engaging lineup for the community. We are especially excited to offer several new programs and events this spring. Thank you for your continued support as we prepare for a strong season.

Additional Project(s):

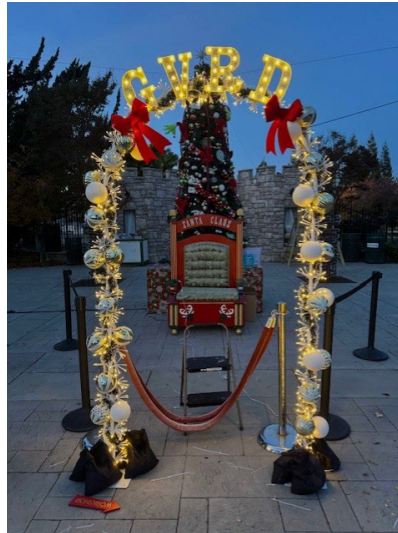
- The Recreation Services Director has prepared and submitted the initial draft of the Cost Recovery Analysis of Fees for Parks and Recreation Policy, informed by the findings of the Matrix Consulting Group, for review and comment.
- Staff continue to work closely with Callander and Associates on the Franklin Recreation Center Park project, advancing planning and project timelines. The Community Updates Meeting was successfully held on Thursday, December 4th at 6:30pm at 401 Amador Street, supported by broad outreach and a press release. We were very pleased with the turnout, which included a balanced representation of neighbors, user groups, and sports teams.



- The January Content Action Plan (CAP) has been submitted to the marketing team for review and to guide the development of promotional content for upcoming programs, events, and services.

Adaptive Recreation (AR), Children's Wonderland, & Community Events

- The Grateful Grooves Fall Social was held on November 17th at the North Vallejo Community Center, drawing 25 participants from programs across Vallejo and beyond, including Napa. Guests enjoyed lunch and participated in a "Gratitude Tree" activity, sharing what they were thankful for, including one participant who expressed gratitude for volunteering at a local food bank. The event also featured a dance contest, with participant Burrell winning the Groovin' Disco Ball Award. Overall, the event was a strong success and well received by attendees.



- The holiday season is in full swing with a lineup of festive events for the community! The Festival of Lights kicked off on December 6th at Children's Wonderland and will continue every weekend from 4-7 pm, giving families a free opportunity to enjoy the beautiful holiday lights. The Snow Many Toys Giveaway is scheduled for December 19 from 4-7 pm. at Children's Wonderland, where we plan to distribute over 400 toys thanks to generous donations from Costco Vallejo, Vallejo Fire Department, and Toys for Tots. Breakfast with Santa follows on December 20th at the Foley Cultural Center, offering two fun-filled sessions and sponsored by the Solano Sunset Rotary Club. Earlier, our most popular celebration, the Winter at Wonderland Tree Lighting, was held on December 5th at Children's Wonderland, with heartfelt thanks to event sponsors Self-Help Federal Credit Union, Tesla, McDonald's, Vallejo Fire Department, and Teacher Shay's Preschool. The dedication and hard work of our staff and partners continue to bring joy and create magical holiday memories for the children and families of Vallejo!



Aquatics:

- The pool closed for the season on November 24, 2025, and will reopen on March 2, 2026. Staff will use this time to conduct a full deep cleaning of the facility.
- Preparations are underway for the How The Grinch Crashed Breakfast event on December 13, with two sessions scheduled for 9:30am and 11:00am. Now in its third year, the event continues to be a community favorite, and we look forward to welcoming another great turnout.

Community Centers:

- Community Centers staff have met consistently for the past three months to participate in monthly trainings focused on safety and cleaning standards. These sessions are helping reinforce best practices and ensure consistent service across all sites.
- The contract agreement for professional cleaning services after private events has been drafted and submitted to Green Olive Professional Cleaning Services for review. We are pleased to move forward with them as our selected partner and aim to have the agreement executed at the start of 2026.

Outreach, Sports, Gym & Special Interest Programs:

- We are thrilled to welcome back Limitless Queens Volleyball! Their enthusiasm, dedication, and commitment to community engagement continue to make a positive impact. We look forward to supporting their practices and games at the Franklin Sports Gym, providing a space where their athletes can thrive. Their presence enriches our recreational offerings and strengthens connections within the community.

- We are pleased to share that the Vallejo Generals Basketball program will continue partnering with us for their winter basketball camps. Sessions will be held on Thursdays, offering youth valuable opportunities to develop their skills, build teamwork, and stay active through structured training and engaging activities. Their continued collaboration supports our mission to provide enriching recreational programs that foster growth, fitness, and community connection.
- We are excited to announce several new Special Interest Classes for the spring season! Contracts have been finalized, and we look forward to strengthening our growing partnerships. New offerings include Soulful Sunday: Floating Sound Journey at the Aquatics Complex, Parent and Me classes, Teen Cooking Classes with Sustainable Solano, Jazzercise, Chess Wizard, Play-Well Lego Workshops (STEM), and Halo Halo Filipino Dance and Culture, among others. These diverse programs provide engaging opportunities for all ages and reflect our commitment to creativity, learning, and community connection.

Staffing:

- The Department hosted its monthly All-Recreation staff meeting, featuring important safety training on parking lot safety and vigilance. Professional development focused on “Working and Adapting Workstyles to Communicate with Gen Z,” equipping staff with strategies to better connect across generations. Adding some holiday cheer, the meeting also embraced a festive Ugly Sweater theme, creating a fun and engaging atmosphere for all staff.
- The Department will begin recruiting for two full-time Recreation Coordinator positions at the start of the new year. The positions will be posted for one month, followed by a first-round and final-round interview process with the supervisory team. We look forward to welcoming new team members who will contribute to our programs and support our mission of engaging and enriching the community.

Youth Services:

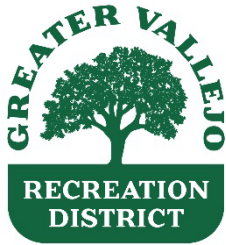
- Thanksgiving Break Camp welcomed 11 students this year, matching our previous session’s enrollment. While numbers remained consistent, staff continue to refine program quality and introduce new activities to better engage families. We are optimistic that these improvements will support increased participation in next year’s Thanksgiving Break Camp and may also increase Winter Break enrollment.

- Our Youth Services team is preparing for two winter break camps at the Vallejo Community Center, providing a fun and engaging experience for local youth during the school break. Staff have planned two weeks of holiday-themed activities, ensuring an enriching and memorable time for participants. Camps will operate from 7:00am to 6:00pm. and are open to students in grades TK through 8, offering a safe and structured environment for learning, play, and community connection.

Kudos:

- A big kudos to our Recreation Staff for getting Children’s Wonderland fully prepared and beautifully decorated for the Holiday Tree Lighting! We also want to recognize the Parks and Maintenance team for enhancing the park, assisting with the Christmas tree, stringing lights, and troubleshooting last-minute electrical issues. Your teamwork, dedication, and patience made this memorable event possible for the residents of Vallejo. We truly appreciate all of your efforts in creating a joyful and festive community experience. Also, thanks to the Board of Directors for your support of staff, commitment to excellence, and public service throughout this year!





General Manager Board Update

12-11-2025

- Thank you for letting me attend CalPELRA in place of HR Director Sorvari. I attended workshops on the following topics and have their slide presentations in a binder. Topics included...
 - a. *Annual update on Key Labor relations decisions from PERB, The Courts, and The Legislature.*
 - b. *Fostering Trust*
 - c. *Seemingly Obscure Labor Contract Language You Should Never Ignore*
 - d. *The Essential Dos and Don'ts of Collective Bargaining*
 - e. *Legal Strategies*
 - f. *(Re)Imagining Leadership Development in Public agencies*
 - g. *Career Burnout Prevention*
 - h. *Compensation Trends and Forecasts*
 - i. *Getting and Maintaining Governing Body Support for Negotiations*
 - j. *Collective Bargaining*

- I am working on negotiations for 2026.

- Working with HR, legal counsel, consultants, workman's compensation and CAPRI regarding employee issues and investigations.

- The community outreach for the Franklin Fields was held on December 4th. It was well attended with productive comments.

- I met with the consultant working with the City of Vallejo to discuss the update to impact fees.

- We are receiving interest in the Human Resources Director position. First review of applicants will be on the 15th of December.

- Comments were made at the City of Vallejo Council meeting in early November. City staff forwarded the comments this past Monday. I have reached out to City staff to discuss GVRD's point of view. I will update after I meet with them.
- I will attend the Vallejo City Council meeting on December 9, to represent GVRD regarding the Safety Grant and answer any questions.
- We are discussing warming centers with the City of Vallejo
- I had a one on one with Director Judt.
- I plan to attend the 2+2 meeting which will be held before this board meeting.
- I will have my SMART goals update for the January meeting, when we have the new board members begin.
- I wish you all a Happy New Year