



## GREATER VALLEJO RECREATION DISTRICT

*Mission Statement: Building community and enhancing quality of life through people, parks, and*

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Board of Directors  
Robert Briseno  
Gary Salvadori  
Ron Bowen  
Sheryl Pannell Lea  
Adjoa McDonald

General Manager  
Gabriel Lanusse

### Greater Vallejo Recreation District Board of Directors

#### MINUTES

June 10, 2021

6:30 p.m.

**Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings**

(The Zoom platform is ADA compliant)

**1) Call to Order**

Chairperson Briseno called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., June 10, 2021.

**2) Pledge of Allegiance**

**3) Roll Call**

**Present:** Chairperson Briseno, Vice-Chairperson Gary Salvadori, Director; Sheryl Pannell Lea

**Staff:** General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Maintenance Superintendent, Salvador Nuno; Human Resources Manager, Casey Halcro; Interim Recreation Superintendent Antony Ryans and Board Clerk, Kimberly Pierson

**Excused:** Director McDonald and Director Bowen

**4) Approval of Agenda**

Director Salvadori offered the motion, seconded by Director Lea to approve the agenda. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

**5) Presentation:**

**General Manager's Annual Summary of Results**

General Manager Lanusse provided an overview of accomplishments from Fiscal Year 2020-2021.

**6) Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

**7) Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

**A) Approve Board Minutes-May 27, 2021**

**B) Accept the Facility and Development Committee Minutes-May 20, 2021**

Director Salvadori offered the motion seconded by Director Lea to approve the Consent Calendar. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

**8) Financials:**

**A) Approve Financial Statement as of 5/31/2021 (Harman)**

Director Lea offered the motion, seconded by Director Salvadori to approve the Financial Statement as of 5/31/2021. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

**B) Approve Payment of Bills 5/1/2021 through 5/31/2021 (Harman)**

Finance Director Harman provided details on a few of the larger payments: Director Savadori offered the motion, seconded by Director Lea to approve the Payment of Bills 5/1/2021 through 5/31/2021. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

**9) New Business:**

**A) Approve Annual General Manager Evaluation Timeline. (Halcro)**

Director Savadori offered the motion, seconded by Director Lea to approve the Annual General Manager Evaluation Timeline. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

**10) Staff Reports-Informational Only:**

**A) Maintenance Superintendent**

- Provided an update on upgrades at Madren Field.
- Informed the Board about a Vallejo Police Department sponsored event at Setterquist Park
- Informed the Board of proposed upgrades to the Highlands Park bocce ball courts
- Provided an update on the status of recruitment for the Parks Supervisor and Landscape Supervisor positions.

- Provided an update on the work being done at the Foley Cultural Center.

**B) Finance Director**

- Provided an update the increase in cash receipts and invoices coming through the finance department.

**C) Human Resources**

- Provided an update on the upcoming transition to a new Human Resources Information System (HRIS)
- Provided an update on current recruitment for open Full-Time positions.
- Informed the board that Human Resources and the General Manager continue to work on policy updates.

**D) Recreation Department**

- Provided an update on Full Time Staffing levels.
- Provided an update on the Summer Activity Guide-now available online.

**E) General Manager**

- Provided an update comments received on the 2021-2022 preliminary budget.
- Provided an update on lease negotiations with the School District for the Franklin Middle School property
- Mentioned planned staff trust building training.
- Announced a June 22<sup>nd</sup> Executive Staff and Board Member mixer

**11) Executive Session:** At 7:28p.m. Chairperson Briseno convened to executive session held via Zoom breakout room.

**A) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager):** Service Employees International Union Local 1021, (SEIU) negotiations; pursuant to Government Code section 54957.6

**B) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager):** International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6

**C) Conference With Legal Counsel- Pending Litigation:** *Alward vs. City of Vallejo and Greater Vallejo Recreation District*, Solano County Superior Court Case No. FCS052971; pursuant to paragraph (d)(1) of Government Code section 54956.9

At 7:52p.m. Chairperson Briseno convened to regular session and reported the following:

Item A-Information given. Direction provided by the Board of Directors.

Item B- Information given to the Board.

Legal Counsel, Gary Heppell reported on Item C-Legal Counsel presented a tentative settlement to the board in which GVRD has agreed to pay \$15,000 for a complete settlement and dismissal on behalf of GVRD and the City of Vallejo. The settlement was approved by unanimous vote.

**12) Administrative Items:**

**A) Board of Director's Committee Selection Form for 2021-2022**

The Board Clerk announced forms are due back on June 18<sup>th</sup>. New committee members will be announced at the first meeting in July. It was recommended to start the new committees in August. Directors Lea, Salvadori and Briseno agreed.

**B) Board of Directors-Executive Staff Mingle**

**June 22, 2021: 5:30pm-7:30pm-Children's Wonderland**

**13) Announcements and Comments from Board Members:**

Director Salvadori wanted to compliment the board members and the General manager on the board retreat that was held last weekend. He thought the information that was passed along was salient and helpful.

**14) Meeting Adjourn:**

Director Lea offered the motion, seconded by Director Salvadori to adjourn the meeting at 7:58 p.m. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno absent: Bowen, McDonald abstain: none. Motion passed.

  
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**Ron Bowen, Board Secretary**

7-13-21

**Date**



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Lea	✓	
Director Briseno	✓	
Director Salvadori	✓	
Director Bowen		✓
Director McDonald		✓

**DATE OF MEETING** June 10 2021-6:30pm (Zoom Meeting)

Kimber Pierson 6/10/2021  
Clerk of the Board      Date



**DATE OF MEETING: June 10, 2021- Board Meeting**

**AGENDA ITEM: Approval of Agenda**

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen				✓
Director Salvadori	✓			
Director McDonald				✓

**AGENDA ITEM: Approve Consent Calendar**

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen				✓
Director Salvadori	✓			
Director McDonald				✓

**AGENDA ITEM: Approve Financial Statement as of 5/31/2021**

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen				✓
Director Salvadori	✓			
Director McDonald				✓

**AGENDA ITEM: Approve Payment of Bills 5/1/2021 through 5/31/2021**

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen				✓
Director Salvadori	✓			
Director McDonald				✓

**AGENDA ITEM: Approve Annual General Manager Evaluation Timeline**

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen				✓
Director Salvadori	✓			
Director McDonald				✓

**AGENDA ITEM: Meeting Adjournment**

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen				✓
Director Salvadori	✓			
Director McDonald				✓