



Greater Vallejo Recreation District Application Request for Rental of Community Centers

This Application Request does not guarantee a date.

Submit your Application Request by email to stawatsumida@gvrd.org or in-person to GVRD at 395 Amador St., Vallejo, CA 94590.

Foley Cultural Center
707-648-4630

Vallejo Community Center
707-648-4640

Norman C. King South Vallejo
Community Center
707-648-4620

North Vallejo Community Center
707-648-4650

Applicant Information

Name of Applicant: _____

Name of Organization: _____ Non-profit: Yes No
(attach copy of 501-c-3)

Address: _____ City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ Fax Phone: _____

Email Address: _____ Date of Birth: _____ / _____ / _____

Activity Details

Type of Activity: _____ Day of the Week: _____ Date: _____

Facility: _____ Room(s): _____

Decoration: _____^{AM} to _____^{AM} Event Hours: _____^{AM} to _____^{AM} Clean-up: _____^{AM} to _____^{AM}

Total Estimated Attendance: _____ Youth: _____ Adults: _____

Will be open to the public? Yes No If yes, explain: _____

Is this a fundraiser? Yes No If yes, explain: _____

Will donations or fees be collected? Yes No If yes, explain: _____

Will include alcohol? Served ___ Sold ___ No ___ Specify type of alcohol: _____

Will food be served? Yes No If yes, explain: _____

Will include entertainment? Yes No If yes, explain: _____

Will need PA System? Visual ___ Audio ___ No ___ Equipment varies at Centers. Additional fees will apply.

Will be advertised/promoted? Yes No If yes, explain: _____

I hereby attest that the information contained in this application is true and correct. I understand that this is only an application and does not guarantee an activity will be allowed to commence. If a contract is issued, I agree that if any of the information contained in the application is found to be false; or should any rules and regulations or laws be violated, any contract issued shall automatically become null and any activity associated with this reservation will immediately cease. Violations of above said will result in the forfeit of all deposits and fees.

Signature of Applicant _____ Date _____