



Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles
by providing safe parks and innovative and fun
recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Stacey Kennington
Wendell Quigley

GENERAL MANAGER

Gabe Lanusse

Budget and Finance Committee – Minutes Monday, December 11, 2023 6:30 p.m. Administrative Office – Board Room 401 Amador Street

In attendance: Director Briseño, Director Kennington
General Manager Lanusse, Finance Director Parkhurst & Finance
Consultant Sue Casey

Meeting began: 6:30 p.m.

1. Public Comment

There was no public attendance/ Comment at this meeting.

2. Preliminary FY23-24 Adjusted Budget

Finance Director Parkhurst distributed a hard copy of the preliminary, Adjusted FY23-24 Budget to illustrate the new budget report layout and the current adjusted budget balance as it is in its preliminary state. It was discussed that one round of major cuts has already been made towards balancing the budget and the need for future rounds of cutting. Director Kennington suggested the approach of reviewing each project and program at a granular level to identify further cost reduction opportunities. Consultant Casey recommended that future policies create reserve policies for “big ticket” capital expenditures (i.e. vehicle replacement plan) to spread out impact to cash. Director Briseño requested a revised version of the budget report to be distributed in the December 14th meeting with the full board. This version to “carve out” capital improvements from day-to-day operating expenses in the budget to identify further cuts. General Manager Lanusse, Director Briseño and Finance Director Parkhurst discussed developing a plan to address further cuts for immediate action, for the remainder of the fiscal year and future budgets.

3. Audit-FY21/22

Director Parkhurst summarized the status of the FY 21/22 audit. Of the remaining 3 items owed to Auditors, data and documentation have been forwarded for review/ completion and the remaining item is in progress as it involves providing data that needs to be manually assembled.



4. Transition to New Server Web Host provider for Cougar Mountain (Financial Software)

Finance Director Parkhurst announced that the web hosting service that provides the district access to Cougar Mountain financial system is at “end of life” and is no longer supported by Applianz or Microsoft. Applianz’s solution was to upgrade to their new version which involved heavy cash requirements. An alternative solution was for Denali (Cougar Mountain’s parent company) to provide a Cloud Based Server Service with minimal installation fee, lower (than Applianz) monthly rate and no hardware purchases. The process has already been initiated and switchover is planned for the first week of January 2024.

5. Finance & HRIS Software RFP Update

The RFP was put out on 11/27/23. Finance Director Parkhurst announced that we have not received any proposals to date and minimal contact from potential bidders. Director Briseño suggested that we reach out directly to Tyler technologies to invite them to submit a proposal as they have been identified as a leader in financial software packages for small government and special district agencies. Director Kennington suggested that we invite People Soft and other bigger providers as well.

6. CA Assembly Bill 1484 (2023)

General Manager Lanusse presented concerns that bill AB1484 presents related to part time staff being eligible for union representation. Director Briseño requested that this is brought to the attention of the full board of directors during the Dec. 14 meeting.

Adjourned 7:45 p.m.