



# GREATER VALLEJO RECREATION DISTRICT

**Mission Statement:** *Building community and enhancing quality of life through people, parks, and*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors  
Sheryl Pannell Lea  
Robert Briseno  
Ron Bowen  
Gary Salvadori

General Manager  
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. \*Due to the current closure of the district office, documents will be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

## Greater Vallejo Recreation District Board of Directors

### AGENDA

February 25, 2021

6:30 p.m.

**Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings**

(The Zoom platform is ADA compliant)

**The public may attend and make a public comment by visiting:**

<https://zoom.us/j/622641170>

**You may also call in at +1 669 900 9128 US - Meeting ID: 622 641 170**

At the beginning of the remote meeting the Board Clerk will ask if anyone wishes to comment on either a specific agenda item or an item not on the agenda but within the jurisdiction of the board. If you need assistance or have questions, please call Kimberly Pierson at 707-648-4604.

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Welcome New Board Member:**
  - A) Administer the Oath of Office (Board Clerk)
- 5) **Approval of Agenda**
- 6) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.
- 7) **Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office at 707-648-4604 or fax 707-648-4616. Requests must be made as soon as possible and at least three (3) full business days before the start of the meeting.

- A) Approve Board Minutes-February 11, 2021
- B) Accept the Policies and Personnel Committee Minutes-February 8, 2021
- C) Accept the Budget and Finance Committee Minutes-February 16, 2021

8) **Financials:**

- A) Approve Budget Calendar for Fiscal Year 2021-2022 (Harman)
- B) Fiscal Year 2020-2021 Measure K Parcel Tax Annual Report – Informational Item (Harman)

9) **New Business:**

- A) Approve Job Classification Structure, Job Title and Job Description Updates for the Following Positions: Human Resources Director, Finance Director, Maintenance Director and Recreation Director and a Title Change to the General Manager Position. (Halcro)
- B) Discussion on the Use of Electronic Signatures (Lanusse)
- C) Appoint General Manager as Designated Representative as to the Contract Negotiations with Unrepresented Staff. (Lanusse)

10) **Staff Reports-Informational Only:**

- A) Maintenance Superintendent
- B) Finance Director
- C) Human Resources
- D) Recreation Department
- E) General Manager

11) **Executive Session:** Will be held via Zoom breakout room

- A) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6
- B) Conference with Labor Negotiators (General Manager): Unrepresented Staff negotiations; pursuant to Government Code section 54957.6

12) **Announcements and Comments from Board Members:**

13) **Meeting Adjourn:**

**Next meeting: March 11, 2021**