



# Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles  
by providing safe parks and innovative and fun  
recreation programs for all residents.

## BOARD OF DIRECTORS

Rizal Aliga  
Robert Briseño  
Thomas Judt  
Tom Starnes  
Ward Stewart

## GENERAL MANAGER

Gabe Lanusse

## Budget and Finance Committee – Meeting Minutes

Tuesday, September 16<sup>th</sup>, 2025

1:30 p.m.

Administrative Office – Board Room

401 Amador Street

**In attendance:** Director Judt, Director Briseño, General Manager Gabe Lanusse

### Meeting began: 1:30 P.M.

#### 1. Public Comment.

No General Public Present

#### 2. Revised Policy 3030 Budget and Reserves Policy

This policy was sent back to the committee after board of director review. General Manager Lanusse presented the Policy #3030 for feedback from the committee. Director Brisenno cautioned against writing the policy with so many details to where it handcuffs the staff in navigating the policy and eliminates flexibility. He prefers to see guardrails, not instructions. He would also like to have the language simplified. Some cases had a dollar amount or % of the budget. Percentage of budget would be preferred as our budget will increase in the future due to inflation over the years.

Lanusse also brought up the provision of the possibility that a two-year budget may be prepared for consideration and adoption. Director Judt was against this, that the public would not be able to provide feedback as often. It has value to have an option, but there would be less frequency regarding direct change. Director Briseño had no problem with the item. Staff spend a lot of time putting the budget together, so if it helps, it would be ok to have this as a future option.

The other area of debate was on page 3, under budget control. The Operating budget. The paragraph is a little confusing, and the fund transfers to other funds should have a limit that the General Manager would have. For example, the City manager has a limit, let's say of \$100,000. The GM should have a limit, and when it exceeds that, it should go to the Board of Directions. This would only apply to the operating budget, and funds within



the operating budget. The committee also discussed tracking funds, and how we would go about doing this.

The GM will make edits and research before bringing it back to the finance committee.

**3. Policy and RR 3050- Fixed Asset Accounting.**

The committee discussed how they would like to see this policy in more layperson terms. Definitions of specific language could be included in a section of the policy for definitions. They also had questions on value of items that are tracked as inventory. The GM will consult with the Finance Director as to the threshold required by the Government.

The committee would also like clarification regarding X.f, -proceeds from the disposal of surplus property.

**4. Proposed Changes to Policy 3045- Grant Application**

Lanusse provided an explanation that this policy is edited to clarify GVRD internal process to apply for outside grants in excess of \$100,000.

Little discussion as this is an existing policy from 2005 that is being updated.

**5. Proposed Policy 3046 Non-Profit Grant Process**

The committee discussed this new policy, and understand why it is being produced, but feel that there should be a board discussion if GVRD wants to be a funding agency, and how would it look. They would like the topic to be on a future Board agenda for discussion. Not the policy itself, but if the district wants to do this. This policy does not have an impact on scholarships provided by GVRD.

**6. Discussion on Scholarships and Policy/RR 1050 Financial Assistance**

The GM presented this as a topic for discussion. With GVRD receiving funding from the City of Vallejo Measure P, the GM has received questions from outside sources regarding how we manage our scholarship programs, how we dole out scholarships, and what barriers are there to receive scholarship funds. The GM and staff provided a comparison chart of other agencies in the area.

The committee asked is there a problem, what is the percentage of “no shows”, are our barriers difficult to navigate? They also discussed the aspects of are we able to accommodate people.

If demand is greater than resources, how do we fulfill requests? If demand is not being met, how do we the message out? The final question from the committee was “what does more mean?”

**7. Meeting Adjourned at 2:30 P.M.**