



Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles
by providing safe parks and innovative and fun
recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Thomas Judt
Tom Starnes
Ward Stewart

GENERAL MANAGER

Gabe Lanusse

Policies and Personnel Committee Minutes
Tuesday, July 22, 2025
2:00 p.m.
Administrative Office-Board Room
401 Amador Street

In Attendance: Director Briseño, Director Starnes, General Manager, Gabe Lanusse, Human Resources Director, Lisa Sorvari and Recreation Supervisor, Andrea Ceballos-Lee

Meeting Began: 1:30 pm

1. Public Comment:

None

2. Discussion Items:

2.1 Policy & RR, 3075 Use of Community Centers

- The General Manager discussed the changes that were made to the policy and RR (which are outlined in the Committee Agenda) and Director Briseño asked about the research regarding other district's alcohol policies. Andrea Ceballos-Lee (Recreation Supervisor) responded that 5 out of the 5 districts/cities that were surveyed reported they do not allow alcohol if the event is to celebrate persons under the age of 21. Director Briseño suggested having a maximum number of hours alcohol can be served instead of stopping two hours before the end of the event. He stated that when an event is only two hours, not allowing alcohol within the last two hours would not work. He suggested maybe different alcohol cut-off times depending on the length of the event. Example, if rent for two hours, alcohol service will stop 30 minutes before the end of the event. If the event is 5 hours, maybe stop one hour before. Director Starnes suggested thinking about the event length and if the alcohol cut-off time prohibits their activity or not.
- The committee discussed on-site staff having the authority to shut down events if staff are being threatened in response to Director Starnes' question, and staff explained that any employee on site in addition to the supervisor and manager have the authority to shut down.



- Director Briseño suggested specifying the situations that would cause staff to shut down the event. The HR Director explained that the RR includes descriptions of when they can stop the event and disperse the group, including but not limited to “persons engaging in disruptive or violent behavior, harassment or mistreatment of staff, or belligerent or threatening conduct.”
- Director Starnes asked if the security deposit amount was increased and the General Manager said it will be included in the Fee Schedule. The Committee agreed that any reference to fees should be removed from the RR and included in the Fee Schedule.
- While discussing the new requirement for users to contract with licensed bartenders, Director Starnes recommended letting the contract holders know they can use a bartender from a list approved by the district, or they can find one who meets the district’s standards.
- Next Steps: The Recreation Supervisor, Andrea Ceballos-Lee, will share the Committee’s suggestions with Recreation management and amend the RR. The policy and RR will be brought to the Committee Meeting on August 26, 2025.

2.2 Policy 2130, Educational Assistance Plan

- Director Starnes recommended adding that staff who are on probation or who are not in good standing with the district are not eligible for the benefit. The Committee agreed. He also suggested detailing expenses that are eligible for reimbursement because he knows of situations where staff wanted reimbursed for laptops. The HR Director said the reimbursement form reads the costs include registration fees, tuition, books and other materials required by the course instructor. The HR Directors said she will make changes and make copies for the Board of Director’s meeting this Thursday, 7/24, since the packet was already distributed.

Meeting Adjourned: 2:21 pm