

Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles by providing safe parks and innovative and fun recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Allga
Robert Briseño
Thomas Judt
Tom Starnes
Ward Stewart

GENERAL MANAGER

Gabe Lanusse

Greater Vallejo Recreation District Board of Directors Minutes

Thursday, March 13, 2025- 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

1. Call to Order

Chairperson Briseño called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:30 p.m., March 13, 2025, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2. Pledge of Allegiance

Chairperson Briseño led the pledge of allegiance.

3. Welcome New Board Director

Chairperson Briseño introduced Ward Stewart and the Board Clerk administered the Oath of Office.

4. Roll Call

Present: Chairperson Robert Briseño; Vice-Chairperson Tom Starnes; Secretary Thomas Judt; Directors Rizal Allga, Ward Stewart

Staff: General Manager, Gabe Lanusse; Legal Counsel, Andrew Shen; Parks and Facilities Director, Salvador Nuño; Human Resources Director, Lisa Sorvari; Finance Director, Noel Parkhurst; Board Clerk, Kimberly Pierson

5. Approval of Agenda

Director Starnes offered the motion, seconded by Director Allga to approve the agenda. Motion passed.

6. Public Comment-

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization



7. Committee Updates

The Chairperson for Standing Committees will provide any updates to the full board

Director Judt gave an update on the February Budget and Finance Committee Meeting- Justin Williams from the auditing firm attended. Other topics were: legal counsel budget, Measure K Fund, updated cash flows were provided. Director Starnes provided clarification on the February Policy Committee Minutes regarding Policy 000-He is ok with the policy being there, however he doesn't think the Committee should handle the updates. He thinks changes should be made in coordination with the 10-year master plan.

8. Consent Calendar

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

- 8.1 Approve Board Minutes – February 27, 2025
- 8.2 Accept Budget and Finance Committee Minutes-February 12, 2025
- 8.3 Accept Policy and Personnel Committee Minute –February 19, 2025
- 8.4 Accept Facility and Development Committee Minutes-February 26, 2025

Director Starnes offered the motion, seconded by Director Aliga to approve the consent calendar. Motion passed.

9. Financials:

- 9.1 Accept Payment of Bills 2/1/25 through 2/28/25 (Parkhurst)
Director Starnes offered the motion, seconded by Director Aliga to accept the payment of bills 2/1/2025 through 2/28/2025. Motion passed.
- 9.2 Accept Financial Statement through 1/31/2025 and Financial Statement through 2/28/2025 (Parkhurst)

Director Judt offered the motion, seconded by Director Starnes to accept the financial statements for January and February. Motion passed.

10. Staff Updates

- General Manager-1 Public Comment
- Provided details on a missing VCUSD payment and investigation steps being taken. Board provided direction to General Manager on next steps.
- Announced he plans to attend the ribbon cutting for the Vine Trail expansion tomorrow at 11am.
- Provided an update on a meeting with the Sarna League regarding field usage.



- Announced available tickets to the Sports Hall of Fame for any interested board members.

10.1 Recreation Services Director-Given by General Manger

- Provided details from the recent Roc the Mic event. This was made possible by a City of Vallejo grant. Thanked Director Judt for attending the event.
- Announced a new schedule for the FlavorTown Food Truck events. Will now be held on Thursdays.
- Announced Fishing in the City will take place on March 29th. It's the 20th Anniversary of the event.
- Provided details on a complaint received regarding the bus parked at Highlands Park.

10.2 Parks and Facilities Director

- Announced he will be out three days next week attending a conference for continuing education for Playground Inspector.
- Vallejo Watershed Alliance is having a volunteer clean up event at Lake Chabot to prepare for the Fishing in the City event. A staff member will be on site to assist.
- Announced that construction at Cunningham is almost complete with the exception of parking lot improvements.
- City of Vallejo and Vallejo Police assisted this week with cleanups at Wilson Park and River Park.
- A project management firm has been selected for the Franklin project.

10.3 Human Resources Director

- Announced employee of the month for February- Dayna Asbury.
- Provided an update on district staffing levels.

10.4 Finance Director

- Announced FY 21-22 audit is coming to a close. The auditors will provide a presentation at the next board meeting.
- Announced the auditing firm is scheduled to begin fieldwork for the FY 22-23 audit in the beginning of June.
- Thanked the Board and General Manager for the opportunity to attend the California Society of Municipal Finance Officers annual conference. Announced that ADP has been chosen for payroll and HRIS. Demonstrations for ERP systems are scheduled for the end of March.



11. Announcements and Comments from Board Members:

Director Stewart introduced himself.

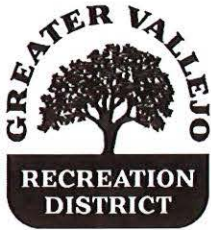
Chairperson Briseño announced the Rotary Wine Auction raised \$15k this year.

Chairperson Briseño announced he is changing jobs, beginning Monday he will be the new Public Information Officer for the City of Vallejo.

12. Meeting Adjourn: 8:18pm

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke, positioned above a horizontal line.

Thomas Judt, Board Secretary



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Aliga	✓	
Director Briseño	✓	
Director Judt	✓	
Director Starnes	✓	
Director Stewart	✓	

DATE OF MEETING March 13, 2025 - 6:30pm

Kimberly Pierson 3/13/2025
Clerk of the Board Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday, March 13, 2025, 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary.

Name
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SPEAKER CARD

DATE OF MEETING 3/ AGENDA ITEM NO. 10.1

NAME (PRINT) Bill Dion

ADDRESS [REDACTED]

TELEPHONE NO. [REDACTED] Email [REDACTED]
(Providing contact information is optional. It would only be used if staff follow up is necessary.)

ORGANIZATION/GROUP/PERSON YOU REPRESENT _____

IF A NON-AGENDA ITEM, PLEASE DESCRIBE SUBJECT OF PRESENTATION
Suggestion on increased fuel use -

(Please use other side if additional space is needed)

The "Speaker Card" is provided for use by members of the public wishing to address the Board on agenda items and non-agenda items. Please fill out the "Speaker Card" and present it to the Clerk of the Board before the item is taken up for consideration. There is a time limit of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization. All comments are to be addressed to the Board not to District Staff, consultants or legal counsel.