



Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles
by providing safe parks and innovative and fun
recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Thomas Judt
Tom Starnes
Ward Stewart

GENERAL MANAGER

Gabe Lanusse

Budget and Finance Committee Agenda

Directors: Briseño and Judt

Tuesday, July 15, 2025

Administrative Office-Board Room, 401 Amador Street, Vallejo, CA 94590

1:30 p.m.

This committee shall work with the General Manager and other staff of the District on the annual budget(s), projections, and other financial matters. This committee shall review the General Manager and Director's expenses, annual audit, and annual financial statement before publication. The committee will ensure that investment policies and procedures are followed and that funds are invested in a prudent manner with adequate protections to prevent misuse.

1. Public Comment

Members of the public may speak on any item within the jurisdiction of the committee. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

2. Discussion on status of amended resolution to adopt the FY 2025-26 Annual Budget as proposed at 07/10/25 Board Meeting.

3. Present Revised version of Policy 3030 Budget and Reserves Policy. (Lanusse).

4. Meeting Adjourn

IMPORTANT NOTICE

This is an ALL MAIL BALLOT Election.

There are NO polling places.

You must vote using the enclosed ballot and return it by mail or in person to the Official Drop-Off Center listed below.

If returning your voted vote-by-mail ballot by mail, it **MUST** be postmarked on or before May 2, 2017.

If returning your vote-by-mail ballot in person it must be received by the district, no later than 8:00 p.m. May 2, 2017.

DROP-OFF CENTER: GREATER VALLEJO RECREATION DISTRICT

395 AMADOR ST
VALLEJO CA 94590
(707) 648-4604

Hours:

Monday - Friday, 8:00 a.m. - 5:00 p.m.
Election Day, 7:00 a.m. - 8:00 p.m.



GREATER VALLEJO RECREATION DISTRICT

Voter Information Guide

**SPECIAL ELECTION
ALL MAIL BALLOT ELECTION
MEASURE K
TUESDAY, MAY 2, 2017**

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There are NO polling places.

See back page for more information.

VOTER'S PAMPHLET

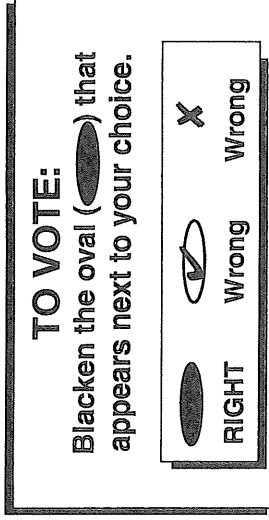
The Following Pages Contain
Voter Information Applicable to your Ballot
Which May Include Any/All of the Following Items:

- BALLOT MEASURES
- ANALYSES
- ARGUMENTS, FOR & AGAINST

**ARGUMENTS IN SUPPORT OF
OR IN OPPOSITION TO THE
PROPOSED LAWS ARE THE OPINIONS OF THE
AUTHORS AND HAVE NOT BEEN CHECKED FOR
ACCURACY BY ANY PUBLIC AGENCY.**

**You may return your vote by mail ballot to Greater Vallejo
Recreation District no later than May 2, 2017.**

TO VOTE YOUR BALLOT



TO VOTE :

- Use a black ink pen on this Vote-by-Mail Ballot.
- Blacken the oval () completely. Make no other marks.
- Complete the front side of the ballot card.
- If you make an error in marking your ballot, do not try to correct it.
- Do not attempt to erase or cross out a choice after it has been made. Return the ballot to the election officer and a replacement ballot will be issued.

For more information on
Greater Vallejo Recreation District,
please visit www.gvrd.org.

OFFICIAL BALLOT GREATER VALLEJO RECREATION DISTRICT

MAY 2, 2017

IMPORTANT: USE A BLACK OR DARK PEN ONLY!

To vote for the Measure,
COMPLETELY FILL IN THE OVAL to
the right of your choice of YES, or NO. 

No. 12345

GREATER VALLEJO RECREATION DISTRICT

MEASURE SUBMITTED TO THE VOTERS

MEASURE K

VALLEJO PARK SAFETY
AND RECREATION
PRESERVATION MEASURE

YES



NO



To keep Vallejo's parks/recreation facilities open/clean/safe without increasing taxes, provide locally-controlled funding the State cannot take away, protect after-school/weekend programs keeping children/teens away from gangs/drugs, and helping seniors remain active shall Vallejo's independent park/recreation agency, Greater Vallejo Recreation District, extend approximately \$2 million in existing annual funding at the current annual rate of \$48 or as specified in the voter pamphlet, for 15 years with senior exemptions/independent audits?

END OF BALLOT

S A M P L E B A L L O T

IMPARTIAL ANALYSIS OF MEASURE K

If this local funding measure for the Greater Vallejo Recreation District, previously known as Measure K, is approved by a two-thirds vote, the Greater Vallejo Recreation District will be authorized to levy a parcel tax of forty-eight dollars (\$48) on each developed and undeveloped parcel of land within the District each year for fifteen (15) years commencing on July 1, 2018. Owners of commercial, industrial, and multi-family residential parcels may pay other rates depending on the size of the parcel and number of units. The local funding measure will provide funding for parks and recreation facilities serving children, teenagers, families and seniors in the Greater Vallejo Recreation District. The tax measure adopted by the Greater Vallejo Recreation District provides that parcels owned and occupied by persons sixty five (65) years and older as their principal residence will be exempted from the tax provided that they apply for an exemption prior to July 1, 2018, or before July 1 of any succeeding tax year.

/s/ Chet Rogaski, Counsel

ARGUMENT IN FAVOR OF MEASURE K

Vote YES on Measure K to renew local funding and help keep Vallejo's neighborhood parks open, at-risk kids off the streets and seniors active, without increasing taxes by a single penny.

For over 72 years, Greater Vallejo Recreation District (GVRD), an independent agency separate from the City of Vallejo, has provided parks and recreation programs for thousands of children, families and seniors.

Since 2012, GVRD has relied on local voter-approved funding to keep parks and playgrounds open, preserve after-school and weekend programs that keep at-risk kids off the streets, continue offering programs that help seniors stay active and independent and keep parks, pool and playgrounds clean, safe and free of graffiti. Measure K will renew this vital funding before it expires, without increasing taxes.

Without this funding, deep cuts will have to be made including elimination of recreation programs for youth and seniors, closing parks and recreation facilities and reducing repair and maintenance of parks and facilities that remain open.

Vote Yes on Measure K:

- Preserve scholarship programs that keep low income and at-risk youth off the streets and enrolled in after-school, weekend and summer recreation programs
- Repair deteriorating restrooms with odors so ingrained they will only disappear when sinks, toilets and urinals are replaced
- Repair vandalism and graffiti to prevent neighborhood parks and playgrounds from closing
- Prevent health, fitness and sports programs for youth, adults and seniors from being eliminated

Measure K's taxpayer protections ensure funds are spent properly:

- Every penny stays in Vallejo and cannot be taken away by the state
- Funds cannot be used to increase salaries, benefits or pensions
- Annual independent audits are mandatory and will ensure funds are spent as promised
- Seniors are eligible for an exemption

Join Vallejo's community leaders, business leaders, seniors and community members in voting YES on Measure K.

/s/ Rozzana Verder-Aliga, Vallejo City Councilmember
/s/ Osby Davis, Former Mayor and Local Attorney
/s/ Connie Klimisch, Business Owner
/s/ Luis M. Romero, Realtor
/s/ Robert L. Linville, Local Business Owner and Longtime Resident

REBUTTAL TO ARGUMENT IN FAVOR OF MEASURE K

The unelected GVRD Board of Directors threatens to close parks, let vandalism and graffiti run wild and bathrooms deteriorate unless we vote to extend their previous 5-year tax increase for another 15 years. They try to intimidate us instead of controlling their budget.

Five years ago, when this tax increase was adopted, they said they only needed it for five years. After receiving millions of dollars in increased taxes, they apparently still haven't made necessary future plans for repairs to bathrooms, vandalism and graffiti, but demand another 15-year tax increase to accomplish this. **Yet, they've spent hundreds of thousands of our taxpayer dollars for this election!**

In most communities, cities handle parks and recreation. In Vallejo, we have a separate district governed by an appointed board answerable to nobody. This redundancy requires duplicative staffing, facilities, administration and funding that could be dramatically reduced if handled by the city.

A quick glance at GVRD's website also reveals long standing plans to ask voters for another tax increase - multi-million dollar bonds for "capital improvements". In addition, Solano County is proposing a new "Regional Park District", to be funded by even more new taxes. How many park districts do we need?

The GVRD deceptively says this isn't a tax increase. **YES IT IS** - extending a 5-year tax increase for another 15 years and costing every homeowner an additional \$720!

GVRD must make its budget work effectively, not look for another easy handout.

PLEASE VOTE NO ON MEASURE K.

/s/ Mark Stein, Vallejo Homeowner and Taxpayer
/s/ David Crumrine, Vallejo Homeowner and Taxpayer
/s/ Teresina M. Crain, Vallejo Homeowner and Taxpayer
/s/ James R. Crain, Vallejo Homeowner and Taxpayer

ARGUMENT AGAINST MEASURE K

GREATER VALLEJO RECREATION DISTRICT

Five years ago The Greater Vallejo Recreation District placed a tax increase on our ballot to help during the economic downturn and city bankru pty. They promised this tax would expire in five years. Now, they want to extend this tax increase another 15 years, QUADRUPLE WHAT THEY ORIGINALLY PROMISED!

This \$48 per year property tax amounts to \$720 additional dollars right out of your pocket. Only homeowners and businesses pay this tax increase, though everyone can use GVRD services. Why should only homeowners and businesses suffer yet another tax increase that will provide services for those who don't pay the tax?

Our local governments apparently think we have deep pockets and should pay a sizable premium to live here. The city imposed a sales tax increase and recently made it permanent, yet our public safety services remain substandard, streets are in disrepair, we face a large water rate increase to fix aging pipelines and the county is proposing a "Regional Park District" to be funded by even more property or sales taxes.

The GVRD is deceptive in claiming this is not a tax increase. It extends a 5-year tax increase for another 15 years! GVRD must live within its budget, not look for another handout.

The **GVRD Board Members placing this measure on the ballot are not elected by anyone.** They are appointed and don't answer to voters. Who are they to increase our taxes?

They weren't truthful when they promised this tax would only be for five years. In 15 years they'll no doubt try to make this tax increase permanent. If you rent, your landlord can only recover these taxes by passing them on to you.

We already pay far more taxes, getting far less in return than other communities. Please VOTE NO ON MEASURE K.

/s/ Mark Stein, Vallejo Homeowner and Taxpayer
/s/ John Lundberg, Vallejo Homeowner and Taxpayer
/s/ David Crumrine, Vallejo Homeowner and Taxpayer
/s/ Teresina M. Crain, Vallejo Homeowner and Taxpayer
/s/ James R. Crain, Vallejo Homeowner and Taxpayer

REBUTTAL TO THE ARGUMENT AGAINST MEASURE K

Greater Vallejo Recreation District has delivered on the promise it made 5 years ago to Vallejo residents to keep local parks open and keep recreation programs running. Renewing Measure K, **without increasing the current rate residents pay**, ensures the District can continue to deliver on this promise for the next 15 years.

Measure K keeps parks and playgrounds open, preserves after-school and weekend programs that keep at-risk kids off the streets and continues offering programs that help seniors stay active and independent.

The District has a proven track record of spending all funding carefully and responsibly, and has the oversight reports and annual audits to prove it.

Despite misleading claims by opponents, the fact is that Measure K is not a tax increase. It simply ensures ongoing fiscal stability by renewing existing funding for our local parks and recreation programs before it expires.

Measure K is the only solution that provides locally controlled funding that cannot be taken by the State.

A mandatory oversight committee and annual audits will continue to ensure Measure K funds are spent only on top priorities.

Our local parks and recreation programs support our quality of life, and protecting them is a wise investment in our community's future.

Keep Vallejo's local parks open, keep kids off the street and help seniors remain active. Vote Yes on Measure K.

/s/ Dayna L. Asbury, Homeowner
/s/ Kevin Rahill, Lifetime Vallejo resident
/s/ Tom McNair, Vallejo Homeowner and Taxpayer
/s/ Jon D Riley, Retired Fire Captain / Homeowner
/s/ Michael J Palmaffy, Homeowner

EXHIBIT A

FULL TEXT OF LOCAL FUNDING MEASURE K For GREATER VALLEJO RECREATION DISTRICT

VALLEJO PARK SAFETY AND RECREATION PRESERVATION MEASURE

PURPOSE

Keeping our parks open and our community safe are keys to making Vallejo a safe and great place to live. As an independent agency, Greater Vallejo Recreation District (GVRD) focuses on providing quality programs that support children, at-risk youth, families and seniors.

Local Funding Protects Parks and Recreation in Vallejo

In 2012, following consecutive years of funding reductions that cut GVRD's budget by nearly 30%, over 67% of Vallejo voters approved Measure K to provide locally controlled funding that cannot be taken away by the State. Funds from Measure K have been used to keep parks and playgrounds open, preserve after-school and weekend programs that keep at-risk kids off the streets, continue offering programs that help seniors stay active and independent, and keep parks, pool and playgrounds clean, safe and free of graffiti. Since the passage of Measure K, independent audits have confirmed that funds were spent as promised.

Local Funding for Parks and Recreation Set To Expire Soon

Locally-controlled funding approved in 2012 automatically expires after six years. Unless extended by voters, this funding will expire next year and GVRD will lose more than \$2 million in annual funding. A funding loss of this magnitude would mean deep cuts including elimination of recreation programs for youth and seniors, closing parks and recreation facilities, and reducing repair and maintenance of parks and facilities that remain open.

The Vallejo Park Safety and Recreation Preservation Measure

To protect local programs and services, the GVRD Board of Directors placed this local funding measure on the ballot to renew local funding for parks and recreation at the current rate of \$48 per parcel or as shown in the table below, per year for up to 15 years. This measure would extend the current parcel tax but would not increase tax rates. Senior citizens would continue to be eligible

for an exemption. If approved by voters, funds from a renewal measure could be used for:

- Preserving scholarship programs that keep low income and at-risk youth off the streets and enrolled in after-school, weekend and summer recreation programs
- Repairing deteriorating restrooms with odors so ingrained they will only disappear when sinks, toilets and urinals are replaced
- Repairing vandalism and graffiti to prevent neighborhood parks and playgrounds from closing because they cannot be safely maintained
- Preventing health, fitness and sports programs for youth, adults and seniors from being eliminated.

Fiscal Accountability Would Ensure Funds are Spent as Promised

Every penny from this measure would stay in Vallejo to protect essential services and programs. None of the funds could be taken away by the City of Vallejo or the State or be spent on administrators or their salary increases. Annual independent financial audits would help ensure funds are spent as promised. Every year, GVRD would develop an annual spending plan so the community can provide their input.

PROCEDURES

Subject to two-thirds approval of the voters, this local funding measure and its parcel tax will become effective as of July 1, 2018. The parcel tax will be levied at the rate of \$48 per single family residential parcel of taxable real property, or as shown in the table below, per year for fifteen years. The tax will be collected by the Solano County Tax Collector (the "Tax Collector") at the same time as and along with, and will be subject to the same penalties as general *ad valorem* taxes collected by said Tax Collector. In the event the Tax Collector does not issue a property tax bill for a particular parcel, a direct invoice may be sent. The tax and penalty will bear interest at the same rate as the rate for unpaid *ad valorem* property taxes until paid.

With respect to all general property tax matters within its jurisdiction, the Solano County Tax Assessor or other appropriate County tax official (the "County") will make all final determinations of tax exemption or relief for any reason, and that decision will be final and binding. With respect to matters specific to the levy of the parcel tax, including the Senior Citizen Exemption and the treatment of certain contiguous parcels as allowed below, the decisions of GVRD will be final and binding. The procedures described herein, and any additional procedures established by the Board of Directors, will be the exclusive claims procedure for claimants seeking an exemption, refund, reduction, or re-computation of the parcel tax. Whether any particular claim is to be resolved by GVRD or by

the County will be determined by GVRD, in coordination with the County as necessary.

The Board of Directors may make interpretations as to the application of the parcel tax, and adopt such additional clarifications or supplemental procedures as it deems necessary or convenient for the administration of the parcel tax. Any Board decisions shall be considered final.

RATES

The parcel tax shall be levied upon each parcel of real property wholly or partly located within the District at the following rates:

Parcel Tax Rates:

Parcel Land Use Category*	Parcel Tax Rate	Unit of measure
Single Family Residential Property	\$48.00	Parcel
Multi-Family Residential Property	36.00	Unit
Mobile Home Residential Property	48.00	Parcel
Mobile Home Park Property	36.00	Unit
Undeveloped Residential Property	48.00	Parcel
Developed and Undeveloped Non-Residential Property Lot size less than or equal to 1.00 acre	48.00	Parcel
Developed and Undeveloped Non-Residential Property Lot size greater than 1.00 acre and less than or equal to 5.00 acres	250.00	Parcel
Developed and Undeveloped Non-Residential Property Lot size greater than 5.00 acres	500.00	Parcel

*Parcel category will be determined annually based upon Solano County Assessor and/or other verifiable data.

DEFINITIONS

A "parcel of taxable real property" is defined as any unit of real property within GVRD's boundaries that receives a separate tax bill for *ad valorem* property taxes from the County Tax Collector. All property that is otherwise exempt from or upon which no *ad valorem* property taxes are levied in any year will also be exempt from the parcel tax in such year.

Any parcels that are contiguous to each other, in actual use as one single-family residential unit, and held under identical ownership will, upon approval of an application from the owners thereof submitted to GVRD, be treated as a single parcel for purposes of the parcel tax. Applications for such treatment must be made to GVRD on or before July 1, 2018, or before July 1 of any succeeding tax year. Any one approved application from a qualified applicant will provide for such treatment for the remaining term of the parcel, so long as all of the parcels continue to be held under identical ownership and are in actual use as one residential or non-residential economic unit.

EXEMPTION FOR SENIORS

An exemption will be granted on any parcel owned by one or more persons who are aged 65 years or older who occupies said parcel as a principal residence, upon application for exemption. Applications for such exemptions must be made to GVRD on or before July 1, 2018, or before July 1 of any succeeding tax year. Any approved application from a qualified applicant will provide an exemption for the parcel for the remaining term of the parcel tax so long as such applicant continues to own and occupy the parcel as his or her principal residence. Any senior exemption granted under the provisions of the initial Measure K shall continue under the provisions of this Measure K provided that the senior continues to qualify for the exemption.

GVRD or its designee will annually provide to the County Tax Collector or other appropriate County tax official a list of parcels and corresponding dollar amounts that GVRD has approved for a parcel tax, with said list recognizing an exemption for Senior Citizen or "contiguous parcel" status.

MANDATORY ACCOUNTABILITY PROTECTIONS

In accordance with the requirements of California Government Code sections 50075.1 and 50075.3, the following accountability measures, among others, will apply to the parcel taxes levied in accordance with this Measure: (a) the specific purposes of the parcel tax must be those purposes identified above; (b) the proceeds of the parcel tax must be applied only to those specific purposes identified above; (c) a separate, parcel account will be created into which the

proceeds of parcel taxes must be deposited; and (d) an annual written report must be made to the Board of Directors showing (i) the amount of funds collected and expended from the proceeds of the parcel taxes and (ii) the status of any projects or programs required or authorized to be funded from the proceeds of the parcel taxes, as identified above.

PROTECTION OF FUNDING

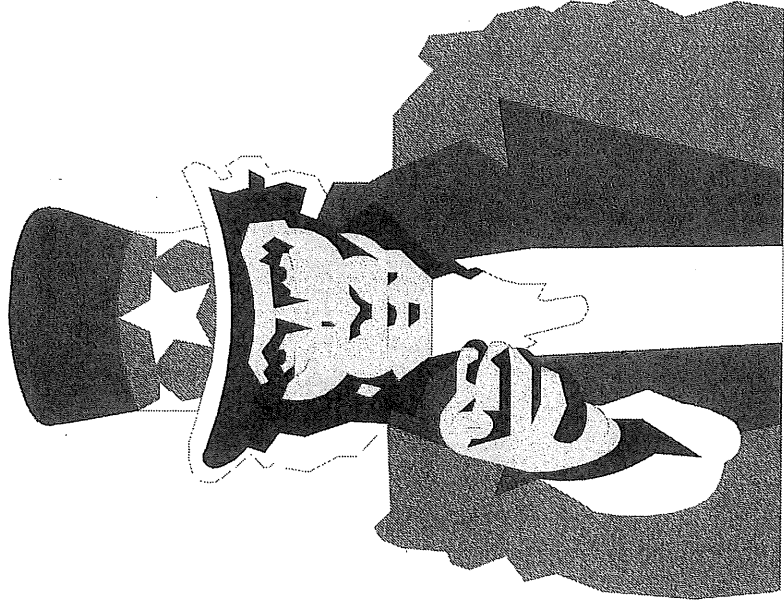
Current law forbids any decrease in State or Federal funding to GVRD because of GVRD's adoption of a parcel tax. However, if any such funds are reduced because of the adoption of this local funding measure, then the amount of the parcel taxes will be reduced annually as necessary in order to restore such State or Federal funding; as a result, whether directly or indirectly, no funding from this measure may be taken away by the State or Federal governments.

EXHIBIT B

LOCAL FUNDING MEASURE
for
GREATER VALLEJO RECREATION DISTRICT

MEASURE K VALLEJO PARK SAFETY AND RECREATION PRESERVATION MEASURE	
To keep Vallejo's parks/recreation facilities open/clean/safe without increasing taxes, provide locally-controlled funding the State cannot take away, protect after-school/weekend programs keeping children/teens away from gangs/drugs, and helping seniors remain active shall Vallejo's independent park/recreation agency, Greater Vallejo Recreation District, extend approximately \$2 million in existing annual funding at the current annual rate of \$48 or as specified in the voter pamphlet, for 15 years with senior exemptions/independent audits?	YES
	NO

**You
Can Make
a Difference...**



Your Vote Counts!

Resolution # 2017-01
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE GREATER VALLEJO RECREATION DISTRICT
CALLING FOR A MAIL BALLOT ELECTION FOR VOTER
APPROVAL OF A PARCEL TAX

WHEREAS, for over 72 years the Greater Vallejo Recreation District (GVRD) has served as Vallejo's independent parks and recreation agency, which contributes to the quality of our community by providing quality parks and recreation facilities and programs for local children, youth, adults, families and seniors; and

WHEREAS, GVRD has received various awards for consistently providing parks and recreation programs that are among the best designed and best run in California; and

WHEREAS, in 2012, following consecutive years of State budget cuts and the decline in local property tax revenue, Vallejo voters approved Measure K to provide locally controlled funding that cannot be taken away by the State; and

WHEREAS, this local measure is a vital funding source that has been used to keep parks and playgrounds open, preserve after-school and weekend programs that keep at-risk kids off the streets, continue offering programs that help seniors stay active and independent, and keep parks, pool and playgrounds clean, safe and free of graffiti; and

WHEREAS, unless extended by voters, this funding will expire next year and GVRD will lose more than \$2 million in annual funding; and

WHEREAS, a funding loss of this magnitude would mean deep cuts including elimination of recreation programs for youth and seniors, closing parks and recreation facilities, and reducing repair and maintenance of parks and facilities that remain open; and

WHEREAS, if passed, a local measure would provide funds to:

- Preserve scholarship programs that keep low income and at-risk youth off the streets and enrolled in after-school, weekend and summer recreation programs
- Repair deteriorating restrooms with odors so ingrained they will only disappear when sinks, toilets and urinals are replaced
- Repair vandalism and graffiti to prevent neighborhood parks and playgrounds from closing because they cannot be safely maintained
- Prevent health, fitness and sports programs for youth, adults and seniors from being eliminated; and

WHEREAS, all revenue from a local funding measure must stay in Vallejo to support park and recreation programs and cannot be taken away by the State;

WHEREAS, mandatory fiscal accountability provisions and independent financial audits will ensure that all funds are spent to support parks and recreation facilities and

programs in Vallejo and that none of the funds would go toward administration costs or salary increases, pensions or benefits; and

WHEREAS, GVRD would be required to develop and publish an annual spending plan detailing the specific use of funds from the local funding measure to support local park and recreation facilities and programs; and;

WHEREAS, to ensure the local funding measure is not a burden to those living on a fixed income, an exemption will be made available for senior citizens age 65 and older; and

WHEREAS, the measure will automatically expire in fifteen (15) years and cannot be extended without the approval of local voters; and

WHEREAS, Section 4 of Article XIII A of the California Constitution and Government Code Sections 50075, 50077, and 53720 *et seq.* authorizes GVRD to adopt such a local funding measure in the form of a parcel tax, subject to two-thirds approval of the voters voting on the measure; and

WHEREAS, Sections 4000 and 4108 of the California Elections Code authorizes GVRD to call a mail ballot election for May 2, 2017; and

WHEREAS, the Greater Vallejo Recreation District Board of Directors (the "Board") has conducted a noticed public hearing, as required by law, on the question of whether or not to request GVRD's voters to authorize funding for the purposes identified below; and

WHEREAS, the Board has determined in its best judgment that it is advisable to call an election and submit to the voters of GVRD the question of whether to continue a local funding measure in order to maintain quality park and recreation facilities and programs that benefit all local residents; and

WHEREAS, the purpose of the election is for the voters of GVRD to vote on a local funding ballot measure. As required by California Elections Code Section 13247, the abbreviated form of the measure to appear on the ballot is attached hereto as **Exhibit B**. A notice of public hearing and information is attached hereto as **Exhibit C**. The full text of the local funding measure is attached hereto as **Exhibit A**.

NOW THEREFORE, GREATER VALLEJO RECREATION DISTRICT BOARD OF DIRECTORS HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Order of Election; Authority. This Resolution stands as the order to the Solano County Registrar of Voters (the "County Registrar") to call and conduct an all mail election within GVRD's boundaries on May 2, 2017 and submit to GVRD's voters the question of whether to adopt the local funding measure proposed herein. This mailed ballot may be implemented by a private firm under the auspices and with the cooperation of the County Registrar. The authority for the specifications of this election order is contained in, Section 50075 of the California Government Code, and sections 4000 and 4108 of the California Elections Code. The Board requests that this election be

conducted as a mail ballot election as permitted by California Elections Code sections 4000 and 4108.

Section 3. Specifications of Ballot Measure. The purpose of the election is for the voters of GVRD to vote on a local funding ballot measure, a full copy of which is attached hereto as ***Exhibit A***. As required by California Elections Code section 13247, the abbreviated form of the measure to appear on the ballot is attached hereto as ***Exhibit B***.

Section 4. Transmittal of Resolution. The Secretary of the Board is hereby authorized and directed to certify to the adoption of this Resolution and to transmit or deliver a copy hereof so certified to the County Registrar of Voters, and to file copies hereof so certified with the Solano County Board of Supervisors (the "Board of Supervisors"), so that the copies are received no later than February 3, 2017.

Section 5. Election Services. Pursuant to Section 5787 et seq. of the Public Resources code, the County Registrar is hereby requested to take all steps incident to the preparation for and the holding of the election as an all mail election in accordance with law and these specifications. The Board requests that the County Registrar deliver a copy of all published notices to the Secretary of this Board pursuant to Section 12113 of the Elections Code. The Board of Supervisors is authorized to canvass the returns of the election pursuant to Section 10411 of the Elections Code. GVRD will reimburse the County of Solano for the cost of election services as required by law.

Section 6. Collection of Taxes. Subject to two-thirds approval of the voters voting on this local funding measure, the qualified parcel tax that is the subject of this Resolution will be levied in the amount and in accordance with the procedures set forth in ***Exhibit A*** for 15 years beginning as of July 1, 2018, against all parcels of taxable real property located wholly or partly within the GVRD boundaries. Said qualified parcel tax will be collected by the Solano County Tax Collector at the same time as and along with, all other taxes and assessments on the County's property tax bills. The qualified parcel tax will be subject to the same penalties as general *ad valorem* taxes collected by said Tax Collector. The tax and penalty will bear interest at the same rate as the rate for unpaid *ad valorem* property taxes until paid.

Section 7. Accountability Measures. If this local funding measure is approved by the voters, then the members of the Board, the General Manager of GVRD, and the other officers of GVRD are hereby requested and directed, individually and collectively, to provide accountability measures pursuant to Government Code Section 50075.1 that include, but are not limited to, all of the following: (a) A statement indicating the specific purposes of the qualified parcel tax; (b) a requirement that the proceeds be applied only to the specific purposes identified pursuant to subsection (a); (c) the creation of an account into which the proceeds must be deposited; and (d) an annual report pursuant to Section 50075.3 of the Government Code, as provided in Section 10 hereof.

Section 8. Annual Report. If this local funding measure is approved by the voters, then pursuant to Section 50075.3 of the Government Code, the Board directs the chief fiscal officer of GVRD to file a report with the Board no later than January 1, 2020

and at least once a year thereafter. The annual report must contain both of the following: (a) The amount of funds collected and expended; and (b) the status of any project required or authorized to be funded as identified in **Exhibit A** hereof.

Section 9. Changes to Resolution or Measure. GVRD's General Manager, and his designees, are hereby authorized and directed to make any changes to the text of the local funding measure described in this Resolution, or to the abbreviated form of the measure, or to the text of this Resolution, as may be convenient or necessary to comply with the intent of this Resolution, the requirements of elections officials, and requirements of law.

Section 10. Additional Actions. The members of the Board, the GVRD General Manager, and other GVRD officers are hereby authorized and directed, individually and collectively, to do any and all things and to execute, deliver, and perform any and all agreements and documents that they deem necessary or advisable in order to effectuate the purposes of this Resolution, including, without limitation, to prepare and submit for inclusion in the voter information pamphlet an argument in favor of passage of the local funding ballot measure. All actions heretofore taken by GVRD's officers and agents that are in conformity with the purposes and intent of this Resolution are hereby ratified, confirmed, and approved in all respects.

Section 11. Severability. The Board hereby declares, and the voters by approving this local funding measure concur, that every section and part of this measure has independent value, and the Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part of the measure or tax rates be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts of the measure or tax rates will remain in full force and effect to the fullest extent allowed by law.

PASSED AND ADOPTED by the Greater Vallejo Recreation District Board of Directors at its meeting on January 26, 2017, by the following vote:

AYES: Bowen Oke, Salvadori, Metzger
NOES: Dugley
ABSENT/NOT VOTING: 0

Sheryl Pannell Lea
Secretary, Board of Director

I, Sheryl Pannell Lea Secretary to the Board of Directors, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of Directors of the Greater Vallejo Recreation District at its meeting of January 26, 2017, which Resolution is on file in the office of this District.

EXHIBIT A

FULL TEXT OF LOCAL FUNDING MEASURE For GREATER VALLEJO RECREATION DISTRICT

VALLEJO PARK SAFETY AND RECREATION PRESERVATION MEASURE

PURPOSE

Keeping our parks open and our community safe are keys to making Vallejo a safe and great place to live. As an independent agency, Greater Vallejo Recreation District (GVRD) focuses on providing quality programs that support children, at-risk youth, families and seniors.

Local Funding Protects Parks and Recreation in Vallejo

In 2012, following consecutive years of funding reductions that cut GVRD's budget by nearly 30%, over 67% of Vallejo voters approved Measure K to provide locally controlled funding that cannot be taken away by the State. Funds from Measure K have been used to keep parks and playgrounds open, preserve after-school and weekend programs that keep at-risk kids off the streets, continue offering programs that help seniors stay active and independent, and keep parks, pool and playgrounds clean, safe and free of graffiti. Since the passage of Measure K, independent audits have confirmed that funds were spent as promised.

Local Funding for Parks and Recreation Set To Expire Soon

Locally-controlled funding approved in 2012 automatically expires after six years. Unless extended by voters, this funding will expire next year and GVRD will lose more than \$2 million in annual funding. A funding loss of this magnitude would mean deep cuts including elimination of recreation programs for youth and seniors, closing parks and recreation facilities, and reducing repair and maintenance of parks and facilities that remain open.

The Vallejo Park Safety and Recreation Preservation Measure

To protect local programs and services, the GVRD Board of Directors placed this local funding measure on the ballot to renew local funding for parks and recreation at the current rate of \$48 per parcel or as shown in the table below, per year for up to 15 years. This measure would extend the current parcel tax but would not increase tax rates. Senior citizens would continue to be eligible for an exemption. If approved by voters, funds from a renewal measure could be used for:

- Preserving scholarship programs that keep low income and at-risk youth off the streets and enrolled in after-school, weekend and summer recreation programs
- Repairing deteriorating restrooms with odors so ingrained they will only disappear when sinks, toilets and urinals are replaced
- Repairing vandalism and graffiti to prevent neighborhood parks and playgrounds from closing because they cannot be safely maintained
- Preventing health, fitness and sports programs for youth, adults and seniors from being eliminated.

Fiscal Accountability Would Ensure Funds are Spent as Promised

Every penny from this measure would stay in Vallejo to protect essential services and programs. None of the funds could be taken away by the City of Vallejo or the State or be spent on administrators or their salary increases. Annual independent financial audits would help ensure funds are spent as promised. Every year, GVRD would develop an annual spending plan so the community can provide their input.

PROCEDURES

Subject to two-thirds approval of the voters, this local funding measure and its parcel tax will become effective as of July 1, 2018. The parcel tax will be levied at the rate of \$48 per single family residential parcel of taxable real property, or as shown in the table below, per year for fifteen years. The tax will be collected by the Solano County Tax Collector (the "Tax Collector") at the same time as and along with, and will be subject to the same penalties as general *ad valorem* taxes collected by said Tax Collector. In the event the Tax Collector does not issue a property tax bill for a particular parcel, a direct invoice may be sent. The tax and penalty will bear interest at the same rate as the rate for unpaid *ad valorem* property taxes until paid.

With respect to all general property tax matters within its jurisdiction, the Solano County Tax Assessor or other appropriate County tax official (the "County") will make all final determinations of tax exemption or relief for any reason, and that decision will be final and binding. With respect to matters specific to the levy of the parcel tax, including the Senior Citizen Exemption and the treatment of certain contiguous parcels as allowed below, the decisions of GVRD will be final and binding. The procedures described herein, and any additional procedures established by the Board of Directors, will be the exclusive claims procedure for claimants seeking an exemption, refund, reduction, or re-computation of the parcel tax. Whether any particular claim is to be resolved by GVRD or by the County will be determined by GVRD, in coordination with the County as necessary.

The Board of Directors may make interpretations as to the application of the parcel tax, and adopt such additional clarifications or supplemental procedures as it deems necessary or convenient for the administration of the parcel tax. Any Board decisions shall be considered final.

RATES

The parcel tax shall be levied upon each parcel of real property wholly or partly located within the District at the following rates:

Parcel Tax Rates:

Parcel Land Use Category*	Parcel Tax Rate	Unit of measure
Single Family Residential Property	\$48.00	Parcel

Multi-Family Residential Property	36.00	Unit
Mobile Home Residential Property	48.00	Parcel
Mobile Home Park Property	36.00	Unit
Undeveloped Residential Property	48.00	Parcel
Developed and Undeveloped Non-Residential Property Lot size less than or equal to 1.00 acre	48.00	Parcel
Developed and Undeveloped Non-Residential Property Lot size greater than 1.00 acre and less than or equal to 5.00 acres	250.00	Parcel
Developed and Undeveloped Non-Residential Property Lot size greater than 5.00 acres	500.00	Parcel

*Parcel category will be determined annually based upon Solano County Assessor and/or other verifiable data.

DEFINITIONS

A “parcel of taxable real property” is defined as any unit of real property within GVRD’s boundaries that receives a separate tax bill for *ad valorem* property taxes from the County Tax Collector. All property that is otherwise exempt from or upon which no *ad valorem* property taxes are levied in any year will also be exempt from the parcel tax in such year.

Any parcels that are contiguous to each other, in actual use as one single-family residential unit, and held under identical ownership will, upon approval of an application from the owners thereof submitted to GVRD, be treated as a single parcel for purposes of the parcel tax. Applications for such treatment must be made to GVRD on or before July 1, 2018, or before July 1 of any succeeding tax year. Any one approved application from a qualified applicant will provide for such treatment for the remaining term of the parcel, so long as all of the parcels continue to be held under identical ownership and are in actual use as one residential or non-residential economic unit.

EXEMPTION FOR SENIORS

An exemption will be granted on any parcel owned by one or more persons who are aged 65 years or older who occupies said parcel as a principal residence, upon application for exemption. Applications for such exemptions must be made to GVRD on or before July 1, 2018, or before July 1 of any succeeding tax year. Any approved application from a qualified applicant will provide an exemption for the parcel for the remaining term of the parcel tax so long as such applicant continues to own and occupy the parcel as his or her principal residence. Any senior exemption granted under the

provisions of the initial Measure K shall continue under the provisions of this Measure K provided that the senior continues to qualify for the exemption.

GVRD or its designee will annually provide to the County Tax Collector or other appropriate County tax official a list of parcels and corresponding dollar amounts that GVRD has approved for a parcel tax, with said list recognizing an exemption for Senior Citizen or "contiguous parcel" status.

MANDATORY ACCOUNTABILITY PROTECTIONS

In accordance with the requirements of California Government Code sections 50075.1 and 50075.3, the following accountability measures, among others, will apply to the parcel taxes levied in accordance with this Measure: (a) the specific purposes of the parcel tax must be those purposes identified above; (b) the proceeds of the parcel tax must be applied only to those specific purposes identified above; (c) a separate, parcel account will be created into which the proceeds of the parcel taxes must be deposited; and (d) an annual written report must be made to the Board of Directors showing (i) the amount of funds collected and expended from the proceeds of the parcel taxes and (ii) the status of any projects or programs required or authorized to be funded from the proceeds of the parcel taxes, as identified above.

PROTECTION OF FUNDING

Current law forbids any decrease in State or Federal funding to GVRD because of GVRD's adoption of a parcel tax. However, if any such funds are reduced because of the adoption of this local funding measure, then the amount of the parcel taxes will be reduced annually as necessary in order to restore such State or Federal funding; as a result, whether directly or indirectly, no funding from this measure may be taken away by the State or Federal governments.

EXHIBIT B

LOCAL FUNDING MEASURE
For
GREATER VALLEJO RECREATION DISTRICT
(Abbreviated Form) *

To keep Vallejo's parks/recreation facilities open/clean/safe without increasing taxes, provide locally-controlled funding the State cannot take away, protect after-school/weekend programs keeping children/teens away from gangs/drugs, and helping seniors remain active shall Vallejo's independent park/recreation agency, Greater Vallejo Recreation District, extend approximately \$2 million in existing annual funding at the current annual rate of \$48 or as specified in the voter pamphlet, for 15 years with senior exemptions/independent audits?

Yes

No

* Limited to 75 words pursuant to California Elections Code section 13247.

EXHIBIT C

**PUBLIC HEARING NOTICE
For
GREATER VALLEJO RECREATION DISTRICT**

Please take notice that on Thursday, January 26, 2017, at 6:30PM in the Greater Vallejo Recreation District Board Room, 395 Amador Street, Vallejo, California, the District's Board of Directors will conduct a public hearing.

The board will consider adopting a resolution to extend the local parcel tax, without increasing the rate, to be submitted for voter approval on May 2, 2017, in an amount of \$48 per year per single-family residential parcel or its equivalent as specified in the voter pamphlet (estimated annual collection of \$2,000,000) for 15 years with senior exemptions and independent audits.



ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Bowen	✓			
Quigley		✓		
Lea	✓			
Salvadori	✓			
Chairperson Meitzenheimer				

RESOLUTION NUMBER: Adopt Resolution 2017-01 of the Board of Directors for the Greater Vallejo Recreation District Calling for a Mail Ballot Election for Voter Approval of a Parcel Tax

DATE OF MEETING: January 26, 2017

Greater Vallejo Recreation District

POLICY MANUAL

POLICY TITLE: Budget Process and Fiscal Management Reserves
POLICY NUMBER: 3030

Purpose

The Greater Vallejo Recreation District establishes this Budget and Fiscal Policy to provide clear and comprehensive guidelines for budget development, adoption, implementation, and fiscal management.

General Guidelines

The District adopts a budget annually to be effective July 1, for the ensuing fiscal year which runs from July 1 to June 30. Budgets are adopted on a basis substantially consistent with generally accepted accounting principles (GAAP) and the Governmental Finance Officers Association (GFOA) best practices. Budgeted expenditures are adopted through the passage of a resolution. This resolution constitutes the maximum authorized expenditures for the fiscal year and cannot legally be exceeded except by subsequent amendments of the budget by the Board of Directors.

The budgeting process shall be thought out a, practical, and will result in a budget that supports the District's Strategic Action Plan, best serves the residents of the District, and complies with state law.

The preparation of the budget is a planning process allowing for adequate participation of staff, Board members, and the public. It includes review sessions, evaluation of programs, short range and long range capital expenditure needs, and a review of the District's overall financial picture.

With the prior direction of the Board of Director's the District, a two-year budget may be prepared for consideration and adoption.

Budget Development Principles

The following general principles are designed to help guide budget planning and development. The District will strive to:

- **Use a transparent process and informed financial decision-making.** The District will conduct its financial business with transparency. The District will proactively pursue ways to make budget information publicly available, accessible, and easy to understand for all community members. District staff will identify and evaluate short and long-term impacts of issues for community and Council consideration.

- **Adopt a structurally balanced budget.** The General Fund operating budget will be structurally balanced, with recurring expenditures (including debt service) funded with recurring revenues. One-time revenues and reserves will be used only for non-recurring expenditures.
- When, for a variety of reasons, true structural balance may not be possible for a given fiscal year, use of reserves to balance the budget may be considered to address temporary shortfalls or to ease the transition to downsized and/or reorganized operations. Use of reserves to fund recurring expenditures will be considered in the context of a plan to return to structural balance, replenish fund balance, and mitigate the negative impacts of any other short-term balancing actions that may be taken.
- **Achieve financial sustainability.** The District will strive to maintain a strong and diversified revenue base to fund a level of expenditures that provides for the public well-being, safety, and quality of life for residents in the community. The District will proactively identify and monitor long-term financial liabilities, including unfunded pension and retirement obligations, and strive to manage these commitments in way that prioritizes the District's long-term financial sustainability. The District recognizes a responsibility as an employer to appropriately fund staff compensation to attract and retain a skilled workforce while maintaining long-term fiscal sustainability and a balanced budget. The District will work to identify sufficient funding sources for capital improvements to prevent significantly higher costs at a later time due to deferred investment in infrastructure.
- **Seek efficiency and effectiveness.** Staff will continuously explore innovative ways to reduce costs while preserving or enhancing desired outcomes and results. Budget increases or reductions will be analyzed in terms of both the impact on current levels of service to the community as well as potential indirect and long-term impacts. Community programs and services will be regularly evaluated to ensure needs are met in the most effective and efficient way possible. The use of consultants, contractors, limited term or part-time positions will be considered for situations when it is more cost-effective than hiring a full-time position. Organizational efficiency will be supported with ongoing investment in technology and equipment, especially when staffing is limited.

Vehicle, Technology and Long-Term Building Maintenance

Sufficient funds will be maintained for the planned and systematic replacement of existing vehicles and related equipment (Vehicle Replacement Fund); for the operational costs, maintenance, and planned replacement of installed computer systems as well as software, telephone systems and other critical office equipment (Management Information Systems Fund); and for the future replacement or repair of certain maintenance items such as re-painting, re-flooring, re-roofing and mechanical equipment replacement in existing District building facilities (Long-Term Building Maintenance Fund).

Internal Service Funds (ISF) are used to provide a funding mechanism for certain expenditures made in support of District operating departments on a cost reimbursement basis. Internal Service Funds are self-supporting through charges to departments and/or funds. Use of Internal Service Funds helps to prevent large swings in annual costs by anticipating future needs and amortizing replacement costs over a period of time. Internal service rates will be updated annually to ensure charges to departments can pay for the timely replacement of equipment and major maintenance costs. Capital outlays for purchases of replacement equipment are budgeted in the Internal Service Funds, while expenditures for new equipment that are not capital assets are included within the operating program budgets.

Budget Control

Expenditures are controlled at the fund level for all budgeted departments within the District. This is the level at which expenditures may not legally exceed appropriations.

Operating Budget: The General Manager or designee is authorized to transfer General Fund operating budget appropriations within and between departments. Any amendments to the total level of net appropriations for a fund, or transfers between funds, must be approved by the Board of Directors.

Capital Improvement Program Budget: The General Manager or designee is authorized to transfer budget between CIP projects within a fund; however, District approval is required for capital project cost increases more than 10% of a project's current total authorized budget. Any amendments to the total level of net appropriations for a fund, or transfers between funds, must be approved by the Board of Directors.

Supplemental appropriations financed by unanticipated revenues during the year must be approved by the Board of Directors.

Year-End Surplus

Any year-end surpluses in the operating budget will be used to increase fund balance reserves and utilized in accordance with the District's Reserve Policy. Unexpended appropriations in the operating budget for projects that are in progress and not anticipated to be completed by the end of the fiscal year will be included in the proposed operating budget for re-appropriation in the following year.

General Fund Reserves

A set aside for various legitimate purposes is essential to the successful and stable, short and long- term operation of the Greater Vallejo Recreation District.

Adequate reserves for District operations ensure that customers can experience and enjoy the services from parks and recreation. Adequate reserves and proper fiscal oversight also ensure that the District will have sufficient funding available to meet its operating, debt obligations, as well as any unfunded mandates.

The Greater Vallejo Recreation District manages its operation in a manner that allows the District to provide funding for costs consistent with its annually updated multi-year plan. This allows the District to avoid significant deficit fluctuations due to changes in cash flow requirements. The ability of the Greater Vallejo Recreation District to maintain reserve funds is a critical factor in providing reliable service and ensuring overall financial strength.

Based on the Greater Vallejo Recreation District's experience with unreliable revenue sources from the State, Solano County, and the of Vallejo, and expenses arising from sudden and unforeseen circumstances, the Board of Directors desires to establish general fund reserves to assist in maintaining the financial stability of the District. These policies will guide the District in:

- Planning for economic uncertainties, downturns in the local or national economy, local disasters or catastrophic events;
- Maintaining good standing with credit rating agencies;
- Future debt or capital obligations;

- Ensuring cash availability when revenue is unavailable;
- Deciding when to use reserves and how to replenish reserves if they have been spent.

Per current Government Accounting Standards Board Statement No. 54, (“GASB” 54), fund balances are divided into five (5) categories in the financial statements:

CATEGORY	DESCRIPTION
Non-Spendable	Cannot be readily converted to cash or is not legally spendable (example: assets required to be maintained intact)
Restricted	Externally imposed restrictions on spending (creditors, granting agencies, or laws)
Committed	District formally imposed restrictions on spending (by resolution or other action)
Assigned	Funds reserved by the Board of Directors for designated purposes
Unassigned	Residual balance not classified in any of the above categories and available for expenditure

Special Districts often create different reserves within these classifications to set aside funds for specific purposes. For purposes of this document, the District’s General Fund reserve will include the sum of the Committed, Assigned, and Unassigned Fund Balances for that fund.

GENERAL FUND RESERVES

GENERAL FUND			
Reserves	Description	Calculation	GASB Categorization
General Fund Operating Reserve	Provide funding to evaluate alternatives in the event of financial hardships, provide resources in times of economic uncertainties and downturns, and to provide funding due to unexpected expenditures and/or reductions in revenues.	Two (2) months annual operating expenditures (15% of annual operating expenditures)	Committed
General Fund Emergency Reserve	Provide operating and/or repair funds in the event of a local disaster or catastrophic event.	Base amount of \$1,500,000	Committed
General Fund Unassigned Reserve	Residual balance not classified in any of the above categories and available for expenditure	Residual General Fund balance not classified above and available for expenditure	Unassigned

General Fund Operating Reserve

The purpose of the General Fund Operating Reserve is to provide sufficient cash flow and to provide breathing room for the District to evaluate alternatives in the event of financial hardships, provide resources in times of economic uncertainties and downturns, and to provide funding due to unexpected expenditures and/or reductions in revenues.

The Government Finance Officers Association (GFOA) maintains a best practice for general fund reserves. While the level of reserves should be assessed on a City's unique circumstances or risk levels, the recommended best practice is to keep at least two months of operating expenditures or minimum of 15% reserves.

The General Fund Operating Reserve can cover any significant unanticipated or mandated expenditures which cannot be deferred or efficiently funded by borrowing. This reserve is not intended to provide funding for new programs or for "buys of opportunity" or similar circumstances, usually involving the purchase of property. The General Fund Operating Reserve is distinguished from the General Fund Emergency Disaster/Reserve, from any reserves that may be Committed for specific purposes, and from unassigned fund balance and shall be reported separately on the balance sheet.

Under "GASB 54" the General Fund Operating Reserve will also be categorized in the City's financial statements as *Committed* fund balance.

When adopting the budget each year, the Greater Vallejo Recreation District shall establish a General Fund Operating Reserve of 15% of annual General Fund expenditures, (equal to two months of annual operating expenditures), which is available for appropriation for financial hardships or to provide resources in times of economic uncertainties and downturns, and to provide funding due to unexpected expenditures and/or reductions in revenues.

Process for the Use of the General Fund Operating Reserve in the Event of Financial Adversity:

- In the event of financial adversity, (defined as a prolonged downturn in one or more major revenue sources for the General Fund or imposition of a significant, unanticipated and unavoidable expense that cannot be deferred or efficiently funded by borrowing), staff would request Board approval to utilize the General Fund Operating Reserve to maintain current service levels until a reduced budget is prepared or other solutions identified.
- Appropriate staff (i.e. General Manager and Department Heads) would evaluate affected revenues and programs and make recommendations regarding any reduced service levels and/or any other solutions.
- The proposed financial plan would be shared with all District staff.
- Recommendations from the General Manager and staff on the proposed financial plan will be presented to the Board of Directors for review, discussion, and adoption at a public meeting.

Use of the General Fund Operating Reserve in the event of financial adversity will be by the direction of the Board of Directors only and shall be appropriated by a simple majority vote of the Board.

Whenever expenditures or transfers are made from the General Fund Operating Reserve, it shall be a high priority for the City to reimburse such expenditures soon, normally by deferring other services or project expenditures.

Should the Board opt not to draw on the Operating Reserve or should the financial hardship exceed the available reserve funds, the City Council may direct that funding be augmented through the following options:

- External/Third-Party Financing;
- Immediate spending freeze; and/or
- Other financing options available at the point of need.

The Board of Directors may from time-to-time authorize budget appropriations that would reduce the General Fund Operating Reserve below its policy-mandated 15% level, and this shall be by a simple majority vote of the Board.

If the Board appropriates funds that, for any purpose authorized in this policy, would drop the General Fund Operating Reserve below 15%, the next budget cycle should include a plan for how the General Fund Operating Reserve will be restored to the required 15% reserve level within a reasonable time.

General Fund Emergency Reserve

The purpose of the Greater Vallejo Recreation District's General Fund Emergency Reserve is to provide operating and/or repair funds in the event of a local disaster or catastrophic event.

When adopting the budget each year, the Greater Vallejo Recreation District shall establish a General Fund Emergency Reserve of \$1.5 million, which is available for appropriation to respond to local disasters or catastrophic events, whether natural or man-made.

The Board of Directors may from time-to-time authorize budget appropriations that would reduce the General Fund Emergency Reserve below its policy-mandated \$1.5 million level, and this shall be by a simple majority vote of the Board. These appropriations should be made only in response to significant events such as, (but not limited to), natural disasters, declared emergencies or catastrophic events.

If the Board of Directors appropriates funds that, for any purpose authorized in this policy, would drop the General Fund Emergency Reserve below \$1.5 million, the next budget cycle should include a plan for how the General Fund Emergency Reserve will be restored to the required \$1.5 million reserve level within a reasonable time.

Under "GASB 54" the General Fund Emergency Reserve will be categorized in the District's financial statements as *Committed* fund balance.

Operating Reserve Fund

~~The Operating Reserve will vary over time. This reserve is considered a working cash requirement. It bridges the gap between the time expenses are paid and the time tax revenues are collected.~~

Capital Reserve Fund

~~The purpose of this fund is to establish funds that are intended for projects not considered routine maintenance. The funds come from grants, other agencies or from funds that were budgeted on capital projects in prior years but unspent. This fund is spent directly on capital projects and is not held in reserve for some other purpose.~~

~~The Capital Reserve Fund is drawn down annually as planned capital expenditures amounts are made. At the end of each fiscal year, any unspent budgeted capital funds will be reallocated to this fund and may be used in the following year's capital budget.~~

Unrestricted Reserves

~~The purpose of Unrestricted Reserve also termed "General Reserve" is for unforeseen events, extraordinary expenses or a loss of revenue. This fund should maintain a minimum of 15% of our annual operating expenses.~~

Summary

The reserve fund policy states that designated reserves will be maintained to allow for funding of the District's operating and capital obligations, as well as funding for unforeseen events. Reserves will be established, replenished, and used only in a manner, which allows the District to fund costs consistent with the Multi Year Financial Plan and Strategic Action Plan and other Board adopted actions. The District's reserve fund policy shall be periodically reviewed and adjusted to meet the needs of the district.