Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles by providing safe parks and innovative and fun recreation programs for all residents.

BOARD OF DIRECTORS
Rita Fryar
Thomas Judt
Nicole Person
Olivia Ruiz
Ward Stewart

INTERIM GENERAL MANAGER
Pamela Sloan

Policies and Personnel Committee Agenda

Directors: Ruiz and Stewart

Tuesday, November 24, 2026

Administrative Office – Board Room, 401 Amador Street, Vallejo, CA 94590

4:00 p.m.

This committee shall study and recommend compensation and welfare of District staff. This committee shall include a meet and confer with the General Manager regarding the terms and conditions of the General Manager's employment by the district. This committee shall review the functions of District staff and other policies not assigned to other committees.

1. Public Comment:

   Members of the public may speak on any item within the jurisdiction of the committee. Each speaker is limited to 3 minutes.

2. Discussion Items:

   Discuss Final Edits to Policy 1020-Conflict of Interest

3. Meeting Adjourn:

Greater Vallejo Recreation District

POLICY MANUAL

POLICY TITLE: **Conflict of Interest**
POLICY NUMBER: **1020**

The Political Reform Act, Government Code § 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, set forth in Title 2, Section 18730, of the California Code of Regulations that contains the terms of standard conflict of interest code, which can be incorporated by reference in agency's code. The terms of Section 18730 and any amendments later adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the members of the Board of Directors and employees designated below, constitute the conflict-of-interest code of the Greater Vallejo Recreation District.

The designated employees listed below shall file statements of economic interests with the District's Filing Officer *, who will make the statements available for public inspection and reproduction. Upon receipt of the statement, the filing officer shall ensure the General Manager's statement is filed online using the Solano County E-Disclosure website. The District's filing officer will retain all other designated employees' statements.

Under this conflict-of-interest code, the General Manager, members of the Board of Directors, and designated employees, who have authority to establish policy or make decisions concerning the use of public monies are designated as "Full Disclosure" filers required to disclose all their financial interests on their statements of economic interests. Employees who only have limited purchasing authority are designated as" Limited Disclosure" filers who will disclose all of their financial interests, except for their real property interests.

DESIGNATED EMPLOYEES AND OFFICERS - Full Disclosure Positions

General Manager- Filed with the County on E-Disclosure website
Board Members - Maintained at the GVRD Main Office
Finance Director - Maintained at the GVRD Main Office
Human Resources Director - Maintained at the GVRD Main Office
Parks & Facilities Director - Maintained at the GVRD Main Office
Project Manager – Maintained at the GVRD Main Office
Recreation Services Director - Maintained at the GVRD Main Office

Approved 4/28/2006
Revised 12/14/2006, 5/20/14, 8/22/2024
Electronic Copy Created 06/21/2021

DESIGNATED EMPLOYEES Limited Disclosure Positions

Facilities Supervisor – Maintained at the GVRD Main Office
Landscape Supervisor – Maintained at the GVRD Main Office
Recreation Supervisor - Maintained at the GVRD Main Office

* Board Clerk/Assistant to the General Manager

Approved 4/28/2006
Revised 12/14/2006, 5/20/14, 8/22/2024
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Greater Vallejo Recreation District

POLICY TITLE: **Conflict of Interest**
POLICY NUMBER: **1020**

The Political Reform Act, Government Code § 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission ("FPPC") has adopted a regulation, set forth in Title 2, Section 18730, of the California Code of Regulations that contains the terms of standard conflict of interest code, which can be incorporated by reference in agency's code. The terms of Section 18730 and any amendments later adopted by the FPPC are hereby incorporated by reference and, along with the members of the Board of Directors and employees designated below, constitute the conflict-of-interest code of the Greater Vallejo Recreation District.

In 2025, California enacted Senate Bill 852, which requires "public officials who manage public investments" to file their Form 700s directly with the FPPC. (Gov't. Code § 87500(a)(2)(O).) As defined in FPPC regulations, "public officials who manage public investments" include members of boards and commissions "who exercise responsibility for the management of public investments" and high-level employees of public agencies "who exercise primary responsibility for the management of public investments." (2 C.C.R. § 18700.3(b)(1).) "Management of public investments" includes discretionary decisions regarding the investment of public monies and formulating or approving investment policies. (2 C.C.R. § 18700.3(e).)

Given the rule above, the Board of Directors, General Manager, and Finance Director will file directly with the FPPC. Additionally, the designated employees listed below shall file statements of economic interests with the District's Filing Officer*, who will make the statements available for public inspection and reproduction, will retain all other designated employees' statements.

Under this conflict-of-interest code, the following designated employees, given the scope of their responsibilities, are designated as "Full Disclosure" filers required to disclose all their financial interests on their statements of economic interests. The additional employees listed below, who only have limited purchasing authority, are designated as" Limited Disclosure" filers who will disclose all of their financial interests, except for their real property interests.

FILING DIRECTLY WITH THE FPPC

General Manager
Board Members
Finance Director

Approved 4/28/2006
Revised 12/14/2006, 5/20/14, 8/22/2024
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DESIGNATED EMPLOYEES AND OFFICERS - Full Disclosure Positions

Human Resources Director – Maintained at the GVRD Main Office
Parks & Facilities Director – Maintained at the GVRD Main Office
Project Manager – Maintained at the GVRD Main Office
Recreation Services Director – Maintained at the GVRD Main Office

DESIGNATED EMPLOYEES Limited Disclosure Positions

Facilities Supervisor – Maintained at the GVRD Main Office
Landscape Supervisor – Maintained at the GVRD Main Office
Recreation Supervisor – Maintained at the GVRD Main Office

* Board Clerk/Assistant to the General Manager

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