GREATER VALLEJO RECREATION DISTRICT

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616
Mission Statement:
Building community and enhancing quality of life through people, parks, and programs.
Website: www.gvrd.org

MINUTES
May 23, 2019

Greater Vallejo Recreation District Board of Directors
Regular Meeting
395 Amador Street
6:30 p.m.

1) **Call to Order**
Chairperson Bowen called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:33pm, May 23, 2019 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) **Pledge of Allegiance**

3) **Roll Call**
**Present:** Chairperson Ron Bowen, Directors; Gary Salvadori, and Wendell Quigley.
**Staff:** Legal Counsel, Gary Heppell; Recreation Superintendent, Phillip McCoy; Acting Maintenance Superintendent, Tom McNair; Human Resources Manager, Casey Halcro; Administrative Support, Kimberly Pierson
**Excused:** General Manager Gabe Lanusse; Finance Director, Romi Selfaison; Directors Sheryl Pannell Lea and Robert Briseno

4) **Approval of Agenda:**
Director Quigley offered the motion, seconded by Director Salvadori to approve the agenda. Motion passed unanimously. Director’s Briseno and Lea were absent for the vote.

5) **Presentations:** None

6) **Public Comment:**
Judy Landry – Vallejo, CA
7) Consent Calendar:
   A) Approve Board Minutes - May 9, 2019
   B) Accept the Facility and Development Committee Minutes - May 6, 2019
   C) Accept the Policies and Personnel Committee Minutes - May 6, 2019
   Director Salvadori offered the motion, seconded by Director Quigley to approve the consent cal. Motion passed unanimously. Director’s Briseno and Lea were absent for the vote.

8) Financials: None

9) New Business:
   A) Approve Annual General Manager Evaluation Timeline (Halcro)
      Due to the short timeline, some date changes were made to allow the Board of Directors more time to complete review. The board would like to update the form next year. Director Quigley offered the motion, seconded by Director Salvadori to approve the General Manager Evaluation Timeline with changes. Motion passed unanimously. Director’s Briseno and Lea were absent for the vote.
   B) Approve “First Read” of Policy #3075 and Rules and Regulation #RR3075 (McCoy)
      There was discussion on requirements for security guards at events. Direction was given to the HR Manager to look into separating the policies and rules and regulations. No vote. The item will be brought back to a future board meeting.

10) Old Business: None

11) Administrative Items:
   A) Discussion-Benefits Broker Research (Halcro)
      Casey Halcro, HR Manager gave a brief report on our current benefits brokerage firm and provided information on some benefits that other brokers would be able to provide. Asked to be able to continue doing research into other firms.

12) Reports:
    Recreation Superintendent-
    Admin:
    • The 75th display/presentation will be set up during tonight’s Claudio Martial Arts program at Foley Cultural Center.
    • The 75th display will at the Juneteenth Event.

    Youth:
    • The 5th grade event was held on Saturday, May 4th at Foley Cultural Center. The theme was “Arabian Nights”.
    • The REACH swim day is May 29th at 1pm.
    • The McIntyre Ranch Campout was postponed to June 8-9 due to weather.
Maintenance Superintendent-Given by Acting Maintenance Superintendent, Tom McNair

Facilities
- Glen Cove Park: Tennis and Pickleball resurfacing is completed.
- VCC: PDF Designs is still working on the kitchen designs.
- PG&E working on the engineering service upgrades for 395/401 Amador Street.
- The PB scoreboard at Wilson Field was wired up today.
- Setterquist Park tennis and basketball project is now complete.
- Corp Yard: We were rained out for a site visit that has been rescheduled for next week.
- Foley – Plans for the new hand wash sink have come back with comments.

Parks:
- Lake Dalwigk restoration project - Solano RCD, Vallejo Flood & Wastewater, and GVRD had a community outreach meeting at SVCC on May 14th.
- Dan Foley Park- Emergency Construction Services have the go ahead to proceed with the two large homeless encampments.
- Staff has fertilized Wilson, Wardlaw, Glen Cove and Amador Little League field.
- City of Vallejo has removed 3 hazardous trees from Wilson Park.

Director Quigley: Thought the kitchen designs were completed and into the planning department. Also wants to know what part our staff is involved in during the cleanup at Dan Foley. Tom McNair responded: A third party company is hired to handle all the hazmat item. Staff would assist once the site is deemed as safe.

Chairperson Bowen: The estimate for the new office structure, did we find a used one or are we going new? Tom McNair responded: I have located a used unit in Livermore that they will refurbish to our specifications.

13) **Announcements and Comments from Board Members:** None

14) **Executive Session**
   At 7:42pm Chairperson Bowen convened to Executive Session

   **A) CONFERENCE WITH LABOR NEGOTIATORS (GENERAL MANAGER & LEGAL COUNSEL):** Regarding AMOA negotiations, called pursuant to Government Code section 54957.6

   At 8:13pm Chairperson Bowen convened to Regular Session to report the following
A) Information given to the Board of Direction. Direction given to negotiation team. No action taken.

16) **Meeting Adjourn**: Director Quigley offered the motion, seconded by Director Salvadori to adjourn the meeting at 8:14pm. Director's Briseno and Lea were absent for the vote.

**Next meeting: June 13, 2019**

Robert Briseno, Board Secretary

Date
Greater Vallejo Recreation District  
Board of Directors Meeting  
Sign in Sheet  
Thursday, May 23, 2019 6:30pm  
Administration Office Board Room  

*Signing in for this meeting is voluntary*

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DATE OF MEETING,  May 23, 2019-6:30pm

Kimberly Pierson 5/23/19
Clerk of the Board  Date