MINUTES
July 11, 2019

Greater Vallejo Recreation District Board of Directors
Regular Meeting
395 Amador Street
6:30 p.m.

1) Call to Order
Chairperson Bowen called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30pm, July 11, 2019 in the Board Room of the Greater Vallejo Recreation District Office, 395 Amador Street, Vallejo, California.

2) Pledge of Allegiance

3) Roll Call
Present: Chairperson Ron Bowen, Directors; Gary Salvadori, Sheryl Pannell Lea, Robert Briseno and Wendell Quigley.
Staff: General Manager Gabe Lanusse; Finance Director, Romi Selfaisson; Legal Counsel, Gary Heppell; Recreation Superintendent, Phillip McCoy; Maintenance Superintendent, Sal Nuno; Human Resources Manager, Casey Halcro; Board Clerk, Kimberly Pierson

4) Approval of Agenda
One change to agenda. Item 14A- Executive Session, change government code to Section 54957 sub div (b). Director Quigley offered the motion, seconded by Director Lea to approve the agenda with one change. Motion passed unanimously.

5) Presentations: None

6) Public Comment: None
At this point on the agenda, members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.
7) **Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-June 6, 2019  
B) Approve Board Minutes – June 13, 2019  
C) Accept the Programs and Publicity Committee Minutes – June 17, 2019  
   Director Quigley offered the motion, seconded by Director Briseno to approve the consent calendar. Motion passed unanimously.

8) **Financials:**

A) **Approval of Financial Statement as of 6/30/19 (Selfaison)**  
   There was discussion by the board regarding year to date actuals vs. year-end projections. Director Briseno stated that the year to date forecast should be real numbers, or more accurate especially this close to the end of the fiscal year. Director Quigley offered the motion, seconded by Director Salvadori to approve the financial statement as of 6/30/19 Motion passed unanimously.

B) **Approval of Payment of Bills 6/1/19 through 6/30/19 (Selfaison)**  
   Director Quigley asked for more details for a few of the check numbers. Director Quigley offered the motion, seconded by Director Briseno to approve the payment of bills 6/1/19 through 6/30/19. Motion passed unanimously. Director Salvadori recused himself from the vote.

   Director Bowen asked for an update on the addendum to the budget for capital improvement projects. He would like to know how much money is available and which projects are going to be completed. He would like the board to stop approving projects in isolation of other projects. Director Salvadori would also like to know the total amount of all the excess rollover. The board asked the General Manager to research the possibility of hiring a project manager to oversee capital improvement projects. Director Briseno would like staff to reach out to the people who are overseeing Proposition 68 and see if they can recommend someone to assist in the application process. Director Salvadori mentioned that MRG may be a resource as well.

9) **New Business:** None

10) **Old Business:** None

11) **Administrative Items:** None

12) **Reports:**

   **General Manager**
   - The General Manager gave an update on possible funding options for the needed repairs at Cunningham Pool.
• I spoke to Cal Maritime about the possibility of a shared use agreement.
• I've reached out to NBS about staff training on true cost analysis.
• I have a meeting with the Yocha Dehe Wintun Nation on August 1st. They want to set up a trust account for Glen Cove Waterfront Park.
• The GM welcomed Kimberly Pierson as the new Board Clerk and Salvador Nuno as the new Maintenance Superintendent.

Recreation Superintendent

Youth
• The summer started out pretty good. Camps have been doing well. Two of the twelve camps are a little low in attendance. We will watch them closely.

Special Events
• We had a 75th Anniversary dinner sub-committee meeting this week. Thank you to the directors for your assistance in getting the invites out to our constituents in the community. We're getting ready to select the caterer, we are down to two.
• The next steering committee will be on the 24th of this month, we will also have a dinner committee meeting that same day.
• We have a lot of display presentations scheduled in July.
• This weekend at Children's Wonderland we're having the arts and concerts in the park. The band is the Roots Man Group, a reggae group, they were very popular last year. It will start at 5pm.
• Our movie nights have been doing great. 110 people attended the last movie night at Children's Wonderland.
• Our first Hall of Fame committee meeting will be held on July 17th.

Mare Island Sports Complex
• We are hosting a volleyball tournament this weekend at the complex.
• We have purchased some more large fans to try and keep it cool in the complex during hot days.

Reach
• We have the return of the expressive art class. The class number had fallen below the minimum and had been cancelled. We are now up to 8 students in attendance.
• We have the 29th Annual REACH picnic coming up on July 25th.

Aquatics
• Aquatics is doing very well. They have 4 camps that are all doing well. They also participated in the 4th of July parade. We have not heard yet if they won any awards.

Maintenance Superintendent Board Report
Facilities
• Vallejo Community Center-Received kitchen plans from PDF designs. We need to do a final review.
• Richardson Corp. Yard-We signed an agreement for a modular building. It will have a breakroom, two offices, two restrooms and a shower. We also talked to Monarch Engineers to prepare the plans for the service upgrades with PG&E.

Parks
• Lake Dalwigk-Restoration- A tree contractor has done some pruning and removal of some palm trees.
• Park staff worked on getting the parks ready for Independence Day. We had police patrolling at Dan Foley Park throughout the day. Everything went very smooth, it was one of the best years. Clean-up was great the next day.
• Children’s Wonderland Playground-We have a signed contract with the vendor. The new play equipment should be installed by Halloween or early November.
• We are working with an Eagle Scout project at Children’s Wonderland. The planters near the castle are being planted with a butterfly garden and the irrigation system is being replaced with bubblers.

13) Announcements and Comments from Board Members
Director Salvador reported that we had a long time, respected employee who was harmed by fireworks when her house caught fire due to illegal fireworks. The Board Clerk and Finance Director gave the board details and let them know the employee and her family are all safe.
Chairperson Bowen informed the board that he is signing a certificate of appreciation for long time employee, Christina Corse, who retired after 16 years of service to the district.

14) Executive Session
At 8:02 Chairperson Bowen convened to executive session
A) Public Employee Performance Evaluation- Title- General Manager; with respect to every item of business to be discussed in closed session pursuant to Gov’t Code Section 54957 sub div. (b)

At 8:25 Chairperson Bowen convened to regular session to report:
A) Review discussed. Direction given to Human Resources Manager and Board Chair. The General Manager was given his review to look over and it will be discussed at the next board meeting.

15) Meeting Adjourn
Director Salvador offered the motion, seconded by Director Briseno to adjourn the meeting at 8:28pm. Motion passed unanimously.

Next meeting: July 25, 2019

Robert Briseno, Board Secretary Date
Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday, July 11, 2019 6:30pm
Administration Office Board Room

*Signing in for this meeting is voluntary*

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**DATE OF MEETING:**  July 11, 2019-6:30pm

Kimberly Priest  7/11/19

Clerk of the Board  Date